

## **CABINET MEETING – 20 April 2021**

### **Decision List**

Resolutions are subject to a five working day call-in, recommendations to Council cannot be called-in.

<b>ITEM &amp; HEADING</b>	<b>DECISION</b>
<p><b>10 COVID RECOVERY REPORT</b></p> <p>Lead Officers: Director of People and Communities Assistant Director of Finance</p>	<p><b>RESOLVED</b></p> <ol style="list-style-type: none"> <li>1. To note the local impact of Covid-19, together with the activities the Council is taking to mitigate those impacts.</li> <li>2. To note the progress made towards delivering the actions set out in 'Our Plan for Recovery from the Covid-19 Crisis', and to recommend the update of the Recovery Plan to be considered by Cabinet in June.</li> <li>3. To release the following sums to further support the Covid recovery (from the Un-Ringfenced Covid money) <ul style="list-style-type: none"> <li>• Council Tax and Recovery Team Resource £50,400.</li> </ul> </li> <li>4. To agree a delegation to the relevant director, in consultation with the relevant portfolio holder and the portfolio holder for finance, to release COMF funds to support activities consistent with the projects listed in this report.</li> </ol>
<p><b>11 SOCIAL PRESCRIBING</b></p> <p>Lead Officer: Communities Senior Manager</p>	<p><b>RESOLVED</b></p> <ol style="list-style-type: none"> <li>1. To use COVID money (specifically the "containing outbreak management fund") to implement a Community Connector service in Broadland district, to work as part of the Council's early help offer and alongside the existing social prescribing service; and</li> <li>2. To agree to recruit 2 FTEs on a 12-month contract with the intention to review in six months from when they commence in post to evaluate the benefits to residents of the Community Connectors, as part of setting the 2022/23 budget.</li> </ol>

<p><b>12 THE DEBT RESPITE SCHEME</b></p> <p>Lead Officer: Senior Enforcement Officer</p>	<p><b>RESOLVED</b></p> <ol style="list-style-type: none"> <li>1. To increase the Recovery Team capacity by 1 x FTE for a period of 18 months to deal with work arising from the impact of the new Breathing Space and Statutory Debt Repayment Plan regulations in Broadland and South Norfolk. The cost to be shared 45/55 between BDC / SNC in line with the One Team agreement; and</li> <li>2. To review the Recovery Team capacity after 12 months, to assess if the increased resource is meeting the anticipated increase in workload.</li> </ol>
<p><b>13 ENDORSEMENT OF THE NORFOLK STRATEGIC PLANNING FRAMEWORK UPDATE</b></p> <p>Lead Officer: Place Shaping Manager</p>	<p><b>RECOMMENDED TO COUNCIL</b></p> <p>To endorse the update to the Norfolk Strategic Planning Framework and to agree to remain a signatory to the document.</p>
<p><b>14 MEMBER IT</b></p> <p>Lead Officer: Assistant Director Governance and Business Support (Monitoring Officer)</p>	<p><b>RESOLVED</b></p> <p>To approve the recommendation from the Service Improvement and Efficiency Committee to retain the current provision of iPads; with a review in July covering the O365 rollout and training undertaken by members with another member survey and workshop to enable officers to have information on software improvements to report back to the October Cabinet.</p>
<p><b>15 REVIEW OF POLICIES</b></p> <p>Lead Officers: Assistant Director of Finance Assistant Director Governance and Business Support (Monitoring Officer)</p>	<p><b>RECOMMENDED TO COUNCIL</b></p> <p>The adoption of the:</p> <ul style="list-style-type: none"> <li>• Counter Fraud, Corruption and Bribery Policy</li> <li>• Anti-Money Laundering Policy</li> <li>• Whistleblowing Policy</li> </ul>

<p><b>16 PLUMSTEAD ROAD: PROPOSED CPO TO ENABLE A NEW ROUNDABOUT</b></p> <p>Lead Officer: Director of Place</p>	<p><b>RECOMMENDED TO COUNCIL</b></p> <ul style="list-style-type: none"> <li>i. That officers continue to engage with the respective landowners with the intention that they sign the s.278 agreement to enable the construction of the proposed roundabout at Plumstead Road; and</li> <li>ii. That, in parallel with the ongoing engagement with the landowners, all appropriate steps as set out in this report are taken to secure the necessary land via a compulsory purchase order to enable the roundabout at Plumstead Road to be delivered. In the event that the s.278 agreement is signed to the satisfaction of Broadland District Council and Norfolk County Council as Highway Authority the action being taken to secure a compulsory purchase order will cease.</li> </ul>
<p><b>16a PUBLIC SECTOR EQUALITY DUTY ANNUAL REPORT</b></p> <p>Lead Officer: Governance Manager</p>	<p><b>RESOLVED</b></p> <p>To approve the joint Public Sector Equality Duty Annual Report for publication, subject to minor amendment, with final approval being delegated to the Assistant Director of Governance and Business Support (Monitoring Officer), in consultation with the Portfolio Holder for Transformation and Organisational Development.</p>
<p><b>18 ST FAITHS COMMON – LEASE</b></p> <p>Lead Officer: Director of Place</p>	<p><b>RESOLVED</b></p> <p>To agree to sign the lease, subject to final terms being agreed by the Director of Place, in consultation with the Portfolio Holder for Economic Development.</p>
<p><b>19 MANAGED SERVICE – PAYROLL</b></p> <p>Lead Officer: Assistant Director Governance and Business Support (Monitoring Officer)</p>	<p><b>RESOLVED</b></p> <p>To</p> <ul style="list-style-type: none"> <li>1 Agree to enter into a five-year agreement for the provision of a managed service for Payroll and recruitment; and</li> </ul>

	<p>2 Agree to delegate the detail of the agreement to the Director Resources and the Assistant Director Governance and Business Support, in consultation with the Portfolio Holder for Finance.</p>
<p><b>20 FOOD INNOVATION CENTRE</b></p> <p>Lead Officer: Assistant Director Economic Growth</p>	<p><b>RESOLVED</b></p> <p>To</p> <ol style="list-style-type: none"> <li>1. Agree to changes to the FIC financial model and funding bid to increase the Project operating costs to offset any potential operating surplus/profit; and</li> <li>2. Agree to defer any repayment of BDC's initial investment in the FIC for a period of 15 years.</li> </ol>