

## Awards Panel

## Agenda

### Members of the Panel:

Cllr K A Vincent (Chairman)	Cllr D G Harrison
Cllr K G Leggett (Vice Chairman)	Cllr C Karimi-Ghouvanlou
Cllr N J Brennan	Cllr K E Lawrence
Cllr J F Fisher	Cllr S M Prutton
Cllr R R Foulger	Cllr J M Ward

### Date & Time:

Wednesday 22 September 2021 at 9.00am

### Place:

Council Chamber: Thorpe Lodge, 1 Yarmouth Road, Thorpe St Andrew, Norwich

### Contact:

Dawn Matthews      tel (01603) 430404  
Email: [committee.services@broadland.gov.uk](mailto:committee.services@broadland.gov.uk)  
Website: [www.broadland.gov.uk](http://www.broadland.gov.uk)

### PUBLIC ATTENDANCE:

If a member of the public would like to observe the meeting in person or to speak on an agenda item, please email your request to [committee.services@broadland.gov.uk](mailto:committee.services@broadland.gov.uk), no later than 5.00pm on Friday 17 September 2021. Please see further guidance on the options for public speaking at page 2 of this agenda.

### Large print version can be made available

If you have any special requirements in order to attend this meeting, please let us know in advance.

## **Rules on Public Speaking and Attendance**

All public speakers are required to register to speak at public meetings by the date / time stipulated on the relevant agenda. Requests should be sent to:

[committee.services@broadland.gov.uk](mailto:committee.services@broadland.gov.uk)

Public speaking can take place:

- Through a written representation (which will be read out at the meeting)
- In person at the Council offices

Please note that the Council cannot guarantee the number of places available for public attendance but we will endeavour to meet all requests.

All those attending the meeting in person are invited to sign in on the QR code for the building and promptly arrive at, and leave the venue. Hand sanitiser are provided and you are invited to observe social distancing. Further guidance on what to do on arrival will follow once your request to attend or speak has been accepted.

# AGENDA

*After items 1-2 below, the meeting will adjourn and members will visit each of the 3 developments nominated. The meeting will then reconvene at approximately 12:45pm in the Council Chamber at Thorpe Lodge for consideration of item 3 and the Panel will decide its award winners.*

1. To receive declarations of interest from members;  
(guidance and flow chart attached – page 4)
2. To report apologies for absence and to identify substitute members;
3. **The Broadland Enhancement Awards 2021** - to consider developments which have been shortlisted for the Broadland Enhancement Awards 2021 and to select three schemes for an award  
(report attached – page 6)

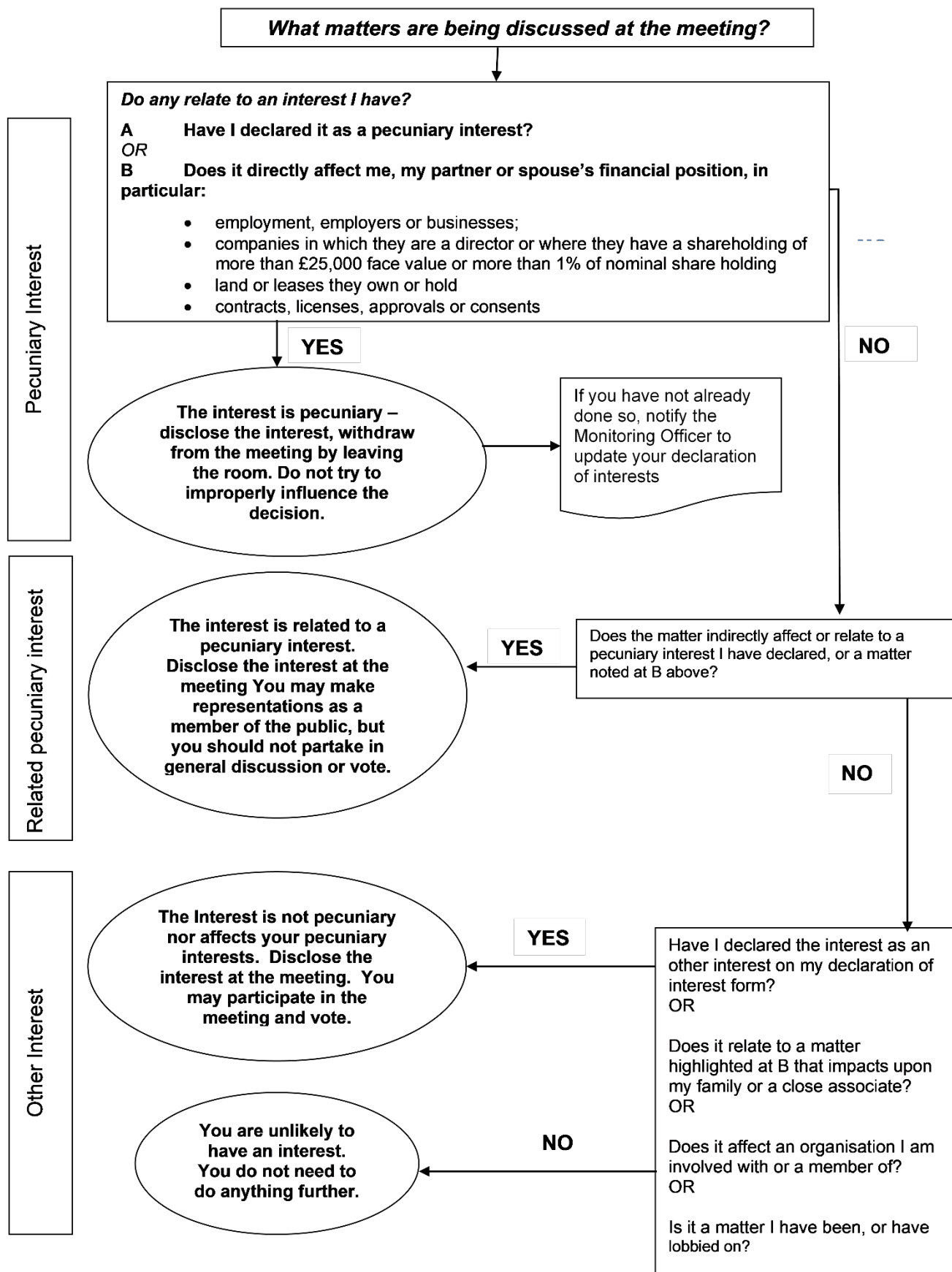
## DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

<p>Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.</p>
<p>Does the interest directly:</p> <ol style="list-style-type: none"> <li>1. affect yours, or your spouse / partner's financial position?</li> <li>2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?</li> <li>3. Relate to a contract you, or your spouse / partner have with the Council</li> <li>4. Affect land you or your spouse / partner own</li> <li>5. Affect a company that you or your partner own, or have a shareholding in</li> </ol> <p>If the answer is "yes" to any of the above, it is likely to be pecuniary.</p> <p>Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.</p>
<p>Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?</p> <p>If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but you should not partake in general discussion or vote.</p>
<p>Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.</p>
<p>Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.</p>

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.  
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST  
INSTANCE**

## DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



## **THE BROADLAND ENHANCEMENT AWARDS**

**Report Author(s):** Chris Bennett  
Senior Heritage and Design Officer  
01508 533828

**Portfolio:** Planning

**Ward(s) Affected:** All

**Purpose of the Report:** This report details new build schemes which have been shortlisted for the Broadland Enhancement Award for 2021. Members are requested to select their first, second and third choices.

**Recommendations:**  
The Panel is recommended to select the three best schemes in order of merit for the Enhancement Award.

### **1 SUMMARY**

- 1.1 This report details schemes which have been shortlisted for the Broadland Enhancement Awards for 2021.
- 1.2 Members are requested to select their first, second and third choices.

### **2 INTRODUCTION**

- 2.1 The Enhancement Award Scheme is run every year and the Design Award Scheme is run in alternate years.
- 2.2 The 2021 Design Awards were held on 15<sup>th</sup> September 2021.
- 2.3 No Awards took place during 2020 due to Covid 19 restrictions.
- 2.4 The Enhancement Awards are for the best schemes of repair, conversion, alteration or extension to an existing building within the District
- 2.5 As there were no awards in 2020 entry can be for schemes completed in the last two years.
- 2.6 Work undertaken must have in some way made a positive contribution to the locality.

### **3 GUIDANCE FOR JUDGING**

- 3.1 All buildings should be judged upon scale, design, use of sympathetic or sustainable materials and the way they sit with neighbouring properties, in their landscape setting, or perhaps (in the case of an extension) the way it relates to, or contrasts with, the parent building.
- 3.2 Three awards are given. First place will receive the Enhancement Award; second place will receive a Certificate of High Commendation; and a third place will receive a Certificate of Commendation.
- 3.3 The winners of the Design Award will be invited to receive their award at the Community at Heart Presentation Evening on Friday 15<sup>th</sup> October.
- 3.4 It is suggested that as Members view the entries they may find it convenient to award each a score out of 10 (10 being the highest score). A box has been placed beside each entry for this purpose.

- 3.5 At the end of the day on return to Thorpe Lodge there will be a brief presentation to review the submissions with photographs of each project and a short video for any buildings that are not viewed internally during the day. Members will be asked to nominate their first, second and third choices. They may, if they wish, also give a brief explanation of their selections.
- 3.6 Should there be a 'tie', the winning entry will be determined by that which has the highest number of first places.
- 3.7 Should Members require further guidance, Officers will be happy to advise during the day.

#### **4 RESOURCE IMPLICATIONS**

- 4.1 There is a budget provision of £300 for the 2021 Enhancement Award Scheme.

#### **5 LEGAL IMPLICATIONS**

- 5.1 There are no legal implications arising from this report.

#### **6 RECOMMENDATION**

- 6.1 The Panel is RECOMMENDED to select the three best developments in order of merit for the Enhancement Award.

Chris Bennett  
Senior Heritage and Design Officer

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For further information on this report call Chris Bennett 01508533828



**THE BROADLAND ENHANCEMENT AWARD 2021****Shortlist**

Scheme	Mark / 10
The Stables, Royal Norwich Golf Club, Weston Longville	[     ]
The Walled Garden Community Shop and Café, Little Plumstead	[     ]
Bellards, Priory Road, Ranworth	[     ]

The entries were asked to submit 100 words to describe their project, from which the descriptions have been directly drawn.

## The Stables, Royal Norwich Golf Club, Weston Longville



“The existing building has been sensitively restored, keeping many of the original features requiring a keen eye for detail. The project really has brought a new lease of life to this building and the atmosphere you experience between the old and new elements of the building play with your feelings as you travel through the spaces from the historic, almost ecclesiastical existing spaces, through to the vibrant and energetic new build core. This space really is a treasure and one that visitors will not forget in a hurry.” The architects were Feilden and Mawson.

## The Walled Garden Community Shop and Café, Little Plumstead



“The WG team have transformed an abandoned, derelict Victorian walled garden into a vibrant community hub. We are a Community Benefit Society, a form of cooperative. With over 50 keen volunteers this regeneration has enhanced the local area by creating a cafe, a well stocked local shop, a small community room and a beautiful garden for relaxation and events. We have also created seven paid employment opportunities and numerous collaborative ventures with amongst others, the local hospital and school.

This unique regeneration has created something special for the community and having brought this derelict area back to life we have even more exciting plans for the future...”

## Bellards, Priory Road, Ranworth



“We were approached by our clients who had just purchased Bellards on Priory Road in Ranworth. The property was dated and in need of renovation and upgrade. The conservatory porch was replaced as was the garage side extension with a more appropriate design. The extension included a new open plan kitchen dining and living room space with utilities and on the first floor a master bedroom suite with bathroom and dressing room. The existing brickwork was rendered and the existing oil heating system replaced with new air source heat pump and pv panels. A new garage with studio over to the front complemented the renovations.” The Architects were Peter Codling Architects.