

## Scrutiny Committee

### Agenda

#### Members of the Scrutiny Committee:

Cllr B Bernard  
Cllr B Duffin  
Cllr J Hornby  
Cllr T Spruce

Cllr V Clifford-Jackson (Vice Chairman)  
Cllr Y Bendle  
Cllr J Easter  
Cllr J Rowe  
Cllr J Wilby

#### Date & Time:

Thursday 25 November 2021  
9.30am

#### Place:

Council Chamber, South Norfolk House, Cygnets Court, Long Stratton, Norwich, NR15 2XE

#### Contact:

Jessica Hammond tel (01508) 505298  
Email: [democracy@southnorfolkandbroadland.gov.uk](mailto:democracy@southnorfolkandbroadland.gov.uk)  
Website: [www.southnorfolkandbroadland.gov.uk](http://www.southnorfolkandbroadland.gov.uk)

#### PUBLIC ATTENDANCE:

**This meeting will be live streamed for public viewing via the following link:**

<https://www.youtube.com/channel/UCZuRgwo84-iPyRImsTCIng>

If a member of the public would like to observe the meeting, or speak on an agenda item, please email your request to [democracy@southnorfolkandbroadland.gov.uk](mailto:democracy@southnorfolkandbroadland.gov.uk), no later than 5.00pm on Monday 22 November 2021. Please note that due to the current rules on social distancing, places will be limited. Please see further guidance on attending meetings at page 2 of this agenda

#### Large print version can be made available

If you have any special requirements in order to attend this meeting, please let us know in advance.

## Public Speaking and Attendance at Meetings

All public wishing to attend to observe, or speak at a meeting, are required to register a request by the date / time stipulated on the relevant agenda. Requests should be sent to: [democracy@southnorfolkandbroadland.gov.uk](mailto:democracy@southnorfolkandbroadland.gov.uk)

Public speaking can take place:

- Through a written representation (which will be read out at the meeting)
- In person at the Council offices

Please note that due to the current rules on social distancing, the Council cannot guarantee that you will be permitted to attend the meeting in person. There are limited places in the Council Chamber and the numbers of public speakers permitted in the room will vary for each meeting.

All those attending the meeting in person are asked to sign in on the QR code for the building and arrive/ leave the venue promptly. The hand sanitiser provided should be used and social distancing must be observed at all times. Further guidance on what to do on arrival will follow once your initial registration has been accepted.

MEETING  
CANCELLED

# AGENDA

1. To report apologies for absence and to identify substitute members;
2. Any items of business which the Chairman decides should be considered as a matter of urgency pursuant to section 100B(4)(b) of the Local Government Act, 1972. Urgent business may only be taken if, “by reason of special circumstances” (which will be recorded in the minutes), the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency;
3. To receive Declarations of Interest from Members;  
(Please see guidance form and flow chart attached – page 5)
4. Minutes from the meetings of the Scrutiny Committee held on 21 July 2021;  
(attached at page 7)
5. Monitoring Officer Report;  
(report attached – page 12)
6. Scrutiny Work Programme, Tracker and Cabinet Core Agenda;  
(attached – page 17)

# **Working Style of the Scrutiny Committee and a protocol for those attending**

## **Independence**

Members of the Scrutiny Committee will not be subject to whipping arrangements by party groups.

## **Member leadership**

Members of the Committee will take the lead in selecting topics for and in questioning witnesses. The Committee will expect members of Cabinet, rather than officers, to take the main responsibility for answering the Committee's questions about topics, which relate mainly to the Council's activities.

## **A constructive atmosphere**

Meetings of the Committee will be constructive, and not judgmental, accepting that effective overview and scrutiny is best achieved through challenging and constructive enquiry. People giving evidence at the Committee should not feel under attack.

## **Respect and trust**

Meetings will be conducted in a spirit of mutual respect and trust.

## **Openness and transparency**

The Committee's business will be open and transparent, except where there are sound reasons for protecting confidentiality. In particular, the minutes of the Committee's meetings will explain the discussion and debate, so that it could be understood by those who were not present.

## **Consensus**

Members of the Committee will work together and, while recognising political allegiances, will attempt to achieve consensus and agreed recommendations.

## **Impartial and independent officer advice**

Officers who advise and support the Committee will give impartial and independent advice, recognising the importance of the Scrutiny Committee in the Council's arrangements for governance, as set out in the Constitution.

## **Regular review**

There will be regular reviews of how the overview and scrutiny process is working, and a willingness to change if it is not working well.

## **Programming and planning**

The Scrutiny Committee will have a programme of work. Members will agree the topics to be included in the work programme, the extent of the investigation to be undertaken in relation to resources, and the witnesses to be invited to give evidence.

## **Managing time**

The Committee will attempt to conclude the business of each meeting in reasonable time. The order of business will be arranged as far as possible to minimise the demands on the time of witnesses.

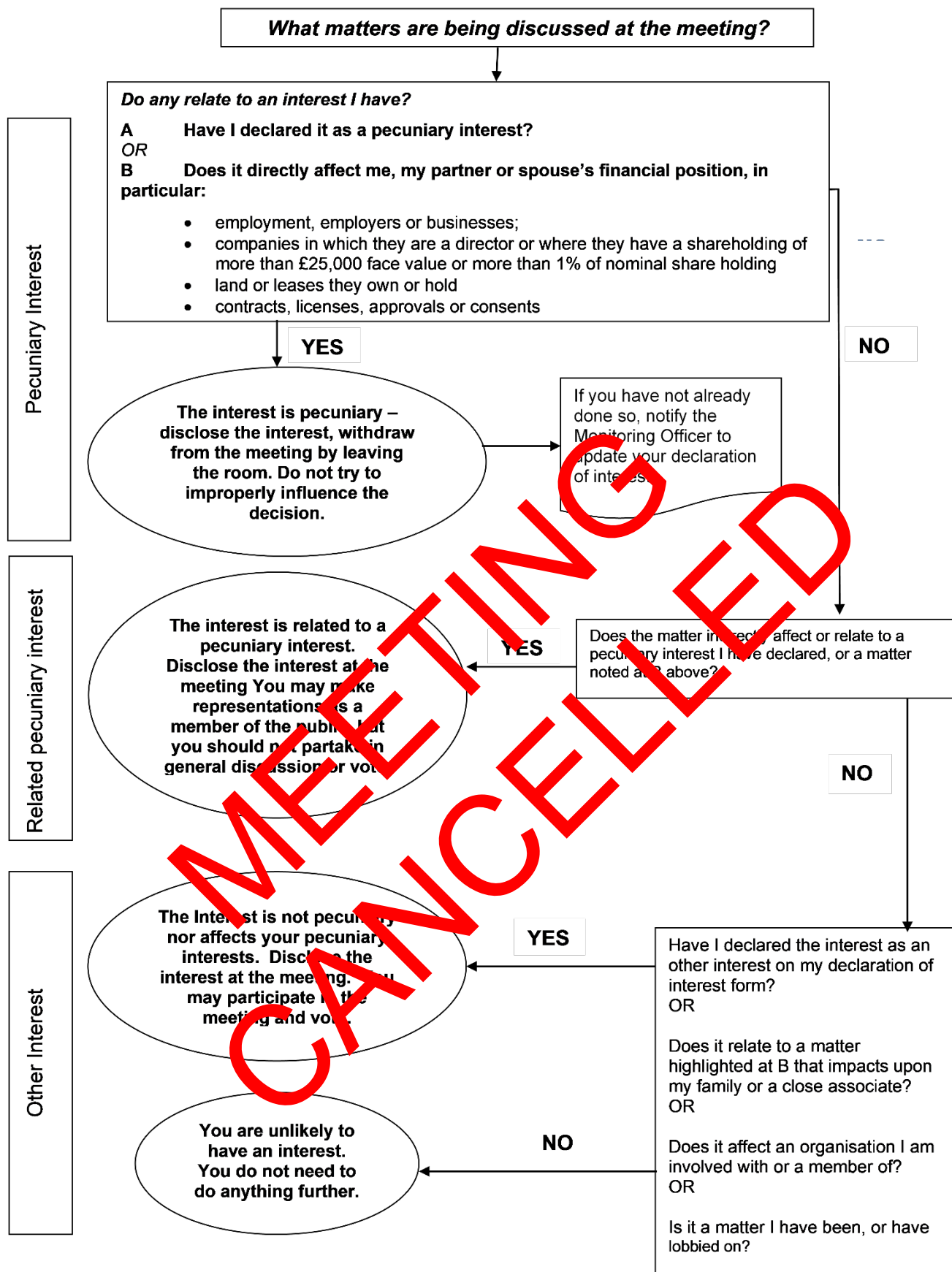
## DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

<p>Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.</p>
<p>Does the interest directly:</p> <ol style="list-style-type: none"> <li>1. affect yours, or your spouse / partner's financial position?</li> <li>2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?</li> <li>3. Relate to a contract you, or your spouse / partner have with the Council?</li> <li>4. Affect land you or your spouse / partner own</li> <li>5. Affect a company that you or your partner own, or have a shareholding in</li> </ol> <p>If the answer is "yes" to any of the above, it is likely to be pecuniary.</p> <p>Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.</p>
<p>Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified as 1-5 above?</p> <p>If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but you should not partake in general discussion or vote.</p>
<p>Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.</p>
<p>Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.</p>

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.  
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST  
INSTANCE**

# DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



## Agenda Item: 4

# SCRUTINY COMMITTEE

**Minutes of a meeting of the Scrutiny Committee of South Norfolk District Council held on Wednesday 21 July 2021 at 9.30am.**

**Committee Members Present:** Councillors: G Minshull (Chairman), Y Bendle, J Easter and T Spruce

**Apologies for Absence:** Councillors: B Bernard, Y Clifford, Jackson, B Duffin and J Rowe

**Officers in Attendance:** The Assistant Director of Individuals & Families (M Pursehouse), the Assistant Director for Regulatory (N Howard), the Community Safety and Intervention Lead (T Munro) and Senior Governance Officer (E Goddard) and the Committee Officer.

**Also in Attendance:** Liam Bannon – Community Safety Officer at the Norfolk County Community Safety Partnership (NCCSP)

## 1288 MINUTES

The minutes of the meeting held on Wednesday 31 March 2021, were confirmed as a correct record.

*Minute No: 1284 – MINUTES*

The Chairman updated the Committee on the Norfolk Strategic Flood Alliance's report on the recent flooding, he explained that the report had been delayed in order for the Alliance to gather as much evidence as possible.

## 1289 COMMUNITY SAFETY UPDATE

The Assistant Director of Individuals and Families introduced the report which sought to update members on the Norfolk County Community Safety Partnerships (NCCSP) current consultation on its strategic plan.

Liam Bannon, Community Safety Officer at the NCCSP, presented an update to the Committee which advised them that Norfolk's Community Safety Plan was in the process of being refreshed and had been out for consultation

between 24 May – 16 July 2021, to allow Norfolk residents to give their views on community safety priorities, approaches, and long-term outcomes. 330 responses to the consultation had been received (68 from South Norfolk) and were in the process of being reviewed; amendments would then be made to the plan before it would be signed off by Norfolk Councils in and a delivery plan would be developed.

The NCCSP's strategic assessment of crime and community safety issues affecting Norfolk informed the seven proposed priorities for the next three years. These were:

- Serious violence
- Domestic and sexual abuse
- Preventing terrorism
- Criminal exploitation, including modern slavery and county lines
- Neighbourhood crimes like robbery, burglary, anti-social behaviour, vehicle crime, and other theft offences
- Hate crime and community tensions
- Fraud, which amounted to £16m a year in Norfolk

The proposed approach to responding to these priorities used the evidence-led Public Health Model. This meant the NCCSP would develop an understanding of the proposed priorities using available data and information. It would then develop interventions that would be effective in achieving its long-term outcomes.

The NCCSP wanted to make the public and professionals aware of a variety of community safety issues in order to enable them to better protect themselves and others. Once the priorities had been agreed, the partnership would use a variety of approaches to promote important community safety messages to both the people of Norfolk and professionals.

The NCCSP had proposed setting 12 long-term outcomes, which it would work to achieve over the course of the next three years. These were spread across the following four strategic areas:

#### **Building resilient, cohesive communities**

- So people felt safe from crime and anti-social behaviour in Norfolk
- Reducing overall levels of hate crime, fraud and anti-social behaviour
- So victims felt confident reporting their experience and were able to cope and recover.

#### **Tackling and reducing neighbourhood crime**

- So victims of neighbourhood crime were supported to cope and recover from their experience
- To reduce overall neighbourhood crime levels
- To reduce reoffending.

#### **Reducing the threat of criminal exploitation**

- So people were prevented from being drawn into criminal exploitation and terrorism

- So victims of exploitation were made to feel safe
- People most at risk of criminal exploitation in Norfolk were identified and supported as early as possible.
- Safeguarding communities from abuse and serious violence
- So victims were more confident reporting their experience and were satisfied with the response
- So victims of abuse and violence were supported to cope and recover
- To reduce overall victimisation, risk, harm, perpetration and reoffending for rape and sexual offences, domestic abuse and serious violence.

The Community Safety Partnership brought together organisations from across Norfolk to tackle crime and disorder, and thematic priority delivery groups would be responsible for responding to these priorities, including domestic abuse, modern slavery, serious violence, and community cohesion.

One member explained that Council officers who engage with the public were trained on MECC – ‘Make Every Contact Count’ and queried whether Norfolk Constabulary’s officers also utilised that policy, Mr Bannon explained that all Norfolk Constabulary officers were trained on a very similar policy.

Members queried whether the resource levels of the NCCSP would cover the differing demands on the city and rural areas of South Norfolk, they were concerned that focus would be given to areas of concern in the city to the detriment of the rural villages. Mr Bannon informed the Committee that the NCCSP were aware of the urban/rural divide and were working to prioritise and respond to concerns in both areas. He added that the NCCSP have more resources than ever before to enable them to meet demand. Members were reminded that each District had a dedicated Locality Officer that could prove useful members. Mr Bannon offered to circulate the relevant contact details with councillors outside of the meeting.

Members discussed the root causes of the community safety issues and felt that drugs and drug addiction was the underlying cause of a lot of the community safety issues faced; it was felt by the Committee that more needed to be done to help support addicts. The Committee was advised that Project Adder had been developed to assist those with serious drug addiction and the Police were also signposting individuals to drug treatment services where appropriate.

During a discussion about engagement with the public on community safety matters, Members noted that a lot of the work carried out and the outcomes of the work were not reported by Norfolk Constabulary, which could lead to apathy and a lack of engagement from the public. It was suggested that the Committee recommend that the Norfolk Constabulary promote more of the work carried out and what had been achieved as a result. Members further noted that many of the events and briefings held by the Council and Norfolk Constabulary were not being attended by members of the public, the

Community Safety and Intervention Lead explained that more proactive methods of engagement such as door knocking, and action days had proved to be more effective. Mr Bannon added that the Norfolk Constabulary hold a number of street surgeries on market days to engage with the public; one member suggested that the Council send an officer to represent the Council at these street surgeries.

After further discussion, it was

## **RESOLVED**

To

1. Recommend that:
  - a. Norfolk Constabulary increase promotion and publicity of outcomes in relation to action taken.
  - b. Norfolk Constabulary increase their support to rural communities.
  - c. Council officers attend street surgeries conducted by Norfolk Constabulary.
2. Support the Strategic Plan 2021-2024.

### **1290 NORFOLK HEALTH OVERVIEW AND SCRUTINY COMMITTEE 2019/21**

The Chairman introduced the briefing report from Cllr N Legg who sits on the Norfolk Health Overview and Scrutiny Committee (NHOSC). The report updated members on the work carried out by NHOSC between 2019-2021.

The Committee noted the report and requested that Cllr Legg attend a future meeting of the Scrutiny Committee to provide a more information.

One member noted that the minutes of the NHOSC meetings are available to view on the Norfolk County Council website.

### **1291 SCRUTINY WORK PROGRAMME AND CABINET CORE AGENDA**

The Committee noted the Work Programme and Cabinet Core Agenda.

The Senior Governance Officer provided the Committee with an update on recommendations made following the briefing report on how the planning system assesses flooding issues, she explained that:

- Training was in progress for all parish councils on the role of planning in regard to how the planning system assesses flooding.
- Recruitment was underway for the role of a Water Management Officer, and it was currently at the shortlisting stage.

- The Planning Team were working on an additional planning condition, which would require all relevant applications to submit a verification report to provide assurance that drainage had been installed and met relevant requirements, which was due to be implemented by September 2021.

One member queried why the Early Help report had not been brought to the Committee. The Chairman explained that the Help Hub had been under increased pressure due to Covid 19 and had not been in a position to bring the item forward.

Members discussed future items to be considered by the Scrutiny Committee and suggested that the following be brought before the Committee:

- Home Options Review
- Planning Design Code
- Effect of Covid 19 on Leisure Centres
- Community Safety Review in December 2022

(The meeting concluded at 10.44am)

---

Chairman

MEETING  
CANCELLED

## **Monitoring Officer Report**

**Report Author(s):** Linda Mockford  
Governance Manager  
01603 430424  
linda.mockford@southnorfolkandbroadland.gov.uk

**Portfolio:** Governance and Finance

**Ward(s) Affected:** All

### **Purpose of the Report:**

To consider the Local Government Association's (LGA) report and work programme into civility in public life, and recommending the adoption of some measures identified in the programme which could be adopted by the Council.

### **Recommendations:**

That the Committee:

- 1.1 notes this report and the current work of the LGA, promoting civility in public life and supporting the well-being of elected members
- 1.2 considers the proposed action identified at paragraph 4.1 and makes recommendations as appropriate.

## 1. Summary

- 1.1 At the October 2021 Cabinet meeting, the Leader raised an urgent item about the importance of the wellbeing and health & safety of members. He asked that Scrutiny Committee examines what could be done to address the issues of intimidation and abuse, taking into account the LGA report about their work programme into civility in public life, and makes recommendations to Council in December 2021.
- 1.2 The LGA is committed to promoting civility in public life and supporting the well-being of elected members. This is a long standing area of work for the LGA, but the recent tragic death of Sir David Amess MP has brought this issue into marked focus.
- 1.3 This report highlights the particular issues of the LGA's programme of work that are relevant for Scrutiny to consider and makes some recommendations to support members.

## 2. Background

- 2.1 Across the UK, there are growing concerns about the impact an increasing level of public intimidation and toxicity of debate is having on our country's democratic processes, particularly at local level. In response, the LGA is co-ordinating a programme of work entitled 'Civility on public life' primarily aimed at:
  - a) articulating good standards for anyone engaging in public and political discourse
  - b) understanding the scale and impact of intimidation and abusive behaviour on its membership organisations, and develop recommendations for achieving positive debate and public decision making on a local level
  - c) supporting its members and all democratically elected local representatives in addressing intimidation and abuse, so they can deliver the best on behalf of their communities.
- 2.2 The programme of work focusses on three elements – prevention, support and challenge, as follows:

**Prevention** – support/guidance for members and research into the prevalence and impact of intimidation

**Support** – development of policy/legislative proposals with partners that address intimidation particularly with the police, exploring the potential for an informal council 'duty of care' towards its councillors and a revision of the local government code of conduct.

**Challenge** – exploring opportunities for a public and political-facing campaign.

- 2.3 The LGA's report highlights concerns about the impact an increasing level of public intimidation and toxicity of debate is having on our country's democratic processes, particularly at a local level and raises a number of points to consider in terms of councillors interacting with the public.
- 2.4 As part of its prevention and support work, the LGA has produced a range of resources, including a model councillor code of conduct. The model code will be considered by Standards committee in due course. However, some of the other resources, designed to support councillors, could be adopted now and Scrutiny committee is asked to consider these resources, as set out below.

### **3. Current position**

- 3.1 The LGA has published a Councillors' [guide](#) to handling intimidation with practical steps that councils and councillors can take to protect themselves as a person in a public position. This guide has been sent to all members via the Members bulletin and covers topics such as how to handle abuse – both face-to-face, letters or online, and the legal and practical remedies, including the nature of the criminal offences involved and will be continuously updated with the latest advice and information available.

This guide contains general advice on handling intimidation and some good advice about personal safety and security.

- 3.2 The LGA has also produced a set of [resources](#) for local councillors on digital citizenship, including a model rules of engagement and top tips on how to tackle online abuse
- 3.3 To support their programme, the LGA has also been developing a call for evidence of abuse and intimidation. It has produced a [survey](#) for capturing the experiences of councillors experiencing or having experienced abuse or intimidation from the public due to their elected role.

The call for evidence is an ongoing part of the programme, capturing elected members' experiences and emerging trends of abuse and intimidation from the public. Evidence collected in this way will help the LGA to develop a body of evidence to support their calls for legislative and systematic change and develop support for elected members.

### **4. Proposed action**

- 4.1 In order to assess what further action the Council and its Political Groups can take, officers have reviewed the LGA's Civility in public life report and the associated advice/guidance on how to handle intimidation. The following measures could be adopted to support members:

- 4.1.1 An officer be appointed to act as a point of contact for any councillor who has received intimidatory contact or communication from an external or internal source and wishes to seek support and guidance on how to best handle this.
- 4.1.2 Encourage each political group within the Council to appoint either the Leader of the group and/or one of their number to perform a similar role as above for their elected member.
- 4.1.3 The Council to encourage Norfolk Constabulary and the Norfolk Police and Crime Commissioner in establishing protocols for how councillors should report serious intimidation and threats that are made to them in their role as councillor, including establishing a named officer responsible for handling serious threats to councillors and to advise on personal safety and security.
- 4.1.4 Ensuring that council insurance arrangements cover injuries or loss suffered by elected members arising from their role as councillors in respect of any intimidation.
- 4.1.5 Officers to consider what additional steps could be taken by the council to mitigate the risk of councillors in the event of severe intimidation and threats. For example, in some areas where councillors have been subjected to death threats, they have been supplied with personal alarms by the police and, occasionally, by their Council.
- 4.1.6 Encourage councillors to use the model rules of engagement developed by the LGA on their personal websites and social media.
- 4.1.7 Notifying members of individuals added to the Council's potentially violent persons register, so they can contact designated officers to check potentially violent persons prior to undertaking a home visit.
- 4.1.8 Encourage members to complete the LGA's call for evidence survey.

- 4.2 The Scrutiny Committee is asked to review the proposed actions outlined above and recommend to officers which actions they consider should be adopted by the Council to ensure that members remain safe when undertaking their public duties.

## **5. Issues and risks**

5.1 **Resource Implications** – the work required to implement the suggestions outlined at paragraph 4.1 can be undertaken within existing Council resources.

5.2 **Legal Implications** – none

5.3 **Equality Implications** – none

5.4 **Environmental Impact** – none

5.5 **Crime and Disorder** – measures identified to promote the safety of members

5.6 **Risks** – no other risks identified.

## **6. Conclusion**

6.1 The measures identified in the LGA work programme to support members in relation to intimidation, can be adopted as best practice by the Council to support Councillors and ensure they are equipped with the skills to stay safe when dealing with the public.

## **7. Recommendations**

7.1 That the Committee

7.1.1 note this report and the current work of the LGA, promoting civility in public life and supporting the well-being of elected members

7.1.2 considers the proposed action identified at paragraph 4.1 and makes recommendations as appropriate

### **Background papers**

LGA report on Civility in Public Life

## Scrutiny Committee – Work Programme

In setting future Scrutiny **TOPICS**, members are asked to consider the following: **T**imely – **O**bjective – **P**erformance – **I**nterest – **C**orporate Priority

- T** Is this the right **time** to review this issue and is there sufficient **officer time** and resource to conduct the review? What is the **timescale**?
- O** What is the reason for review; do officers have a clear **objective**?
- P** Can **performance** in this area be improved by input from Scrutiny?
- I** Is there sufficient **interest** (particularly from the public)? The concerns of local people should influence the issues chosen for scrutiny.
- C** Will the review assist the Council to achieve its **Corporate Priorities**?

Date of meeting	Topic	Organisation / Officer / Responsible member	Objectives
8 Dec 2021	Review of Housing Allocations Policy	Housing and Wellbeing Senior Manager and Portfolio Holder for Better Lives	Members to review the Council's Housing Allocations Policy and consider whether the aims of the Best in Class review have been met. The Committee to make appropriate recommendations to Cabinet / Council.
	Community Action Fund	Assistant Director – Individuals & Families; and Portfolio Holder for Better Lives	The Committee to assess the funding allocations and outcomes achieved from the Community Action Fund and make recommendations as appropriate
19 Jan 2022	Environment Strategy	Environment Manager and Portfolio Holder for Clean & Safe Environment	Scrutiny Committee to review the effectiveness of the 2020-2025 Environment Strategy and assess whether outcomes have been achieved. To make recommendations as appropriate.
10 Feb 2022	2022/23 Budget & Longer-Term Financial Strategy	S151 Officer; and Portfolio Holder for Finance & Resources	Scrutiny Committee to consider the Council's 2022/23 budget and the recommendations of Cabinet. Members to also formulate a recommendation to Council regarding the budget for consideration at its meeting later in February 2022.
23 Feb 2022	<b>Call-in only</b>		
30 March 2022	<i>No items scheduled</i>		
5 May 2022	Early Help Approach and model	Assistant Director – Individuals & Families; and Portfolio Holder for Better Lives	The Committee to consider and review the Council's Early help Approach and the future model and make any recommendations to Cabinet. Partners in the Hub to also be invited to attend the meeting to provide further evidence.
	Community Safety Update	Assistant Director – Individuals & Families; and Portfolio Holder for Better Lives	The Committee to receive an update on work being undertaken by the Norfolk County Community Safety Partnership and the Council. Members will have the opportunity to review work undertaken and make any recommendations regarding the future approach, as appropriate.

Date of meeting	Topic	Organisation / Officer / Responsible member	Objectives
June/July 2022	Leisure Recovery Plan	Assistant Director – Community Services & Leisure Operations Manager; & Portfolio Holder for Customer Focus	Scrutiny Committee to review and assess the progress with the Leisure Recovery Plan. Members to make recommendations as appropriate
Dec 2022	Norfolk County Community Safety Partnership Plan	Assistant Director – Individuals & Families; and Portfolio Holder for Better Lives	Scrutiny Committee to consider the Norfolk County Community Safety Partnership Plan (NCCSP) to review its effectiveness and progress towards meeting the objective and targets set.
Dec 2022	Community Action Fund	Assistant Director – Individuals & Families; and Portfolio Holder for Better Lives	The Committee to assess the funding allocations and outcomes achieved from the Community Action Fund and make recommendations as appropriate

**MEETING  
CANCELLED**

## Scrutiny Recommendation Tracker 2021/22

Date	Topic	Responsible Officer	Resolution and Recommendations	Response / Progress	Outcome
21 July 2021	<b>COMMUNITY SAFETY UPDATE</b>	Assistant Director of Individuals and Families	<p><b>RESOLVED To</b></p> <p>1. Recommend that:</p> <p>a. Norfolk Constabulary increase promotion and publicity of outcomes in relation to action taken.</p> <p>b. Norfolk Constabulary increase their support to rural communities.</p> <p>c. Council officers attend street surgeries conducted by Norfolk Constabulary.</p> <p>2. Support the Strategic Plan 2021-2024.</p>	<p>Officer supported proposal in Committee meeting</p> <p>Cttee advised that the NCCS have more resources than ever before to enable them to meet demand and that each District had a dedicated Locality Officer that could prove useful to members.</p> <p>This is being considered, alongside joint comms and other events with the Police</p> <p>No further action required</p>	<p>This piece of scrutiny provided members with a valuable insight into the work of the Norfolk County Community Safety Partnership. It also gave members the opportunity to review the proposed Strategic Plan and provide the Partnership with the views of Council.</p> <p>In addition, more generally, the committee was able to provide comments on community safety in the District and what members considered to be the biggest issues that were faced by their communities.</p>

## CABINET CORE AGENDA 2021/22

Date	Key	Title of Report	Responsible Officer	Portfolio Holder	Exempt
<b>22 Nov</b>		Reserves and MTFP Update	Rodney Fincham	Josh Worley	
	Key	Future Office Accommodation Project	Debbie Lorimer/ Leigh Booth	Kay Mason Billig	
	Key	Browick Interchange	Nina Cunningham	John Fuller	Exempt
		Quarter 2 Performance Risk and Finance	Sinead Carey	Josh Worley/ Kay Mason Billig	
	Key	South Norfolk Use of Strategic Fund	George Denton	Lisa Neal	Exempt
		Treasury Management Q2 report	Darren Slowther	Josh Worley	
<b>4 Jan</b>	Key	GN 5 Year Infrastructure Investment Plan	Paul Harris	John Fuller	
	Key	Street Naming and Numbering Policy	Stuart Pontin	Lisa Neal	
	Key	S106 Agreements Monitoring Fees	Stuart Pontin	Lisa Neal	
	Key	Regulatory Enforcement Policy	Nick Howard	Michael Edney	
	Key	Review of Environmental Enforcement Penalties	Nick Howard	Michael Edney	
		Submission of Redenhall with Harleston Neighbourhood Plan	Richard Squires	John Fuller/ Lisa Neal	
		Anti-Social Behaviour Policy	Nick Howard	Michael Edney	
		Submission of the Starston Neighbourhood Plan	Richard Squires	John Fuller/ Lisa Neal	
<b>7 Feb</b>	Key	Food Safety Services Commercialisation Options	Nick Howard	Michael Edney	
	Key	Submission of Diss and District Neighbourhood Plan	Richard Squires	John Fuller/ Lisa Neal	
	Key	Licensing Services – Commercialisation Options	Nick Howard	Michael Edney	
		Licensing Fees and Charges Review	Leigh Chant / Nick Howard	Michael Edney/Josh Worley	
	Key	Council Tax Assistance	Richard Dunsire	Alison Thomas	
	Key	Health and Wellbeing Strategy	Mike Pursehouse	Alison Thomas	
		Submission of Tivetshall Neighbourhood Plan	Richard Squires	John Fuller / Lisa Neal	
	Key	Delivery Plan and Budget 22/23 and 23/24	Sinead Carey / Rodney Fincham	Josh Worley	

Date	Key	Title of Report	Responsible Officer	Portfolio Holder	Exempt
14 Mar		Future Adult are Integration	Mike Pursehouse	Alison Thomas	
		Member Ward Review	Kerrie Gallagher	Alison Thomas	
	Key	South Norfolk Village Clusters Housing Allocations Regulation 19 Publication	Paul Harris	Lisa Neal	
		Submission of the Wymondham Neighbourhood Plan	Richard Squires	John Fuller/ Lisa Neal	
		Q3 Performance, Risk and Finance Report	Sinead Carey	Kay Mason Billig	

Key decisions are those which result in income, expenditure or savings with a gross full year effect of £100,000 or 10% of the Council's net portfolio budget whichever is the greater which has not been included in the relevant portfolio budget, or are significant (e.g. in environmental, physical, social or economic) in terms of its effect on the communities living or working in an area comprising two or more electoral wards in the area of the local authority.

**MEETING  
CANCELLED**