

CABINET

Minutes of a meeting of the Cabinet of South Norfolk District Council held at South Norfolk House, Long Stratton, on Monday 10 September 2018 at 9.00 am.

Members Present:

Cabinet: Councillors J Fuller (Chairman), M Edney, K Kiddie , K Mason Billig and L Neal

Apologies: Councillor Y Bendle

Non-Appointed: Councillors D Bills, P Hardy, T Lewis , G Minshull, B Stone and V Thomson

Officers in Attendance: The Director of Growth and Business Development (D Lorimer), the Director of Communities and Wellbeing (J Sutterby), the Head of Governance (E Hodds), the Head of Planning (P Courtier), the Early Help Hub Manager (L Pickering), the Healthy Living Manager (S Cayford), and the Operational Economic Development Manager (D Disney)

2658 CHAIRMAN'S ANNOUNCEMENTS

The Chairman made reference to Cllr Y Bendle, who had sent her apologies, as unfortunately her husband was in hospital. Cabinet expressed its best wishes to both Cllr Bendle and her husband.

Members also expressed its best wishes to Cllr K Worsley, who was still not well, following an operation earlier in the year.

The Chairman then drew attention to the recent incident at Ketteringham Depot, where it had emerged that a vehicle had been running without a MOT certificate. With this being such a serious incident, the Chairman had asked the Chief Executive to undertake a full review, and arrangements had been made for an external investigation to take place. Cllr K Mason Billig added that preliminary investigations had suggested that this had been down to a human administrative error, and that the member of staff concerned had been suspended whilst the investigation took place. She was extremely disappointed that this had happened,

and assured members that procedures at the depot had already been tightened. She stressed that the vehicle in question had been subject to six-weekly tests, as were all vehicles, and had throughout the whole period, remained in good working order, and road worthy. The Chairman agreed that following the outcomes of the investigation, this might be an appropriate area for the Scrutiny Committee to consider further.

The Chairman then explained that following Cllr Stone's increased responsibilities at Norfolk County Council, Cllr Stone had decided to stand down from the Cabinet at South Norfolk. The Chairman thanked Cllr Stone for his valuable contributions during his time as portfolio holder for Finance and Resources and members noted that Cllr K Kiddie had been appointed to replace him. The Chairman added that he intended to make modifications to the portfolios, and that this would be subject to a report at full Council on 18 September 2018.

Cllr B Stone explained that it had been a pleasure to have served on the Cabinet and he conveyed his very best wishes to his successor, Cllr Kiddie.

2659 MINUTES

The minutes of the meeting held Monday 23 July 2018, were confirmed as correct records, and signed by the Chairman.

2660 NORFOLK HEALTH AND WELLBEING STRATEGY

The Subject of the Decision

Members considered the report of the Healthy Living Manager, which presented Cabinet with the draft Joint Health and Wellbeing Strategy 2018-2022, for approval.

The Director of Communities and Wellbeing introduced the report, reminding members that the South Norfolk Health and Wellbeing Strategy had been approved by members back in July. The Norfolk wide Strategy contained the same aims and priorities as the South Norfolk Strategy and focussed on similar themes such as mental health and the frail and elderly. The

Healthy Living Manager stressed that collaboration was key to delivery, explaining that the Strategy's priorities and aims could not be achieved by one single organisation.

The Early Help Hub Manager presented members with an example of how South Norfolk Council would deliver on the Strategy's framework, referring to the Early Help, Homeless Prevention and Emotional Resilience project, a scheme that was funded through a Norfolk County Council homeless prevention fund.

The Chairman reminded members that they all played a role in the delivery of the Strategy, for example through the member ward budget, which could be used to support projects such as "Men's shed". Cllr D Bills, who represented the County on the Norfolk Health and Wellbeing Board, thanked officers for their work, and also gave mention to Cllr Y Bendle, who was Vice-Chairman of the Board and had led an extremely positive contribution from the District.

The Decision

RESOLVED:

1. To agree the formal sign off of the Norfolk Health and Wellbeing Strategy, and that this be reported back to the HWB Board.
2. To continue to commit to taking an active role in the implementation of the Norfolk HWB Strategy

The Reasons for the Decision

To ensure a joined-up and sustainable approach in working to improve the health and wellbeing of residents in Norfolk.

Other Options Considered

None.

2661 SOUTH NORFOLK GROWS BUSINESS AWARDS

The Subject of the Decision

Members considered the report of the Operational Economic Development Manager, which outlined proposals for a “South Norfolk Grows Business” Awards campaign.

The Operational Economic Development Manager explained the benefits of the campaign, both to the Council and local businesses, and its potential to promote growth and inward investment in South Norfolk. Members noted that the campaign would build on the success of the “Independent Retailer Awards” but would widen the scope and focus to better represent and reflect the diverse business offer of the District.

Commending the report to Cabinet, Cllr M Edney referred to the success of the “pub of the year” awards, explaining that this would in future years, be incorporated in to the campaign. Members noted that the Council’s “community awards”, would continue as a separate process.

Members expressed their support for the proposals and the Chairman stressed the need for clear and comprehensive ground rules.

The Decision

RESOLVED: To agree that the Council holds a “South Norfolk Grows Business” Awards Campaign and to note the proposed approach, timeline and categories. The final arrangements to be delegated to the Director of Growth and Business Development in consultation with the relevant Portfolio Holder.

The Reasons for the Decision

To better recognise the diverse business offer across the District and to promote growth and inward investment in the Greater Norwich Area.

Other Options Considered

- To continue with the Independent Retailer Awards
- To discontinue the awards campaigns

2662 ESTABLISHMENT OF A GROWTH DELIVERY TEAM

The Subject of the Decision

Members considered the report of the Head of Planning, which outlined proposals for the establishment of a Growth Delivery Team.

The Head of Planning presented his report, explaining that the role of councils had shifted, in that it they should no longer just plan for growth, but also proactively help to deliver growth. The Council was facing unprecedented levels of growth, which the market alone would struggle to deliver in a timely manner, and the establishment of a Growth Delivery Team would assist in addressing these issues. He referred members to the proposed key work streams of the team, which would include the securing of funding for projects to support growth, coordinating infrastructure delivery, working with landowners, developers and other key partners, and local communities, and raising the profile of both Broadland and South Norfolk.

Cabinet noted the resource implications of the proposals, and that funding would be sought from other sources such as the Norfolk Business Rates Pool. Members also noted the significant benefits and additional income the team could help to bring to both councils in the future.

The Chairman commended the proposals, explaining that with the current unprecedented levels of growth, the establishment of a team was well timed.

The Decision

RESOLVED: To:

1. Agree to the establishment of the growth delivery team and the appointment of the three new posts; and
2. Delegate authority to the Chief Executives to agree any interim reporting arrangements.

The Reasons for the Decision

To ensure external funding and the delivery of infrastructure to support strategic sites, adding value to new and existing communities.

Other Options Considered

- Establish a team from existing staff and backfill where appropriate
- Establish a virtual team from existing staff who will be required to incorporate strategic delivery into their current workstreams

2663 CABINET CORE AGENDA

Members note the latest version of the Cabinet Core Agenda.

(The meeting concluded at 9.59 am)

Chairman

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