

# **Electoral Arrangements Review Committee**

Tuesday 14 August 2018

10:30am, Cavell Room  
*South Norfolk House, Cygnet Court, Long Stratton,  
Norwich, NR15 2XE*

**If you have any special requirements in order to attend this meeting,  
please let us know in advance**

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**Members of the Electoral Arrangements  
Review Committee:**

Dr C Kemp (Chairman)

Mr K Kiddie (Vice Chairman)

Mr C Easton

Mr J Fuller

Mr L Hornby

Mr T Lewis

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# Agenda

1. To report apologies for absence and to identify substitute members;
2. Any items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act, 1972. Urgent business may only be taken if, "by reason of special circumstances" (which will be recorded in the minutes), the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency;
3. To Receive Declarations of Interest from Members; (please see guidance – page 4)
4. To confirm the minutes of the Electoral Arrangements Review Committee meeting held on 29 November 2017;  
(attached – page 5)
5. Polling Districts and Polling Places Review 2018: (report attached – page 22)
6. Participation in Voter ID Pilot Scheme 2019: (report attached – page 67)

## Agenda Item: 3

### DECLARATIONS OF INTEREST AT MEETINGS

Members are asked to declare any interests they have in the meeting. Members are required to identify the nature of the interest and the agenda item to which it relates.

- In the case of **other** interests, the member may speak and vote on the matter.
- If it is a **pecuniary** interest, the member must withdraw from the meeting when it is discussed.
- If it **affects or relates to a pecuniary interest** the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting.
- Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.
- In any case, members have the right to remove themselves from the meeting or the voting if they consider, in the circumstances, it is appropriate to do so.

Should members have any concerns relating to interests they have, they are encouraged to contact the Monitoring Officer (or Deputy) or another member of the Democratic Services Team in advance of the meeting.





## ELECTORAL ARRANGEMENTS REVIEW COMMITTEE

Minutes of a meeting of the Electoral Arrangements Review Committee of South Norfolk District Council held at South Norfolk House, Long Stratton on 29 November 2017 at 10:00am.

**Committee Members Present:** Councillors: C Kemp (Chairman), C Easton, K Kiddie and T Lewis

**Apologies:** Councillors: J Fuller and L Hornby

**Substitute Members:** Councillors: D Bills for J Fuller and B Stone for L Hornby

**Other Members in Attendance:** Councillors: For parts of the meeting: D Goldson, M Gray, J Hornby, L Hornby, G Minshull, J Overton, T Palmer, R Savage and V Thomson

**Officers in Attendance:** The Chief Executive (S Dineen) (for part of the meeting), the Electoral Services Manager (J Tovee-Galey), the Electoral Services Officer (N Tullock), the Deputy Monitoring Officer (E Goddard) (for part of the meeting)

**Also in Attendance:** David Johnson – NpLaw

The press and 63 members of the public were also in attendance

## 28. DECLARATIONS OF INTEREST

Member	Interest
Cllr Kiddie	<p><u>Diss / Roydon</u>  Other Interest:-  District Councillor for Diss, Town Councillor for Diss, and County Councillor for Diss and Roydon.</p> <p>Member stated that, although he did not consider himself to be predetermined, he declared that he had elected to leave the room when this item was discussed, to ensure public confidence in any recommendation made to Full Council.</p> <p>Cllr Kiddie withdrew from the room for this item, did not take part in the discussion, and did not vote.</p>
Cllr Kemp	<p><u>Diss / Roydon</u>  Other Interest:- Member had been lobbied by residents, and had been present at Roydon Parish Council meetings and other meetings with residents, where the Community Governance Review had been discussed, but he had provided procedural advice only.</p> <p><u>Poringland</u>  Other Interest:- Member had given advice on procedural matters only.</p> <p><u>Wymondham</u>  Other Interest:- Member had given procedural advice only to other Local Members.</p> <p><u>Cringleford</u>  Other Interest:- District Councillor for Cringleford. Member had taken part in discussions but had provided procedural advice only.</p>
Cllr Easton	<p><u>Carleton Road / Bunwell</u>  Other Interest:- District Councillor for Bunwell but representing both parishes. Member had been in discussions with residents and was present at Parish Council meetings where the Community Governance Review had been discussed, but no opinions or advice had been given.</p>
Cllr Stone	Other Interest - County Councillor for Thurton and Ashby.
Cllr Lewis	<p><u>Poringland and Framingham</u>  Other interest:- Member had attended several meetings in Stoke Holy Cross and Poringland but no opinions had been given.</p> <p><u>Bixley and Caistor St Edmund</u>  Other Interest:- District Councillor for Bixley and Caistor St Edmund. Member had presented information at meetings where issues had been discussed, but no advice had been given.</p>
Cllr Bills	Other Interest:- District Councillor for Hethersett

## **29. MINUTES**

Regarding Minute 27, at the paragraph detailing the consideration of Bunwell, the Committee agreed that the wording of the first line should be changed from, "*The Tacolneston Parish Clerk advised that....*" to "*A member of Bunwell Parish Council (who is also the Tacolneston Parish Clerk) advised that....*".

Subject to that amendment, the minutes of the Electoral Arrangements Review Committee held on 15 August 2017 were confirmed as a correct record and signed by the Chairman.

## **30. COMMUNITY GOVERNANCE REVIEW**

The Chairman and Chief Executive welcomed everyone to the meeting. Cllr Kemp summarised the aims of the Review and explained that the Committee would be considering the representations received before making its recommendations to a meeting of the Full Council to be held on 19 February 2018, where the Authority's final decision would be made.

The Chairman reminded members that the District Boundary Review had already taken place ahead of the Community Governance Review and that any proposed parish boundary changes would be required to respect current County, District and Parliamentary boundaries. Speakers were advised that the Committee could only consider those things set out in the relevant legislation and guidance and were unable to take into account any issues which might fall under the control of the District or Parliamentary Reviews.

It was noted that, during the first phase of consultation, the number of representations received from towns and parishes had been disappointingly low and it appeared that, where parishes and residents were content with current governance arrangements, they had made little representation during that phase. However, due to a significantly higher number of responses being received towards the end of the second phase, the Committee now considered they had a more accurate indication of the opinions and views of town/parish councils and residents.

The Committee was reminded of its obligation to ensure that, when considering each parish boundary, the proposals for change should be in line with the Terms of Reference of the Community Governance Review, and clearly support the aims of the Review; to improve community engagement and local democracy, to facilitate efficient, effective and convenient delivery of local services, and to ensure electors across the whole District are treated equitably and fairly. It was noted that, should these proposals not meet the aims of the Review, then the status quo should continue.

The following speakers addressed the meeting with regard to the various proposals:

Diss and Roydon	Ms D Sarson – Diss Town Council Mr P Curson – Roydon Parish Council Ms N Atkins – Residents' Group against recommendations Mr T Knights – Resident against recommendations Cllr T Palmer – Local Member for Diss Cllr D Goldson – Local Member for Roydon
Carleton Rode and Bunwell	Mr J Pennell – Bunwell Parish Council Dr B Slater – Carleton Rode Parish Council Mr A Hatcher – Resident against recommendations Mr L Elley – Resident against recommendations
Poringland and Framingham Earl	Ms L Brook – Framingham Earl Parish Council Ms J Sykes – Resident against recommendations for Poringland / Framingham Earl Cllr J Overton – Local Member for Poringland and the Framinghams
Wymondham	Cllr R Savage – Wymondham Town Council Cllr L Hornby – Wymondham Town Council Mr J Halls – Resident in favour of recommendations Mr S Ward – Resident in favour of recommendations Cllr J Hornby – Local Member for Wymondham
Earsham	Cllr M Gray – Local Member for Earsham
Costessey	Ms H Elias – Costessey Town Council
East Carleton with Ketteringham	Mr T Cave – East Carleton with Ketteringham Parish Council Mr P Riches – Resident against the recommendations
Ashby St Mary	Mr R Todd – Ashby St Mary Parish Council

The Committee considered each town/parish in the order indicated in the agenda and made its recommendations, as detailed below:

### **Diss and Roydon**

Members voted 4-1 to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Diss and Roydon, that it should **reject** the proposals and retain the parish boundaries as they currently exist;
2. the number of Councillors for Diss be increased to 14 and the number of Councillors for Roydon remains unchanged; and
3. the town/parish council names for both Diss and Roydon remain unchanged.

#### **The reason for the decision**

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the existing boundary better reflects the identities and interests of the community and will continue to provide effective and convenient community governance.

### **Bunwell and Carleton Rode**

Members voted 4-0 (2 abstained) to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Bunwell and Carleton Rode, that it should **reject** the proposals and retain the parish boundaries as they currently exist;
2. the number of Councillors for Bunwell and Carleton Rode remain unchanged; and
3. the parish Council names for both Bunwell and Carleton Rode remain unchanged.

#### **The reason for the decision**

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the existing boundary better reflects the identities and interests of the community and will continue to provide effective and convenient community governance.

## **Poringland**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Poringland and Framingham Earl, that it should **reject** the proposals and retain the parish boundaries as they currently exist;
2. having considered the relevant legislation, guidance, and representations made regarding Poringland and Bixley, that it should **agree** a boundary change, as indicated in map 11 on page 40 of the agenda, to move a part of Bixley into Poringland;
3. the number of Councillors for Poringland remains unchanged; and
4. the parish council name for Poringland remains unchanged.

### **The reason for the decision**

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the existing boundary better reflects the identities and interests of the community and will continue to provide effective and convenient community governance.

## **Framingham Earl**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Framingham Earl and Poringland, that it should **reject** the proposals and retain the parish boundaries as they currently exist;
2. the number of Councillors for Framingham Earl remains unchanged; and
3. the parish council name for Framingham Earl remains unchanged.

### **The reason for the decision**

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the existing boundary better reflects the identities and interests of the community and will continue to provide effective and convenient community governance.

## **Wymondham**

Members voted 5-1 to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Wymondham and the proposal that Spooner Row, Wattlefield and Sutton be separated from Wymondham Town to create a new community council, that it should **reject** the proposals and retain the parish boundaries, as set out in the Local Government Boundary Commission for England Order 2017;
2. Wymondham Town Council retain 5 Councillors in North Wymondham Ward, 5 councillors in Central Wymondham Ward, 1 councillor in East Wymondham Ward and 4 councillors in South Wymondham ward; and
3. Wymondham Town Council remain as set out in the Local Government Boundary Commission for England Order 2017.

### **The reason for the decision**

The Committee's decision was based upon the evidence and arguments presented to the Committee and was finely balanced. The Committee consider that, on balance and due to the evidence submitted together with concerns regarding the long-term sustainability of the proposal, the existing boundary better reflects the identities and interests of the community and will continue to provide effective and convenient community governance.

## **Tivetshall St Margaret and Tivetshall St Mary**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Tivetshall St Margaret and Tivetshall St Mary, that it should **agree** the proposals and merge the parishes to create a parish with no wards called "Tivetshall Parish Council"; and
2. the number of Councillors for Tivetshall Parish Council be set at 7;

### **The reason for the decision**

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the amended boundary better reflects the identities and interests of the community and will put in place effective and convenient community governance.

### **Dickleburgh & Rushall and Burston & Shimpling**

Members voted 5-0 (with 1 abstention) to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Dickleburgh & Rushall and Burston & Shimpling, that it should **reject** the proposals and retain the parish boundaries as they currently exist;
2. the number of Councillors for Dickleburgh & Rushall and Burston & Shimpling remain unchanged; and
3. the parish Council names for Dickleburgh & Rushall and Burston & Shimpling remain unchanged.

#### **The reason for the decision**

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the existing boundary better reflects the identities and interests of the community and will continue to provide effective and convenient community governance.

### **Cringleford**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Cringleford, that it should **reject** the proposals and retain the parish boundaries as they currently exist;
2. the number of Councillors for Cringleford remains unchanged; and
3. the parish Council name for Cringleford remains unchanged.

#### **The reason for the decision**

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the existing boundary better reflects the identities and interests of the community and will continue to provide effective and convenient community governance.



### **Keswick & Intwood**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Keswick & Intwood, that it should **reject** the proposals and retain the parish boundaries as they currently exist;
2. the number of Councillors for Keswick & Intwood remains unchanged; and
3. the parish Council name for Keswick & Intwood remains unchanged.

#### **The reason for the decision**

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the existing boundary better reflects the identities and interests of the community and will continue to provide effective and convenient community governance.

### **Denton and Earsham**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Denton and Earsham, that it should **agree** the proposals and amend the parish boundary (as indicated on Map 6 on page 49 of the agenda);
2. the number of Councillors for both Denton and Earsham remain unchanged; and
3. the parish Council names for both Denton and Earsham remain unchanged.

#### **The reason for the decision**

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the amended boundary better reflects the identities and interests of the community and will put in place effective and convenient community governance.

### **Alburgh and Wortwell**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Alburgh and Wortwell, that it should **agree** the proposals and make a submission to the Local Government Boundary Commission for England to request for the amendment of the district boundary, as indicated on Map 7 on page 50 of the agenda;
2. the number of Councillors for both Alburgh and Wortwell remain unchanged; and
3. the parish Council names for both Alburgh and Wortwell remain unchanged.

#### **The reason for the decision**

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the amended boundary better reflects the identities and interests of the community and will put in place effective and convenient community governance.

It is noted that this recommendation would also require the agreement of the Local Government Boundary Commission as it affects a district boundary and would require the amendment of this district boundary.

### **Bawburgh**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Bawburgh, that it should **agree** the proposal to move Lodge Farm Ward from Bawburgh Parish into Costessey Town and that it should **agree** boundary changes between Bawburgh and Little Melton, as indicated on map 8 on page 51 of the agenda, and make a submission to the Local Government Boundary Commission for England to request for the amendment of both the parish and County boundaries;
2. the number of Councillors for Bawburgh be set at 5; and
3. the parish Council name for Bawburgh remains unchanged.

#### **The reason for the decision**

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the amended boundary better reflects the identities and interests of the community and will put in place effective and convenient community governance.

It is noted that this recommendation is subject to the agreement of the Local Government Boundary Commission as it affects “protected electoral arrangements” within the meaning of section 86 of the Local Government and Public Involvement in Health Act 2007.

### **Little Melton**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Little Melton, that it should **agree** boundary changes between Little Melton and Bawburgh, as indicated on map 8 on page 51 of the agenda, that it should **agree** boundary changes between Little Melton and Hethersett, as indicated on map 8 on page 51 on the agenda, and that it should make a submission to the Local Government Boundary Commission for England to request for the amendment of both the parish and County boundaries between Bawburgh and Little Melton;
2. the number of Councillors for Little Melton remains unchanged; and
3. the parish Council name for Little Melton remains unchanged.

### **The reason for the decision**

The Committee’s decision was based upon the evidence before it. Members reached the conclusion that the amended boundary better reflects the identities and interests of the community and will put in place effective and convenient community governance.

It is noted that this recommendation for the parish boundary between Bawburgh and Little Melton is subject to the agreement of the Local Government Boundary Commission as it affects “protected electoral arrangements” within the meaning of section 86 of the Local Government and Public Involvement in Health Act 2007.

### **Hethersett**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Hethersett, that it should **agree** the proposals and amend the parish boundary (as indicated on Map 8 on page 51 of the agenda);
2. the number of Councillors for Hethersett be increased from 13 to 14; and
3. the parish Council name for Hethersett remains unchanged.

### The reason for the decision

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the amended boundary better reflects the identities and interests of the community and will put in place effective and convenient community governance.

### **East Carleton and Swardeston**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding East Carleton and Swardeston, that it should **reject** the proposals and retain the parish boundaries as they currently exist;
2. the number of Councillors for both East Carleton and Swardeston remain unchanged; and
3. the parish Council names for both East Carleton and Swardeston remain unchanged.

### The reason for the decision

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the existing boundary better reflects the identities and interests of the community and will continue to provide effective and convenient community governance.

### **Costessey**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Costessey, that it should **agree** the proposal to move Lodge Farm from Bawburgh Parish into Costessey Town, as indicated on map 10 on page 53 of the agenda, and make a submission to the Local Government Boundary Commission for England to request for the amendment of both the parish and County boundaries;
2. the number of Councillors in the Costessey Parish be retained in the following wards; New Costessey Ward 8 Councillors, Old Costessey Ward (incorporating the Lodge Farm area) 6 Councillors, and 5 Councillors in Queen's Hill Ward; and
3. the parish Council name for Costessey remains unchanged.

### The reason for the decision

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the amended boundary better reflects the identities and interests of the community and will put in place effective and convenient community governance.

It is noted that this recommendation is subject to the agreement of the Local Government Boundary Commission as it affects "protected electoral arrangements" within the meaning of section 86 of the Local Government and Public Involvement in Health Act 2007.

### **Bixley**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Bixley and Caistor St Edmund, that it should **agree** the proposals and merge the parishes to create a parish called "Caistor St Edmund and Bixley Parish Council" with the number of Councillors for Bixley Ward to remain as 5 and for Caistor Ward to remain as 7; and
2. having considered the relevant legislation, guidance, and representations made regarding Bixley and Poringland, that it should **agree** a boundary change, as indicated in map 11 on page 40 of the agenda, to move a part of Bixley into Poringland.

### The reason for the decision

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the amended boundary better reflects the identities and interests of the community and will put in place effective and convenient community governance.

### **Caistor St Edmund**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Bixley and Caistor St Edmund, that it should **agree** the proposals and merge the parishes, (taking into account the recommendation above to move part of Bixley into Poringland), to create a parish called "Caistor St Edmund and Bixley Parish Council" with the number of Councillors for Bixley Ward to remain as 5 and for Caistor St Edmund Ward to remain as 7.

#### The reason for the decision

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the amended boundary better reflects the identities and interests of the community and will put in place effective and convenient community governance.

#### **Ashby St Mary and Thurton**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. having considered the relevant legislation, guidance, and representations made regarding Ashby St Mary and Thurton, that it should **reject** the proposal to merge the parishes and retain the parish boundaries as they currently exist;
2. the number of Councillors for both Ashby St Mary and Thurton remain unchanged; and
3. the parish Council names for both Ashby St Mary and Thurton remain unchanged.

#### The reason for the decision

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the existing boundary better reflects the identities and interests of the community and will continue to provide effective and convenient community governance.

#### **Ditchingham**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. the parish boundary for Ditchingham be retained as it currently exists;
2. the number of Councillors for Ditchingham be reduced from 11 to 9; and
3. the parish Council name for Ditchingham remain unchanged.

#### The reason for the decision

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the existing boundary reflects the identities and interests of the community and will continue to provide effective and convenient community governance. The decision to decrease the number of Councillors was taken due to the difficulties experienced in appointing Councillors for this Ward.

### **Tasburgh**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. the parish boundary for Tasburgh be retained as it currently exists;
2. the number of Councillors for Tasburgh remains unchanged; and
3. the parish Council name for Tasburgh remains unchanged.

#### **The reason for the decision**

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the existing boundary reflects the identities and interests of the community and will continue to provide effective and convenient community governance.

### **Stratton**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. the parish boundary for Stratton be retained as it currently exists;
2. the number of Councillors for Stratton be increased from 11 to 13; and
3. the parish Council name for Stratton be changed from "Long Stratton Parish Council" to "Long Stratton Town Council".

#### **The reason for the decision**

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the existing boundary reflects the identities and interests of the community and will continue to provide effective and convenient community governance. The Committee agreed that, due to the future growth of Long Stratton, the number of Councillors should be increased in line with the recommendations of the National Associations of Local Councils in regard to the number of Councillors per electorate.

### **Easton**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. the parish boundary for Easton be retained as it currently exists;
2. the number of Councillors for Easton be increased from 7 to 10; and
3. the parish Council name for Easton remains unchanged.

#### The reason for the decision

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the existing boundary reflects the identities and interests of the community and will continue to provide effective and convenient community governance.

#### **Hempnall**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. the parish boundary for Hempnall be retained as it currently exists;
2. the number of Councillors for Hempnall reduce from 9 to 8; and
3. the parish council name for Hempnall remains unchanged.

#### The reason for the decision

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the existing boundary reflects the identities and interests of the community and will continue to provide effective and convenient community governance.

#### **Bressingham**

Members voted unanimously to **RECOMMEND TO COUNCIL** that:

1. the parish boundary for Bressingham be retained as it currently exists;
2. the number of Councillors for Bressingham reduce from 9 to 7; and
3. the parish council name for Bressingham remains unchanged.

#### The reason for the decision

The Committee's decision was based upon the evidence before it. Members reached the conclusion that the existing boundary reflects the identities and interests of the community and will continue to provide effective and convenient community governance.



### **All Other Parishes**

In addition to those mentioned above, members considered all other parishes as detailed from pages 87 to 97 in the agenda, and in each case voted to **RECOMMEND TO COUNCIL** that:

1. the parish boundary be retained as it currently exists;
2. the number of Councillors remains unchanged; and
3. the parish council name remains unchanged.

The Chairman thanked officers for their work and it was then **RESOLVED** that:

1. the recommendations, as above, be put forward for consideration by Full Council for its final determination;
2. Full Council be requested to delegate authority to the Chief Executive for the creation of any Orders, or the taking of any other steps required, for the implementation of those proposals which receive its support, and any consequential matters thereby required;

and

3. officers prepare the report for Full Council in consultation with the Chairman and Vice Chairman of the Electoral Arrangements Review Committee.

(The meeting closed at 4:27 pm)

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Chairman

**Polling Districts and Polling Places Review 2018**

**Report of the Electoral Services Manager**  
**Cabinet Member: John Fuller**

**CONTACT**  
**Julia Tovee-Galey**  
**[jtovee@s-norfolk.gov.uk](mailto:jtovee@s-norfolk.gov.uk)**

## **1. Introduction**

- 1.1** An interim polling districts and polling places review has been undertaken due to the Community Governance Review, which resulted in some parish boundaries being amended. To ensure that suitable and convenient polling arrangements are provided for local electors before the May 2019 District and Parish Elections.

## **2. Background**

- 2.1** A District Ward Review was undertaken by The Local Government Boundary Commission for England which made changes to the district wards and made changes to the parish wards in Wymondham, Costessey and Bawburgh. South Norfolk Council have undertaken a Community Governance Review which changed some parishes and ward boundaries. As a result of the boundary changes agreed by the community governance review, applications for related alterations have been submitted to The Local Government Boundary for England to amend a district ward and county division.
- 2.1.1** The Electoral Registration and Administration Act 2013 section 17 now requires local authorities to review Polling Districts and Polling Places within 16 months beginning with the 1 October 2013 and then every fifth year after that. A further review will be undertaken between 1 October 2018 and 31 January 2020, as required.
- 2.1.2** In conducting the review, the Council must demonstrate it has, (as far as is practicable), met the set criteria set out in legislation. The relevant legislation requires that:
- Each parish in England is to be a separate polling district, unless special circumstances apply.
  - The Council must designate a polling place for each polling district, unless the size or other circumstances of a polling district are such that the situation of polling place does not materially affect the convenience of the electors.
  - The polling place must be an area in the polling district, unless special circumstances make it desirable to designate an area wholly or partly outside the polling district (for example, if no accessible polling place can be identified in the polling district)
  - The polling place must be small enough to indicate to electors in different parts of the polling district how they will be able to reach the polling station.

**2.1.3** In addition, the Council must also:

- Seek to ensure that all electors in a constituency in the local authority area have such reasonable facilities for voting as are practicable in the circumstances.
- Seek to ensure that so far as reasonable and practicable every polling place for which it is reasonable is accessible to electors who are disabled.

**2.1.4.** In an ideal world, electoral administrators would have the choice of a range of fully accessible buildings, conveniently located for the electors in the area. The Electoral Commission recognizes that, in practice, this is not the case and there may actually be little choice available. Where it is necessary to use a polling place where the access is not ideal, the Commission expects the Council to make reasonable adjustments to provide access for all electors.

**2.1.5.** The Commission also recognizes that the choice of polling place will often be a balance between the quality (access, facilities, etc.) of a building and the distances between the residents and that building compared to other options.

**2.1.6.** There is no fixed rule on how to decide how this. The legislation provides that all electors in a constituency should have such reasonable facilities for voting as are practicable in the circumstances. The Council needs to be able to show that they followed a reasonable methodology in arriving at its choice.

**2.1.7.** The Council should also ensure when conducting the review that all decisions must have been consulted upon, measured, and practical. The whole process should be as transparent and open as possible to avoid possible problems.

**2.1.8.** Information relating to the review was published on the Council's website. Local Members of Parliament. District and County councillors, parish and town councils, political parties with previous involvement in South Norfolk, and disability groups were specifically consulted.

**2.1.9.** Consultation has been undertaken for four weeks finishing on the 29 June 2018 with two responses received as indicated in appendix 2.

### **3. Current Position/Findings**

- 3.1** Details of the current polling districts and polling places can be seen in appendix 1, which includes a summary of the polling inspector's comments. Appendix 2 contains the comments received during the review.
- 3.2** Given that there have been boundary reviews which have resulted in changes to the parish boundaries, the polling districts will need to be amended to reflect the new parish arrangements as required in legislation. The amend boundaries can be seen in maps 1 to 12.
- 3.3** The Returning Officer currently has delegated power to designate alternative polling places if necessary, where circumstances do not allow for the matter to be decided otherwise.

### **4. Proposals**

- 4.1** The polling districts to be amended to reflect the parish boundaries, which will require the following as indicated in appendix 1 and maps 1 to 12.
- 4.2** Polling places details and recommendations are indicated in appendix 1.
- 4.3** The Returning Officer should retain delegation to designate an alternative polling place if necessary where circumstances do not allow for the matter to be decided otherwise.

### **5. Risks and implications arising**

- 5.1** **Legal** – polling districts, polling places and polling stations must be designated in accordance with the relevant legislation. Failure to do so will leave the Council open to challenge in the short term and will subsequently prejudice the statutory duty to deliver.

- 5.2 Equalities** – The Council has a statutory duty general and specific to ensure that (as far as is reasonable and practicable) every polling place and polling station is accessible to electors.

## **6. Recommendation**

- 6.1** The Electoral Arrangements Committee to agree the following, to take effect on the 1 December 2018:
- Polling district amendments as indicated in appendix 1 and maps 1 to 12.
  - Polling places as indicated in appendix1.
  - The Returning Officer to retain delegation of alternative polling places, should the designated polling place and therefore polling station be unavailable.

Parliamentary Area	Reference	Name	Polling Station	Access to Polling Places	Boundary and polling place changes	Alternative polling station	Electorate as of May 2018	District Wards May 2019	County Divisions May 2018	District Wards 2018	Number of Streets as of MONTH 2018	Number of properties on Register of Electors as of MONTH 2018	Recommendations
South Norfolk	BF1	Parish of Burston and Shimpling	Burston Strike School, Diss Road, Gissing.	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters. External areas & pathways grass/mud. Inadequate door entrance for powered wheelchairs and limited corridor access.	N/A	Due to accessibility issues could move polling place to The Heart of Gissing, Lower Street, Gissing IP22 5UJ	476	Bressingham & Burston	West Depwade	Bressingham & Burston	24	255	It is recommended that no changes be made to the current polling district, and the polling place to be moved due to accessibility, to the new community building called The Heart of Gissing, Lower Street, Gissing IP22 5UJ which does not have access issues.
South Norfolk	BG1	Parish of Gissing	Gissing Village Hall, Rectory Road, Gissing	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters. External area gravel and no handrail on ramp. Building being sold.	Gissing Village Hall will not be available for future election and The Heart of Gissing, Lower Street, Gissing IP22 5UJ is the new community building within Gissing.		220	Bressingham & Burston	West Depwade	Bressingham & Burston	14	119	It is recommended that no changes be made to the current polling district, but as the current polling place will not be available to move the polling place to the new community building called The Heart of Gissing, Lower Street, Gissing IP22 5UJ which does have access issues.
South Norfolk	BU1	Parish of Howe	Brooke Parish Hall, Norwich Road, Brooke	No access issues found by Polling Station Inspectors or reported.	N/A	Howe is in Newton Flotman District Ward	55	Newton Flotman	Loddon	Brooke	6	25	It is recommended that no changes be made to the current polling district and polling place be moved to Trinity Hospital, The Street, Shotesham, so the polling place is within the same District ward, which does not have access issues raised.

South Norfolk	CE1	Parish of Aslacton	Aslacton Primary School, Church Road, Aslacton	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters. Limited parking when school open. Alternative access for powered wheelchairs is a fire door which needs to be kept open.	N/A	Due to accessibility move polling place to Great Moulton Coronation Hall, Carr Lane, Great Moulton.	374	Bunwell	West Depwade	Bunwell	16	195	It is recommended that no changes be made to the current polling district, but due to the accessibility of the current polling place move to Great Moulton Coronation Hall, Carr Lane, Great Moulton which does not have access issues raised.
South Norfolk	DG1(S)	Parish of Cringleford	Cringleford Patteson Club, Newmarket Road, Cringleford	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters.	NA		1261	Cringleford	Humbleyard	Cringleford	30	670	It is recommended that no changes be made to the current polling places and polling districts as there have been no significant access issues raised or no significant changes in the electorate. The Polling District reference to be amended to Cringleford (South) for clarification
South Norfolk	DG1(N)	Parish of Cringleford	The Willow Centre, Willowcroft Way, Cringleford	No access issues found by Polling Station Inspectors or reported.	NA		1957	Cringleford	Humbleyard	Cringleford	52	1210	It is recommended that no changes be made to the current polling places and polling districts as there have been no significant access issues raised or no significant changes in the electorate. The Polling District reference to be amended to Cringleford (North) for clarification.
South Norfolk	HK1	Parish of Kirby Cane	Kirby Cane Village Hall, Yarmouth Road, Kirby Cane	No access issues found by Polling Station Inspectors or reported except no reserved/signed parking for disabled or road side parking. No adequate door width or alternative entrance for powered wheelchairs. Internal floor not non-slip.	NA	Due to accessibility issues move polling place to Broome Village Hall, Sun Road, Broome.	299	Ditchingham & Earsham	Clavering	Gillingham	15	163	It is recommended that no changes be made to the current polling district. At the current polling place there have been access issue raised so therefore recommend move the polling place to Broome Village Hall where there are no access issues raised.



South Norfolk	HM1	Parish of Stockton	Kirby Cane Village Hall, Yarmouth Road, Stockton	No access issues found by Polling Station Inspectors or reported except no reserved/signed parking for disabled or road side parking. No adequate door width or alternative entrance for powered wheelchairs. Internal floor not non-slip.	NA	Stockton is in Loddon & Chedgrave District Ward the polling place to be Hales Village Hall.	50	Loddon & Chedgrave	Clavering	Gillingham	5	26	It is recommended that no changes be made to the current polling district. At the current polling place there have been access issue raised to therefore move the polling place to Hales Village Hall where there are no access issues raised.
South Norfolk	ME1	Parish of Flordon	Tas Valley Cricket Pavilion, Station Road, Flordon	No access issues found by Polling Station Inspectors or reported except the following. Located down long track. Concrete outside area and not well light outside. No reserved/signed parking for disabled voters.	NA	Due to accessibility issues move polling place to Bracon Ash & Hethel Village Hall, The Street, Bracon Ash.	234	Mulbarton & Stoke Holy Cross	Forehoe	Newton Flotman	9	123	It is recommended that no changes be made to the current polling district. At the current polling place there have been access issues raised to therefore move the polling place to Bracon Ash & Hethel Village Hall where there are no access issues.
South Norfolk	NE1	Parish of Costessey,(Old)(North)	Baptist Church Hall, The Street, Old Costessey	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters.	NA	Alternative polling place Costessey Centre, Costessey	1917	Old Costessey	Costessey	Old Costessey	39	1128	It is recommended that no changes be made to the current polling district. At the current polling place there have been access issue so it is recommended that the polling place move to The Costessey Centre, Long water Lane, Costessey NR8 5AH, as this would be more centrally located.
South Norfolk	HE1	Parish of Ellingham	Kirby Cane Village Hall, Yarmouth Road, Kirby Cane	No access issues found by Polling Station Inspectors or reported except no reserved/signed parking for disabled or road side parking. No adequate door width or alternative entrance for powered wheelchairs. Internal floor not non-slip.	N/A	Due to accessibility issues could move polling place to Broome Village Hall, Sun Road, Broome.	477	Ditchingham & Earsham	Clavering	Gillingham	19	272	It is recommended that no changes be made to the current polling district. At the current polling place there have been access issue raised to therefore move the polling place to Broome Village Hall, Sun Road, Broome, where there are no access issues raised.

South Norfolk	NT1	Parish of Framingham Pigot	Office at Manor Farm Barns, Meeting Room, Fox Road, Framingham Pigot	No access issues found by Polling Station Inspectors or reported except steps at entrance no alternative access for disabled voters.	NA	Due to accessibility issues move Polling station to Framingham Earl Methodist Church Hall, Pigot Lane, Framingham Earl.	120	Poringland, Framingham & Trowse	Henstead	Poringland with the Framinghams	12	66	It is recommended that no changes be made to the current polling district. At the current polling place there have been access issue raised to therefore move the polling place to Framingham Earl Methodist Church Hall, Pigot Lane, Framingham Earl, where there are no access issues.
South Norfolk	SU1	Parish of Tharston & Hapton (South)	Picton Restaurant, Picton Road, Tharston	No access issues found by Polling Station Inspectors or reported except internal light inadequate, no suitable tables and several obstructions within building.	NA	Due to accessibility issues an alternative polling place to Hapton Primary School, The Street, Hapton.	603	Forncett	Long Stratton	Stratton	25	297	It is recommended that no changes be made to the current polling district. At the current polling place there have been access issues raised to therefore move the polling place to Hapton Primary School, The Street, Hapton, where there are no access issues.
South Norfolk	TF1	Parish of Saxlingham Nethergate	Saxlingham Village Hall, The Street, Saxlingham Nethergate	No access issues found by Polling Station Inspectors or reported except disabled access is reduced while playgroup in progress.	NA	Due to accessibility issues an alternative polling place to Trinity Hospital, The Street, Shotesham.	558	Newton Flotman	Long Stratton	Tasburgh	21	308	It is recommended that no changes be made to the current polling district. At the current polling place there have been access issues raised to therefore move the polling place to Trinity Hospital, The Street, Shotesham, where there are no access issues.
South Norfolk	UJ1	Parish of Thurlton	Norton Methodist Chapel, The Street, Norton Subcourse	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled votes.	NA	Thurlton is in Thurlton District Ward the polling station to move to Haddiscoe Village Hall	640	Thurlton	Clavering	Thurlton	16	326	It is recommended that no changes be made to the current polling district. At the current polling place there have been access issues raised to therefore move the polling place to Haddiscoe Village Hall, where there are no access issues raised.

Mid Norfolk	KE1	Parish of Deopham	Deopham Gralix Hall, Church Road, Deopham	No access issues found by Polling Station Inspectors or reported except external areas not lit. No adequate door width or alternative entrance for powered wheelchairs.	NA	Due to accessibility issues an alternative polling place move to Lincoln Hall, The Fairland, Hingham.	431	Hingham & Deopham	Hingham	Hingham & Deopham	22	228	It is recommended that no changes be made to the current polling district. At the current polling place there have been access issues raised to therefore move the polling place to Lincoln Hall, The Fairland, Hingham, where there are no access issues.
South Norfolk	DE1	Parish of Bawburgh	Bawburgh Village Hall, Stocks Hill, Bawburgh	No access issues found by Polling Station Inspectors or reported except slight lip to entrance.	Due to the outcome of the community governance review the polling district will require amendment.		594	Hethersett	Humbleyard	Cringleford	16	347	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised or significant changes in electorate. The polling district to be amended as shown in <b>Map 1</b> . as a result of the Community Governance Review.
South Norfolk	NF1	Parish of Costessey,(Old)(South)	Victory Academy, Luke Day Bloke, Costessey	No access issues found by Polling Station Inspectors or reported.	Due to the outcome of the community governance review the polling district will require amendment.		2486	Old Costessey	Costessey	Old Costessey	52	1652	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised, but this polling place will be within the new polling district due to the changes in parish wards resulting from the District Review and will be in the New Costessey West Ward as a New polling district (PD2) shown in <b>Map 1</b> . The remaining part of the polling district, Costessey (Old) South as indicated in Map 1, with the polling place to be The Costessey Centre, Longwater Lane, Costessey, NR8 5AH. This will be a more centrally located polling place, with no access issues. The new polling district marked New PD1 on <b>Map 1</b> , is a result of the Community Governance Review with the polling place of The Costessey Centre as this is a more centrally location for the Old Costessey ward, with no access issues.

South Norfolk	NG1	Parish of Costessey (Old) (Queen's Hills)	West Costessey Hall, Poethlyn Drive, Costessey	No access issues found by Polling Station Inspectors or reported except external road uneven.	NA		2784	Old Costessey	Costessey	Old Costessey	58	1747	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised or significant changes in electorate. The polling district to be amended as shown in <b>Map 1.</b> as a result of the Community Governance Review.
South Norfolk	DJ1	Parish of Little Melton	Little Melton Village Hall, Mill Road, Little Melton	No access issues found by Polling Station Inspectors or reported.	Due to the outcome of the community governance review the polling district will require amendment.		782	Hethersett	Humbleyard	Cringleford	17	413	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised or significant changes in electorate. The polling district to be amended as shown in <b>Map 2.</b> as a result of the Community Governance Review.
South Norfolk	JT1	Parish of Hethersett	Hethersett Village Hall, Back Lane, Hethersett	No access issues found by Polling Station Inspectors or reported.	Due to the outcome of the community governance review the polling district will require amendment. (An additional PD will be required for those electors moving into Little Melton from Hethersett for Parliamentary elections.		4848	Hethersett	Humbleyard	Hethersett	120	2827	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised or significant changes in electorate. The polling district to be amended as shown in <b>Map 2.</b> as a result of the Community Governance Review.
South Norfolk	EE1	Parish of Dickleburgh & Rushall (West)	Dickleburgh Village Centre, Harvey Lane, Dickleburgh	No access issues found by Polling Station Inspectors or reported.	NA		982	Beck Vale, Dickleburgh & Scole	West Depwade	Dickleburgh	26	583	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised or no significant changes in the electorate. The two polling districts in the parish of Dickleburgh & Rushall to be combined into one Polling District for the Parish as shown in <b>Map 3,</b> as a result of the Community Governance Review.
South Norfolk	EF1	Parish of Dickleburgh & Rushall (East)	Dickleburgh Village Centre, Harvey Lane, Dickleburgh	No access issues found by Polling Station Inspectors or reported.	NA		123	Beck Vale, Dickleburgh & Scole	West Depwade	Dickleburgh	10	86	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised or no significant changes in the electorate. The two polling districts in the parish of Dickleburgh & Rushall to be combined into one Polling District for the Parish as shown in <b>Map 3,</b> as a result of the Community Governance Review.

South Norfolk	EH1	Parish of Tivetshall St Mary	Tivetshall Village Hall, Green Lane, Tivetshall St Margaret	No access issues found by Polling Station Inspectors or reported.	Due to the outcome of the community governance review the polling district will require amendment.(Combine both PD's into one PD)		245	Beck Vale, Dickleburgh & Scole	West Depwade	Dickleburgh	10	133	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised or no significant changes in the electorate. The two polling districts in the parish of Tivetshall to be combined into one Polling District for the Parish as shown in <b>Map 4</b> , as a result of the Community Governance Review.
South Norfolk	EJ1	Parish of Tivetshall St Margaret	Tivetshall Village Hall, Green Lane, Tivetshall St Margaret	No access issues found by Polling Station Inspectors or reported.	Due to the outcome of the community governance review the polling district will require amendment.(Combine both PD's into one PD)		223	Beck Vale, Dickleburgh & Scole	West Depwade	Dickleburgh	13	132	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised or no significant changes in the electorate. The two polling districts in the parish of Tivetshall to be combined into one Polling District for the Parish as shown in <b>Map 4</b> , as a result of the Community Governance Review.
South Norfolk	FS1	Parish of Alburgh	Alburgh Village Hall, Low Road, Alburgh	No access issues found by Polling Station Inspectors or reported.	Due to the outcome of the community governance review the polling district will require amendment.		339	Ditchingham & Earsham	Clavering	Earsham	15	177	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised or significant changes in electorate. The polling district to be amended as shown in <b>Map 5</b> . as a result of the Community Governance Review.
South Norfolk	FW1	Parish of Wortwell	Wortwell Community Centre, Tunbeck Close, Wortwell	No access issues found by Polling Station Inspectors or reported.	Due to the outcome of the community governance review the polling district will require amendment.		464	Harleston	Clavering	Earsham	13	273	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised or significant changes in electorate. The polling district to be amended as shown in <b>Map 5</b> . as a result of the Community Governance Review.
South Norfolk	FT1	Parish of Denton	Denton Village Hall, Norwich Road, Denton	No access issues found by Polling Station Inspectors or reported.	Due to the outcome of the community governance review the polling district will require amendment.		311	Ditchingham & Earsham	Clavering	Earsham	14	174	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised or significant changes in electorate. The polling district to be amended as shown in <b>Map 6</b> . as a result of the Community Governance Review.

South Norfolk	FU1	Parish of Earsham	Earsham Village Hall, The Street, Earsham	No access issues found by Polling Station Inspectors or reported.	Due to the outcome of the community governance review the polling district will require amendment.		691	Ditchingham & Earsham	Clavering	Earsham	26	395	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised or significant changes in electorate. The polling district to be amended as shown in <b>Map 6</b> . as a result of the Community Governance Review.
South Norfolk	NU1	Parish of Poringland	Poringland Community Centre, Overtons Way, Poringland	No access issues found by Polling Station Inspectors or reported.	Due to the outcome of the community governance review the polling district will require amendment.		3681	Poringland, Framingham & Trowse	Henstead	Poringland with the Framinghams	97	2240	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised or significant changes in electorate. The polling district to be amended as shown in <b>Map 7</b> . as a result of the Community Governance Review.
South Norfolk	SE1	Parish of Bixley	Manor Rooms, The Street, Trowse with Newton	No access issues found by Polling Station Inspectors or reported except no available parking on site.	Due to the outcome of the community governance review the polling district will require amendment.	Caistor Hall Hotel, Stoke Road, Caistor St Edmund	122	Poringland, Framingham & Trowse	Henstead	Stoke Holy Cross	10	63	It is recommended that the current polling place due to access issues raised move to Caistor Hall Hotel, Stoke Road, Caistor St Edmund as the location has less access issues. The polling district to be amended as shown in <b>Map 8</b> . as a result of the Community Governance Review.
Mid Norfolk	DT1	Parish of Wymondham (Cromwells South)	Spooner Row Village Hall, Station Road, Spooner Row	No access issues found by Polling Station Inspectors or reported.	Due to the outcome of the community governance review the polling district will require amendment.		544	South Wymondham	Forehoe	Cromwells	23	290	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised or significant changes in electorate. The polling district to be amended as shown in <b>Map 9</b> . as a result of the Community Governance Review.
Mid Norfolk	DU1	Parish of Wymondham (Cromwells North)	Ayton House, Ayton Road, Wymondham	No access issues found by Polling Station Inspectors or reported.	Due to the outcome of the community governance review the polling district will require amendment.		1692	Cromwells	Forehoe	Cromwells	51	1001	It is recommended that no changes be made to the current polling place as there have been no significant access issues raised or significant changes in electorate. The polling district to be amended as shown in <b>Map 10</b> . as a result of the Community Governance Review.

Mid Norfolk	RE1	Parish of Wymondham (Rustens)	North Wymondham Community Centre, Lime Tree Avenue, Wymondham	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled votes.	Due to the outcome of the community governance review the polling district will require amendment.		3101	North Wymondham	Wymondham	Rustens	72	1837	It is recommended that no changes be made to the current polling place as there have not been any significant access issues raised. The polling districts to be amended as shown in <b>Map 11</b> . which is as a result of the District Ward Boundary review which altered the Parish wards within Wymondham.
Mid Norfolk	MS1	Parish of Wymondham (Northfields)	Robert Kett School, Wymondham	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled votes.	Due to the outcome of the community governance review the polling district will require amendment.		2218	North Wymondham	Wymondham	Northfields	49	1373	It is recommended that the current polling place move to within the polling district to Wymondham Leisure Centre, 25 Norwich Road, Wymondham, where there have not been any significant access issues raised. The polling districts to be amended as shown in <b>Map 11</b> which is as a result of the District Ward Boundary review which altered the Parish wards within Wymondham
Mid Norfolk	TV1	Parish of Wymondham (Town-West)	Central Hall, Back Lane, Wymondham	No access issues found by Polling Station Inspectors or reported.	Due to the outcome of the community governance review the polling district will require amendment.		1121	South Wymondham	Wymondham	Town	25	655	It is recommended that the current polling place move to within the polling district to Wymondham Leisure Centre, 25 Norwich Road, Wymondham, where there have not been any significant access issues raised. The polling districts to be amended as shown in <b>Map 12</b> which is as a result of the District Ward Boundary review which altered the Parish wards within Wymondham.
South Norfolk	AS1	Parish of Pulham Market	Pulham Market Memorial Hall, The Green, Pulham Market.	No access issues found by Polling Station Inspectors or reported.	N/A		845	Beck Vale, Dickleburgh & Scole	East Depwade	Beck Vale	39	516	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.

South Norfolk	AT1	Parish of Pulham St Mary	Pennoyers Centre, Station Road, Pulham St Mary	No access issues found by Polling Station Inspectors or reported.	N/A		749	Beck Vale, Dickleburgh & Scole	East Depwade	Beck Vale	26	429	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	AU1	Parish of Starston	Starston Jubilee Hall, Harleston Road, Starston.	No access issues found by Polling Station Inspectors or reported.	N/A		257	Beck Vale, Dickleburgh & Scole	East Depwade	Beck Vale	15	156	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	BE1	Parish of Bressingham	Bressingham Village Hall, High Road, Bressingham	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters.	N/A		717	Bressingham & Burston	West Depwade	Bressingham & Burston	28	383	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	BH1	Parish of Shelfanger	Shelfanger Village Hall, Common Road, Shelfanger	No access issues found by Polling Station Inspectors or reported except external areas gravel.	N/A		321	Bressingham & Burston	West Depwade	Bressingham & Burston	14	174	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	BJ1	Parish of Winfarthing	Winfarthing Village Hall, Hall Lane, Winfarthing	No access issues found by Polling Station Inspectors or reported except external areas gravel and no handrail on ramp.	N/A		407	Bressingham & Burston	West Depwade	Bressingham & Burston	17	212	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.



South Norfolk	BK1	Parish of Heywood	Shelfanger Village Hall, Common Road, Shelfanger	No access issues found by Polling Station Inspectors or reported except external area gravel	N/A		167	Bressingham & Burston	West Depwade	Bressingham & Burston	6	81	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	BS1	Parish of Bergh Apton	Bergh Apton Village Hall, Cookes Road, Bergh Apton	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters.	N/A		388	Brooke	Loddon	Brooke	20	216	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	BT1	Parish of Brooke	Brooke Parish Hall, Norwich Road, Brooke	No access issues found by Polling Station Inspectors or reported.	N/A		1070	Brooke	Loddon	Brooke	27	614	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	BV1	Parish of Kirstead	Brooke Parish Hall, Norwich Road, Brooke	No access issues found by Polling Station Inspectors or reported.	N/A		216	Brooke	Loddon	Brooke	11	99	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	BW1	Parish of Mundham	Seething Village Hall, Wheelers Lane, Seething	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters.	N/A		140	Brooke	Loddon	Brooke	10	72	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	BX1	Parish of Seething	Seething Village Hall, Wheelers Lane, Seething	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters.	N/A		295	Brooke	Loddon	Brooke	11	157	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.

South Norfolk	CF1	Parish of Bunwell	Bunwell Village Hall, The Turnpike, Bunwell	No access issues found by Polling Station Inspectors or reported except external areas gravel.	N/A		845	Bunwell	West Depwade	Bunwell	21	450	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	CG1	Parish of Carleton Rode	Carleton Rode Village Hall, Mill Road, Carlton Rode	No access issues found by Polling Station Inspectors or reported except external areas gravel with paved walkways.	N/A		639	Bunwell	West Depwade	Bunwell	24	330	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	CH1	Parish of Tibenham	Tibenham Community Centre, Pristow Green Lane, Tibenham	No access issues found by Polling Station Inspectors or reported except external areas gravel and no handrail on ramp.	N/A		390	Bressingham & Burston	West Depwade	Bunwell	15	221	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	CS1	Parish of Ashby St Mary	Thurton Village Hall, Ashby Road, Thurton.	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters.	N/A		243	Rockland	Loddon	Chedgrave & Thurton	12	126	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	CT1	Parish of Carleton St Peter	Claxton Village Hall, The Street, Claxton.	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters. Gravel external areas.	N/A		29	Rockland	Loddon	Chedgrave & Thurton	5	17	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.

South Norfolk	CU1	Parish of Chedgrave	Brian Clarke Room, Mallard Close, Chedgrave	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters.	N/A		894	Loddon & Chedgrave	Loddon	Chedgrave & Thurton	26	524	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	CV1	Parish of Claxton	Claxton Village Hall, The Street, Claxton.	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters. Gravel external areas.	N/A		199	Rockland	Loddon	Chedgrave & Thurton	7	100	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	CW1	Parish of Langley with Hardley	Langley Village Hall, Langley Street, Langley	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters.	N/A		324	Loddon & Chedgrave	Loddon	Chedgrave & Thurton	15	185	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	CX1	Parish of Thurton	Thurton Village Hall, Ashby Road, Thurton.	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters.	N/A		472	Rockland	Loddon	Chedgrave & Thurton	19	247	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	DF1	Parish of Colney	Colney Parish Room, Old Watton Road, Colney	No access issues found by Polling Station Inspectors or reported except external area gravel	NA		110	Cringleford	Humbleyard	Cringleford	4	56	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.

South Norfolk	DH1	Parish of Keswick	Keswick Reading Room, Low Road, Keswick	No access issues found by Polling Station Inspectors or reported.	NA		386	Cringleford	Humbleyard	Cringleford	12	292	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	EG1	Parish of Great Moulton	Great Moulton Coronation Hall, Carr Lane, Great Moulton	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters and external area gravel	NA		625	Bunwell	West Depwade	Dickleburgh	22	348	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	ES1	Parish of Diss (North)	Diss Youth & Community Centre, 30 Shelfanger Road, Diss	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters.	NA		1616	Diss & Roydon	Diss & Roydon	Diss	39	1047	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	ET1	Parish of Diss (East)	Diss Infants and Nursery School, Fitzwalter Road, Diss	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters. In the past parents of the school have complained about the school closing, but this is for the school to determine, but with changes	NA		3498	Diss & Roydon	Diss & Roydon	Diss	69	2250	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	EU1	Parish of Diss (West)	Taylor Road Meeting Room, Taylor Road, Diss	No access issues found by Polling Station Inspectors or reported except no handrail on entrance ramp.	NA		1187	Diss & Roydon	Diss & Roydon	Diss	40	806	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.

South Norfolk	FE1	Parish of Broome	Broome Village Hall, Sun Road, Broome	No access issues found by Polling Station Inspectors or reported.	NA		412	Ditchingham & Earsham	Clavering	Ditchingham & Broome	12	221	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	FF1	Parish of Ditchingham	Ditchingham Village Hall, Loddon Road, Ditchingham	No access issues found by Polling Station Inspectors or reported.	NA		1502	Ditchingham & Earsham	Clavering	Ditchingham & Broome	38	878	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	FG1	Parish of Hedenham	Hedenham Village Hall, Norwich Road, Hedenham	No access issues found by Polling Station Inspectors or reported.	NA		133	Ditchingham & Earsham	Clavering	Ditchingham & Broome	10	77	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	FH1	Parish of Thwaite	Ditchingham Village Hall, Loddon Road, Ditchingham	No access issues found by Polling Station Inspectors or reported.	NA		70	Ditchingham & Earsham	Clavering	Ditchingham & Broome	3	36	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	FV1	Parish of Topcroft	Sports Pavilion, Topcroft Street, Topcroft	No access issues found by Polling Station Inspectors or reported except no handrail on entrance ramp.	NA		233	Hempnall	Clavering	Earsham	10	114	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	GF1	Parish of Barford	Barford Village Hall, Church Street, Barford	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters.	NA		428	Wicklewood	Hingham	Easton	15	224	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.

South Norfolk	GG1	Parish of Easton	Easton Village Hall, Marlingford Road, Easton	No access issues found by Polling Station Inspectors or reported.	NA		1109	Easton	Hingham	Easton	24	622	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	GH1	Parish of Great Melton	Great Melton Cricket Pavilion, Great Melton Park, Great Melton	No access issues found by Polling Station Inspectors or reported except slight lip to entrance.	NA		134	Easton	Hingham	Easton	14	73	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	GJ1	Parish of Marlingford & Colton (East)	Marlingford Village Hall, Mill Road, Marlingford	No access issues found by Polling Station Inspectors or reported except pathways/ external areas uneven.	NA		166	Easton	Hingham	Easton	6	88	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	GK1	Parish of Marlingford & Colton (West)	Colton Village Hall, Norwich Road, Colton	No access issues found by Polling Station Inspectors or reported except pathways/ external areas uneven. No reserved/ signed parking for disabled.	NA		178	Easton	Hingham	Easton	6	86	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	GL1	Parish of Wramplingham	Barford Village Hall, Church Street, Barford	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters.	NA		95	Wicklewood	Hingham	Easton	6	53	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	GT1	Parish of Ashwellthorpe & Fundenhall	Ashwellthorpe Village Hall, The Street, Ashwellthorpe	No access issues found by Polling Station Inspectors or reported.	NA		649	Mulbarton & Stoke Holy Cross	West Depwade	Fornsett	17	343	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.

South Norfolk	GU1	Parish of Forncett	Forncett Village Hall, Low Road, Forncett	No access issues found by Polling Station Inspectors or reported.	NA		939	Forncett	West Depwade	Forncett	31	493	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	GV1	Parish of Tacolneston	Tacolneston Village Hall, Westway, Tacolneston	No access issues found by Polling Station Inspectors or reported.	NA		651	Forncett	West Depwade	Forncett	18	346	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	HF1	Parish of Geldeston	Geldeston Village Hall, The Street, Geldeston	No access issues found by Polling Station Inspectors or reported except on road parking with no reserved/ signed parking for disabled voters. There is alternative disabled access.	NA		320	Ditchingham & Earsham	Clavering	Gillingham	13	178	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	HG1	Parish of Gillingham	Gillingham Village Hall, Loddon Road, Gillingham	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters. Internally wooden floor with mats provided.	NA		557	Thurlton	Clavering	Gillingham	20	325	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	HH1	Parish of Hales	Hales Village Hall, Briar Lane, Hales	No access issues found by Polling Station Inspectors or reported except the following. Parking facilities -adequate-very limited. No Reserved/ signed parking for disabled voters. No outside lighting	NA		394	Loddon & Chedgrave	Clavering	Gillingham	14	204	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.

South Norfolk	HJ1	Parish of Heckingham	Hales Village Hall, Briar Lane, Hales	No access issues found by Polling Station Inspectors or reported except the following. Parking facilities -adequate-very limited. No Reserved/ signed parking for disabled voters. No outside lighting	NA		171	Loddon & Chedgrave	Clavering	Gillingham	10	105	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	HL1	Parish of Raveningham	Hales Village Hall, Briar Lane, Hales	No access issues found by Polling Station Inspectors or reported except the following. Parking facilities -adequate-very limited. No Reserved/ signed parking for disabled voters. No outside lighting	NA		132	Loddon & Chedgrave	Clavering	Gillingham	7	61	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	HU1	Parish of Redenhall with Harleston	Harleston Memorial Leisure Centre, Wilderness Lane, Harleston	No access issues found by Polling Station Inspectors or reported.	NA		3979	Harleston	East Depwade	Harleston	115	2478	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	JE1	Parish of Bedingham	Woodton Village Hall, Hempnall Road, Woodton	No access issues found by Polling Station Inspectors or reported except external areas gravel	NA		186	Ditchingham & Earsham	Loddon	Hempnall	13	97	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	JF1	Parish of Hempnall	Hempnall Village Hall, Bungay Road, Hempnall	No access issues found by Polling Station Inspectors or reported.	NA		1059	Hempnall	Long Stratton	Hempnall	24	559	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.



South Norfolk	JG1	Parish of Morningthorpe	Friars Farm, Church Lane, Morningthorpe	No access issues found by Polling Station Inspectors or reported.	NA		231	Hempnall	Long Stratton	Hempnall	14	113	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	JH1	Parish of Shelton & Hardwick	Hardwick Village Hall, The Street, Hardwick	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters.	NA		227	Hempnall	Long Stratton	Hempnall	18	119	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	JJ1	Parish of Woodton	Woodton Village Hall, Hempnall Road, Woodton	No access issues found by Polling Station Inspectors or reported except external areas gravel	NA		408	Ditchingham & Earsham	Loddon	Hempnall	17	219	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	KT1	Parish of Loddon	Loddon Building Preservation Trust, The Hollies Community Centre, 10 High Street, Loddon	No access issues found by Polling Station Inspectors or reported except no on site parking.	NA		2250	Loddon & Chedgrave	Loddon	Loddon	66	1326	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	KU1	Parish of Sisland	Loddon Building Preservation Trust, The Hollies Community Centre, 10 High Street, Loddon	No access issues found by Polling Station Inspectors or reported except no on site parking.	NA		41	Loddon & Chedgrave	Loddon	Loddon	4	16	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	LF1	Parish of Bracon Ash	Bracon Ash & Hethel Village Hall, The Street, Bracon Ash	No access issues found by Polling Station Inspectors or reported.	NA		356	Mulbarton & Stoke Holy Cross	Forehoe	Mulbarton	20	185	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.

South Norfolk	LG1	Parish of East Carleton	The Grove, Cheshire Home, Scotts Hill, East Carleton	No access issues found by Polling Station Inspectors or reported.	NA		266	Mulbarton & Stoke Holy Cross	Forehoe	Mulbarton	13	130	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	LH1	Parish of Ketteringham	Ketteringham Village Hall, High Street, Ketteringham	No access issues found by Polling Station Inspectors or reported.	NA		206	Mulbarton & Stoke Holy Cross	Forehoe	Mulbarton	10	110	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	LJ1	Parish of Mulbarton	Mulbarton Village Hall, The Common, Mulbarton	No access issues found by Polling Station Inspectors or reported.	NA		2916	Mulbarton & Stoke Holy Cross	Forehoe	Mulbarton	61	1667	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	LK1	Parish of Swardeston	Swardeston Village Hall, High Common, Swardeston	No access issues found by Polling Station Inspectors or reported.	NA		535	Mulbarton & Stoke Holy Cross	Forehoe	Mulbarton	16	301	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	MF1	Parish of Newton Flotman	Newton Flotman Village Hall, Grove Way, Newton Flotman	No access issues found by Polling Station Inspectors . One complaint regarding tables used for polling booth too low, but chairs have been made available for voters convenience.	NA		1119	Newton Flotman	Forehoe	Newton Flotman	33	619	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	MG1	Parish of Swainsthorpe	St Peters Church & Community Centre, Church Close, Swainsthorpe	No access issues found by Polling Station Inspectors or reported except limited parking and no reserved/ signed parking for disabled voters.	NA		297	Newton Flotman	Forehoe	Newton Flotman	13	166	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.

South Norfolk	MH1	Parish of Wreningham	Wreningham Village Hall, Mill Lane, Wreningham	No access issues found by Polling Station Inspectors or reported.	NA		482	Mulbarton & Stoke Holy Cross	Forehoe	Newton Flotman	12	251	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	NS1	Parish of Framingham Earl	Framingham Earl Methodist Church Hall, Pigot Lane, Framingham Earl	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters .	NA		867	Poringland , Framingham & Trowse	Henstead	Poringland with the Framinghams	26	468	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	PE1	Parish of Alington	Alington Village Hall, Church Road, Alington	No access issues found by Polling Station Inspectors or reported.	NA		419	Brooke	Loddon	Rockland	15	229	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	PF1	Parish of Bramerton	Bramerton Village Hall, East Hill Lane, Bramerton	No access issues found by Polling Station Inspectors or reported. Except no reserved/ signed parking for disabled voters.	NA		319	Rockland	Henstead	Rockland	13	181	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	PG1	Parish of Hellington	Rockland St Mary Parish Room, The Street, Rockland St Mary	No access issues found by Polling Station Inspectors or reported except no on site parking and no handrail on entrance ramp.	NA		70	Rockland	Loddon	Rockland	5	34	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	PH1	Parish of Holverston	Rockland St Mary Parish Room, The Street, Rockland St Mary	No access issues found by Polling Station Inspectors or reported except no on site parking and no handrail on entrance ramp.	NA		25	Rockland	Loddon	Rockland	1	10	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.

South Norfolk	PJ1	Parish of Kirby Bedon	Kirby Bedon Church Hall, The Street, Kirby Bedon	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters	NA		152	Rockland	Henstead	Rockland	8	84	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	PK1	Parish of Rockland St Mary	Rockland St Mary Parish Room, The Street, Rockland St Mary	No access issues found by Polling Station Inspectors or reported except no on site parking and no handrail on entrance ramp.	NA		662	Rockland	Loddon	Rockland	18	353	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	PL1	Parish of Surlingham	Surlingham Parish Hall, Walnut Hill, Surlingham	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters .	NA		603	Rockland	Henstead	Rockland	20	314	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	PM1	Parish of Yelverton	Alpington Village Hall, Church Road, Alpington	No access issues found by Polling Station Inspectors or reported.	NA		150	Brooke	Loddon	Rockland	6	70	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	PS1	Parish of Roydon	Roydon Village Hall, High Road, Roydon	No access issues found by Polling Station Inspectors or reported except entrance not level or no ramp with handrail.	NA		1955	Diss & Roydon	Diss & Roydon	Roydon	54	1099	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.

South Norfolk	RS1	Parish of Brockdish (East)	Brockdish Village Hall, Scole Road, Brockdish	No access issues found by Polling Station Inspectors or reported.	N/A		418	Beck Vale, Dickleburgh & Scole	East Depwade	Scole	16	242	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	RT1	Parish of Brockdish (West)	Thorpe Abbots Village Hall, The Street, Thorpe Abbots	No access issues found by Polling Station Inspectors or reported.	N/A		117	Beck Vale, Dickleburgh & Scole	East Depwade	Scole	5	70	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	RU1	Parish of Needham	Needham Village Hall, High Road, Needham	No access issues found by Polling Station Inspectors or reported.	N/A		267	Harleston	East Depwade	Scole	14	154	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	RV1	Parish of Scole	Scole Sports And Social Club, Ransome Avenue, Scole	No access issues found by Polling Station Inspectors or reported.	N/A		1147	Beck Vale, Dickleburgh & Scole	East Depwade	Scole	39	651	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	SF1	Parish of Caistor St Edmund	Caistor Hall Hotel, Stoke Road, Caistor St Edmund	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters. Pathways & external areas gravel	N/A		239	Poringland, Framingham & Trowse	Henstead	Stoke Holy Cross	9	125	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	SG1	Parish of Stoke Holy Cross (East)	St George's Hall, Long Lane, Stoke Holy Cross	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters. Pathways & external areas gravel	N/A		432	Mulbarton & Stoke Holy Cross	Henstead	Stoke Holy Cross	10	237	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.

South Norfolk	SH1	Parish of Stoke Holy Cross (West)	Stoke Holy Cross Church Hall, Norwich Road, Stoke Holy Cross	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters. No handrail on external ramp	N/A		946	Mulbarton & Stoke Holy Cross	Henstead	Stoke Holy Cross	22	549	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	SJ1	Parish of Trowse with Newton	Manor Rooms, The Street, Trowse with Newton	No access issues found by Polling Station Inspectors or reported except no available parking on site.	N/A		669	Newton Flotman	Henstead	Stoke Holy Cross	21	392	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	SS1	Parish of Long Stratton	Long Stratton Leisure Centre, Swan Lane, Long Stratton	No access issues found by Polling Station Inspectors or reported.	NA		3398	Stratton	Long Stratton	Stratton	77	1988	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	ST1	Parish of Tharston & Hapton (North)	Hapton Primary School, The Street, Hapton	No access issues found by Polling Station Inspectors or reported.	NA		132	Forncett	Long Stratton	Stratton	6	69	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	SV1	Parish of Wacton	Wacton Village Hall, Hall Lane, Wacton	No access issues found by Polling Station Inspectors or reported.	NA		270	Forncett	Long Stratton	Stratton	11	155	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
South Norfolk	TG1	Parish of Shotesham	Trinity Hospital, The Street, Shotesham	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters.	NA		472	Newton Flotman	Long Stratton	Tasburgh	22	233	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.

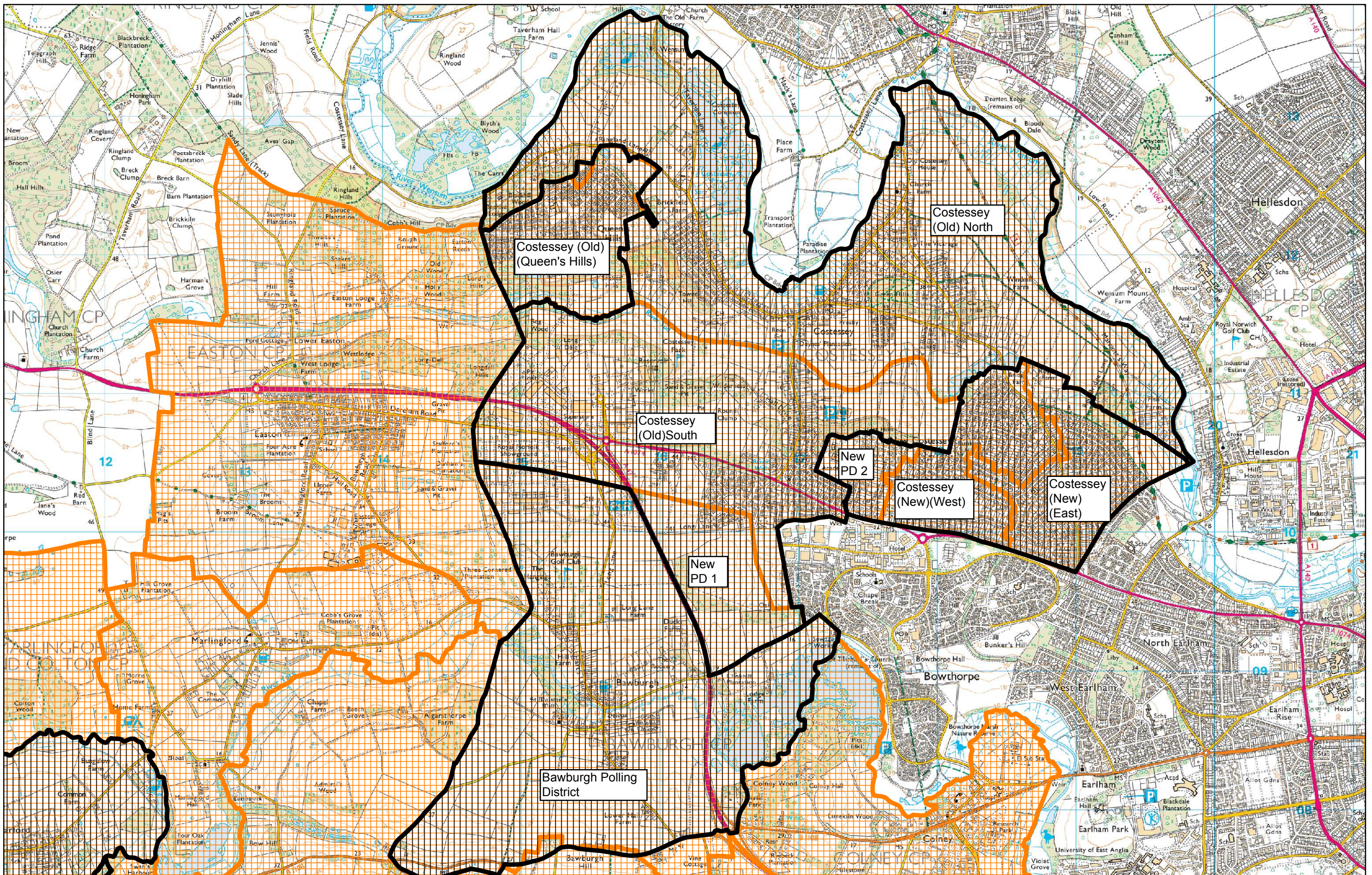
South Norfolk	TH1	Parish of Tasburgh	Tasburgh Village Hall, Grove Lane, Tasburgh	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled voters and external areas are uneven gravel	NA		908	Hempnall	Long Stratton	Tasburgh	27	476	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	UE1	Parish of Aldeby	Burgh St Peter Village Hall, Staithe Road, Burgh St Peter	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled votes.	NA		361	Thurlton	Clavering	Thurlton	22	195	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	UF1	Parish of Burgh St Peter	Burgh St Peter Village Hall, Staithe Road, Burgh St Peter	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled votes.	NA		232	Thurlton	Clavering	Thurlton	10	125	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	UG1	Parish of Haddiscoe	Haddiscoe Village Hall, The Street, Haddiscoe	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled votes.	NA		415	Thurlton	Clavering	Thurlton	24	225	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	UH1	Parish of Norton Subcourse	Norton Methodist Chapel, The Street, Norton Subcourse	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled votes.	NA		222	Loddon & Chedgrave	Clavering	Thurlton	8	127	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.

South Norfolk	UK1	Parish of Toft Monks	Glebeland Community Primary School, Beccles Road, Toft Monks	No access issues found by Polling Station Inspectors or reported except for the following. Limited parking alternative entrance for disabled votes but no outside lighting.	NA		313	Thurlton	Clavering	Thurlton	20	157	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
South Norfolk	UL1	Parish of Wheatacre	Burgh St Peter Village Hall, Staithe Road, Burgh St Peter	No access issues found by Polling Station Inspectors or reported except no reserved/ signed parking for disabled votes.	NA		100	Thurlton	Clavering	Thurlton	10	52	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
Mid Norfolk	KG1	Parish of Hingham	Lincoln Hall, The Fairland, Hingham	No access issues found by Polling Station Inspectors or reported.	NA		2027	Hingham & Deopham	Hingham	Hingham & Deopham	63	1213	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
Mid Norfolk	TU1	Parish of Wymondham (Town-East)	Ketts Park Community Centre, Harts Farm Road, Wymondham	No access issues found by Polling Station Inspectors or reported.	NA		1432	South Wymondham	Wymondham	Town	31	785	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
Mid Norfolk	UT1	Parish of Barnham Broom	Barnham Broom Village Hall, Norwich Road, Barnham Broom	No access issues found by Polling Station Inspectors or reported.	NA		468	Wicklewood	Hingham	Wicklewood	11	245	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
Mid Norfolk	UU1	Parish of Kimberley	Barnham Broom Village Hall, Norwich Road, Barnham Broom	No access issues found by Polling Station Inspectors or reported.	NA		118	Wicklewood	Hingham	Wicklewood	7	63	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.

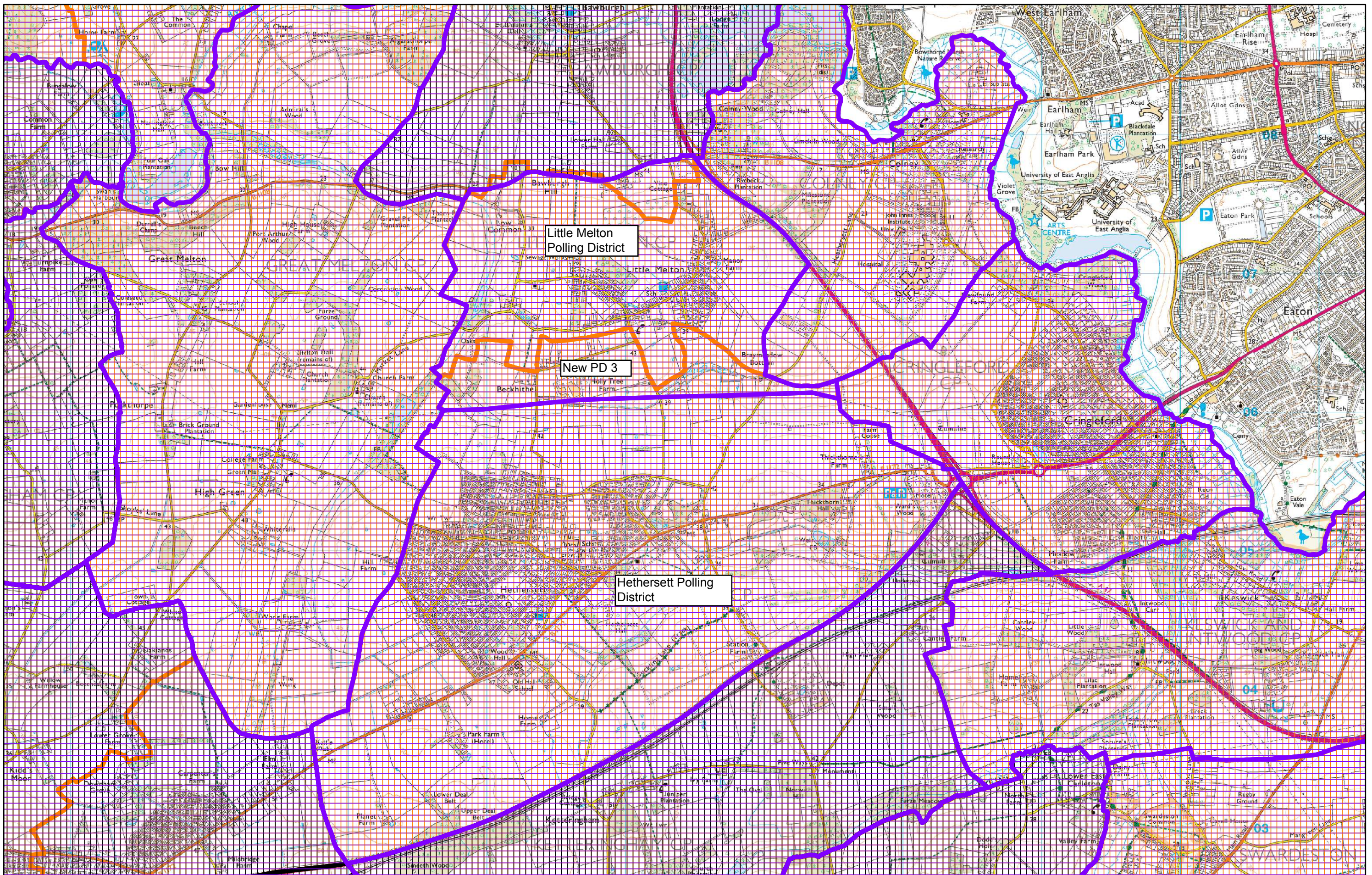


Mid Norfolk	UV1	Parish of Morley	Morley Village Hall, Golf Links Road, Morley	No access issues found by Polling Station Inspectors or reported.	NA		444	Wicklewood	Hingham	Wicklewood	21	244	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
Mid Norfolk	UW1	Parish of Brandon Parva, Coston, Runhall & Welborn	Welborne Village Hall, Church Road, Welborne	No access issues found by Polling Station Inspectors or reported.	NA		312	Wicklewood	Hingham	Wicklewood	23	166	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
Mid Norfolk	UX1	Parish of Wicklewood	Wicklewood Village Hall, High Road, Wicklewood	No access issues found by Polling Station Inspectors or reported.	NA		798	Wicklewood	Hingham	Wicklewood	24	414	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate.
Mid Norfolk	AE1	Parish of Wymondham (Abbey)	Abbey Hall, Church Street, Wymondham	No access issues found by Polling Station Inspectors or reported.			2317	Central Wymondham	Wymondham	Abbey	62	1533	It is recommended that no changes be made to the current polling and polling districts as there have been no significant access issues raised or no significant changes in the electorate.
Norwich South	LU1	Parish of Costessey,(New)(East)	Methodist Church Hall, Norwich Road, New Costessey	No access issues found by Polling Station Inspectors or reported except for the following. Limited parking alternative entrance for disabled votes but no outside lighting.	NA		2069	New Costessey	Costessey	New Costessey	31	1175	It is recommended that no changes be made to the current polling places and polling districts as been no significant access issues raised or no significant changes in the electorate. To continue to work with premises owners to improve access.
Norwich South	LV1	Parish of Costessey,(New)(West)	Breckland Hall, Breckland Road, Costessey	No access issues found by Polling Station Inspectors or reported.			2228	New Costessey	Costessey	New Costessey	42	1272	It is recommended that no changes be made to the current polling place and polling district as been no significant access issues raised or no significant changes in the electorate.

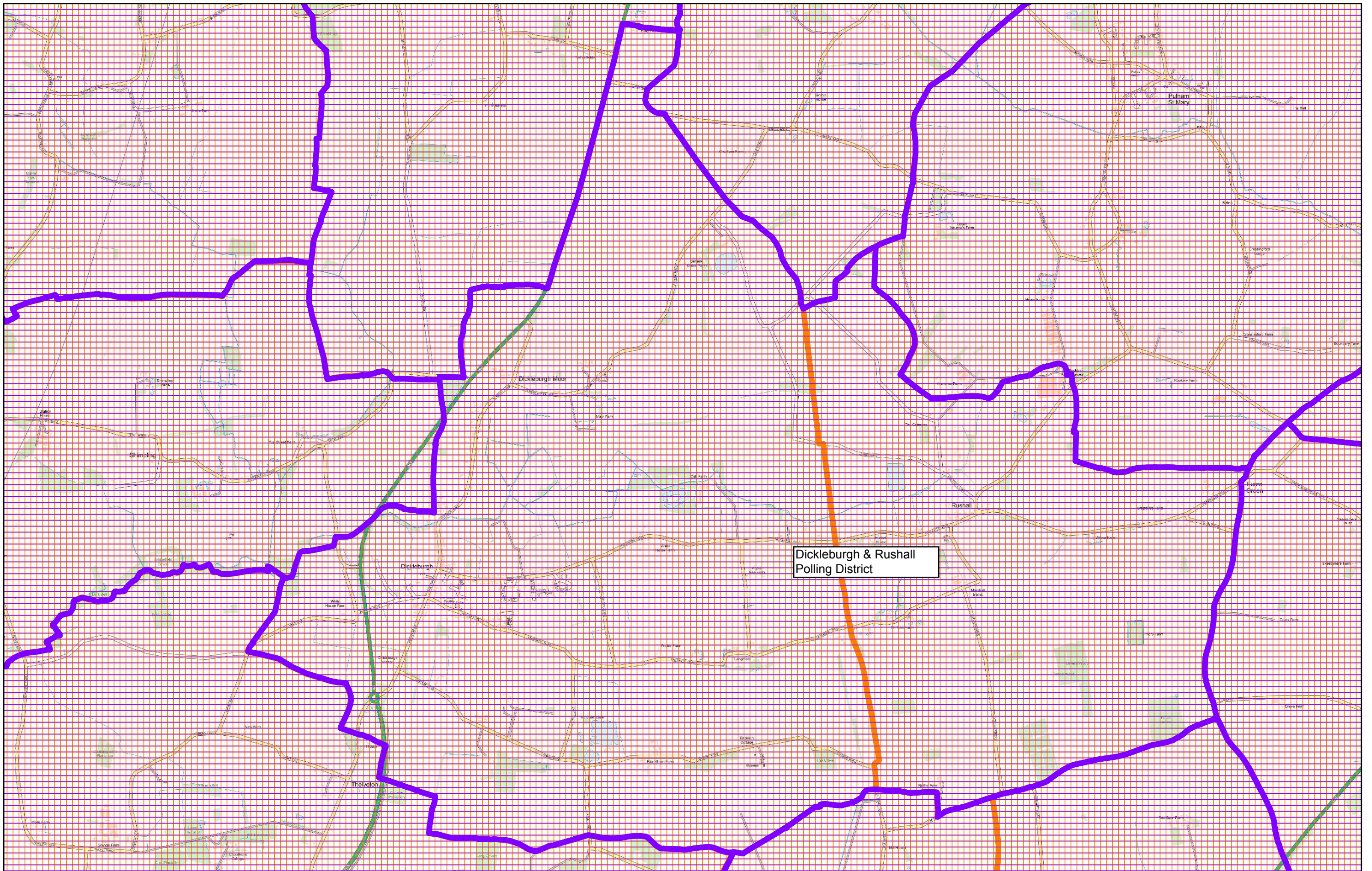




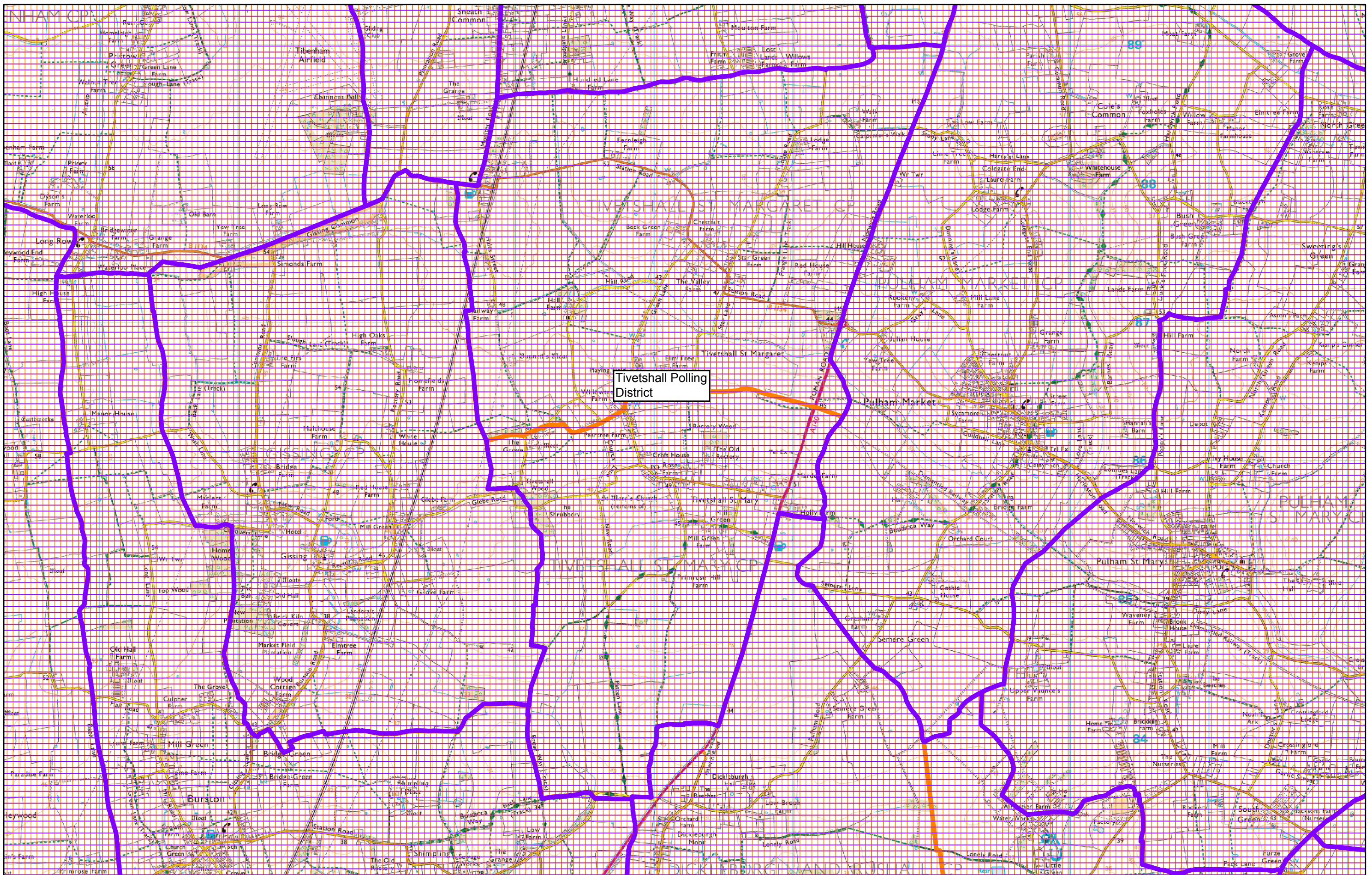




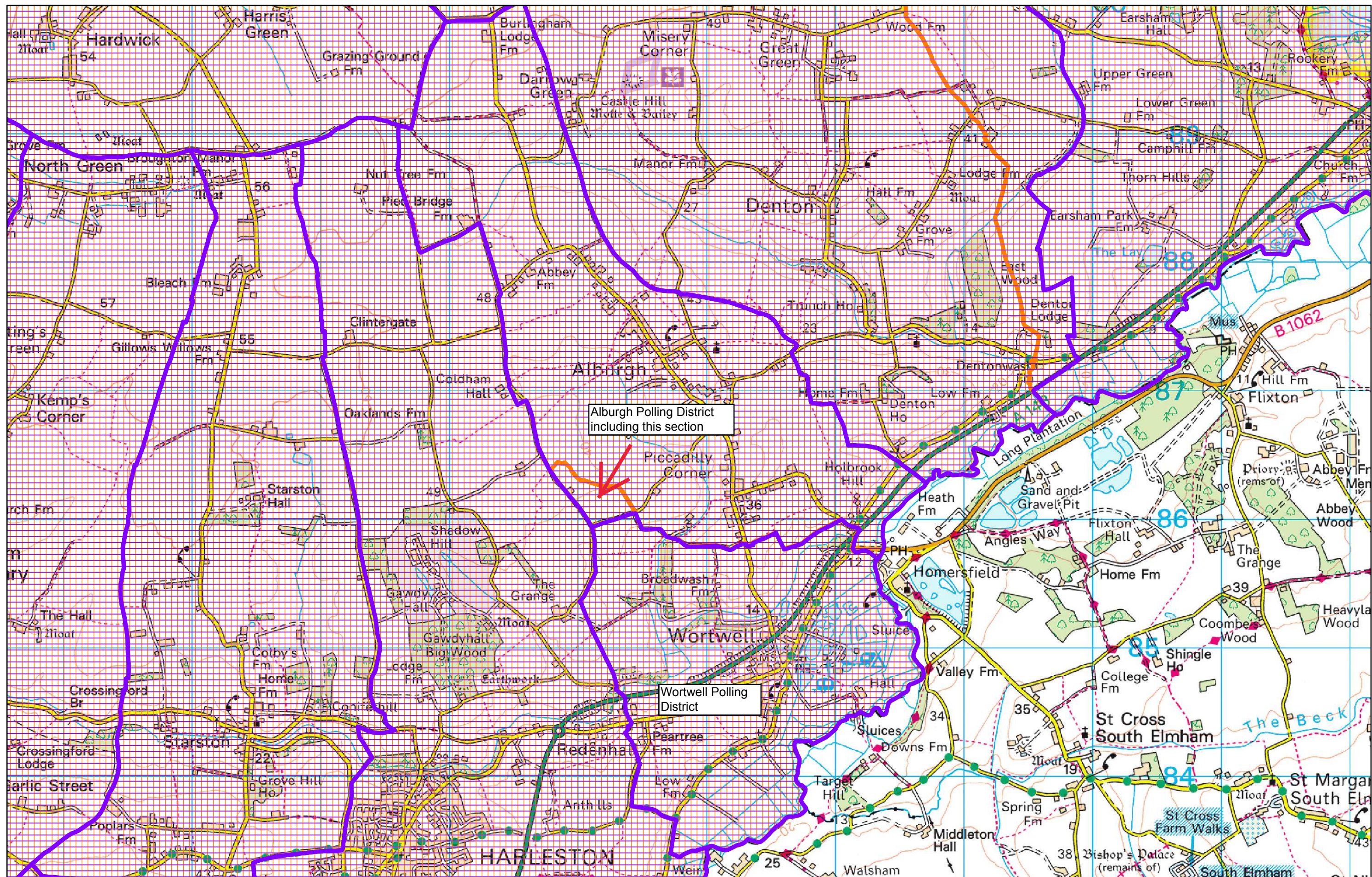




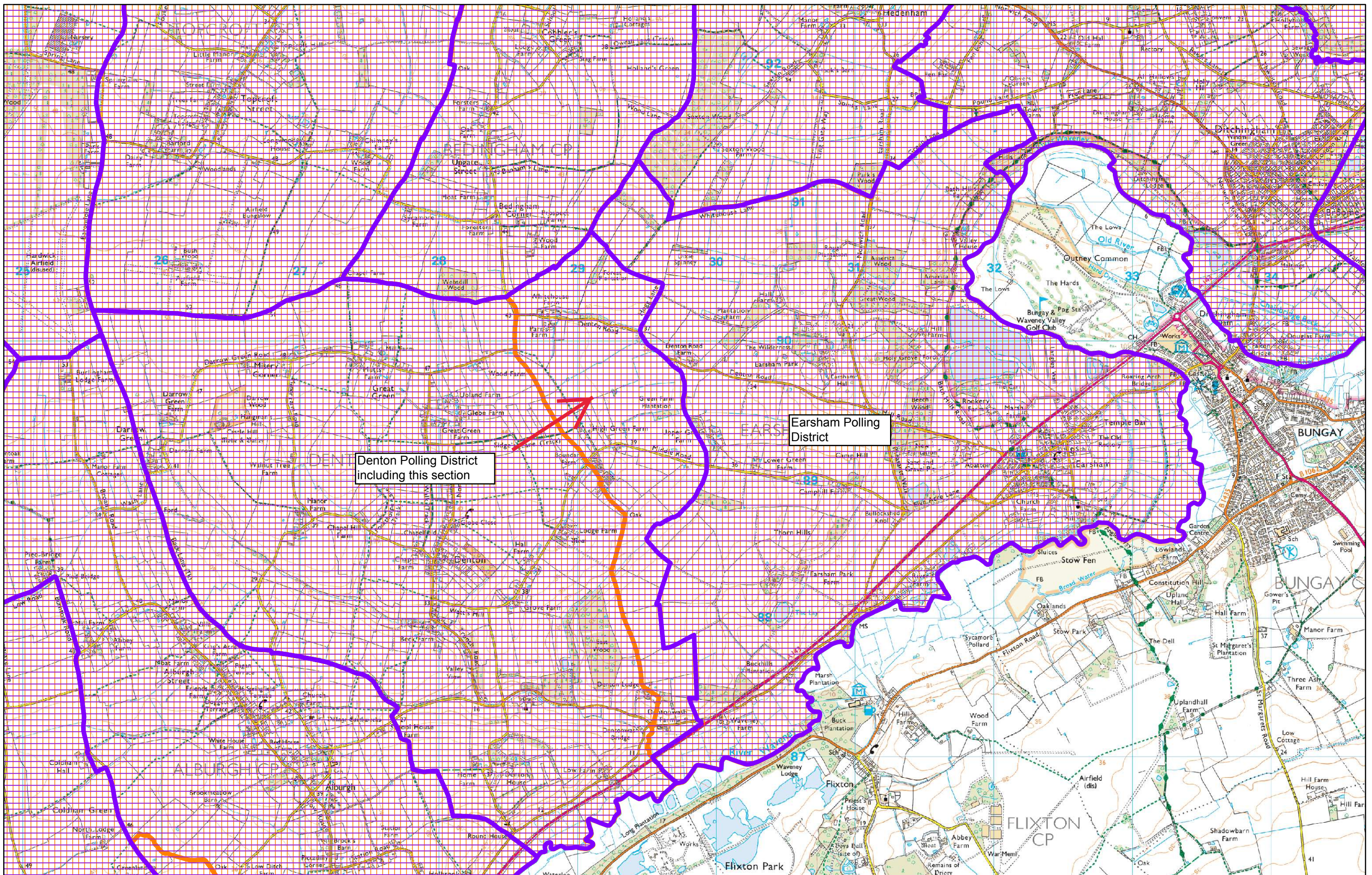




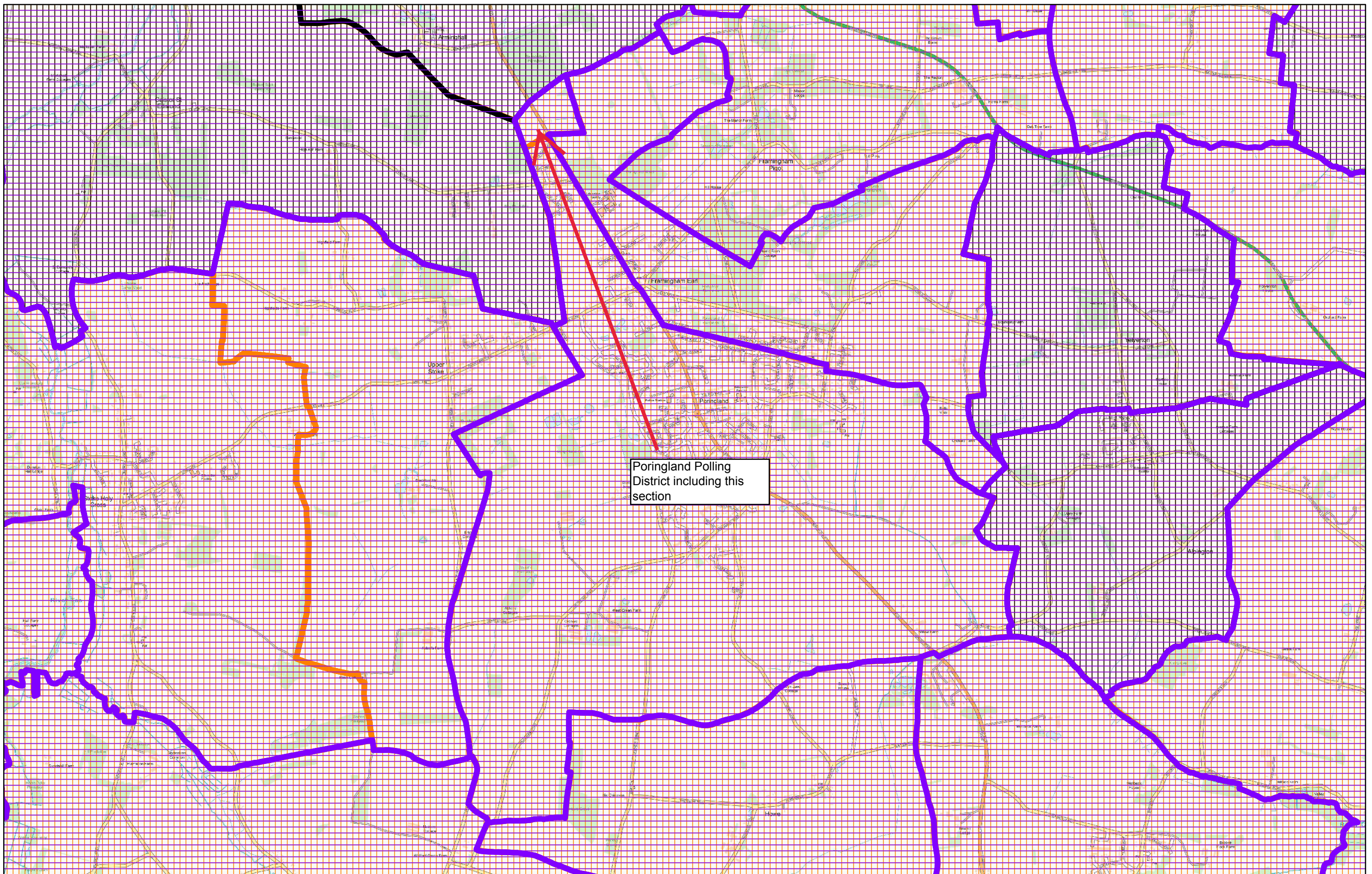




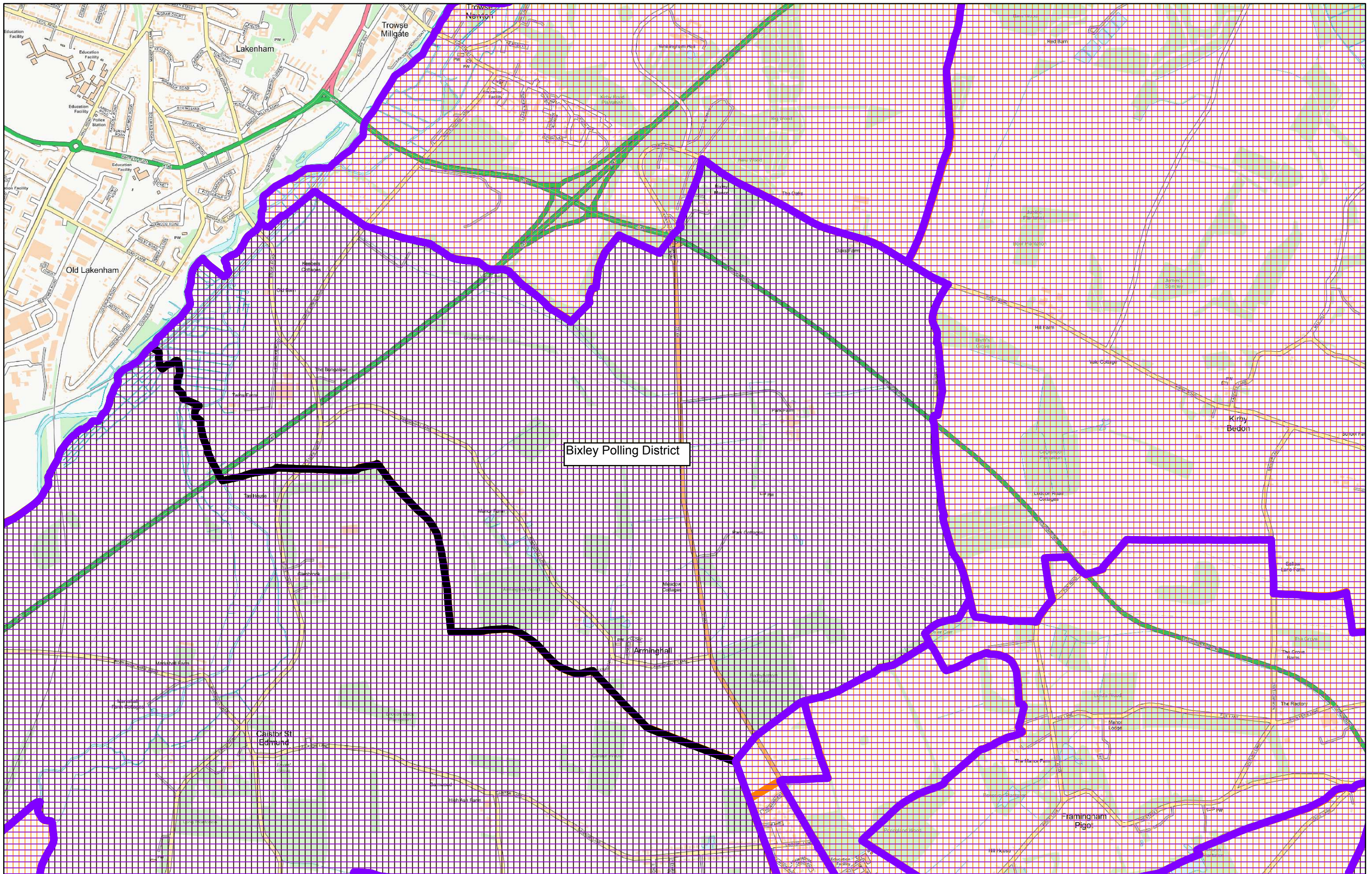




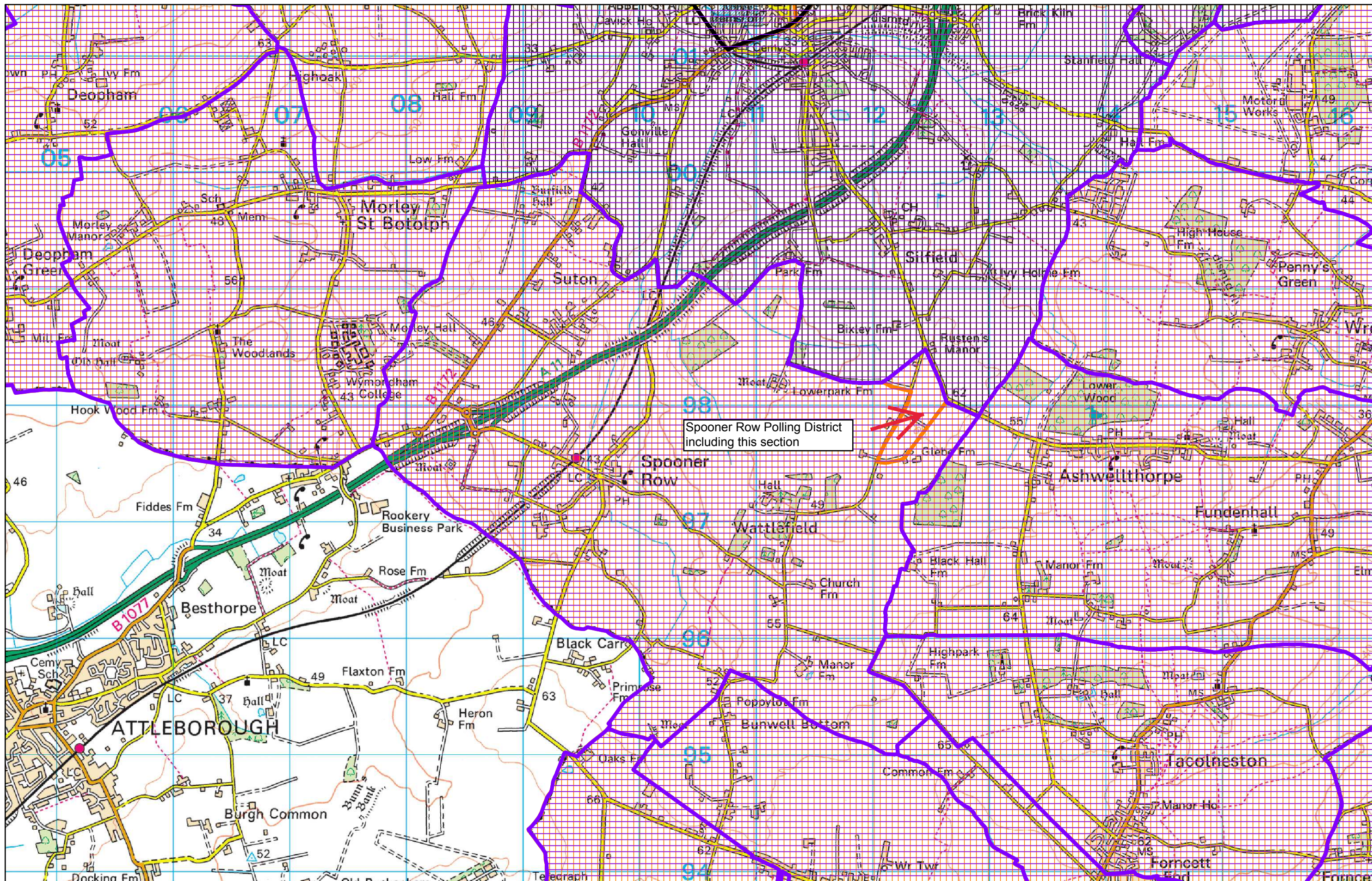




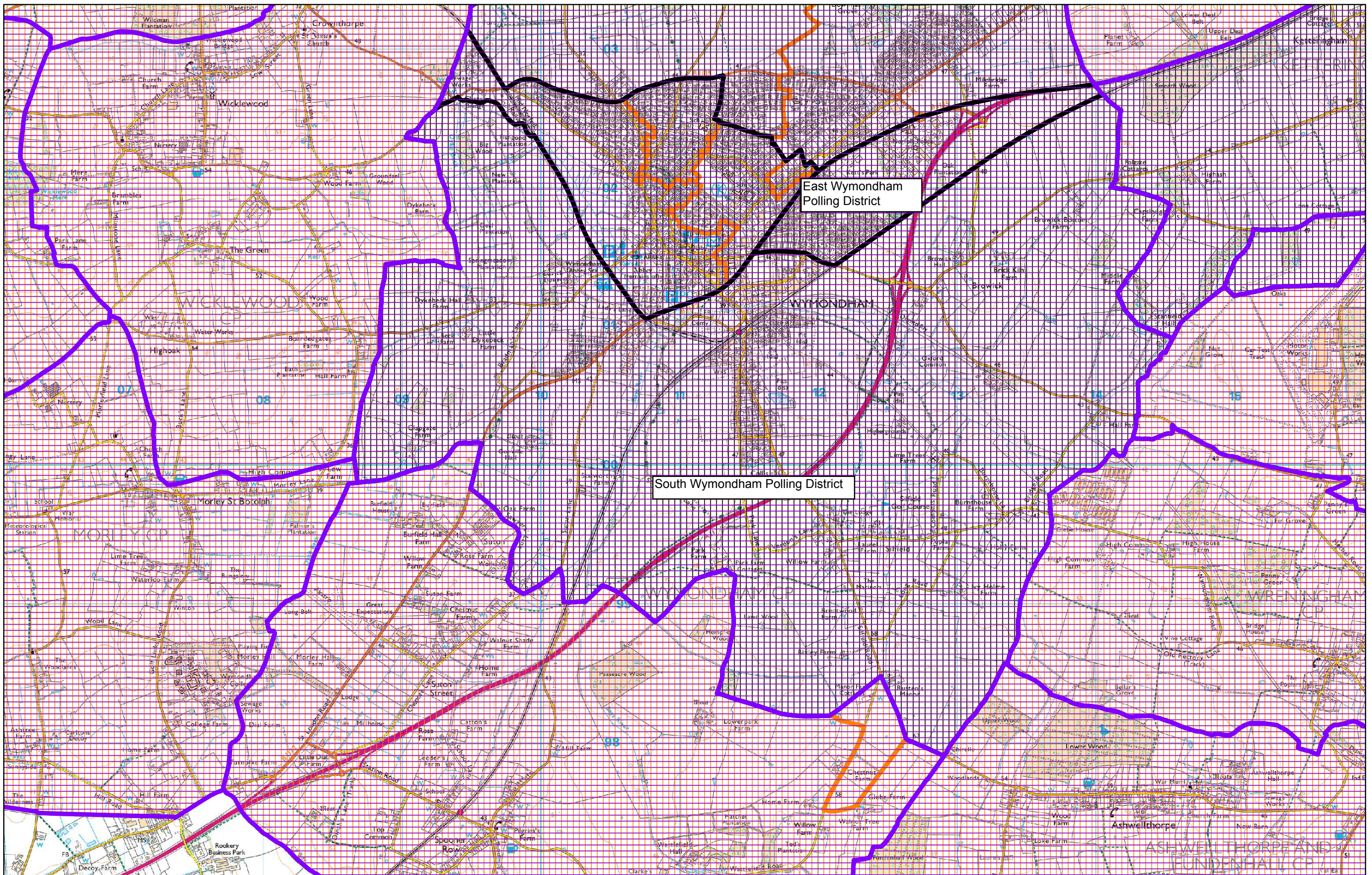




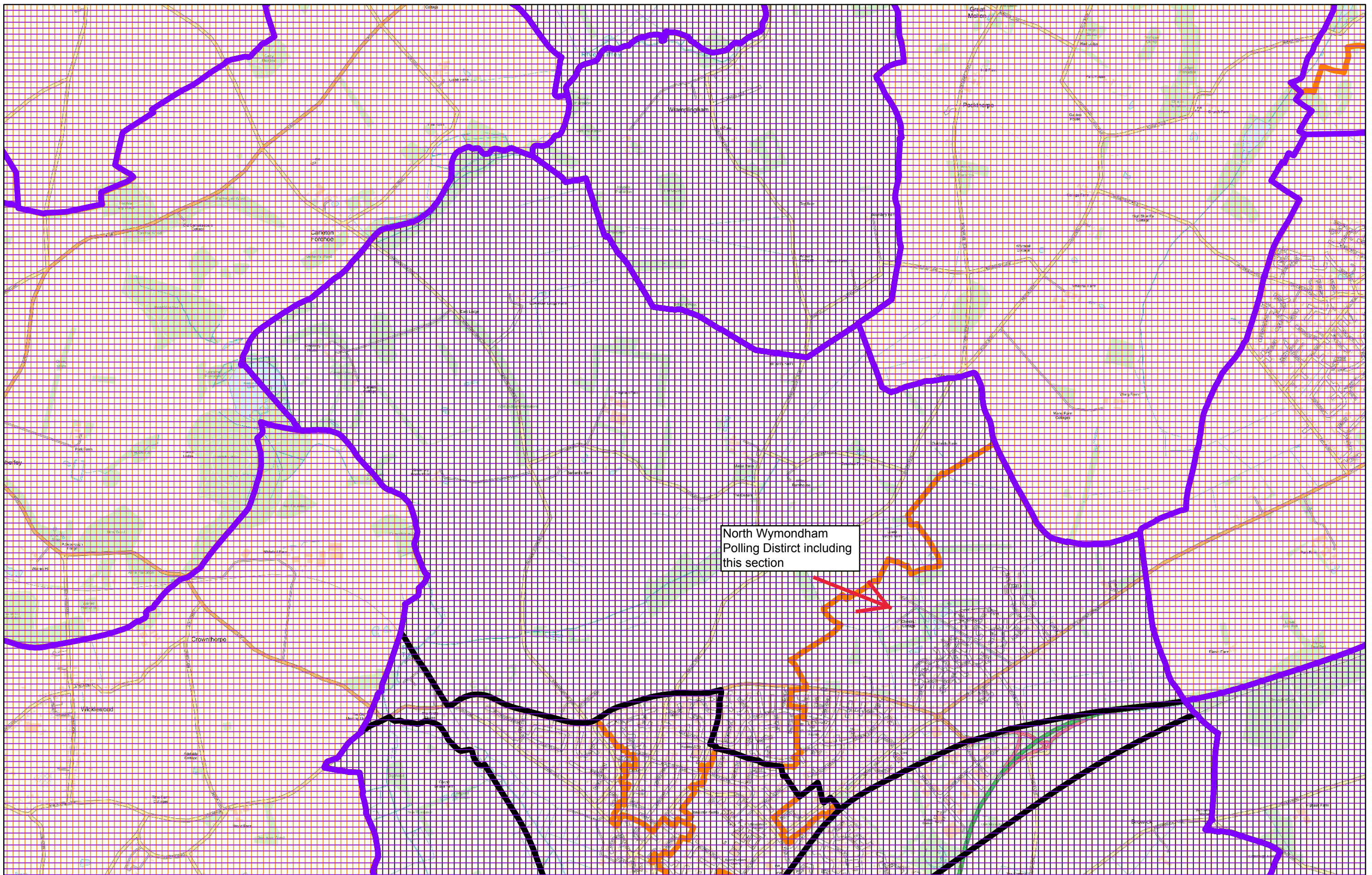


















## Appendix 2

### Comments received during consultation period.

Tivetshall Parish council considered the above review at the June PC meeting and would like to recommend that Tivetshall Village Hall continues to be used as the polling station as it is currently used by both wards (References EH1 and EJ1). Using Tivetshall Village Hall has worked well in the past and the PC view is that there is no need for this to be changed.

Kind Regards

Parish Clerk  
Tivetshall Parish Council  
Leylandii  
Rectory Road  
Tivetshall St Mary  
Norwich  
NR15 2AL

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Good afternoon

Cringleford Parish Council considered the above review at its recent meeting and agreed that Cringleford needs to retain its two separate polling stations. The parish has many retired parishioners on both sides of the A11, who have told us that they do not feel confident crossing the A11 due to the volume and speed of traffic on the road. Therefore if you removed one of the stations you would be preventing a large part of our electorate from voting.

Thank you  
Kind regards

Parish Clerk  
Cringleford Parish Council  
The Willow Centre  
1-13 Willowcroft Way  
Cringleford  
Norwich  
NR4 7JJ

**Participation in Voter ID Pilot Scheme 2019**

**Report of the Electoral Services Manager  
Cabinet Member: John Fuller**

**CONTACT  
Julia Tovee-Galey  
[jtovee@s-norfolk.gov.uk](mailto:jtovee@s-norfolk.gov.uk)**

## **1. Introduction**

- 1.1** To consider the request from the Cabinet Office for South Norfolk District Council to take part in a proposed Voter ID Pilot in relation to the scheduled District and Parish elections on 2 May 2019.

## **2. Background**

- 2.1** The current test for a voter's identification preceded the introduction of the secret ballot in the Nineteenth Century (s.10 Ballot Act 1872, 35 & 36 Vict. C.33,), in which the presiding officer can ask the elector to confirm their name as stated on the register and that they have not already voted at the current election. The only significant change since then is that there is no legal requirement to administer an oath to any person who failed to answer the two questions satisfactorily. The system was designed to work with smaller electorates and more homogenous communities in which the identity of electors could be established more easily.
- 2.2** Former Secretary of State for Communities and Local Government, Sir Eric Pickles, was asked by the government in 2016 to consider what further changes were needed to make the electoral system more secure. The subsequent report 'Securing the Ballot' made a series of recommendations on what further changes were needed to make the electorate system more secure. The 50 recommendations, 48 of which were accepted by Government, including piloting some form of identification at polling stations.
- 2.3** The Government agreed with the Report's view that voters should be required to present identification before voting as currently there are no checks on anyone's identity prior to being given a ballot paper. Full security checks via the Individual Electoral Registration process (IER) are now made ensuring a person is entitled to register to vote, however, there are no measures in place to ensure security for the vote itself.
- 2.4** The pilots are a precursor to legislation that will require some form of identification to be presented before voting. Pilots will identify and shape how and when it would be best to introduce this new requirement more widely to ensure that our electoral process is secure.



- 2.5** The Pilots are designed only to test the impact of ID in polling stations and to ensure the Cabinet Office achieves their objectives to improve the security of the electoral system and boost public confidence in elections. The Cabinet Office feel that there is nothing political about securing our democracy for everyone by asking voters to confirm who they are.
- 2.6** On the 3 May 2018, six authorities undertook the first wave of Voter ID pilot schemes. The following is a summary of the pilots undertaken in May 2018, and the full details of the ID pilots may be seen in appendix 1.
- Bromley and Gosport tested a range of photographic and non-photographic ID.
  - Swindon tested the use of barcoded poll cards with the back- up of limited photographic ID.
  - Watford tested the use of barcoded poll cards with the back- up of limited photographic ID and non-photographic ID.
  - Woking tested photographic ID.
  - Peterborough tested photographic ID for proxy voters.
- 2.7** The electoral integrity Voter ID pilot's initial evaluations can be seen in the table below. It can be seen for the initial evaluations Swindon's pilot was the most successful with only 0.02% of the people turned away as a proportion of the electorate.

Electoral Integrity Project - initial polling station data (pre evaluation)									
Local Authorities	Electorate	Number of votes cast	Number of people attending the polling station (number of people who came to collect a ballot paper)	Voters with no ID or the wrong ID	Voters that returned with the right ID	People who did not return	% of people who did not return as a proportion of number of votes cast	% of people who did not return as a proportion of total number of people who attended the polling station	% of people turned away as proportion of the electorate
Bromley	240,335	95,986	96,140	569	415	154	0.16%	0.16%	0.06%
Gosport	61,898	20,612	20,656	116	72	44	0.21%	0.21%	0.07%
<b>Swindon</b>	<b>157,782</b>	<b>62,166</b>	<b>62,191</b>	<b>60</b>	<b>35</b>	<b>25</b>	<b>0.04%</b>	<b>0.04%</b>	<b>0.02%</b>
Watford	70,649	27,765	27,831	194	128	66	0.24%	0.24%	0.09%
Woking	74,105	27,977	28,028	89	38	51	0.18%	0.18%	0.07%
TOTAL	604,769	234,506	234,846	1028	688	340	0.14%	0.14%	0.06%

### **3. Current Position/Findings**

- 3.1** The Cabinet Office has requested Local Authorities who wish to pilot voter ID or any other aspect of electoral integrity at local government elections in May 2019, to express their interest by the 17 July 2018. To allow for the Cabinet Office to work with interested authorities to develop realistic research criteria and practical delivery plans. We have expressed an interest in taking part in a voter ID pilot.
- 3.2** The outcomes sought from the Voter ID pilot would be to:
- Establish a suitable and secure platform for providing voter ID in polling stations prior to legislative changes;
  - Provide an opportunity for South Norfolk to assist in the shaping the future of voting in polling stations;
  - Provide the government with voting statistics from South Norfolk that will establish the already recognised poll card as a suitable form of ID; and
  - Provide a readily available and accurately marked register of political parties.
- 3.3** There will be a requirement for a formal application from the Leader of the Council, Chief Executive or Returning Officer. The Cabinet Office will require formal applications by the 31 August 2018. The Cabinet Office will provide details of the formal application process and time table in the follow in the coming weeks.
- 3.4** The funding for the cost of piloting will be provided by the Cabinet Office.
- 3.5** John Fuller (Leader of the Council) and Sandra Dinneen (Chief Executive and Returning Officer), have indicated their interest in taking part in the voter ID pilots in 2019.
- 3.6** The electoral integrity Voter ID pilot's initial evaluations can be seen in the table above in 2.7. It can be seen for the initial evaluations Swindon's pilot was the most successful with only 0.02% of the people turned away as a proportion of the electorate.

## 4. Proposals

- 4.1** The pilot would be on the basis that all voters in contested district wards and parishes will take part in the voter ID pilot. Anyone not providing the required barcoded poll card or acceptable ID (as indicated below) or bring someone with them to attest to their identity, will not be able to vote.
- Passport (UK, EU, Commonwealth) (including expired)
  - Photocard driving licence including a provisional licence (UK, Crown Dependency or EU)
  - Northern Ireland Electoral Identity Card
  - Biometric Immigration Document
  - EEA Identity Card
  - Valid credit or debit card
- 4.2** The methodology for the proposed pilot would be similar to the Swindon Pilot in 2018, but with the additional ID of a valid credit or debit card. The proposed pilot would be that all electors will be required to present a secure poll card at the polling station. The poll card will contain a unique barcode that identifies both the elector, the correct election and links that person to the property on the register. Anyone not being able to present a valid poll card would have the opportunity to present a limited form of ID or have their ID attested.
- 4.3** The poll card is considered to be a well-recognised form of ID that will limit the requirement for electors to source other forms of identification to prove who they are. Production of the poll card at polling station would continue, if not enhance, the political benefits provided to Tellers and Political campaigners.
- 4.4** The barcode would then be scanned and the elector recoded on the electronic version of the electoral register. Polling station staff would thereby be informed whether or not that person can vote at the station and will identify if they have already voted.

- 4.5** An elector who has lost their poll card will have three choices: Either to contact the Electoral Services Office and be sent, or collected a replacement poll card (the later will require ID): provide a form of ID (as prescribed): or to receive an attestation (as determined) in the polling station.
- 4.6** The software used would be required to record the type of ID used, together with the electors who arrived to vote but do not meet any of the new security measures in place. We would want the software to also record when electors that had been turned away subsequently came back to vote with poll card or ID.
- 4.7** The digital registers and barcoded poll cards would enable quick and efficient processing of voters at the station as well as recording all the information required by the Cabinet Office for taking the legislation closer to implementation.
- 4.8** The software to be used will be developed by Xpress Software Solutions. The company currently provides the Electoral Services Team with software that manages both the electoral register and the running of the elections. Xpress has considerable knowledge of both elections, election software and running of successful pilot schemes across the UK, such as Swindon's voter ID pilot in May 2018.
- 4.9** All hardware will be procured by Xpress and the contract for both software and hardware will be between themselves and the Cabinet Office.
- 4.10** The remainder of the voting process using paper ballots will remain the same.
- 4.11** A full public campaign would take place across South Norfolk District in the months prior to the elections including a household targeted campaign to ensure voters understand the change.

## 5. Risks and implications arising

- 5.1 ***Financial and procurement implications*** – Cabinet Office have confirmed that all funding will be provided to cover all expenditure on the pilot net of usual election costs, including additional staff time.
- 5.2 ***Legal and human rights implications***– Legal and human rights have been taken into account in preparing this report. There are no direct Human Rights Act implications associated with the proposed pilot.
- 5.3 ***Diversity Impact Assessment*** – None have been identified as only qualified voters should be able to vote.
- 5.4 ***Staff Resources*** – This will require additional specialist staffing to undertake the pilot from the following teams, IT approximately 2 weeks, press and communications and electoral services over the 6 months prior to the election, which will be funded by the Cabinet Office.
- 5.5 ***Risk Management*** – Taking part in electoral pilots always contains an element of risk as, by their nature, they are doing something not normally undertaken in that way. The benefit of the pilot proposed is that it has been undertaken by Swindon in May 2018, so the process has already been tested and the evaluation information from this can be used to improve the pilot. Participation in such a pilot, however, does give rise to an increased level of support and funding from the government which mitigates such risks albeit not removing it. Such risks could include voter inconvenience, the denial of a vote to an elector who does not provide the necessary ID, the breakdown of the equipment provided, and the possibility of additional queues at polling stations.

## 6. Conclusion

- 6.1 The Electoral Arrangements Committee to note this report.

## Appendix 1

### CONTENTS

<a href="#"><u>Summary of ID and locally issued ID</u></a>	<a href="#"><u>1</u></a>
<a href="#"><u>Bromley</u></a>	<a href="#"><u>2</u></a>
<a href="#"><u>Gosport</u></a>	<a href="#"><u>3</u></a>
<a href="#"><u>Watford</u></a>	<a href="#"><u>4</u></a>
<a href="#"><u>Woking</u></a>	<a href="#"><u>5</u></a>
<a href="#"><u>Peterborough (proxy only)</u></a>	<a href="#"><u>6</u></a>

## SUMMARY OF ID

- Bromley tested a range of **photographic and non-photographic ID**.
- Gosport tested a range of **photographic and non-photographic ID**.
- Swindon tested the use of **barcoded poll cards** with the backup of limited photographic ID.
- Watford tested the use of **barcoded poll cards** with the backup of limited photographic and non-photographic ID.
- Woking tested **photographic ID**.
- Peterborough tested photographic ID for **proxy voters**.

Locally issued ID and deadline for issue				
Bromley	Gosport	Swindon	Watford	Woking
Certificate of Identity (5pm <b>day before</b> poll)	Electoral Identity Letter (5pm day of poll)	Poll card for the poll (9pm on polling day) Attestation of Identity	Poll card for the poll (9pm on polling day)	1) Local elector card (with photo) 5pm the <b>day before</b> polling day



## BROMLEY

Bromley tested a range of **photographic and non-photographic ID**.

### **One of the following:**

- a passport issued by the United Kingdom, a Commonwealth country or a member state of the European Union
- a photocard driving licence (including a provisional licence) issued in the United Kingdom or by a Crown Dependency, or by a member State of the European Union
- an electoral identity card issued under section 13C (electoral identity card: Northern Ireland) of the Representation of the People Act 1983
- a biometric immigration document issued in the United Kingdom in accordance with regulations made under section 5 of the UK Borders Act 2007
- an identity card issued in the European Economic Area
- an Oyster 60+ London Pass
- a Freedom Pass (London)
- a PASS scheme card (national proof of age standards scheme)

### **Or two of the following (one of which must show the registered address):**

- a valid bank or building society debit card or credit card
- a poll card for the poll
- a driving licence (including a provisional licence) which is not in the form of a photocard.
- a birth certificate
- a marriage or civil partnership certificate
- an adoption certificate
- a firearms certificate granted under the Firearms Act 1968
- the record of a decision on bail made in respect of the voter in accordance with section 5(1) of the Bail Act 1976
- a bank or building society cheque book
- a mortgage statement dated within 3 months of the date of the poll
- a bank or building society statement dated within 3 months of the date of the poll
- a credit card statement dated within 3 months of the date of the poll
- a utility bill dated within 3 months of the date of the poll
- a council tax demand letter or statement dated within 12 months of the date of the poll
- a Form P45 or Form P60 dated within 12 months of the date of the poll

The Pilot Order can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/712356/180110\\_London\\_Borough\\_of\\_Bromley\\_Identification\\_in\\_Polling\\_Stations\\_Pilot\\_Order\\_2018.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/712356/180110_London_Borough_of_Bromley_Identification_in_Polling_Stations_Pilot_Order_2018.pdf)

Further information, including details about locally issued ID can be found on the London Borough of Bromley Council website:

[http://www.bromley.gov.uk/info/200033/elections\\_and\\_voting/1177/voter\\_id\\_pilot](http://www.bromley.gov.uk/info/200033/elections_and_voting/1177/voter_id_pilot)

## GOSPORT

Gosport tested a range of **photographic and non-photographic** ID.

**One of the following:**

- UK or EU passport (UK, Commonwealth, EEA)
- Photocard driving licence, full or provisional (UK, crown dependency or EU)
- Northern Ireland electoral identity card
- Biometric immigration document
- European Economic Area identity card
- Disclosure and Barring Service certificate showing your registered address
- MoD photographic ID card
- MoD Defence Privilege Card
- Photo bus/travel pass from any Hampshire council.

**OR two of the following (one must show their registered address):**

- Driving licence without photo
- Birth certificate
- Adoption certificate
- Marriage or civil partnership certificate
- Bank or building society debit/credit card

Issued within 12 months of voting day:

- Financial statement, such as a bank or mortgage statement
- Council tax demand letter or statement
- Utility bill
- P2, P6, P9, P45 or P60
- Statement of benefits or entitlement to benefits.

The Pilot Order can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/712357/180110\\_Gosport\\_Borough\\_Council\\_Identification\\_in\\_Polling\\_Stations\\_Pilot\\_Order\\_2018.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/712357/180110_Gosport_Borough_Council_Identification_in_Polling_Stations_Pilot_Order_2018.pdf)

Further information, including details about locally issued ID can be found on Gosport Borough Council's website:

<https://www.gosport.gov.uk/sections/your-council/council-services/electoral-services/voter-id-pilot/>

## SWINDON

Swindon tested the use of **barcoded poll cards** and limited photographic ID.

- Passport (UK, EU, Commonwealth) (including expired)
- Photocard driving licence including a provisional licence (UK, Crown Dependency or EU)
- Northern Ireland Electoral Identity Card
- Biometric Immigration Document
- EEA Identity Card

As a last resort, if an elector did not have their poll card or other acceptable ID, they were able to bring someone with them to **attest to their identity** and allow them to vote. The person attesting needed to be registered at the same polling station and have already voted themselves or have the ability to vote by presenting their poll card or other form of ID.

The Pilot Order can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/712359/180220\\_Swindon\\_Borough\\_Council\\_Identification\\_in\\_Polling\\_Stations\\_Pilot\\_Order\\_2018.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/712359/180220_Swindon_Borough_Council_Identification_in_Polling_Stations_Pilot_Order_2018.pdf)

Further information, including details about its equality impact assessment, replacement poll cards and attestation can be found on Swindon Borough Council's website:

[https://www.swindon.gov.uk/news/article/43/swindon\\_residents\\_reminded\\_to\\_bring\\_their\\_poll\\_card\\_or\\_other\\_listed\\_id\\_on\\_the\\_eve\\_of\\_the\\_local\\_election](https://www.swindon.gov.uk/news/article/43/swindon_residents_reminded_to_bring_their_poll_card_or_other_listed_id_on_the_eve_of_the_local_election)

[https://www.swindon.gov.uk/download/downloads/id/3525/voter\\_id\\_equalities\\_impact\\_assessment\\_2018.pdf](https://www.swindon.gov.uk/download/downloads/id/3525/voter_id_equalities_impact_assessment_2018.pdf)

## WATFORD

Watford tested the use of **barcoded poll cards** and limited photographic and non-photographic ID.

- Valid British, European or Commonwealth passport
- UK or EU photo-card driving licence (full or provisional)
- Valid credit or debit card
- Biometric Residence Permit
- EEA Identity Card
- Northern Ireland Electoral Identity Card

The Pilot Order can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/712360/180110\\_Watford\\_Borough\\_Council\\_Identification\\_in\\_Polling\\_Stations\\_Pilot\\_Order\\_2018.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/712360/180110_Watford_Borough_Council_Identification_in_Polling_Stations_Pilot_Order_2018.pdf)

Further information, including details about replacement poll cards and its equality impact assessment can be found on Watford Borough Council's website:

[https://www.watford.gov.uk/info/20248/elections\\_and\\_voting/461/2018\\_elections/1](https://www.watford.gov.uk/info/20248/elections_and_voting/461/2018_elections/1)  
[https://www.watford.gov.uk/download/downloads/id/2095/voter\\_id\\_pilot\\_eia\\_february\\_2018.pdf](https://www.watford.gov.uk/download/downloads/id/2095/voter_id_pilot_eia_february_2018.pdf)

## WOKING

Woking tested **photographic ID**.

- Passport (UK, EU, Commonwealth)
- UK Photo Driver's Licence (full or provisional)
- EU Driver's Licence
- European Economic Area Photographic ID Card
- UK Biometric Residence Permit
- Northern Ireland Electoral Identity Card
- Surrey Senior Bus Pass
- Surrey Disabled People's Bus Pass
- Surrey Student Fare Card
- 16 - 25 Railcard
- Rail Season Ticket Photocard

The Pilot Order can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/712361/180110\\_Woking\\_Borough\\_Council\\_Identification\\_in\\_Polling\\_Stations\\_Pilot\\_Order\\_2018.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/712361/180110_Woking_Borough_Council_Identification_in_Polling_Stations_Pilot_Order_2018.pdf)

Further information, including the pilot results and details about the locally issued ID can be found on Woking Borough Council's website:

<https://www.woking.gov.uk/council/voterID>

## PETERBOROUGH

Peterborough tested **photographic ID** for **proxy voters**.

- a passport issued by a Commonwealth country, a country within the European Economic Area or Switzerland;
- a photocard driving licence (including a provisional licence) issued in the United Kingdom or by a Crown Dependency or by a member State of the European Union;
- an electoral identity card issued under section 13C (electoral identity card: Northern Ireland) of the Representation of the People Act 1983([1]);
- a biometric immigration document issued in the United Kingdom in accordance with regulations made under section 5 of the UK Borders Act 2007([2]);
- an identity card issued in the European Economic Area which bears a photograph of the voter;
- a disabled person's bus pass issued by Peterborough City Council;
- an identity card issued by the Ministry of Defence which bears the voter's photograph;

Further information about the locally issued ID can be found on Peterborough City Council's website:

<https://www.peterborough.gov.uk/upload/www.peterborough.gov.uk/council/elections/ProxyFraudHotlinePoster2018.pdf?inline=true>

The Pilot Order can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/712347/180322\\_Peterborough\\_City\\_Council\\_Proxy\\_and\\_Postal\\_Voting\\_Pilot\\_Order\\_2018.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/712347/180322_Peterborough_City_Council_Proxy_and_Postal_Voting_Pilot_Order_2018.pdf)