

## **Broadland Community Tree Planting Grant - Guidance Notes**

### **Project outline**

Community tree planting Grants aim to support charities, community groups and parish/town councils to plant trees in their local areas to improve public outdoor spaces for people and nature.

Grants of up to £1,000 per group are available for local tree planting projects.

### **Objectives**

Plant trees in local green spaces, the right trees in the right place, helping to:

- Improve areas for people and help sustain wildlife
- Create spaces to encourage outdoor activities
- Connect people with nature
- Capture carbon as the trees grow
- Improve air and soil quality

### **Eligibility**

Grant funding will be available to town/parish councils, school groups, registered charities and other constituted community groups.

\*Individuals and profit-making organisations are not eligible to apply.

\*Trees must be planted within the **Broadland District Council area**.

The project can be a stand-alone project or a self-contained aspect of an ongoing project.

This grant scheme is for projects that will take place in this tree planting season Nov 2023 to March 2024.

Your project should ideally be located in a publicly accessible space so that residents in the local community can benefit.

\*If the planting is not taking place on land owned by the applicant then you will need the landowner's permission. This must be in place before an application is submitted.

### **What type of projects are eligible?**

Groups are encouraged to develop a space around the needs of the community which can appeal to a wide range of interests. Here are a selection of example activities:

- Planting whips (saplings)
- Planting standards (larger, more established trees)
- A community orchard
- A new hedgerow

As part of the project we would like to see a tree planting plan to show planting locations. We would also like to know the species mix that you would like to plant. The Tree Officers at the council will assess applications to ensure that the planting plan is suitable. If you would like to apply for a grant but aren't able to make a tree planting plan then please contact us and we'll see how we can help.

We would like planting projects to include focus as far as possible on native species and to be sourced sustainably from within the UK.

\*Please note that this project focusses on planting high numbers of trees and is less likely to fund projects that only plant larger trees, this is due to the higher cost per tree. There is a maximum of 20% of funds spent on larger trees.

**Application/Delivery Process:**

- 1) Submit application form, planting plan and quotes
- 2) Application assessed by Broadland DC
- 3) Notification of outcome
- 4) If successful, grant agreement sent out to be signed
- 5) When document returned Broadland DC will pay the awarded grant into the nominated bank account
- 6) Publicity/community engagement as appropriate
- 7) When all the trees are planted submit the tree counter form
- 8) Council officer visit to confirm trees planted and maintained according to the plan

**Funding Availability**

Funding will be awarded on a first come first served basis. Applications will be assessed in the order that they are received, and at the time that they are received. The applications will be assessed monthly on the last Friday of each month.

When all of the funding has been awarded all interested parties will be notified. We are likely to offer grant schemes next year which we will advertise again, should you be unsuccessful this time.