

## Record of Delegations to Officers from Cabinet January to December 2021

Index	Date of Meeting	Details of Delegation and Decision	Portfolio Holder Consulted
1	11-01-21	<b>Greater Norwich Local Plan – Regulation 19, Pre-submission Publication</b>  Delegate authority to the Assistant Director for Planning in consultation with the Portfolio Holder for The Economy and External Affairs, to make any minor or factual corrections to the GNLP ahead of its publication.	<b>Stronger Economy / External Affairs and Policy</b>
2	08-02-21	<b>Mutual Aid Agreement Norfolk and Waveney Health and Care Partnership</b>  To delegate to the Managing Director, in consultation with the Leader of the Council, the authority to enter into future suitable Mutual Aid Agreements, with public sector partners.	<b>External Affairs and Policy</b>
3	15-03-21	<b>Social Prescribing</b>  To delegate to the Director of People and Communities, in consultation with the portfolio holder for Better Lives, authority to sign off the contract for social prescribing services.	<b>Better Lives</b>
4	15-03-21	<b>Response to New Homes Bonus Consultation</b>  To delegate to the Director of Resources and the Director of Place, in consultation with the Portfolio Holders for Finance and Resources and Stronger Economy, the authority to approve the Council's final response to the New Homes Bonus Consultation.	<b>Finance and Resources /Stronger Economy</b>

<b>5</b>	<b>19-04-21</b>	<b>COVID Recovery Plan</b>  Agree a delegation to the relevant director, in consultation with the relevant portfolio holder, to release COMF funds to support activities consistent with the projects listed in this report.	<b>Better Lives Stronger Economy Finance and Resources</b>
<b>6</b>	<b>19-04-21</b>	<b>Public Sector Equality Duty Annual Report</b>  To approve the joint Public Sector Equality Duty Annual Report, subject to minor amendment, with final approval being delegated to the Assistant Director of Governance and Business Support, in consultation with the Portfolio Holder for Governance and Efficiency.	<b>Governance and Efficiency</b>
<b>7</b>	<b>19-04-21</b>	<b>In Person Meetings</b>  <b>RECOMMEND THAT FULL COUNCIL</b> delegates to the Monitoring Officer, in consultation with the Committee member working group the ability to amend the standing orders as required	<b>Governance and Efficiency</b>
<b>8</b>	<b>19-04-21</b>	<b>Managed Service – Payroll (Exempt report)</b> To agree to delegate the detail of the agreement to the Director Resources and the Assistant Director Governance and Business Support, in consultation with the Portfolio Holder Finance and Resources.	<b>Finance and Resources</b>
<b>9</b>	<b>19-04-21</b>	<b>Ella May Barnes Building (Exempt report)</b>  To delegate the authority to the Leader, in consultation with the Manager Director the portfolio Holder for Finance and Resources, the Monitoring Officer and the Section 151 officer to complete the sale of the building.	<b>Finance and Resources</b>

10	01-06-21	<b>South Norfolk Village Clusters Housing Allocations Plan – Regulation 18 Consultation</b>  Delegate authority to the Assistant Director for Planning, in consultation with the Portfolio Holder for External Affairs and Policy, to make any minor factual amendments to the consultation document (Appendix A), prior to the commencement of the consultation.	<b>External Affairs and Policy</b>
11	01-06-21	<b>Covid-19 Recovery Plan 2021-2022</b> To delegate to the relevant Director, in consultation with the appropriate Portfolio Holder in order to utilise the funding flexibly and to ensure the greatest impact.	<b>Better Lives Stronger Economy Finance and Resources</b>
12	01-06-21	<b>Reopening the High Streets Safely &amp; Welcome Back Funds</b>  Delegate to the Director of Place in consultation with the Portfolio Holders for Stronger Economy and Finance and Resources, to incur expenditure which support activities consistent with the scope of the funding.	<b>Stronger Economy Finance and Resources</b>
13	01-06-21	<b>Review of the Council's Temporary Stopping Place for Gypsies and Travellers</b>  To delegate the redesign and management plan of the Temporary Stopping Place up to £125,000, to the Assistant Director of Individuals and Families, in consultation with the portfolio holder for Better Lives.	<b>Better Lives</b>

<b>14</b>	<b>19-07-21</b>	<p><b>Greater Norwich Local Plan (GNLP) – Submission to the Secretary of State for Independent Examination</b></p> <p>Delegates authority to the Assistant Director for Planning in consultation with the Portfolio Holders for External Affairs and Policy and Stronger Economy, and in conjunction with Broadland District and Norwich City Councils, to:</p> <p>(a) agree minor modifications to the GNLP prior to its submission. and, (b) negotiate any main modifications necessary to make the GNLP Sound as part of the Independent Examination.</p>	<b>External Affairs and Policy / Stronger Economy</b>
<b>15</b>	<b>19-07-21</b>	<p><b>Insurance Contract – Request for Delegation to Award Contract</b></p> <p>To agree to delegate authority to the Assistant Director of Finance, in consultation with the Broadland District Council Portfolio Holder for Finance and the South Norfolk Council Portfolio Holder for Finance and Resources, to award a new insurance contract.</p>	<b>Finance and Resources</b>
<b>16</b>	<b>19-07-21</b>	<p><b>Shared Procurement Service</b></p> <p>To agree to delegate the detail of the agreement to the Director Resources, in consultation with the Portfolio Holder Finance and Resources.</p>	<b>Finance and Resources</b>
<b>17</b>	<b>13-09-21</b>	<p><b>Transport for Norwich (TfN) Strategy Consultation</b></p> <p>To delegate to the Director of Place, in consultation with the Leader of the Council and the Portfolio Holder for Stronger Economy, the final sign off of the Council's response to the Transport for Norwich (TfN) consultation.</p>	<b>External Affairs and Policy / Stronger Economy</b>
<b>18</b>	<b>18-10-21</b>	<p><b>South Norfolk Council Mobile Homes Fees Policy</b></p>	<b>Better Lives</b>

		To delegate authority to the Senior Housing Standards Manager to approve Fit and Proper Person applications	
<b>19</b>	<b>18-10-21</b>	<b>Review of the Material Recycling Facility Contract</b>  Delegate to the Director of People and Communities, in consultation with the Portfolio Holder for Clean and Safe Environment, the final details of the agreement.	<b>Clean and Safe Environment</b>
<b>20</b>	<b>18-10-21</b>	<b>Ella May Barnes Building (Exempt report)</b>  Various delegations to the Director of Resources regarding the future lease of the Ella May Barnes Building	<b>External Affairs / Finance and Resources</b>
<b>21</b>	<b>18-10-21</b>	<b>Proposed Assignment of Lease and Subletting of Commercial Property</b>  <b>RECOMMEND TO COUNCIL</b> an amendment to the Constitution Part 4 Rules of Financial Governance at 13.4 for an additional clause: a. Allow all Lease assignments, sub-lettings, alterations and other dealings within the terms of the lease, to be approved under delegation to the Section 151 Officer in consultation with the Portfolio holder for Finance.	<b>Finance and Resources</b>
<b>22</b>	<b>22-11-21</b>	<b>Household Support Fund</b>  To delegate the spend of the Household Support Fund to the Assistant Director of Individuals and Families in consultation with the Portfolio Holder for Better Lives.	<b>Better Lives</b>