

Licensing & Regulatory Committee

Agenda

Date

Wednesday 28 August 2019

Members of the Licensing & Regulatory Committee

The meeting will comprise the 3 Members highlighted and in **bold** below

Mr A D Adams
Ms S J Catchpole
Mr R R Foulger
Mrs S C Gurney (Chairman)
Mr D G Harrison
Mrs C Karimi-Ghovanlou
Mr K S Kelly
M D King
Mr K G Leggett MBE
Mr M L Murrell
Mr N C Shaw
Ms J L Thomas (Vice-Chairman)

Time

9.30am

Place

Council Chamber
Thorpe Lodge
1 Yarmouth Road
Thorpe St Andrew
Norwich

Contact

Sara Utting tel (01603) 430428

Broadland District Council
Thorpe Lodge
1 Yarmouth Road
Thorpe St Andrew
Norwich NR7 0DU

E-mail: sara.utting@broadland.gov.uk



If any member wishes to clarify details relating to any matter on the agenda they are requested to contact the relevant director, assistant director or the Monitoring Officer



@BDCDemServices

The Openness of Local Government Bodies Regulations 2014

Under the above Regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a protocol, a copy of which will be displayed outside of each meeting room and is available on request.

**The Chairman will ask if anyone wishes to
film / record this meeting**

A G E N D A

Page No

- 1 To receive declarations of interest under Procedural Rule no 8**
- 2 Apologies for absence**
- 3 Licensing Act 2003 – Application for a Premises Licence
Royal Norwich Golf Club Limited, Weston Longville**

The following are attached:

- | | |
|--|----------------|
| • <u>Procedure to be followed by the Committee</u> | 5 – 7 |
| • <u>Report by the Licensing Officer</u> | 8 – 12 |
| • <u>Copy of application</u> | 13 – 42 |
| • <u>Location plan</u> | 43 |
| • <u>Comments from Police</u> | 44 |
| • <u>Comments from Health & Safety</u> | 45 – 48 |
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| • <u>Sections of the Council's Licensing Policy</u> | 78 – 82 |

Trevor Holden
Managing Director

DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. Affect yours, or your spouse / partner's financial position?
2. Relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

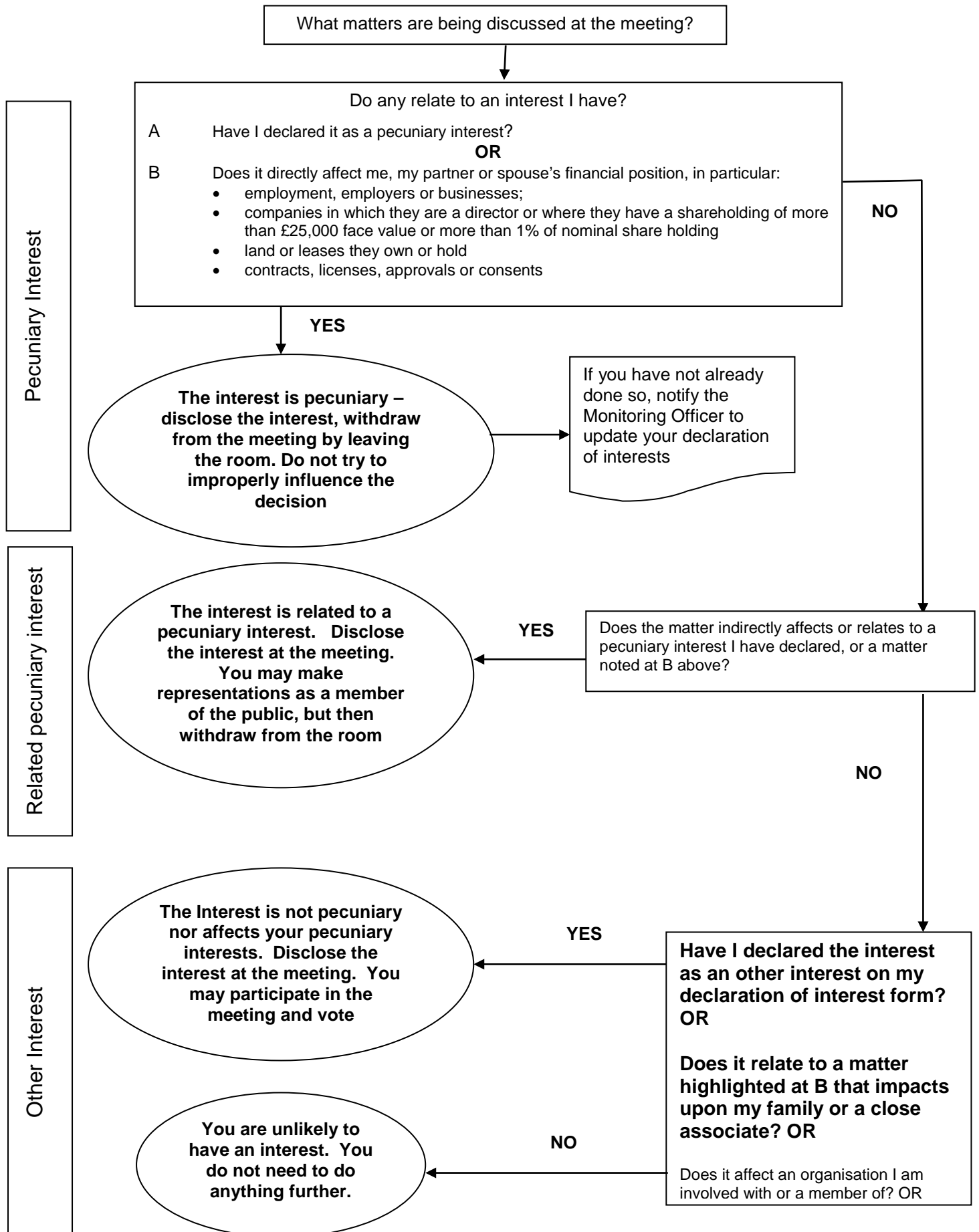
Is the interest not related to any of the above? If so, it is likely to be another interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF

PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



QUASI-JUDICIAL PROCEDURE RULES

Hearings for licensing matters under the Licensing Act 2003 (“the act”) and the Licensing Act 2003 (Hearings) Regulations 2005 (“the regulations”)

When dealing with licensing matters, the rules of natural justice must be seen to be applied in that all parties must be afforded an equal opportunity to present their cases. Thus, when determining an application, the Licensing and Regulatory Committee (in these rules “the committee” unless the context requires otherwise) will be required to act in a judicial manner and to conduct the proceedings in accordance with the following rules. In these rules words and expressions not defined in the rules have the same meaning as they have in the act and the regulations.

1. Declarations of interest

- 1.1 The committee will receive any declarations of interest under the members’ code of conduct.

2. Apologies for absence

- 2.1 The committee will receive any apologies for absence.

3. Quorum

- 3.1 The committee shall comprise three members and a quorum shall be two.

4. Opening remarks by the chairman of the committee

- 4.1 The chairman will introduce those present at the hearing and will ensure those present understand the procedure to be followed.
- 4.2 The chairman will give brief details of the matter before the committee.
- 4.3 The committee shall determine the matter before them in accordance with this procedure.

5. Admission of the public

- 5.1 The hearing shall normally take place in public which expression includes:

- (1) any person assisting or representing a party,
- (2) any member of the council who is not a member of the committee making the determination and
- (3) any officer or legal advisor of the council.

- 5.2 The committee may exclude the public (except the committee officer and legal advisor) where it considers that the public interest in doing so outweighs the public interest in the hearing, or part of it, taking place in public.

- 5.3 The public will normally be excluded at the conclusion of the hearing when the committee is deliberating on the determination to be made.

6. Absence of parties

- 6.1 If a party has told the committee that they do not intend to attend or be represented at the hearing, the hearing may proceed in his absence.

- 6.2 If a party otherwise fails to attend or be represented the committee may
- (1) where necessary in the public interest, adjourn the hearing to a date specified by the committee before the adjournment, or
 - (2) conduct the hearing in the party's absence, considering the matter, representations or notice made by them.

7. Documents

- 7.1 The committee may take into account documentary or other information produced by a party in support of their case, representations or notice (as applicable). Such material should be provided to the committee before the hearing.
- 7.2 Documentary or other information provided by parties at the hearing may be considered by the committee provided that all other parties consent.

8. Report from licensing officer

- 8.1 The licensing officer or his representative will present their report on the matter to be determined by the committee.
- 8.2 Members of the committee may ask questions of the licensing officer.
- 8.3 The applicant/licence holder or their representative may ask questions of the licensing officer.
- 8.4 The other parties or their representatives may then ask questions of the licensing officer.

9. The applicant's case

- 9.1 The applicant/licence holder or his representative will be asked to speak in support of their application.
- 9.2 The applicant/licence holder or their representative may call witnesses.
- 9.3 The committee may then ask questions of the applicant/licence holder or their witnesses.
- 9.4 The other parties or their representatives may then question the applicant/licence holder, their representative or witnesses.
- 9.5 The applicant/licence holder or their representative will be invited to respond to any new point arising from the questions.

10. The representations of other parties to the hearing

- 10.1 The representations of the other parties to the hearing will then be considered in turn by the committee in the order determined by the committee and in accordance with the following procedure:
- 10.2 The other parties will be invited to speak in support of their representations.
- 10.3 The other parties or their representatives may call witnesses.
- 10.4 The committee may then ask questions of the other parties or their witnesses.
- 10.5 The applicant/licence holder or their representative may then question the other parties, their representatives or witnesses.

- 10.6 The other parties or their representatives will be invited to respond to any new points arising from the questions.
11. **Closing statements**
- 11.1 Closing statements will then be made in the following order:
- (1) the parties who made representations or their representatives;
 - (2) the applicant/licence holder or their representative.
12. **The committee's decision**
- 12.1 The committee will then consider its decision. This will normally take place in the absence of the public.
- 12.2 During the decision making process, the committee may seek the advice and guidance of its legal advisor.
- 12.3 When it has made a determination the committee will announce its decision in public with a summary of the reasons.
- 12.4 A detailed decision with reasons shall follow no later than five days after the hearing.

**LICENSING ACT 2003
APPLICATION FOR A PREMISES LICENCE**

**Royal Norwich Golf Club Limited, The Weston Estate, Weston Hall
Road, Weston Longville, Norwich, NR9 5JW**

Report Author: Sarah Harris
tel: 01603 430580
email: sarah.harris@broadland.gov.uk

Portfolio Holder: Environmental Excellence

Ward Affected: Great Witchingham

Purpose of the Report: This report details an application for a Premises
Licence

Recommendations:

The Committee must take such steps as it considers necessary for the promotion of the licensing objectives:

1. Grant the application.
2. Modify the conditions of the licence, altering or omitting or adding to them.
3. Reject the whole or part of the application.

1 SUMMARY

- 1.1 The Committee is requested, in accordance with the delegation of licensing functions contained in the Broadland District Council Statement of Licensing Policy to consider an application for a Premises Licence in respect of The Weston Estate, Weston Hall Road, Weston Longville, NR9 5JW

2 BACKGROUND

- 2.1 An application has been received from Royal Norwich Golf Club Limited.
- 2.2 The application consists of the following proposals as contained within the Operating Schedule received for the applicant:

Licensable Activity:

- ***E. Live music (indoors)***

Monday to Sunday 08.00 to 24.00

New Year's Eve until 2am

- ***F. Recorded music (indoors and outdoors)***

Monday to Sunday 07.00 to 02.00

Recorded music will be used within the club house for general ambience. It may also be used during the evening for certain events.

Predominantly, it will be used indoors; however, during sporting events, recorded music may be played outside.

Any outside music will stop at 23.00 hours.

- ***I. Late night refreshment (indoors)***

Monday to Sunday 23.00 to 02.00

- ***J. Supply of alcohol (for consumption on and off the premises)***

Monday to Sunday 07.00 to 02.00

- 2.3 It is proposed that the premises will be open from 7am until 2am Monday to Sunday.
- 2.4 The application outlines the steps the applicant intends to take to promote the four licensing objectives, copy attached at Appendix 1.
- 2.5 A plan showing the location of The Weston Estate and the surrounding area is attached at Appendix 2.

3 CURRENT POSITION / FINDINGS

- 3.1 All relevant representations have to relate to one or more of the Licensing Objectives.

The Prevention of Crime and Disorder

The Protection of Children From Harm

The Prevention of Public Nuisance

Public Safety

- 3.2 The responses from the Responsible Authorities are as follows:-

Police – representation received (see Appendix 3)

Environmental Health – no representations

Health and Safety – representation received (see Appendix 4)

Fire Officer – no representations

Planning Officer – no representations

Norfolk Local Safeguarding Children Board – no representations

Public Health Norfolk – no representations

Licensing Authority – no representations

4 OTHER PERSONS

- 4.1 Representations have also been received from other persons. Please see Appendix 5 for details of the representations. Representations have been received in objection to the application.

- 4.2 All representations have been detailed in full. The Revised Guidance issued under section 182 of the Licensing Act 2003 (April 2018 edition) recommends the benefit of the doubt about any aspect of the representation should be given to the person making the representation. The Committee will wish to carefully consider the representations and take into account only those

5 PROPOSED ACTION

- 5.1 The Committee must determine this application with a view to promoting the Licensing Objectives.
- 5.2 In making its decision, the Committee must have regard to guidance issued

under Section 182 of the Licensing Act 2003 (as amended April 2018) and the Council's Licensing Policy. The Committee when considering the Licensing Policy will in particular wish to have regard to those sections of the Council's Licensing Policy detailed at Appendix 6. The Committee must also have regard to all of the representations made and the evidence placed before it.

6 ISSUES AND RISKS

- 6.1 **Resource implications** – The Council could incur costs in officer and legal representative time if a person is aggrieved by the decision of the Committee and pursues an appeal to the Magistrates' Court.
- 6.2 **Legal implications** – There are no legal implications other than the issues detailed at 6.1 and 6.3.
- 6.3 **Equality implications** – There are human rights implications associated with this matter. The interests of the applicant have to be balanced against the interests and protection of the wider community. Any actions proposed in respect of the application, must be proportionate to the matter under consideration, the decision making process must be transparent and the applicant must be given full opportunity to make representations. The Committee is therefore required to balance the interests of the applicant against the interests of the community and decide where the balance should lie.
- 6.4 **Environmental impact** – In making their determination Committee is requested to ensure that the principals of the prevention of public nuisance licensing objective are upheld.
- 6.5 **Crime and disorder** – In making their determination Committee is requested to ensure that the principals of the prevention of crime and disorder licensing objective are upheld.

7 RECOMMENDATIONS

- 7.1 The Committee must take such steps as it considers necessary for the promotion of the licensing objectives:
 - 1. Grant the application.
 - 2. Modify the conditions of the licence, altering or omitting or adding to them.
 - 3. Reject the whole or part of the application.
-

APPENDICES

- 1 Copy of Application
- 2 Location Plan
- 3 Comments from Police
- 4 Comments from Health and Safety
- 5 Representations received from other persons
- 6 Sections of the Council's Licensing Policy

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Royal Norwich Golf Club Limited

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description The Weston Estate Weston Hall Road Weston Longville			
Post town	Norwich	Postcode	NR9 5JW

Telephone number at premises (if any)	
Non-domestic rateable value of premises	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- | | | |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input checked="" type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> | please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) a charity | <input type="checkbox"/> | please complete section (B) |

- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒
- I am making the application pursuant to a
- statutory function or ☐
- a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		<input type="checkbox"/>	Please tick yes
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		<input type="checkbox"/>	Please tick yes
Nationality					
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Royal Norwich Golf Club Limited
Address Drayton High Road Hellesdon Norwich NR6 5AH Please note as of 15 th September 2019, our registered address will be: The Weston Estate Weston Hall Road Weston Longville Norwich NR9 5JW
Registered number (where applicable) 09983747

Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any) 0
E-mail address (optional) "

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY	
0	1	0	9	2	0

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY	

We are a golf club, offering other activities on the premises. Alcohol will be served in the main clubhouse and half way house – see attached plan. Food and beverage (alcohol and non-alcoholic) may be sold at pop up stands around the course during large events, these will be manned and monitored in accordance with rules and regulations. In the future we aim to encourage events like the PGA Tour, European Tour, England Golf, Ladies European Tour, the Royal & Ancient, County Golf unions to Royal Norwich.

Alongside golfing events, we aim to hold running events and cycling and similar events

We also anticipate holding weddings in the future as well.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

--

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☒

f) recorded music (if ticking yes, fill in box F) ☒

g) performances of dance (if ticking yes, fill in box G) ☐

h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) ☐

Provision of late night refreshment (if ticking yes, fill in box I) ☒

Supply of alcohol (if ticking yes, fill in box J) ☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day	Start	Finish			Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)			
Tue						
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)			
Thur						
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat						
Sun						

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors <input checked="" type="checkbox"/>
					Outdoors <input type="checkbox"/>
					Both <input type="checkbox"/>
Day	Start	Finish			
Mon	08:00	00:00	<u>Please give further details here</u> (please read guidance note 4) Live bands Tribute events		
Tue	08:00	00:00			
Wed	08:00	00:00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Thur	08:00	00:00			
Fri	08:00	00:00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) New Year's Eve until 2am		
Sat	08:00	00:00			
Sun	08:00	00:00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) Recorded music will be used within the clubhouse for general ambiance. It may also be used during the evening for certain events. Predominantly, it will be used indoors; however, during sporting events, recorded music may be played outside. Any outside music will stop at 23:00 hours		
Mon	07:00	02:00			
Tue	07:00	02:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Wed	07:00	02:00			
Thur	07:00	02:00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri	07:00	02:00			
Sat	07:00	02:00			
Sun	07:00	02:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)	
Tue				
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)	
Thur				
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)	
Sat				
Sun				

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late-night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	23:00	02:00			
Tue	23:00	02:00			
Wed	23:00	02:00	State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur	23:00	02:00			
Fri	23:00	02:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	23:00	02:00			
Sun	23:00	02:00			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	07:00	02:00			
Tue	07:00	02:00			
Wed	07:00	02:00			
Thur	07:00	02:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	07:00	02:00			
Sat	07:00	02:00			
Sun	07:00	02:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	
Date of birth	
Address	
Postcode	
Personal licence number (if known)	
Issuing licensing authority (if known)	

□□□□

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon	07:00	02:00	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)
Tue	07:00	02:00	
Wed	07:00	02:00	
Thur	07:00	02:00	
Fri	07:00	02:00	
Sat	07:00	02:00	
Sun	07:00	02:00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

To promote and keep the four licensing objectives we will:

- Ensure there are controls and effective training of all staff, so that they are aware of the premises licence and the requirements to meet the four licensing objectives. Emphasis will be placed on not selling alcohol to underage people, no drunk and disorderly behaviour on the premises, no violent and anti-social behaviour, no harm to any children
- Clear "Challenge 25" information to prevent the supply of alcohol to under-age drinkers
- CCTV system installed with images kept for 30 days
- Adhering to Health and Safety Legislation

As a licensed premise we know that it is necessary to carry out our function to operate the business with a purpose of promoting these objectives. We promise to support these objectives through their operating schedules and other measures (including staff training and qualifications, policies, and strategic partnerships with other agencies).

b) The prevention of crime and disorder

- CCTV system installed to monitor parts of the premises in order to address the prevention of crime objective. CCTV images will be kept for 30 days and signage will be displayed in the customer area to advertise that CCTV is in operation. The police will have access to images at any reasonable time.
- Clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed
- Not selling of alcohol to drunk or intoxicated customers.
- Staff will be well trained in asking customers to use the premises in an orderly and respectful manner

c) Public safety

- Internal and external lighting fixed to promote the public safety objective
- Well trained staff adherence to environmental health requirements
- Training and implantation of underage ID checks
- All parts of the premises and all fittings and apparatus therein, door fastenings and notices, lighting, heating, electrical, air conditioning, sanitary accommodation and other installations, will be maintained at all times in good order and in a safe condition
- Adherence to Health and Safety legislation

d) The prevention of public nuisance

- Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly
- Deliveries of goods necessary for the operation of the business will be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents
- The Licensee will ensure that staff who arrive early morning or depart late at night when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents.

e) The protection of children from harm

- "Challenge 25" sign to encourage anyone who is over 18 but looks under 25 to carry acceptable ID (a card bearing the PASS hologram, a photographic driving licence or passport) if they wish to buy alcohol
- Log Book will be kept on the premises at all times
- Well trained staff about requirement for persons' identification, age establishment etc
- Safeguarding procedures in place and appropriate training for staff on them. A training record book will be available for inspection
- Adhering to existing Health and Safety requirements

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- ☐ [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work; if appropriate (please see note 15)
Signature	<i>[Signature]</i>
Date	2nd July 2019
Capacity	COMPANY SECRETARY

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Royal Norwich Golf Club Limited Drayton High Road Helleston			
Post town	Norwich	Postcode	NR6 5AH
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.

- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
- 10. Please list here steps you will take to promote all four licensing objectives together.
- 11. The application form must be signed.
- 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
- 14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a

licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;

- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

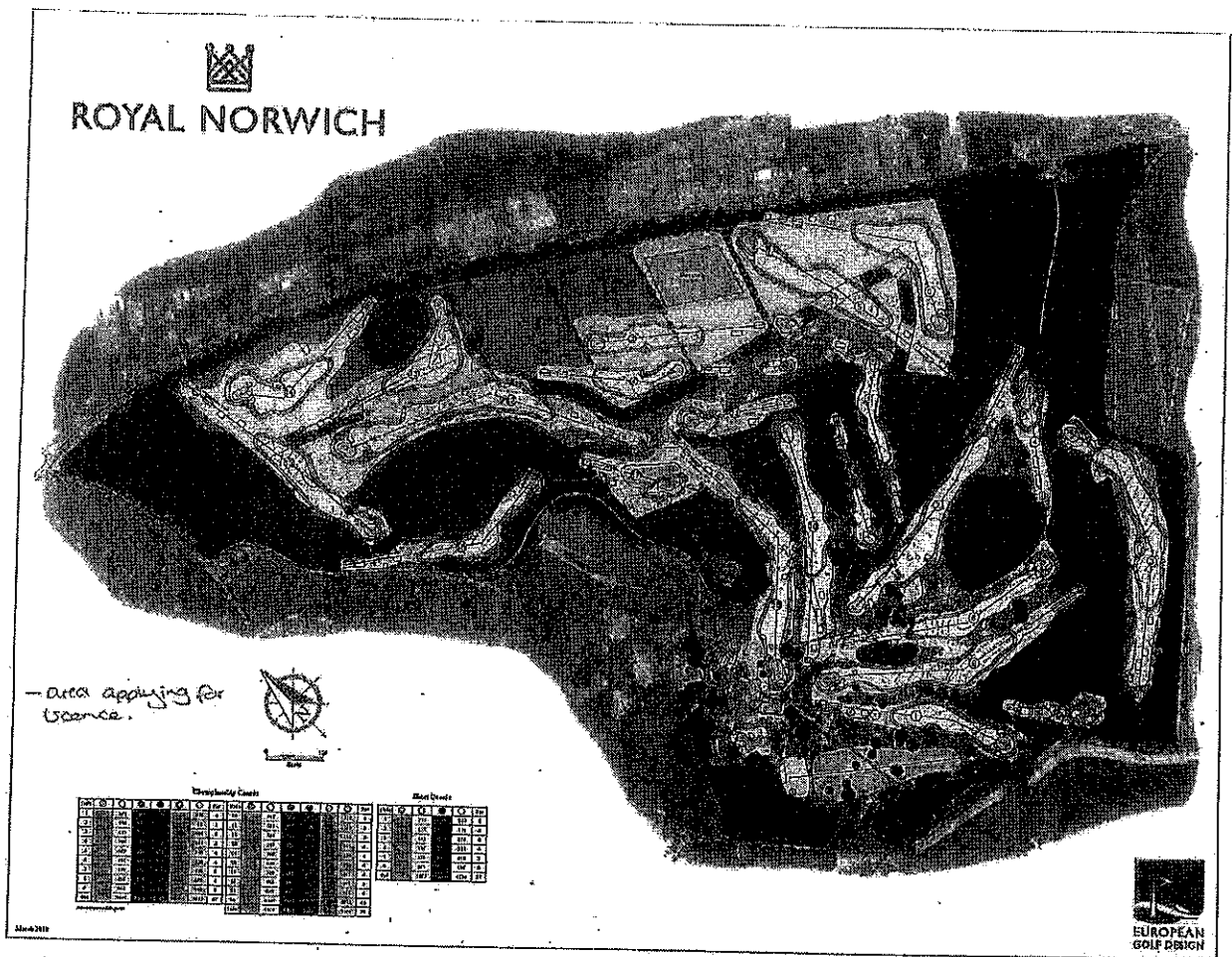
If the document is not a passport, a copy of the whole document should be provided.

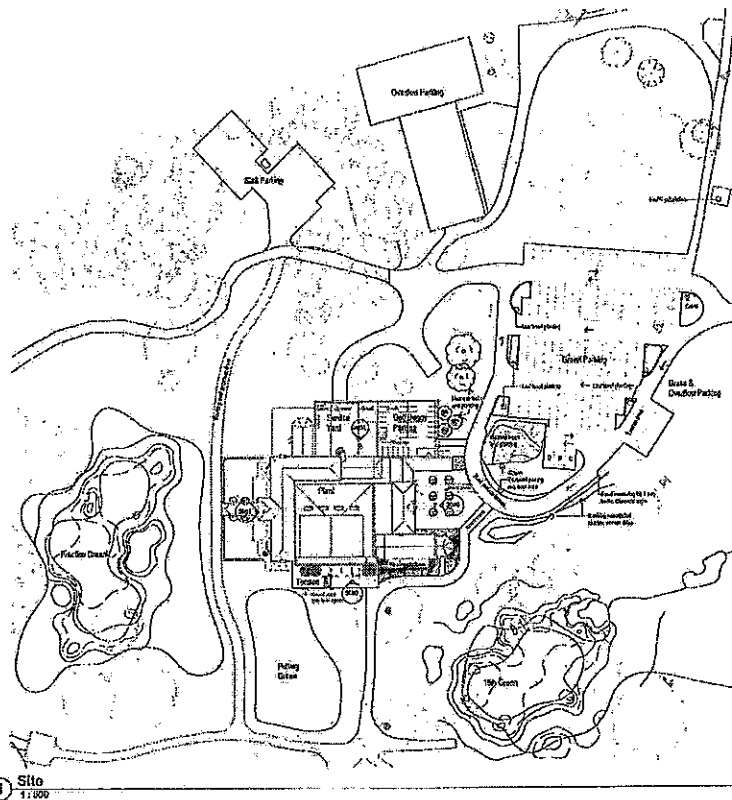
Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Broadland District Council takes your privacy very seriously and provides the following information in compliance with *Data Protection Legislation*. Under data protection legislation we lawfully process your personal information as a public authority which may involve sharing your information with other regulatory authorities.

Data received as a result of any Licensing application will be retained for the period of your licence and for a period of 7 years once the licence has lapsed. We may need to share your information with other regulatory authorities, any relevant Council Committees and other departments within Broadland District Council to ensure the best possible service.

Under data protection law you have the right to request access to, rectification, restriction or objection to the processing of your personal data, as detailed in our Privacy Policy (on our website). You can contact our Data Protection Officer at dpo@broadland.gov.uk or 01603 430615. You also have the right to lodge a complaint with the regulator, the Information Commissioner's Office.





① Site
1:1,000



BY THE SIGNATURE OF THE ARCHITECT: ALL WORKSHOPS TO BE COMPLETED ON SITE BY THE CONTRACTOR PRIOR TO CONSTRUCTION.

Feilden + Mawson

Architects and Landscape Architects
100, The Quadrant, London W1 1AA
Tel: 020 7460 8000
Fax: 020 7460 8001
Email: info@feildenmawson.com

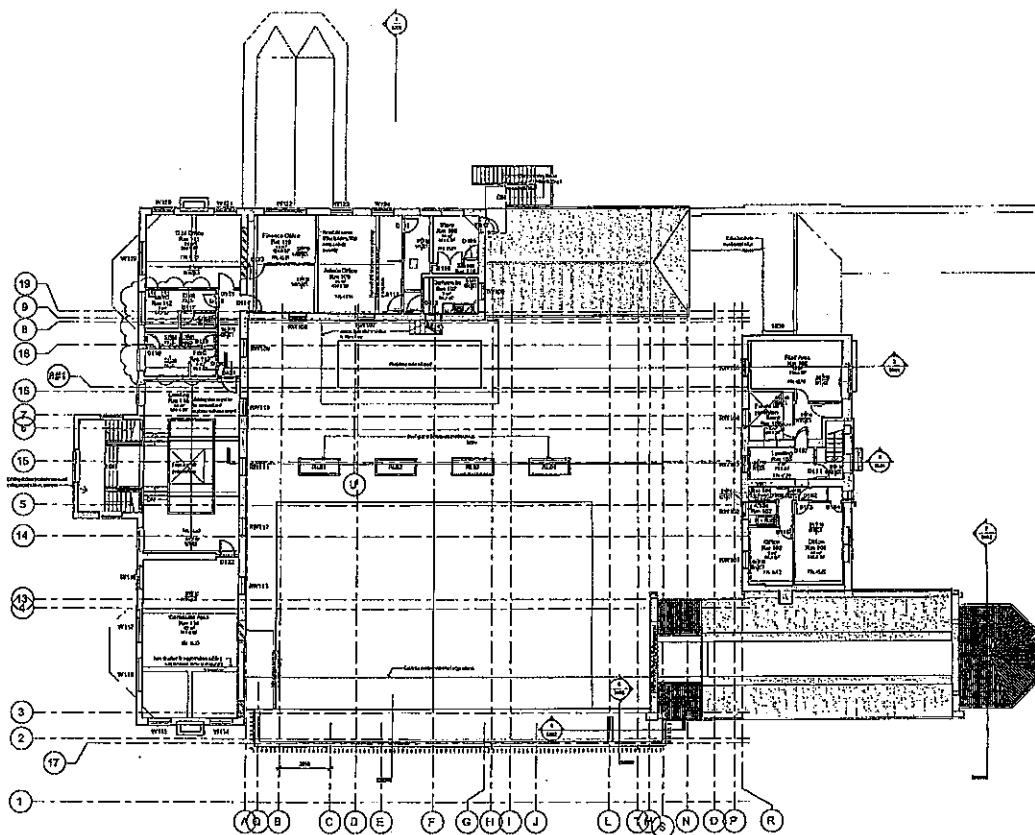
Client: The Royal Newton Golf Club

Project: The R&GC at Woking Park

Phase: R&GC Stage 1

Drawn: J. Smith
Checked: J. Smith
Date: 10/10/11

TPS: 124-XX-XX-05: 6-1000-100



- Legend-Finishes**
1:100
- 1. Acoustic ceiling
 - 2. Acoustic wall
 - 3. Acoustic floor
 - 4. Acoustic door
 - 5. Acoustic window
 - 6. Acoustic panel
 - 7. Acoustic tile
 - 8. Acoustic board
 - 9. Acoustic blanket
 - 10. Acoustic foam
 - 11. Acoustic gel
 - 12. Acoustic wax
 - 13. Acoustic oil
 - 14. Acoustic paint
 - 15. Acoustic stain
 - 16. Acoustic varnish
 - 17. Acoustic sealant
 - 18. Acoustic gasket
 - 19. Acoustic rope
 - 20. Acoustic cord
 - 21. Acoustic chain
 - 22. Acoustic link
 - 23. Acoustic pin
 - 24. Acoustic screw
 - 25. Acoustic bolt
 - 26. Acoustic nut
 - 27. Acoustic washer
 - 28. Acoustic spacer
 - 29. Acoustic bracket
 - 30. Acoustic support
 - 31. Acoustic hanger
 - 32. Acoustic clip
 - 33. Acoustic fastener
 - 34. Acoustic anchor
 - 35. Acoustic plug
 - 36. Acoustic cap
 - 37. Acoustic cover
 - 38. Acoustic capset
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 - 91. Acoustic cap cap cap cap washer
 - 92. Acoustic cap cap cap cap spacer
 - 93. Acoustic cap cap cap cap bracket
 - 94. Acoustic cap cap cap cap support
 - 95. Acoustic cap cap cap cap hanger
 - 96. Acoustic cap cap cap cap clip
 - 97. Acoustic cap cap cap cap fastener
 - 98. Acoustic cap cap cap cap anchor
 - 99. Acoustic cap cap cap cap plug
 - 100. Acoustic cap cap cap cap cap

Legend:

- Existing
- Demolished
- Proposed
- Site Boundary

NOTE

Any existing structural walls are to be retained per the foundation.

Fellden+Mawson

Architects

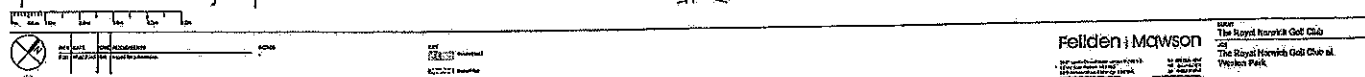
1000 10th Avenue, Suite 1000
Denver, CO 80202
Tel: 303.733.1000
Fax: 303.733.1001
www.felldenmawson.com

First Floor Plan Proposed

THE RYKO OF WESTON PARK

1000 10th Avenue, Suite 1000
Denver, CO 80202
Tel: 303.733.1000
Fax: 303.733.1001
www.felldenmawson.com

1000 10th Avenue, Suite 1000
Denver, CO 80202
Tel: 303.733.1000
Fax: 303.733.1001
www.felldenmawson.com



DO NOT WRITE IN THESE SPACES. ALL SUBMISSIONS TO BE CONSIDERED ON FILE BY THE CONVENTION PROCEEDINGS COMMITTEE.

The Royal Horsham Golf Club Ltd.
Worles Park

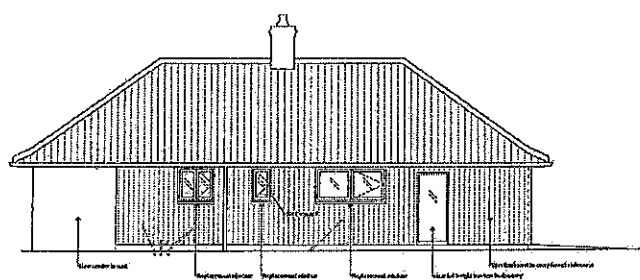
To obtain details of the above or to apply for membership, please contact:-
The Secretary
The Royal Horsham Golf Club Ltd.
Worles Park
Horsham, Sussex BN18 9JL

Project:
Sturges Baydon
Golf Course Plant
Promoted (Indigenous Deciduous)

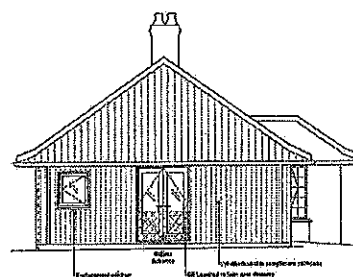
PLANTING					
STAGE	CSD	NFLA	AJ	GRS	TOTAL
YES		PAK	NO		
	7448		660		

The Royal Norwich Golf Club
 The Royal Norwich Golf Club at
 Wensley Park

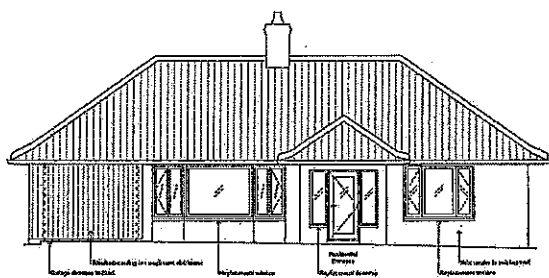
TUESDAY				
TIME	CSO	REFER	AJ	WED 17.07.20
17.00	17.00	17.00	17.00	17.00



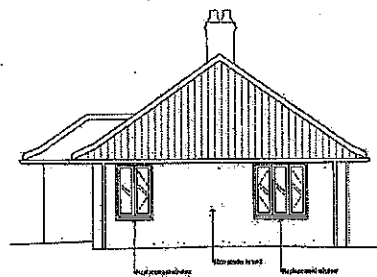
EAST ELEVATION (Facing Fox Tree)



NORTH ELEVATION (Facing Clubhouse)



WEST ELEVATION



SOUTH ELEVATION



DO NOT SCALE THIS LINE SPACING. ALL DRAWINGS TO BE COMPLETED WITHIN THE BOUNDARY PRIOR TO CONSTRUCTION.

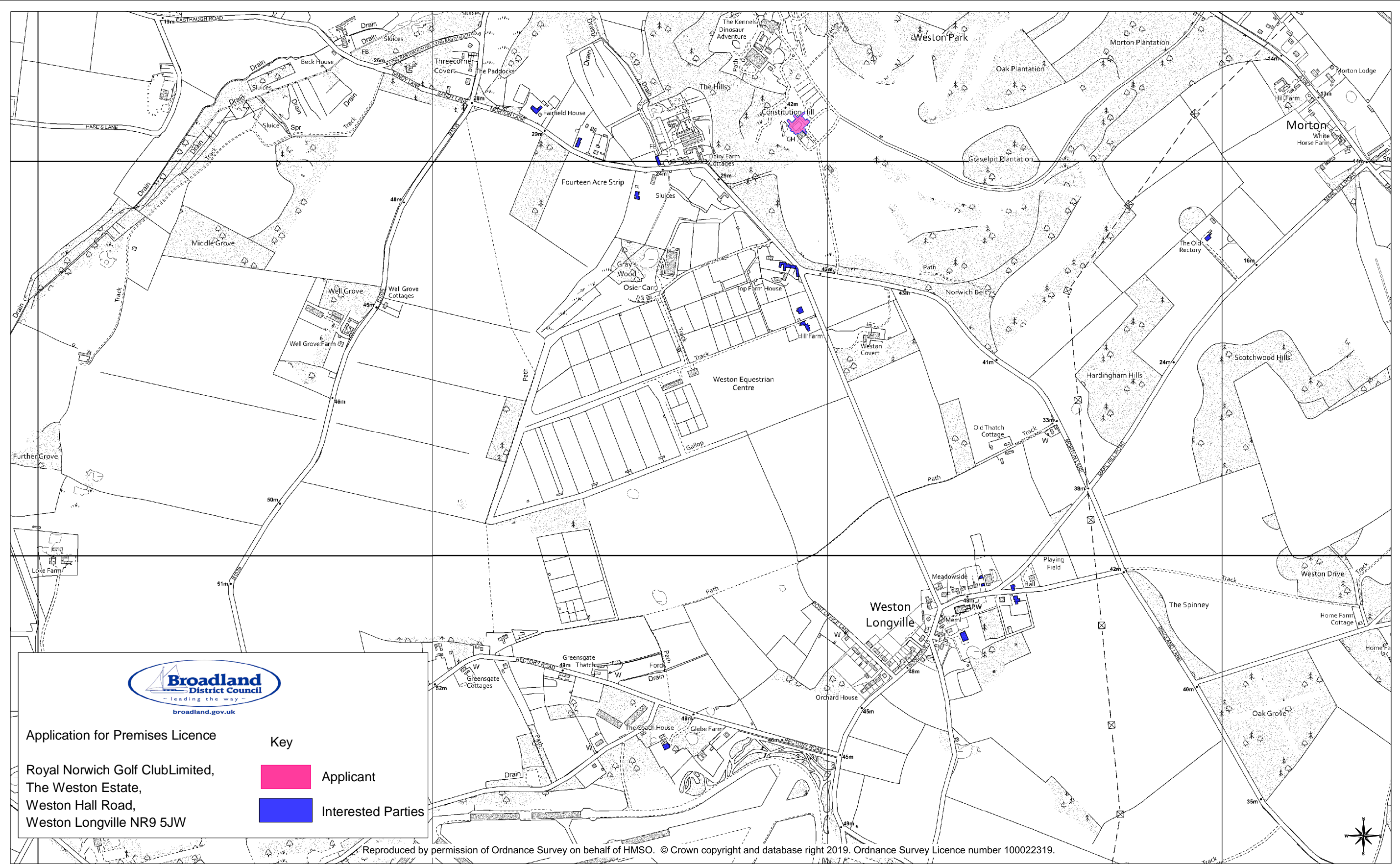
Fellden & Mawson

Starkey Pavilion
Elevations
Proposed (Incising Demonstration)

THE ROYAL NORWICH GOLF CLUB
MINISTERS' PACK

PLANT				
CASE	LIB	AVG	PL	Y
100	100	100	100	100

PLAN 700				
CODE	LIB	APPR	LI	TIME (HRS)
AM	7204	646	08-1	70





NORFOLK
 CONSTABULARY
Our Priority is You

Licensing Officer
 Broadland District Council
 Thorpe Lodge
 Yarmouth Road
 Norwich

Date: 30th July 2019

The Licensing Team

Bethel Street Police Station
 Norwich
 Norfolk
 NR2 1NN

Tel: 01603 276020

Fax: 01603 276025

Email: licensingteam@norfolk.pnn.police.uk

www.norfolk.police.uk

Non-Emergency Tel: 0845 456 4567

Dear Sir/Madam

The Weston Estate, Weston Hall Estate Norwich

Police have received a copy of the application for a new premises licence for the Weston Estate, Weston Hall Norwich.

This application is requesting live music indoors until midnight, recorded music both indoors and outdoors, supply of alcohol until 2am Monday-Sunday both indoors and outdoors.

The applicant is the Royal Norwich Golf Club who previously held a licence for their clubhouse on Drayton High Road, Hellesdon since 2013.

The operating schedule within this application includes the facility of CCTV, staff training, proof of age scheme and challenge 25 Policy.

In addition to the building being licensed, this application requests that the whole grounds are licensed for alcohol both on and off the premises with recorded music. This is to accommodate pop up stands around the course but also gives the potential for large functions such as weddings and non-golf events to take place in the future.

In order to ensure that any large events are run safely and in accordance with the promotion of the licensing objectives, I would request that the following are added as conditions on the licence:

- **For all events with alcohol sales and an expected attendance of 500 guests, a documented event management plan will be in place which will consider security and medical provisions.**
- **Police and Licensing Authority will be notified in writing at least 28 days prior of any event planned where more than 500 people are expected to attend.**

With these conditions added, there are no Police objections

Yours faithfully,

Michelle Bartram
 Licensing Officer

From: [David Poole-Gotto](#)
To: ["shelley.coventry@royalnorwichgolf.co.uk"](mailto:shelley.coventry@royalnorwichgolf.co.uk)
Cc: [Licensing \(EH\)](#)
Subject: Health and Safety Representation to Premises Licence Application, Royal Norwich Golf Club, Weston Park
Date: 26 July 2019 17:31:58
Attachments: [LicensingSafetyConditions.doc](#)

Dear Madam

I have been forwarded your application for the above-mentioned premises.

I make representations on the grounds of promoting the Licensing Objective of Public Safety, in my capacity as the representative of the Responsible Authority for Health and Safety which I have attached.

I apologise that my representation is so close to the end of the consultation period.

As we discussed last week, I am very amenable to discussing these matters in more detail and am back in the office Wednesday afternoon.

Best regards

David Poole-Gotto

David Poole-Gotto

Senior Environmental Health Officer (Health and Safety and Licensing)

Normal Working Days: Wednesday to Friday

t 01603 430610 **e** david.poole-gotto@broadland.gov.uk



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Proposed Safety Conditions

Public Safety

For large outdoor events the following conditions shall apply:

No later than 3 months prior to the event, details of the following matters shall be provided to the Licensing Authority, including a site plan showing the position of each item where applicable:

- Specific areas used for the licensable activities of regulated entertainment and sale of alcohol,
- Structures (temporary or fixed) e.g. arenas, stages, barriers, fencing etc
- Control point,
- Security office,
- Ticket office,
- Production office and mixing desk,
- Entry and exit points,
- Fire precautions and muster points,
- Parking and camping areas,
- Traffic routes,
- Lighting units,
- First aid point,
- Toilet facilities,
- Trade and catering stalls,
- Any other significant features.

A person with an appropriate level of competency shall be appointed to have overall responsibility for managing event health and safety and act as a point of contact with relevant authorities. Details of that person shall be provided to the Licensing Authority no later than 3 months prior to the event.

An Event Management Plan, incorporating safety risk assessments, shall be carried out and provided to the Licensing Authority no later than 3 months prior to the event. (NB It is accepted that later amendments to the detail of the EMP may unavoidable.)

A Contingency Plan shall be prepared and provided to the Licensing Authority no later than 3 months prior to the event. It shall detail the actions to deal with all foreseeable emergencies e.g. fire, structural collapse, lightning strike, bad weather etc. Adequate resources and equipment shall be available to implement the contingency plan. A copy of the Contingency Plan shall be available at the control point and staff shall be made aware of their specific duties.

Appropriate vehicular access shall be provided for emergency vehicles. This shall be taken into account during the planning and setting out of the site.

In addition, key staff shall be designated to deal with specific safety responsibilities. These persons and their contact details shall be made available to the Licensing Authority no later than 28 days prior the event.

A maximum occupant capacity for the whole site shall be determined. The maximum occupant capacity to allow safe means of escape in the event of an emergency shall be determined (using the relevant assessment method) for each structure to be used for regulated entertainment and taking into account the type of activities. These capacities shall be forwarded to the Licensing Authority not later than 28 days prior to the event. The maximum occupant capacities for the whole site and for each structure shall not be exceeded.

Arrangements for directing vehicles on and off the site and the arrangements for vehicle parking and controlling vehicle movements shall be submitted to the Licensing Authority no later than 28 days prior to the event.

The use of special effects e.g. pyrotechnics, fireworks, lasers or other visual effects and the safe working practices shall be notified to the Licensing Authority no later than 28 days prior to the event.

An appropriate level of third party insurance cover shall be in force for the duration of the event and the period of setting up and decommissioning of the site. A copy of the appropriate certificate and associated schedules and conditions shall be provided to the Licensing Authority no later than 14 days prior to the event.

Liaison with the emergency services shall be carried out at an appropriate time prior to the event.

To prevent the risk of fire initiated by vehicle catalytic converter/exhaust pipes, the grassed areas used for parking shall be mown and allowed to green-up and the residue removed from the site prior to use.

Before the event commences a person with an appropriate level of competency shall provide certification to the Licensing Authority to demonstrate that all structures are safe to occupy, and in the case of temporary demountable fabric structures, that they have been inspected in accordance with the MUTAmarq Accredited Best Practice Document: Safe Use & Operation of Temporary Demountable Fabric Structures, Annex A, A2, Recommended Minimum Checklist for Assembled Structures. (<http://www.performancetextiles.org.uk/Literature/mutamarg.pdf>)

Before the event commences a person with an appropriate level of competency shall provide certification to the Licensing Authority to demonstrate the suitability and safe condition of the electrical installation and portable electrical appliances prior to the event.

For the duration of the time the site is occupied by the public, a control point shall be set up and operated to act as a contact point for managing and co-ordinating site safety matters.

An effective communication system shall be operated to allow liaison between the event management, event safety staff, stewards and car park supervisors and other persons with responsibility for site safety.

Arrangements shall be made so that during the event the emergency services can be contacted without delay.

A site safety log book shall be maintained detailing key events and actions e.g. accidents, public disorder, arrests, fires, medical emergencies, electrical failures, structural failures, complaints regarding safety and any other significant safety incident.

Systems shall be in place to effectively control access to the site and control the number of persons attending. Measures shall be put in place to prove to the satisfaction of the Licensing Authority, the number of persons on site at any time.

An adequate number of appropriately trained and briefed stewards and security staff shall be deployed to deal with routine activities, car parking, security and any emergency situation.

To prevent falls and injuries in the hours of darkness, suitable site lighting will be in operation areas where public are expected to visit.

The power supply to lighting shall be designed to provide continuous and adequate lighting in the event of a failure of the primary power source to ensure public safety and safe access to and egress. A contingency means of voice evacuation or alarm raising shall be provided in addition to the main public address system e.g. a back-up public address system or battery powered loudhailer if appropriate.

Electrical cables and leads connecting the consoles to the amplifiers, loud speakers, lighting units and other electrical apparatus shall, as far as practicable, be out of the reach of the public or be so arranged that they do not obstruct or endanger the public.

Electrical circuits serving the areas licensed for regulated entertainment shall, in addition to the normally required circuit protection, be equipped with sensitive earth leakage protection (residual current operated device) as part of the wiring installation. The device shall be designed to operate if the earth leakage current exceeds 30 milliamps and shall have a maximum operating time of 30 milliseconds.

Toilet facilities and first aid provision shall be provided in accordance with the relevant recommendations in the current edition of the Health & Safety publication (HSG195) The Event Safety Guide.

For indoor events the following conditions shall apply:

A maximum occupant capacity for the whole site shall be determined. The maximum occupant capacity to allow safe means of escape in the event of an emergency shall be determined (using the relevant assessment method) for each structure to be used for regulated entertainment and taking into account the type of activities. These capacities shall be forwarded to the Licensing Authority not later than 28 days prior to the event. The maximum occupant capacities for the whole site and for each structure shall not be exceeded.

As above re: Electrical circuits serving the areas licensed for regulated entertainment shall, in addition to the normally required circuit protection, be equipped with sensitive earth leakage protection (residual current operated device) as part of the wiring installation. The device shall be designed to operate if the earth leakage current exceeds 30 milliamps and shall have a maximum operating time of 30 milliseconds.

Periodic inspection of the electrical installation shall be carried out by a competent electrician and repeated at an interval determined by the competent electrician. An inspection report signed by the competent electrician, shall be provided indicated the following: the condition of the installation, details of any electrical defects and specifying the period till the next inspection.

Sent: 31 July 2019 09:48
To: Licensing (EH)
Subject: RE: Royal Norwich Golf Club

Dear Sarah

Then please take this as a formal objection to the proposal:

The provision of a licence to enable the holding of wedding receptions at the New Royal Norwich Golf Club will significantly increase the adverse impact on the adjacent residential areas, particularly of Weston Longville and Lenwade, creating a nuisance in terms of greatly increased traffic flows and, most probably, late night revelries and noise. There is also a significant increase in the risk of anti social behaviour. All of this amounts to a significant increase in the risk of public nuisance and I object to the granting of this licence.

Kind regards

Peter Bulman

From: Licensing (EH) <LicensingEH@broadland.gov.uk>

Date: Tuesday, 30 Jul 2019, 11:33 am

To: Cllr Peter Bulman

Subject: RE: Royal Norwich Golf Club

Dear Cllr Bulman,

Thank you for your email.

If you wish to submit a representation in respect of the Royal Norwich Golf Club application, you are welcome to do so on behalf of residents living within your Ward.

The representation must be made in writing – this can be either a letter or by email and the closing date by which we must receive representations is tomorrow (Wednesday 31 July).

Any representations must be based on at least one of the four licensing objectives: the prevention of crime and disorder, the prevention of public nuisance, public safety and the protection of children from harm.

Please do not hesitate to contact me should you require any further information.

Kind regards,

Sarah

Sarah Harris
Technical Officer (Licensing Enforcement)
Working days – Monday to Wednesday
t 01603 430580 e sarah.harris@broadland.gov.uk

Sent: 30 July 2019 09:13
To: Cllr Greg Peck; Licensing (EH)
Subject: RE: Royal Norwich Golf Club

Good Morning

Can I make clear that I am completely supportive of the residents in Weston Longville and Lenwade, who are concerned that the granting of arrangements and licences that result in disruption and annoyance should be avoided or at the very least limited. Please confirm how I can proceed to support my residents in this matter.

Kind regards

Peter Bulman

Date: Monday, 29 Jul 2019, 5:54 pm
To: Licensing (EH) <LicensingEH@broadland.gov.uk>
Subject: RE: Royal Norwich Golf Club

Dear Sarah,

It is as a County Councillor. It falls within my County Council Division which is Reepham Division (which includes the District Wards of Great Witchingham, Reepham and Eynesford - which is also my District Ward).

However, I understand that as a Broadland District Councillor I can comment and have view on any issue relating to Broadland as a whole

Before Cllr. Bullman was elected the previous incumbent was somewhat absent so I got involved in both County and District issues, so that is why I am aware of the history and the commitments made at that time.

Regards,
Greg.

Cllr. Greg Peck
Eynesford Ward,
Broadland District Council.

From: Licensing (EH) <LicensingEH@broadland.gov.uk>

Date: Monday, 29 Jul 2019, 3:22 pm
To: Cllr Greg Peck
Subject: RE: Royal Norwich Golf Club

Dear Cllr Peck,

Thank you for your email.

It is noted that Weston Longville is not ordinarily included within your Ward. Please could you just confirm in what capacity you are submitting your representation – whether as a district councillor or a local resident, or in another capacity.

A copy of your email will be passed to the applicant and a hearing may be arranged to consider the application.

If a hearing is required, you will be notified of the date so that you may make arrangements to attend should you wish to do so.

If you require any further information please contact me on the telephone number below.

Many thanks.

Kind regards,

Sarah Harris

Sarah Harris
Technical Officer (Licensing Enforcement)
Working days – Monday to Wednesday
t 01603 430580 **e** sarah.harris@broadland.gov.uk

Sent: 27 July 2019 09:49
To: Licensing (EH)
Subject: Royal Norwich Golf Club

I wish to object to the Golf Club's application for a licence to hold weddings at the club, unless they can conclusively prove there will be no noise pollution from these events.

When events are held at the club local residents living in the vicinity can clearly hear everything, even the actual speeches let alone the music. This penetrates walls and double glazing.

The new owners of the Golf Club when applying for original planning permission gave assurances to the local residents and the Parish Council that they would not run it as a wedding venue and that there would just be Golf events, award ceremonies and such.

I am pro business and have no wish to stop legitimate trading, however before granting a licence I feel we as a council must insist that they guarantee that there will be no noise nuisance created. At the moment that is not the case, so I hope you will refuse this application.

Regards,

Cllr. Greg Peck
Eynesford Ward,
Broadland District Council.

Sent: 22 July 2019 17:14

To: Licensing (EH)

Subject: Re: New Premise Licence Application - The Weston Estate, Weston Hall Road, Weston Longville, Norwich.

Dear Licensing,

Application for a Premises Licence for Royal Norwich Golf Club at The Weston Estate, Weston Hall Road, Weston Longville.

Whilst Weston Longville Parish Council are supportive of the Royal Norwich Golf Club and their efforts to re-establish their club at Weston Park, we cannot support this application as it is currently written. There is a completely inadequate explanation in the application as to how local residents will be protected from noise nuisance caused by the use of music on the premises.

Whilst section E – the playing of live music – has been restricted to be indoors, starting not before 08:00 and stopping at midnight (with the exception of New Year's Eve), section F – the playing of recorded music – indicates that this will be both indoors and outdoors, and starting earlier in the day at 07:00 and continuing on later into the night (02:00 for indoors and 23:30 for outdoors). Whilst it may be possible to design the buildings so as to absorb sound and prevent it's escape into the local area, there is no indication in section M that this has been done for music played indoors or how the noise nuisance factor from outdoor activity will be mitigated with regard to local residents. By the very nature of the application – to play music for large outdoor sporting events – the implication is that the music will be loud, so as to be audible across the site – and there is therefore a very high risk that this will cause nuisance to local residents, some of whose properties are less than 250 m from the club house. It is unacceptable that local residents may be subjected to an unspecified volume of noise being broadcast from outside a building for up to 16.5 hrs per day, 7 days per week, 365 days per year. Indeed, the law prevents loudspeakers in public places being used between the hours of 21:00 and 08:00 (except in emergency) for this very reason.

Weston Longville Parish Council are also concerned that the licencing authority consider that a tent is classified as indoors, in the same way as a properly constructed building. You will no doubt be aware of the repeated objections that the parish has submitted over the years concerning the use of temporary marquees on this site in the past due to the number of noise complaints this has then caused. The application speaks of holding wedding functions in the future but does not indicate whether these would be held in the existing, properly constructed buildings or in a marquee – which, for the purposes of licencing – seem to be treated as the same kind of structure i.e. 'indoors'.

The noise modelling for the local area produced by WSP for the proposed Western Link Road show that the area of the golf course has baseline predicted 2025 noise levels of 35-45 dB which is the range for a quiet rural to quiet suburb levels and no applications should be permitted that mean that local residents are subjected to levels of noise nuisance above this.

Weston Longville Parish Council therefore **OBJECTS** to the licence application in its current form.

Kind regards

Sonya Blythe - Parish Clerk
Weston Longville Parish Council

Sent: 23 July 2019 08:24
To: Licensing (EH)
Subject: Urgent - Royal Norwich Golf Club

Dear Licensing Team

I have lived at Hill Farm House for almost 20 years. In that time we were frequently bombarded with very loud noise pollution from Weston Park Golf Club.

Amplified music and speeches in such a rural location travels a long way. In the past it has badly affected locals lives and made headlines in news papers and on air.

Broadland Council's Environmental Officers were frequently called by residents unable to sleep until midnight on most Thursday, Friday and Saturday nights. Budget cuts then did away with the officers after hours cover - so there was no effective way with which we could have action taken at the height of the noise, other than to log it with council the next working day. It made the situation all the more frustrating.

Hearing bands and DJ's loudly prepare on amplified speakers during the day... anticipating the non-stop noise blast every weekend added to our torment. We could hear the music lyrics and speeches clearly through our walls, our double glazing and it frequently woke our young children. We could not have BBQ's in our garden or open our windows on warm nights. It was miserable.

You will see from the council's files that Weston Park were caught overriding limiters, sneaking live bands into marquees etc when they did not have the required permission and weddings and parties often did not stop on time. They frequently overran by an hour or more.

After years of noise pollution - under growing media pressure Weston Park were eventually told they could only have music inside the sound proofed part of the club house. However, no matter how good the soundproofing, revellers opened doors when hot and/or to have cigarettes... the noise was terrible, thudding music, shouting, cheering, doors slamming... not what you would expect in the countryside.

The problem is the lay of the land. The council's Environmental Officers monitored the golf course noise and said, despite the trees, sound travels from the club like a funnel directly into nearby homes and through the village.

When the Royal Norwich Golf Club took over from Weston Park the club's management knew about the noise problems we had all suffered and **promised they would not hold loud functions like weddings and parties at the course.** They claimed their golfers wouldn't like it, they were classy and discerning they said... and scoffed at the idea of needing to hold commercial functions, implying such a move would be vulgar and tacky. They kept saying they had over £10 million to spend from the sale of their club in Hellesdon... they want to attract families and integrate with the local community... even mentioning a foot/cycle path we could all use around the course... and how we could eat in the clubhouse and enjoy the modern yet relaxed atmosphere...

The Royal Norwich needed our support for their ambitious plans and to put up with the years of disruption with loud tracked vehicles 24/7 to rebuild the course (minus the path we have recently discovered). Now it seems, just weeks before the course is set to open, the Royal Norwich is ignoring the village and seeking your approval for this license that they know will deeply affect our lives.

The way with which this application has been made is also concerning. We had hoped we could trust this large company in the heart of our small village. However after so blatantly seeking our support and initially appearing friendly, considerate and co-operative - this application has been posted without any of us being told.

My husband and I work weekends and our three children are preparing for important exams. We really hope you will take our concerns onboard and not allow Royal Norwich Golf Club to wreck our lives. Surely we have the right to the quiet enjoyment of our home and garden? And is it not a human right to be able to open windows at night when it is hot? The odd social event until 10pm for golfers is not unreasonable but commercial events on a regular basis beyond that time in this location are.

Ours is a rural village. We have a great community spirit. Please do not allow this club to hold noisy weddings, parties, music and fireworks. We know from bitter experience the noise from such events travels a long way from the golf course - no matter what precautions, preventative measures and restrictions are made.

The Lenwade House Hotel on the other side of Great Witchingham caters for late night events. There is no need for another wedding/party venue locally.

I really hope you do not allow this license in our peaceful village.

Regards
Maria Veronese

Sent: 24 July 2019 10:06

To: Licensing (EH)

Subject: Objection to Royal Norwich Golf Club License Application

Dear Sir/Madam,

I am a very concerned neighbour of the relocated Royal Norwich Golf Club.

Locals have just recently been made aware of the club's licensing application.

The application, if approved, would allow for loud events music for 19 hours of the day, every day of the year up until 2am. This would also include amplified outdoor music anywhere on the grounds up to 11pm and live music. The club applying for such is opportunistic and would provide locals only 5 hours a day respite. The Royal Norwich is surrounded by residential properties to the immediate south and east of the property and borders on the village of Weston Longville, hence its predecessor's name Weston Park Golf Club, on the same site.

Permitting such an application would effectively destroy the peace of this rural/residential area, and quite clearly be a public nuisance. Past history of the golf course has established a precedent regarding the issues raised by such permission. In the words of Phil Grice, the general manager of the Royal Norwich, when questioned about the application yesterday, seeks 'maximum flexibility' for the club. His drive to make money on the backs of local residents has been done without any form of consultation or forewarning. We note however that we were PR'ed to the max when he and the club wanted our support for their substantial redevelopment plans when they took over the site. At the time we were also promised by Phil Grice that they would not be holding weddings or events on site - it was to be 'a golf course for golfers,' no noisy commercial events.

Having air conditioned sound proofed function rooms will do little to stop the noise when doors and windows are opened by party goers... as they always were; in the same kind of 'sound proofed' building, with the same kind of promises made from the previous golf club owners. It will be loud, of that we have no doubt. The councils limitations in the past were flaccid. Noise is channelled to houses nearby due to the club house as it is built on a rise.

The council did not have anyone available to stop the noise when it was over the limits, just an after hours number to take complaints, based in another part of the country.

Section M(d) of the application lists the mitigating measures proposed by the club regarding public nuisance. These measures merely address how the public and staff should respect the peace of the locals and will have no effect on the real problem of loud music. There is little point in people tip-toeing around the establishment with a live band booming in the background.

At best the mitigating measures offered are disingenuous, and only serve to acknowledge the presence of local residents. They do nothing to address the real problem of music being played late at night and into the early hours.

I myself moved to the area some 18 years ago as a commercial pilot seeking a quiet environment to relax and refresh as an integral requirement of my responsibilities transporting passengers. Allowing the club to play any music past 10pm on any day of the week, could have serious consequences on my ability to sleep, with the subsequent implications on public safety that as a pilot this would entail. The category of 'public nuisance' hardly does the seriousness of this issue justice.

As a member of a close knit rural community, I urge you to reject this application in its current form on the grounds of public nuisance, least the club destroys a beleaguered community already hit hard by the imposition of a new motorway (western link road) within parish boundaries.

Yours faithfully,
Justin Cohu

PS Please acknowledge receipt of this email.

Hill Farm
Field Road
Weston Longville
NR9 5JN

Sent: 21 July 2019 14:58
To: Licensing (EH)
Subject: Licence Application – Royal Norwich Golf Club

Richard & Sarah Parsons, Old Dairy, Morton Lane, Weston Longville, NR9 5JL

Dear sir/madam

We wish to register our concern over the proposed application for a premise licence to be granted to the Royal Norwich Golf Club. The local community has had unwelcome experience of excessive noise extending into the early hours of the morning from the previous incumbents at the golf course and also from the ROAR Dinosaur Park. You may be aware that previously this has resulted in complaints about both in the past. Learning from this experience, it is therefore very unwelcome to see that the application by the Golf course (number unknown) looks for unfettered approval to play music until 2am for 7 days / week and all year round. It is also very worrying that this includes playing music in a tent which would mean there would be little attenuation of the sound level.

Could we therefore ask that you restrict the hours to midnight and the days of operation to include Thursday through Sunday only (thereby giving us respite for 3 nights a week). Could you also please set a noise level restriction which takes account of the attenuated noise coming from holding events in a tent and which provides comfort for the neighbours whilst not impeding the enjoyment of participants at events?

Finally, we are disappointed at the way in which this application has been brought to our attention. We have been made aware of a notice which has been tied to the back gate to the golf course; however the gate does not allow general access to anywhere in particular, so it is highly unlikely that we (or any of the local community) would have seen this. It is wholly unacceptable that the council did not make more efforts to ensure that the community were more aware of this significant application in order that we could give it due consideration and provide you with our support. We were only aware through the diligence of some of the neighbours.

Thank you
Regards
Rick & Sarah Parsons

Sent: 20 July 2019 13:54
To: Licensing (EH)
Cc: Wendy Sayers
Subject: Application for a Premises Licence for Royal Norwich Golf Club

Dear Sirs

Application for a Premises Licence for Royal Norwich Golf Club at The Weston Estate, Weston Hall Road, Weston Longville.

I'm sorry not to quote any application number or reference but I don't have one.

I believe that others, including the Weston Longville Parish Council, have or will be writing to you regarding the above application giving a number detailed objections.

Therefore, I won't burden you with a re-iteration of all those details but may my wife, Angie, and I add our voices to the objections in the hope that these will be taken notice of by Broadland.

We live very close to the course and have had problems with noise both from the previous golf club owners and the Dinosaur Park. The previous club caused significant disruption with their weddings - loud music and voices running late into the night. The Park have also needed the intervention of the noise abatement people in the past. It is a running battle. We have even had difficulty hearing our own television and have been kept awake.

The problem with living 'in the country' is that sound travels and even villagers up near the church – a good mile away - have said that they have been disturbed especially by the thumping base in music.

Therefore it is important that outside music is not allowed. Music inside cannot really be properly contained with doors being left open etc. Also, if they put up a marquee, would that be treated as inside or out? The previous golf club had a marquee that did not contain noise to any appreciable degree. It also matters little whether the music is live or recorded.

Weddings often include fireworks and raucous laughter with slamming car doors on leaving.

Hence any license up to 2am is very unreasonable, in effect meaning noise well after that time. It seems to me that 11pm is late enough as, in practice, this means loud noise up to midnight.

Furthermore, anything outside at night will involve severe light pollution with its effect on villagers and wildlife.

As a member of the Club, I understood that no weddings would be contemplated. I understand that villagers were also given the same promise by the RN Golf Club management. Hence we did not make any objections to the original application. This reversal has brought a real lack of trust in promises so that it is now important to set restrictions and restraints in place rather than rely on any goodwill.

The fact that they mention a number of possible professional and other golf tournaments should not affect the decision making as I would suggest that these are unlikely to happen

and, if one did come up, presumably they could apply for a temporary lifting of restrictions for that event.

We understand that there are certain noise restriction guidelines for quiet rural areas but, as these seem to be very difficult to police and monitor, we feel it is important to place restrictions in order to protect the environment.

Yours Faithfully

Angie and Tim Weston

Rev'd Tim Weston

Sunset Barn, Morton Lane, Weston Longville,
Norwich NR9 5JL

Sent: 26 July 2019 11:49

To: Licensing (EH)

Subject: Fwd: Royal Norwich Golf Club - Opposition to license

Subject: Royal Norwich Golf Club - opposition to license note

I wish to lodge my objections to the license requested for the following:

- 1) license to hold weddings and other events unrelated to golf
- 2) Live music events
- 3) Play recorded music indoors and outdoors anywhere on the course
- 4) To do the above between the hours of 7am to 2am, 7 days a week, 365 days a year.

My reasons for opposing this request are as follows:

1) Whilst the residents of Weston Longville are in favour of supporting local businesses they have to function within a fair and reasonable timeline for all concerned. Of course we understand that functions will be held at the Golf Clubhouse for people to celebrate special occasions such as weddings etc but this has to be done with adequate consideration for local village residents.

2) The residents of Weston Longville village consist of people who have employment and those that are now retired. Therefore, it is reasonable that we request we can enjoy the tranquil and peaceful environment that we all live amongst.

3) I understand, and take on board that the Golf Club owners have built a purpose built soundproofed building to accommodate such events but, during favourable weather in the spring and summer the windows and doors of the clubhouse will be open and the noise from the events will be heard by residents.

Therefore, bearing the above in mind I am agreeable to you issuing a license for the following:

1) Restriction of hours of business for all functions in "The Stables" between the hours of 9am and 10pm (no events to be booked on sundays). All events held are contained within the sound proofed "Stables" with the strict restriction that all doors and windows are kept closed.

2) No music to be played outside anywhere on the premises or grounds. I personally view that outside music is very unclassy and an annoyance and would not fit in with the classy and discerning membership the Golf Club is seeking. Surely they would join the club to enjoy a game of golf in the quiet and serenity of the countryside?

3) No live music to be played outside. If the public wish to enjoy live bands then they should visit venues which are planned and suited to these events - not a rural royal golf club situated in the countryside near a village.

4) Firework displays to be limited to 4 times a year before 11pm and limited to 15 minutes. Many of the residents (including myself) and the WL Livery Stables own many horses and find such displays very distressing. (Not to mention the local dog population). No use of celebration fire lanterns being released. These land in nearby fields and can cause serious burns to local livestock.

I would be grateful if you would take all of my above points into consideration when deciding the restrictions to apply to the license to be issued to the Royal Norfolk Golfcourse.

Of course we do welcome the opening of the Golf Course and wish all concerned every success for the future but we must look after the villagers and the environments interests.

Yours sincerely

Clare Gale,
Larks Rise,
Field Road,

Sent: 25 July 2019 14:41

To: Wendy Sayers

Subject: application from Royal Norwich Golf Club

Dear Madam,

We are writing to object to a huge application for licensing by the above Golf Club which is transferring to Weston Park, Weston Longville. They are wishing licensing til 2 a.m. for music, weddings, alcohol fireworks etc..This causes huge disruption to those of us who live adjacent to the park and have children and animals. We have had this problem before and music and alcohol was restricted to 11 pm. which naturally continues til around midnight. This noise travels all around the area and up to the village so causing great distress.

We already suffer from the 'Roar' park also adjacent, holding halloween scary nights for 2 weeks around halloween, with chainsaws. screams roaring dinosaurs etc til easily 11 pm. So hopefully that can be curbed also one day. But it is a real shame that the above establishment has moved out of Norwich and wishes to disrupt the quiet of the countryside.

It would be sensible for them to apply for each event, in an effort to control the extent of noise.

Mr and Mrs. D. Hanington
Merrydale
Morton Lane
Weston Longville

Sent: 23 July 2019 18:16

To: Licensing (EH)

Subject: The new Royal Norwich Golf Club

To whom it may concern:

We are neighbours of Weston Park, where the new Royal Norwich Golf Club and have been recently informed of the request for licensing at the Club for in and outside music 'events' weddings, and late nights. It is very disturbing for the whole village to have loud music late into the early morning.??? as indeed is the disturbance from the Dinosaur Park (now 'Roar') which holds two weeks of screams, chainsaws, etc til late into the evening around Halloween. 3 or 4 nights would be acceptable... but 14 nights is outrageous. So we object very strongly to unlimited licensing?

Yours,

C.D. Hanington

Sent: 25 July 2019 10:10
To: Licensing (EH)
Subject: Licence Application by Royal Norwich Golf Club

With reference to the above I would like to register my strong objection to this application. My major concern is the environmental pollution due to noise and the adverse health effect it would have on our local community. Recent government guidelines recommending at least 6 hours sleep could be severely comprised by this new proposal.

The Royal Norwich Golf Club proposal is 'to carry on or from the premises, licensable activities including the sale of alcohol, sporting events and weddings Monday to Sunday 07.99-23.00 with any late night events finishing at 02.00 am 'the following morning. Whilst the new facilities I understand have good soundproofing incorporated into the event rooms, this does not prevent revellers opening doors and windows and partying in the grounds. Furthermore cars leaving at around 3 am cannot be soundproofed.

I strongly urge you to reject this application and 1. Restrict the hours of business to that of a standard pub licence specifically 9am to 11pm (and 10.30pmSundays)

2. Prevent music being played outdoors anywhere on the premises

3. Prevent any playing of live music

Yours sincerely
Jane Ryland
(Dr E.J.Ryland)

The Old Stables
Field Road
Weston Longville
NR9 5JN

Sent: 21 July 2019 23:01

To: Licensing (EH)

Subject: Opposition to the Application from Royal Norwich Golf Club Weston Longville

Dear Sir / Madam

We wish to object to the the application from the RNGC to hold

live music events outside,

to play live music outside,

to hold functions other than golf related functions

that their hours of operation be between 7 am to 2 am 7 days a week 365 days year.

This is contrary what they told parishioners at a parish council meeting in 2014 when they were seeking support for their planning application from the PC and local community.

I understand that the spend on the current project has gone over budget so they must be now seeking ways to recoup this and make their business case stack up, this should not be at the expense of local residents losing their right to quiet enjoyment of their properties.

Like pubs there should be some restrictions around times events can be held ie 9 am to 11pm and

10.30pm Sunday's. Definitely not carte blanc 7 days a week 365 days a year. There should be a

restriction to the number of events held each year to minimise the impact on local residents.

There should be no music outdoors, in the past parishioners have had experience of this .. for those close by it is intolerable and the noise carries to the village. Live music events should be severely restricted to a certain number each year [as is the local pub] with a proviso windows and doors are kept closed. Which should be enforced by BDC EnVironmental Officers.

The RNGC were fully aware of the environment in which they were developing the golf course and associated activities.

It is a rural location in close proximity to housing and two villages not a city centre location where the proposal would be suited to.

In addition to the detrimental affect this will have on local residents, some elderly and vulnerable, it will also have an impact on the wildlife. It is a rural location with owls bats deer badgers etc.

We would ask The Licensing Committee to question if they themselves would like to be faced with the option of 7 days a week 365 days a year from 7am to 2 am in the early hours of the morning listening to loud uncontrollably music?!

In addition to noise pollution there is also the potential for increased light pollution if outside events were to be approved . Further destroying our Norfolk night sky. (see article in the EDP Norfolk Magazine July 2019. The article says how night skies are under threat and this has a detrimental effect on our health and health and beauty of the natural world.)

As elected members you have a duty to look after our natural environment, and the wellbeing of your constituents. By approving this application you would be increasing noise and potentially light pollution both affecting the wellbeing of your constituents.

We would ask that you refuse the application.

Regards Paul and Louise Wolsey

York Cottage Weston Longville NR9 5JU

Sent: 22 July 2019 20:09
To: Licensing (EH)
Subject: re Norwich Golf Club

Dear Sirs

I live in the Old Rectory, Rectory Road, Weston Longville, and it has come to my attention that there is an application for a late licence by the Norwich Golf Club. I would like to raise my objections to this licence being granted as it will inevitably cause nuisance to all residents in the surrounding area, of which I am one. We live in a relatively quiet village and there is nothing but fields between my home and the golf club. The sounds of music and merriment travel surprisingly far across empty fields. I am also aware that the Golf Club gave very strong reassurances that they would not be applying for a late licence when the original planning application was pending. It is wholly disingenuous, if not dishonest, for them to now renege on that assurance, given to secure, successfully, support from our village.

I hope you will take this into account when considering the application

Kind regards

Ruth Horton.

Sent: 22 July 2019 19:52
To: Licensing (EH)
Subject: Royal Norwich Golf Club licence application

Dear Sir/Madam

I write to oppose the application of RNGC to host live music events and specifically to be allowed to play loud music outdoors after 10pm.

This is contrary to the rural character of this area. We live here without street lights and have to use outdoor lights on our houses that are of a red spectrum and of low intensity, so our bats may not be disturbed.

Live events and music are celebratory social events that have a role in society, but the venue in question here is simply not distanced enough from the surrounding villages to qualify for the granting of a new licence.

I would be grateful for your consideration of the above when you process the licence application

Kind regards

Samita Mukhopadhyay

Resident of Weston Longville

8 Church Farm Close, Weston Longville, Norwich NR9 5JY

Sent: 22 July 2019 17:35
To: Licensing (EH)
Subject: Objection to Premises Licence at Weston Estate

Dear Sirs

I object to the above licence application from Royal Norwich Golf Club (formerly Weston Park). As a local resident I am fed up with more applications to damage our rural way of life. My family regularly hear noisy parties at Weston Park and the only consolation we have is knowing that the music will be off by the time most people go to bed. When seeking support from the local community regarding their application to develop the golf club, management made explicit promises to the community that they would not hold weddings or other noisy events at the club. This application now seeks to betray this commitment by applying for a license to hold weddings and other events unrelated to golf, to hold live music events, to play recorded music both indoors and outdoors anywhere on the course and to do all this between the hours of 7am until 2am the following morning, 7 days a week, 365 days a year, leaving the local residents a respite window of 5 hours in any 24 hour period!

I understand they have already been caught holding parties beyond their licensing hours and overriding the noise limiters that had been set on location by the council.

The noise will continue to affect many of us because the club house windows and doors will be opened when it's hot and as people move to and from the event. From experience we know there will be lots of loud cheering, amplified speeches, fireworks not to mention the music. It will be bad in winter too when there is little vegetation on the trees.

If permission were granted, this could pave the way for noise levels far in excess of the recently proposed kennels on Rectory Road in Weston Longville which was quite rightly rejected by Broadland DC.

Like many other local residents my family want to restrict the hours of business to that of a standard pub license specifically 9am to 11pm (and 10:30pm Sundays), prevent music from being played outdoors anywhere on the premises and prevent the playing of live music.

This is a peaceful rural area and we want to keep it that way. We are constantly under pressure from development and noise whether it's the new western link road, recycling plant in Lenwade, kennels etc and enough is enough. Anything past 11pm is not on!

Yours faithfully

Robert Hurst

Rectory Farm

Marl Hill

Morton on the Hill

NR9 5JR

Sent: 23 July 2019 17:09
To: Licensing (EH)
Subject: Royal Norwich Golf Club -licensing application

Dear Sirs,

I understand that the Royal Norwich Golf Club have submitted a licensing application to hold wedding and other parties at the Weston Park Club House and whilst this in itself is not an issue I understand that they have also applied for permission to allow music to be played at such events until 2am in the morning!

Whilst this may or may not have been acceptable at their current site in Hellesdon (which is a built up area) I believe that this will be totally unacceptable in the countryside at Weston Longville and I would urge you to place restrictions on the playing of music at such events after 11pm.

I appreciate that the Golf course is now under new ownership, but you should be aware that there has been a history of non compliance in this respect by previous owners, and that this has caused a great deal of distress to those members of the village who reside in and around Weston Longville.

We are a rural community in Weston Longville and the noise from the music at such events carries a long way at night and I would therefore be grateful if you could treat this e mail as an objection to the current proposals as currently drafted.

Yours faithfully,

John Hurst

Rectory Farm Cottage (formerly the White Cottage)
Morton Lane
Weston Longville,
Norwich,
NR9 5JP

Sent: 29 July 2019 21:34

To: Licensing (EH)

Subject: Application by Royal Norwich Golf Club for a Premises Licence Variation

Dear sir/ madam

I am writing to register my objections to the issuing of the above licence variation to the Royal Norwich Golf Club formerly the Weston Park Golf Course.

Firstly, it must be acknowledged that the golf course will likely be doubling its membership by the joining together of the 2 golf clubs, and that new members and development of new business opportunities will become a priority. This will no doubt include national and international events in addition to outdoor social events, weddings, parties and live concerts.

The Parish of Weston Longville partially surrounds the golf course and is a rural community. The golf course is close to an equestrian centre and homes, as well as local farms. The residents had already been subject to noise from golf club events previously held on this site, which included fireworks, music and public announcements, this despite assurances from the previous owners that this would be carefully monitored and controlled, was not. Additionally, dependant on weather and wind direction we can also pick up music and firework noise from another golf course/ hotel at Taverham, some 3 -4 miles away.

The License variation request submitted by the Royal Norwich Golf Club Ltd and now responsible for the Weston Park premises includes a request for licensing hours potentially between the times of 7am and 2am , possibly 7 days a week, and potentially every day of the year. This is unacceptable to me and at this stage, a step too far.

I ask that the authorities take into consideration the potential for ever increasing events being held on this site attracting large numbers of people and resulting in noise and light disturbance to the local residents, domestic animals and wildlife in the area.

Thank you for taking my objections into consideration.

I ask that my name and address are withheld from the public domain.

Sara Read
Rose Cottage
Weston Longville
NR9 5JU

Sent: 31 July 2019 16:49
To: Licensing (EH)
Subject: Golf club Weston Longville

To whom it may concern,

I have just been informed that the golf club under development in Weston Longville has applied for a license to hold weddings and late night events with music. Having experienced the effects of this in the past, we wish to object to the granting of this license.

1. Restrict the hours of business to that of a standard pub license specifically [9am to 11pm](#) (and [10:30pm](#) Sundays)
2. Prevent music from being played outdoors anywhere on the premises
3. Prevent the playing of live music.

We live at The Old Cottage, Church Street, Weston Longville NR95JU. Thank you for your time.

Kind Regards,

Lucy Steel

Sent: 31 July 2019 16:45
To: Licensing (EH)
Subject: Issue of licence to Royal Norwich at Weston Park

My main objection is that the management of Royal Norwich GC have not fully explained to local residents in meetings 2014, to - date what their intentions were in relation to licences and the hours they were anticipating operating at this site.

If is inconceivable that a blanket licence should be granted from 7.00am to 2.00am the following day for 365 days per year. Any reasonable organisation would consider midnight as a reasonable termination point for entertainments be it indoors (not always easy to police on warm evenings) or outdoors. The applicant may be granted a midnight completion except perhaps for Christmas and New Years Eve where they may apply for an extension.

Should the applicant cause a nuisance to local residents it is presumed the licence may be revoked

Thank you

RB Local resident of many years

Robert Briggs
Coppins
Weston Longville
NR9 5JU

From: Paul Mendham
Sent: 31 July 2019 23:51
To: Licensing (EH)
Subject: Fwd: Royal Norwich Golf Club - Licence Application

Dear Madam

We understand the Royal Norwich Golf Club has submitted an application for a premises licence at their golf course at Weston Longville.

We live at Meadow View, Morton Lane, Weston Longville and are approximately 300 metres from the Club House on the golf course in a direct line. The previous owners I believe had a premises licence until 11pm and the only time we had a problem with noise would be on a Saturday night. We can sometimes hear events at the Lenwade House Hotel at Lenwade especially if the wind is in the right direction, even though this is around a mile away. Only last weekend they were fireworks in that direction last Saturday at 10.30pm and I assume these were for a function at Lenwade House. Please note we have no issue with Lenwade House but just using this as an example to make a point about the noise. Our concern is we may have similar events and fireworks at The Royal Norwich Golf Club but much closer and much more of an issue until 2am any night of the week. Weddings are not confined to weekends as they were and we could have noise generated by a wedding on say a Wednesday night until 2am under the current application. My partner works shifts as a nurse and leaves for work at 6am. Many of these events will in the summer when bedroom windows are open at night so any noise pollution late at night with no background white noise could prove intolerable.

We do not have a problem with the Club putting on events as with the previous owners, however they appear to be stretching the terms of the premises licence to the absolute limit. If a premises licence is granted severe restrictions should be placed on the times the Club can hold events to protect the rights of nearby residents. Alternatively the premises licence should be refused and the Club asked to come back with more acceptable and reasonable terms.

In effect as things stand we are being asked to live close to a nightclub but open 7 days a week with fireworks and other noise nuisance being thrown into the mix. We have had issues with noise from the Dinosaur Park and still do but not so bad, so we are being asked to live with constant noise from the Dinosaur Park by day and from the Royal Norwich Golf Club by night until 2am in the morning. When we purchased our property in 2013 it was peaceful, but not now. I understand the general statutory rule on noise pollution is that the level of noise should not "unreasonably and substantially interfere with the use or enjoyment of a home or other premises" which the proposed Premises Licence will, as we will probably be able to hear the noise until an incredibly 2am.

We object to the proposed premises licence and it should be restricted to a 11pm finish at the very least and probably even earlier during weekdays as beyond 11pm they will may exceed the permitted night time noise levels anyway.

Yours faithfully

Paul Mendham

Sent: 01 August 2019 13:31

To: Licensing (EH) <LicensingEH@broadland.gov.uk>

Subject: Re: RE: Royal Norwich Golf Club premises license application comments

Hi Claire,

thanks for your reply. As per your advice I would like to amend my representation dated 31st July and for the attached comments to replace the comments sent previously.

I have just added a little bit and rearranged slightly but haven't changed my comments from the original so I hope it is accepted that these can replace the ones I sent yesterday.

Many thanks
Kate

Please accept this email as comments from Round the Woods glampsite for the premises license application for the Royal Norwich Golf Club.

We run a luxury glampsite from Morton Lane which draws people to stay because of the peace and tranquility of the Norfolk countryside. We have 2 canvas yurts which are in their 4th year and a roundhouse that will be available to guests from next year. We have a whole range of guests staying, mostly families and older couples looking for a comfortable camping experience surrounded by nature and we offer them access to 18 acres of woodland and meadow all managed for the benefit of wildlife. Part of our site is a County Wildlife Site which is a real draw for people who don't get to live in the countryside. Our guests are often active and are interested in activities such as fishing and golf and so we really think that our unusual accommodation offering will be an exciting option for people using the new Royal Norwich Golf Club.

Our yurts are occupied from Easter until the end of September and as these are the warmer months this is the prime time for events which can really disturb our guests enjoying their holidays in Norfolk. We already have a lot of noise disruption from the dinosaur park which we have had to complain about several times as well as from various venues in the local area with weddings, outdoor music events and late night activities. It takes away from the beauty of the countryside to be kept awake at night by someone else's music. Having another venue that is seeking to offer late night events including music and weddings is a real problem for local residents (we live at Fairfield House with our young family) and for our family-run business that makes great efforts to not impact anyone during our own activities.

I have serious concerns about the public nuisance caused by noise from events and music at the golf course. Live and recorded music both indoors and outdoors really interferes with the peace of people trying to relax in the day and to sleep at night. I don't think that music should be allowed past 11pm and should always be indoors and not outside or in a marquee. Recorded music would be fine at a reasonable volume indoors and with the bass really low as people will be opening doors and windows and so the sound will travel. There is really no need for a venue like the golf course to have recorded music playing or holding events until 2am. Music until 11pm with events such as weddings ending at midnight is a suitable time to not cause unnecessary nuisance to people staying and living in the local area.

Weddings and music events naturally have a lot of noise from people outdoors as well as music, which travels really far in the countryside and causes a lot of disturbance. In addition I do really hope that we will be notified if the golf club want to apply for

permission to have fireworks as this is another public nuisance that can really impact our guests as well as our family trying to sleep.

I hope that you will include these comments with any others and take all of my points into consideration when deciding to provide any license for hours of serving alcohol, events and music.

Many thanks
Kate Symonds



David Harrod
Keeley Cottage
Morton Lane
Weston Longville
Norwich
NR9 5JL

Licensing Section
Broadland District Council
Thorpe Lodge
1, Yarmouth Road
Thorpe St Andrew
Norwich
NR7 0DU

BROADLAND DISTRICT COUNCIL
ENVIRONMENTAL SERVICES

31 JUL 2019

RECEIVED

27/07/19

Dear Sirs

With regard to the recent application by the Royal Norwich Golf Club, The Weston Estate, Weston Hall Road, Norwich. NR9 5JW

I understand this application is for entertainment with late night events finishing at 02.00 hrs. Any loud music, particularly outside music, would surely be unacceptable at such a late hour in a rural environment. We have enough late night noise for weeks over Halloween from our other neighbours at The Dinosaur Park but never till 2am.

We do understand their need to hold functions on their site but we do strongly complain at the suggested late night music.

Yours Sincerely

David Harrod



Fairway Barn
Field Road
Weston Longville
Norfolk
NR9 5JN

22nd July 2019

Dear Sir/Madam,

Royal Norwich Golf Club Ltd

I wish to oppose the application for granting a licence for the sale of alcohol until 2.00am

I live in one of the closest properties to the clubhouse. When the golf club was open before we used to suffer from noise when special functions were being held especially during summer months when our balcony doors on the first floor which face the clubhouse are open. We did not complain at the time as we knew it was closing for several years. It is surprising how the noise travels on a summer evening.

It shows that the club is rather inconsiderate. We opposed the plan for the new club when we noticed the driving range would be positioned in our view. During winter months when the trees are bare the floodlighting would be an eyesore. As you will see from the name of our property we overlooked the first fairway and green which is partly the reason we bought the property, hoping it would be a peaceful area. The club never had the decency to reply.

Therefore please make known our objection to the late licence.

Yours faithfully

Bridget Ross

BROADLAND DISTRICT COUNCIL
ENVIRONMENTAL SERVICES

25 JUL 2019

RECEIVED

BROADLAND DISTRICT COUNCIL

LICENSING ACT 2003

Licensing Policy

Main Principles of the Policy

- 2.1 Nothing in the 'Statement of Policy' will:
- undermine the rights of any person to apply under the 2003 Act for a variety of permissions and have the application considered on its individual merits; and/or
 - override the right of any person to make representations on any application or seek a review of a licence or certificate where they are permitted to do so under the 2003 Act.
- 2.2 Licensing is about the control of licensed premises, qualifying clubs and temporary events within the terms of the 2003 Act, and conditions may be attached to licences, certificates and permissions that will cover matters which are within the control of individual licensees.
- 2.3 When considering these conditions, the Council will primarily focus on the direct impact of the activities taking place at licensed premises on members of the public living, working or engaged in normal activity in the area concerned. To this end, Town/Parish Councils will be notified of all Premises Licence and Club Premises Certificate applications received.
- 2.4 The Council acknowledges that the licensing function cannot be used for the general control of anti-social behaviour by individuals once they are beyond the direct control of the licensee of any premises concerned.
- 2.5 In this respect, the Council recognises that, apart from the licensing function, there are a number of other mechanisms available for addressing issues of unruly behaviour that can occur away from licensed premises, including:
- pre-existing planning controls;
 - ongoing measures to create a safe and clean environment in these areas in partnership with local businesses, transport operators and other Council Departments;
 - designation of parts of the District as places where alcohol may not be consumed publicly;
 - regular liaison with Police on law enforcement issues regarding disorder and anti-social behaviour, including the issue of fixed penalty notices, prosecution of those selling alcohol to people who are drunk, confiscation of alcohol from adults and children in designated areas and instantly closing down licensed premises or temporary events on the grounds of disorder, or likelihood of disorder, or excessive noise from the premises;

- the power of the Police, other responsible authority, or a local resident or business to seek a review of the licence or certificate.

4 Crime Prevention

- 4.1 Licensed premises, especially those offering late night/early morning entertainment, alcohol and refreshment for large numbers of people, can be a source of crime and disorder problems.
- 4.2 The Council will expect Operating Schedules to satisfactorily address these issues, as appropriate, from the design of the premises through to the daily operation of the business.
- 4.3 Applicants are recommended to seek advice from Council Licensing Officers and Police, as well as taking account, as appropriate, of local planning and transport policies and tourism, cultural and crime prevention strategies, when preparing their plans and Schedules.
- 4.4 The Licensing Authority would encourage applicants and current licence holders to consider the use of toughened or plastic glasses when serving drinks to members of the public, particularly where they are to be consumed in beer gardens, at outside events or in premises where a risk assessment may indicate the use of toughened or plastic glasses would be of benefit in complying with the public safety licensing objective.
- 4.5 In addition to the requirements for the Council to promote the licensing objectives, it also has a duty under Section 17 of the Crime and Disorder Act 1998 to do all it reasonably can to prevent crime and disorder in the district. The Licensing Authority also acknowledges powers contained within the Violent Crime Reduction Act 2006.
- 4.6 Where relevant representations are received the Council will consider attaching conditions to licences and permissions to deter and prevent crime and disorder both inside and immediately outside the premises. These may include conditions drawn from the Model Pool of Conditions relating to Crime and Disorder. The Council may also consider attaching a condition, where relevant representations are received, requiring a 'safe dispersal policy for customers' which would address:
 - Dispersing customers over an extended period;
 - Ensuring customers leave the premises in an orderly fashion and without bottles or glasses;
 - Offering a Neighbours' Charter to businesses and residents;
 - Placing marshals in high visibility jackets outside premises to promote order and speedy dispersal; and
 - Sending out a 'Rubbish Patrol' following closure in a designated area around the premises.

5 Public Safety

- 5.1 The 2003 Act covers a wide range of premises that require licensing, including, cinemas, concert halls, theatres, nightclubs, public houses, village halls, cafés/restaurants and fast food outlets/takeaways.
- 5.2 Each of these types of premises present a mixture of risks, with many common to most premises and others unique to specific operations. It is essential that premises are constructed or adapted and operated so as to acknowledge and safeguard occupants against these risks.
- 5.3 The Council will expect Operating Schedules to satisfactorily address these issues, as appropriate, and applicants are advised to seek advice from Council Health and Safety Officers and the County Fire Officer before preparing their plans and Schedules.
- 5.4 Where relevant representations are received the Council will consider attaching conditions to licences and permissions to promote safety and these may include conditions drawn from the Model Pool of Conditions relating to 'Public Safety'.
- 5.5 Whenever security operatives/door supervisors are employed at licensed premises to carry out any security function they must be licensed by the Security Industry Authority (SIA). Competent and professional door supervisors are key to public safety at licensed premises and the provision of door supervisors is an action point for the leisure industry to consider in the Home Office Alcohol Harm Reduction Strategy. If a licensee directly employs security operatives he/she will need to be licensed by the SIA as a supervisor/manager.

6 Prevention of Nuisance

- 6.1 Licensed premises, especially those operating late at night and in the early hours of the morning, can cause a range of nuisances impacting on people living, working or sleeping in the premises.
- 6.2 The concerns mainly relate to noise nuisance, light pollution and noxious smells and due regard will be taken on the impact these may have. The Council will expect Operating Schedules to satisfactorily address these issues, as appropriate. Applicants are advised to seek advice from the Council's Health and Safety and Pollution Control Officers before preparing their plans and Schedules.
- 6.3 Where relevant representations are received the Council will consider attaching conditions to licences and permissions to prevent public nuisance and these may include conditions drawn from the Model Pool of Conditions or local conditions relating to 'Public Nuisance' where relevant representations have been received.

7 Children

Access to Licensed Premises

- 7.1 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment. The Authority will not seek to limit the access of children to any premises unless it is necessary for the prevention of physical, moral or psychological harm. In all other cases it will be left to the discretion of the licensee.
- 7.2 The Council has a statutory obligation to ensure robust mechanisms are in place for safeguarding arrangements under Section 11 of the Children Act 2004. Therefore the Council will judge the merits of each separate application before deciding whether to impose conditions limiting the access of children to individual premises. The following are examples of premises that will raise concern:
- Where the supply of alcohol for consumption on the premises is the exclusive or primary purpose of the services provided at the premises.
 - Where there have been convictions for serving alcohol to minors or with a recorded history for underage drinking.
 - With a known association with drug taking or dealing.
 - Where there is a strong element of gambling on the premises.
 - Where entertainment of an adult or sexual nature is commonly provided.
- 7.3 The Council will consider any of the following options when dealing with a licence application where limiting the access of children is considered necessary to prevent harm to children:
- Limitations on the hours when children may be present.
 - Limitations on the parts of premises to which the children might be given access.
 - Limitations on ages below 18.
 - Limitations or exclusion when certain activities are taking place.
 - Requirements for an accompanying adult.
 - Full exclusion of people under 18 from the premises when any licensable activities are taking place.
- 7.4 No conditions will be imposed requiring that children be admitted to any premises and, where no limitation is imposed, this will be left to the discretion of the individual licensee.
- 7.5 The 2003 Act details a number of offences designed to protect children in licensed premises and the Council will work closely with the Police to ensure the appropriate enforcement of the law, especially relating to the sale and supply of alcohol to children.
- 7.6 Applicants may wish to consider including a statement within their operating schedule detailing how they will prevent underage drinking at their premises. This may be incorporated within the applicant's proof of age policy.

Access to Cinemas

- 7.7 In the case of premises which are used for film exhibitions, a mandatory condition will apply restricting access to those who meet the required age limit in line with any certificate granted by the British Board of Film Classification or, in specific cases, a certificate given to the film by the Council itself.
- 7.8 It may also be necessary to impose a condition to restrict the admission of children to theatres which are incorporating adult entertainment in their productions.

Children and Public Entertainment

- 7.9 Many children go to see and/or take part in an entertainment arranged especially for them, for example children's film shows and dance or drama school productions, and additional arrangements are required to safeguard them while at the premises.
- 7.10 Where entertainment requiring a licence is specially presented for children, the Council will require the presence of an appropriate number of adult staff to ensure public safety and their protection from harm.
- 7.11 The Council will expect the submitted Operating Schedules to satisfactorily address these issues.
- 7.12 Where relevant representations are received the Council will consider attaching conditions to licences and permissions to prevent harm to children, and these may include conditions drawn from the Model Pool of Conditions relating to the Protection of Children from Harm.
- 7.13 The Licensing Authority considers Norfolk County Council Children's Services to be the competent authority for matters relating to the protection of children from harm. However, as an agency regulated under section 11 of the Children Act, this Council is obliged to have in place safeguarding processes.