

## Nomination Guidance

### Young Achiever Award

A young person (aged 18 and under) who has made an exceptional contribution to their community.

#### Nomination Criteria

This could be because they:

- Are a young carer
- Coach, officiate or support a sports club or organisation
- Are committed to a voluntary project
- Support their neighbours
- Fundraise for local charities
- Support others in need
- Look after their local environment

#### Eligibility Criteria

To be eligible to enter someone for the Young Achiever Award the following eligibility criteria applies:

- Must be aged 18 or under at the time of the application
- Must live or volunteer in South Norfolk

### Community Organisation of the Year

A community organisation who has made a significant impact to the community.

#### Nomination Criteria

This could be because the organisation is:

- Providing support at the heart of its community
- Providing a vital service accessible to all members of the community
- Having a positive impact on the lives of the people living in that community

A community organisation could include but isn't limited to; community cafe's, foodbanks, community fridges, community groups, mutual aid groups, local charities, social and community enterprises, community centres, village halls and youth clubs

#### Eligibility Criteria

To be eligible to enter an organisation for the Community Organisation of the Year Award the following eligibility criteria applies:

- The organisation must be based in South Norfolk
- The organisation can also be a Community Interest Companies (CIC), a Company Ltd by Guarantee with Charitable Status (CLG), a Community Benefit Society (CBS) or Charitable Incorporated Organisation (CIO)

## **Business in the Community Award**

A local business or commercial organisation that has gone above and beyond to support the local community.

### **Nomination Criteria**

This could be because the business is involved in the community by:

- Providing support to its community
- Providing a vital service accessible to all members of the community
- Having a positive impact on the lives of the people living in their community
- Championing environmental projects within their community
- Sponsor or fund a community-led project
- Support a local charity or community event

### **Eligibility Criteria**

To be eligible to enter an organisation for the Business in the Community Award the following eligibility criteria applies:

- The organisation must be based or operate in South Norfolk
- The business can be a Sole Trader, Partnership, Limited Company (Ltd) or Limited Liability Partnership (LLP)
- The business must be paying and up to date with their business rates

## **Volunteer of the Year**

An individual who selflessly devotes their time and energy to the community.

### **Nomination Criteria**

This could be because they:

- Are committed to a voluntary project or charitable organisation
- Support their neighbours
- Fundraise for local charities
- Support others in need
- Look after their local environment
- Organise community events

### **Eligibility Criteria**

To be eligible to enter someone for the Volunteer of the Year Award the following eligibility criteria applies:

- Must live or volunteer in South Norfolk

## **Environmental Champion Award**

An individual, school or community organisation who has made an extra effort to have a positive impact on the environment.

### **Nomination Criteria**

This could be because they are:

- Having a positive impact on the environment in their community
- Litter picking in community green spaces
- Preserving the heritage of land and buildings
- Educating others on nature and the environment
- Reducing their waste materials by upcycling or recycling
- Actively promotes conservation in their local area

### **Eligibility Criteria**

To be eligible to enter an individual, school or community organisation for the Environmental Champion Award the following eligibility criteria applies:

- The individual, school or community organisation must reside or operate in South Norfolk.

## **Connecting Communities Award**

An individual, school or community organisation that has gone out of their way to encourage communities to come together and promote inclusivity.

### **Nomination Criteria**

This could be because they are:

- Having a positive impact on the lives of the people living in the community
- Supporting groups or projects who bring people of different backgrounds together
- Creating spaces for people in the community to be able to engage with others
- Building community cohesion between people from different backgrounds within a community
- Breaking down barriers between individuals and groups in the community
- Educating and encouraging communities to come together

### **Eligibility Criteria**

To be eligible to enter an individual, school or community organisation for the Connecting Communities Award the following eligibility criteria applies:

- The individual, school or community organisation must reside or operate in South Norfolk

## **Lifetime Achievement Award**

A person who has dedicated over 20 years of their life to the community, volunteering for the benefit of others and deserves special recognition for their efforts and commitment.

### **Nomination Criteria**

This could be because they have:

- Committed over 20 years to voluntary projects, charitable organisations or community groups
- Continually supported one or more community projects and/or events
- Had a positive impact on their community e.g. supporting a neighbour, shopping for those that are vulnerable or looking after their environment

### **Eligibility Criteria**

To be eligible to enter someone for the Lifetime Achievement Award the following eligibility criteria applies:

- Must live or volunteer in South Norfolk

## **Town or Parish Councillor of the Year**

A Town or Parish Councillor within the South Norfolk District that has shown commitment and service to their community.

### **Nomination Criteria**

This could be because they are:

- Having a positive impact on the lives of the people living in the community
- Delivering and coordinating services to meet local need and improve quality of life in the Town or Parish
- Organising inclusive community events
- Reactive in preventing and responding to local alerts e.g. maintaining defibrillators after use or extreme weather impacts
- Providing local facilities and amenities to the community
- Leading their communities and continuously seeking opportunities to improve and develop
- Showing innovation in how their role can support the community

### **Eligibility Criteria**

To be eligible to enter a Town or Parish Councillor into the Town or Parish Councillor of the Year Award the following eligibility criteria applies:

- The Town or Parish Councillor must be based in the South Norfolk District
- The Town or Parish Councillor may be active or recently retired from service
- Applications will also be accepted from Parish Meetings

## **Healthy & Active Award**

An individual, school or community organisation that has gone above and beyond in facilitating healthy and active lifestyles.

### **Nomination Criteria**

This could be because they are:

- Having a positive impact on the health of the people living in the community
- Supporting groups or projects who keep people healthy and active
- Creating spaces for all people in the community to be healthy and active
- Breaking down barriers to get new people involved in healthy activities
- Supporting people to improve their mental wellbeing

### **Eligibility Criteria**

To be eligible to enter an individual, school or community organisation for the Healthy and Active Award the following eligibility criteria applies:

- The individual, school or community organisation must reside or operate in South Norfolk.