

## Record of Delegations to Officers from Cabinet January to December 2022

Index	Date of Meeting	Details of Delegation and Decision	Portfolio Holder Consulted
1	04-01-22	<b>Housing Allocation Policy Review</b>  That final approval of the amendments be delegated to the Assistant Director of Individuals and Families in consultation with the Portfolio Holder for Better Lives	Better Lives
2	04-01-22	<b>Browick Interchange Infrastructure Loan Request</b>  To delegate authority to the Director Resources in consultation with the with the Leader of Council, as detailed in the exempt report	Leader
3	04-01-22	<b>Food Enterprise Park</b>  To delegate authority to the Director of Place, as detailed in the exempt report	Leader / Economic Growth
4	07-02-22	<b>Greater Norwich Joint Five-Year Infrastructure Investment Plan and Annual Growth Programme</b>  To delegate authority to the Council's Section 151 Officer and Director of Place in consultation with the Leader of the Council, to finalise the terms and sign the legal loan agreement on behalf of the Council.	Leader
5	14-03-22	<b>Proposal For a Community Infrastructure Fund Loan Scheme</b>  To agree that the Director of Place, in consultation with the Assistant Director of Finance and Portfolio Holder for Finance and the Leader, has the authority to agree any Community Infrastructure Fund loan up to £750,000 (provided they are underwritten by the respective Parish or Town Council's future Community	Leader / Finance and Resources

		<p>Infrastructure Levy receipts). This includes delegated authority to enter in Facility Agreements on behalf of the Council.</p> <p>To agree that the Director of Place receives delegated authority to approve the final terms of the standard form Facility Agreement, in consultation with the Monitoring Officer.</p>	
<b>6</b>	<b>14-03-22</b>	<p><b>Single IT Solution for Revenues &amp; Benefits</b></p> <p>To delegate authority to award the contract for a single Revenues &amp; Benefits solution to the Assistant Director of Individuals and Families in consultation with the portfolio holders for Finance &amp; Resources and Better Lives.</p>	<b>Finance and Resources / Better Lives</b>
<b>7</b>	<b>19-04-22</b>	<p><b>Ukraine Update Briefing Report</b></p> <p>Agree delegation to Director of People and Communities, in consultation with the portfolio holder for Better Lives to utilise any devolved funding to support Ukrainians.</p>	<b>Better Lives</b>
<b>8</b>	<b>19-04-22</b>	<p><b>Proposed Disposal of Council Owned Land At Millfields Hempnall</b></p> <p>To agree delegated authority to the Director of Place, in conjunction with the Leader and Portfolio Holder for Stronger Economy, as detailed in the exempt report</p>	<b>Stronger Economy / Leader</b>
<b>9</b>	<b>13-06-22</b>	<p><b>Marketing of South Norfolk House</b></p> <p>To approve the delegation to the Director Resources, in consultation with the Leader of the Council to obtain an independent valuation to inform the valuation that has to be agreed with Planning Officers in advance of the marketing, as required by planning policy</p>	<b>Leader</b>

10	13-06-22	<b>Energy Rebate Scheme</b>  To agree to delegate permission for this and future discretionary schemes to be determined by the appropriate Assistant Director and the Section 151 officer in collaboration with the appropriate Portfolio Holder	Better Lives
11	11-07-22	<b>City Deal Borrowing and the establishment of the Greater Norwich Strategic Investment Fund</b>  To Agree that the GNGB be given delegated authority to manage the allocation of the City Deal borrowing and later, governance of the Strategic Investment Fund in line with the draft Terms of Reference - Appendix A and B.	
12	11-07-22	<b>Regulatory Enforcement Policy</b>  To delegate authority to the Assistant Director of Regulatory in consultation with the Portfolio Holder for Clean and Safe Environment, to enact any amendments advised by the Legal team, following the completion of its review.	Clean and Safe Environment
13	11-07-22	<b>Shared Prosperity Fund – Investment Plan</b>  To delegate to the Director of Place, in consultation with the Section 151 Officer, the Managing Director and the Leader of the Council, for the sign off and submission of a three-year investment plan to meet the requirements of the UKSPF.  To delegate to the Director of Place to finalise the initial and ongoing Governance arrangements for the UKSPF.  To delegate to the Director of Place, in consultation with the Section 151 Officer, the Managing Director and the Leader of the Council, to make any non- substantive changes to the investment plan as required the Department of Levelling up Housing & Communities and to sign the contract and accept the terms of the UKSPF, subject to appropriate legal advice.	Leader of the Council

		To delegate to the Director of Place, in consultation with the Section 151 Officer, the Managing Director and the Leader of the Council, for the commitment and expenditure of the Council's allocation of UKSPF in line with the investment plan.	
<b>14</b>	<b>17-10-22</b>	<p><b>Awarding of Contracts in Relation to the Mobilisation of the Horizon Centre</b></p> <p>To delegate to the Director of Resources in consultation with the Portfolio Holder for Governance and Efficiency and the Leader of the Council, to award contracts for the fit out of the Horizon Centre and other contracts related to these activities, that are over £100,000, as long as they are within the overall budgets as outlined in section 2 of this report.</p>	<b>Governance and Efficiency/ Leader of the Council</b>
<b>15</b>	<b>31-10-22</b>	<p><b>Business Rates Pool Projects and Expenditure</b></p> <p>To delegate to the Director of Place in consultation with the S.151 officer to finalise the funding arrangements for both projects, including the expenditure profiles and use of additional funding.</p> <p>That subject to appropriate legal and procurement advice, to delegate to the Director of Place the signing of any required contracts and procurement requirements associated with these funding contributions.</p>	
<b>16</b>	<b>5-12-22</b>	<p><b>Rural England Prosperity Fund</b></p> <p>To delegate to the Director of Place, in consultation with the Section 151 Officer, the Managing Director and the Leader of the Council, to make any non-substantive changes to the principal areas of investment as required by the Department for Environmental, Food and Rural Affairs</p>	
<b>17</b>	<b>5-12-22</b>	<p><b>Best in Class Housing – Temporary Accommodation</b></p> <p>To delegate authority to the Assistant Director of Individuals and Families, in consultation with the Section 151 Officer, the Portfolio Holder for Better Lives and the Portfolio Holder for Finance to purchase individual properties up to £750,000.</p>	<b>Better Lives/ Finance</b>