

Licensing & Regulatory Committee

Agenda

The following 3 Members ONLY
are needed to attend

Mrs S Gurney (Chairman)
Mr K G Leggett MBE
Mr I N Moncur

Date

Tuesday 5 February 2019

Time

9:30 am

Place

Trafford Room
Thorpe Lodge
1 Yarmouth Road
Thorpe St Andrew
Norwich

Contact

Dawn Matthews tel (01603) 430404

Broadland District Council
Thorpe Lodge
1 Yarmouth Road
Thorpe St Andrew
Norwich NR7 0DU

E-mail: dawn.matthews@broadland.gov.uk



If any member wishes to clarify details relating
to any matter on the agenda they are requested
to contact the relevant Head of Service.



@BDCDemServices

The Openness of Local Government Bodies Regulations 2014

Under the above Regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a protocol, a copy of which will be displayed outside of each meeting room and is available on request.

**The Chairman will ask if anyone wishes to
film / record this meeting**

A G E N D A

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- 1 To receive declarations of interest under Procedural Rule no 8
- 2 Apologies for absence
- 3 [Minutes of the meeting held on 12 December 2018](#) 3 – 6
- 4 [Licensing Act 2013 - Police Objection to a Temporary Event Notice](#) 11 – 42

To consider Police objections to a Temporary Event Notice in respect of the Town House Hotel, 18-22 Yarmouth Road, Thorpe St Andrew, Norwich, NR7 0EF

[A copy of the procedure to be followed is attached](#) 7 – 10

Trevor Holden
Managing Director

Minutes of a meeting of the **Licensing & Regulatory Committee** held at Thorpe Lodge, 1 Yarmouth Road, Thorpe St Andrew, Norwich on **Wednesday 16 January 2019** at **9:30am** when there were present:

Mrs S C Gurney – Chairman

Mrs J K Copplestone
Mr I N Moncur

Mr R J Knowles
Mrs B H Rix

Mr K G Leggett MBE

Also in attendance were the Food, Safety and Licensing Team Manager, the Senior Environmental Health Officer (Safety and Licensing), the Technical Officer (Licensing Enforcement) and the Committee Officer (DM).

34 APOLOGY FOR ABSENCE

An apology for absence was received from Mrs C H Bannock. The Chairman expressed concerns that a number of Members of the committee were not in attendance and had not offered their apologies and asked that they be contacted and advised of her concern.

35 MINUTES

The Minutes of the meeting held on 12 December 2018 were confirmed as a correct record and signed by the Chairman.

Minute no 33 – Minutes (29)

Members noted that the driver referred to in Minute no 33 (Minute 29) had now appealed the decision and a preliminary hearing for dealing with administrative matters relating to the appeal would be held on 21 February 2019. The Food, Safety and Licensing Team Manager would be representing the Council together with a legal advisor from NPLaw.

36 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 – PRIVATE HIRE VEHICLE LICENSING

Arising from consideration of the Minutes of the meeting on 12 December 2018, Members were invited to consider if they wished to provide an exemption to Private Hire Vehicle and Hackney Carriage Policy and Conditions (PHVHCPC) section 7 for all electrically powered vehicles providing:

- (1) the vehicle was able to comply with the requirements of all other

private hire vehicle licensing specification conditions;

- (2) the vehicle had a mileage range between battery charges which made it feasible and viable to operate as a private hire vehicle;
- (3) the owner and or operator of the vehicle had ready access to suitable battery charging points to facilitate the satisfactory operation of an electrically powered vehicle.

The Committee of three Members had agreed on 12 December to a request to allow an exception to Private Hire Vehicle and Hackney Carriage Policy and Conditions section 7 in order to licence a Hyundai Ioniq electrically powered vehicle as a private hire vehicle. The full committee was however required to consider a proposal to change the Policy in respect of all electrically powered vehicles.

Members expressed their support for an amendment to the Policy, noting that more advanced electric cars were being developed with much longer journey times and the availability of charging points was increasing. It was, accordingly

RESOLVED:

to allow an exception to PHVHCPC section 7 for all electrically powered vehicles providing:

- (1) the vehicle is able to comply with the requirements of all other private hire vehicle licensing specification conditions;
- (2) the vehicle has a mileage range between battery charges which makes it feasible and viable to operate as a private hire vehicle;
- (3) the owner and or operator of the vehicle has ready access to suitable battery charging points to facilitate the satisfactory operation of an electrically powered vehicle.

37 THE ANIMAL WELFARE (LICENSING OF ACTIVITIES INVOLVING ANIMALS) (ENGLAND) REGULATIONS 2018

Members considered the report setting out details of the new regulations relating to the licensing of activities involving animals and inviting the Committee to update the licensing regime to comply with the new Regulations.

The Food, Safety and Licensing Team Manager highlighted the main issues

raised in the report.

Animal welfare matters, which were historically the responsibility of the local authority under separate pieces of legislation, were now being grouped under one piece of legislation. Applicants would now be able to apply for one licence to cover one or a number of activities. Licences could be issued for 1, 2 or 3 years based on a risk assessment for each licensable activity which created an incentive to meet the required standards. The introduction of a star rating system similar to the current food premises star rating system would be introduced which would provide useful and easily accessible quality checks for customers. The first tier tribunal for appeals against any refusal to grant a license would be the General Regulatory Chamber in Leicestershire. The new regulations were set and applied nationally with no option for local adaptation. Officers had been working with existing operators and people involved with the keeping/training/breeding of animals not currently covered by any legislation. An assessment of the impact of the new regulations on staffing resources had been carried out and it was estimated there would be an additional demand on resources of approximately 2 days per week. It was likely that South Norfolk would be facing a similar demand on its resources and, having regard to collaboration work, discussions would take place with South Norfolk regarding the potential for the appointment of a joint post to work over both authorities. Increased staffing costs would be offset by way of income from fees for applications under the new regulations. A workshop was taking place with South Norfolk in the near future to progress collaborative working in relation to the licensing and regulatory function.

A concern was expressed about work being undertaken to move forward with a common service and a shared workforce in respect of licensing and regulatory matters. Officers reminded Members that the licensing and regulatory functions had been identified as part of the initial feasibility study in July 2018 as one of the early areas of opportunity to progress collaborative working and work had been ongoing since that time. Areas which were being explored included common fees and charges, application forms, policies and conditions etc.

A concern was also raised that the new regulations were very onerous, particularly for small businesses, and a local pet shop in the district had been faced with closure as they felt unable to meet the extensive requirements of the regulations, particularly in relation to their not being able to satisfy the requirements regarding the space needed to house animals because of the limited size of their premises.

Officers reiterated that the new regulations were set nationally and there was no scope for local application of the regulations. Officers were however mindful of the potential impact of the regulations on small businesses and were keen to avoid the loss of any businesses. They had been offering advice and guidance to local businesses to help them prepare for the new regulations and give them time to comply with the requirements. The

Council's Economic Development Service was also able to offer support and guidance and potentially, financial support, to help small businesses to comply with the regulations.

Members generally welcomed the new regulations as a means of preserving animal welfare and welcomed the levels of help and support being offered to those needing to comply with the regulations. They also supported continued liaison with South Norfolk regarding options for provision of officer support for implementation of the new regulations.

RESOLVED to RECOMMEND Council to:

- (1) delegate authority to the Head of Housing and Environmental Services to appoint authorised inspectors under the Animal Welfare Act 2006;
- (2) delegate authority to the Head of Housing and Environmental Services to consider appeals against Star Ratings;
- (3) authorise the Head of Democratic Services and Monitoring Officer to make the consequential amendments to the Constitution;

and

RESOLVED to:

- (1) agree the table of fees for Animal Welfare Licences as detailed at Appendix 1 to the signed copy of these Minutes;
- (2) note the resource implications detailed at paragraph 5.1 and the proposals discussed at paragraph 5.2 of the report.

Members thanked the officers for their efforts in preparing for the implementation of the new regulations and asked for feedback to be included in the next annual report.

The meeting closed at 11:50 am

QUASI-JUDICIAL PROCEDURE RULES

Hearings for licensing matters under the Licensing Act 2003 (“the act”) and the Licensing Act 2003 (Hearings) Regulations 2005 (“the regulations”)

When dealing with licensing matters, the rules of natural justice must be seen to be applied in that all parties must be afforded an equal opportunity to present their cases. Thus, when determining an application, the Licensing and Regulatory Committee (in these rules “the committee” unless the context requires otherwise) will be required to act in a judicial manner and to conduct the proceedings in accordance with the following rules. In these rules words and expressions not defined in the rules have the same meaning as they have in the act and the regulations.

1. Declarations of interest

- 1.1 The committee will receive any declarations of interest under the members’ code of conduct.

2. Apologies for absence

- 2.1 The committee will receive any apologies for absence.

3. Quorum

- 3.1 The committee shall comprise three members and a quorum shall be two.

4. Opening remarks by the chairman of the committee

- 4.1 The chairman will introduce those present at the hearing and will ensure those present understand the procedure to be followed.
- 4.2 The chairman will give brief details of the matter before the committee.
- 4.3 The committee shall determine the matter before them in accordance with this procedure.

5. Admission of the public

- 5.1 The hearing shall normally take place in public which expression includes:

- (1) any person assisting or representing a party,
- (2) any member of the council who is not a member of the committee making the determination and
- (3) any officer or legal advisor of the council.

- 5.2 The committee may exclude the public (except the committee officer and legal advisor) where it considers that the public interest in doing so outweighs the public interest in the hearing, or part of it, taking place in public.

- 5.3 The public will normally be excluded at the conclusion of the hearing when the committee is deliberating on the determination to be made.

6. Absence of parties

- 6.1 If a party has told the committee that they do not intend to attend or be represented at the hearing, the hearing may proceed in his absence.

- 6.2 If a party otherwise fails to attend or be represented the committee may
- (1) where necessary in the public interest, adjourn the hearing to a date specified by the committee before the adjournment, or
 - (2) conduct the hearing in the party's absence, considering the matter, representations or notice made by them.

7. Documents

- 7.1 The committee may take into account documentary or other information produced by a party in support of their case, representations or notice (as applicable). Such material should be provided to the committee before the hearing.
- 7.2 Documentary or other information provided by parties at the hearing may be considered by the committee provided that all other parties consent.

8. Report from licensing officer

- 8.1 The licensing officer or his representative will present their report on the matter to be determined by the committee.
- 8.2 Members of the committee may ask questions of the licensing officer.
- 8.3 The applicant/licence holder or their representative may ask questions of the licensing officer.
- 8.4 The other parties or their representatives may then ask questions of the licensing officer.

9. The applicant's case

- 9.1 The applicant/licence holder or his representative will be asked to speak in support of their application.
- 9.2 The applicant/licence holder or their representative may call witnesses.
- 9.3 The committee may then ask questions of the applicant/licence holder or their witnesses.
- 9.4 The other parties or their representatives may then question the applicant/licence holder, their representative or witnesses.
- 9.5 The applicant/licence holder or their representative will be invited to respond to any new point arising from the questions.

10. The representations of other parties to the hearing

- 10.1 The representations of the other parties to the hearing will then be considered in turn by the committee in the order determined by the committee and in accordance with the following procedure:
- 10.2 The other parties will be invited to speak in support of their representations.
- 10.3 The other parties or their representatives may call witnesses.
- 10.4 The committee may then ask questions of the other parties or their witnesses.
- 10.5 The applicant/licence holder or their representative may then question the other parties, their representatives or witnesses.

- 10.6 The other parties or their representatives will be invited to respond to any new points arising from the questions.
11. **Closing statements**
- 11.1 Closing statements will then be made in the following order:
- (1) the parties who made representations or their representatives;
 - (2) the applicant/licence holder or their representative.
12. **The committee's decision**
- 12.1 The committee will then consider its decision. This will normally take place in the absence of the public.
- 12.2 During the decision making process, the committee may seek the advice and guidance of its legal advisor.
- 12.3 When it has made a determination the committee will announce its decision in public with a summary of the reasons.
- 12.4 A detailed decision with reasons shall follow no later than five days after the hearing.

Cancelled

Agenda Item: 4

**Licensing and Regulatory Committee
5 February 2019**

**LICENSING ACT 2003
POLICE OBJECTION TO A TEMPORARY EVENT NOTICE
The Townhouse Hotel, 18-22 Yarmouth Road, Thorpe St Andrew,
Norwich, NR7 0EF**

Report Authors: Paul Hemnell
Food, Safety and Licensing Team Manager
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email paul.hemnell@broadland.gov.uk

Portfolio Holder: Environmental Excellence

Wards Affected: Thorpe St Andrew

Purpose of the Report: To consider Police objections to a Temporary Event Notice in respect of the Townhouse Hotel, 18-22 Yarmouth Road, Thorpe St Andrew, Norwich, NR7 0EF

Recommendations:

To consider the options set out at paragraph 7.

1 SUMMARY

- 1.1 This report details a Police objection to a Temporary Event Notice.

2 INTRODUCTION

- 2.1 The Committee is requested, in accordance with the delegation of licensing functions contained in the Broadland District Council Statement of Licensing Policy, to consider Police objections to a Temporary Event Notice in respect of the Townhouse Hotel, 18-22 Yarmouth Road, Thorpe St Andrew, Norwich, NR7 0EF.

3 BACKGROUND

- 3.1 Temporary Event Notices (TENs) allow for licensable activities to be carried out on a temporary basis without the need for a premises licence or club premises certificate. The premises user is notifying the Licensing Authority of their intention to provide licensable activities. No permission is required from the Licensing Authority and only the Police or Environmental Health may intervene by way of an objection with a view to modifying the event or preventing the event going ahead. The Police must lodge any objection with the Licensing Authority within three working days of receiving a copy of the TEN.
- 3.2 In order for the TEN to have effect, and for the activity requested to become a permitted temporary activity, there are various conditions that need to be complied with. These include: requirements in respect of the giving of the notice; its acknowledgement by the licensing authority and correct notification of the Police and Environmental Health; and the notice not having been withdrawn or being subject to the issuing of a counter notice, either following a Police or Environmental Health objection or because the relevant permitted limits applied to TENs have been exceeded.
- 3.3 In the case of premises already benefitting from a current premises licence or club premises certificate a TEN can be used to temporarily negate or alter existing conditions attached to the licence or certificate. It can also be used to amend or add to the permitted hours and licensable activities at the premises.
- 3.4 Section 105(2)(b) of the Act requires that the licensing authority must, having regard to the objection notice, give the premises user a counter notice under this section if it considers it, "appropriate for the promotion of a licensing objective to do so" (example counter notice attached at **Appendix One** of this report). The counter notice will invalidate the TEN and the proposed licensable activities will not be permitted to go ahead.

4 THE TEMPORARY EVENT NOTICE

- 4.1 On 25 January 2019 a completed Temporary Event Notice was received from Mr Charles Dorner in respect of the Town House, 18-22 Yarmouth Road,

Thorpe St Andrew, Norwich, NR7 0EF.

4.2 The Temporary Event Notice requested the following:

Timings: 10 February 2019 08.45 to 10.00

Licensable activities: The sale by retail of alcohol

The provision of regulated entertainment

Nature of event: Host Ipswich away fans on Derby match day. This TEN is further to my other application and correspondence with the local authority and the Norfolk Police.

We have been nominated by the local constabulary to host the away fans in one place in order to prevent small pockets of disorder across the city.

We will be serving all drinks in plastics for the duration of the fans visit, and in a well planned operation the police will be ushering the fans towards the stadium from 10:45 to make sure they arrive at Carrow Road by the 11:30 deadline stipulated for the Derby match.

We have given a window of approximately 2 hours for the fans to drink, and given that our pumps can only pour so fast and transactions in between, a reasonable extrapolation is that with 150 fans present it would be nigh on impossible to service more than about 3 pints of draught per person, not a particularly large quantity.

Any shot based product will be removed from sale, even though we anticipate mostly beer sales, we feel this would help prevent any potential drinking that was irresponsible.

From previous years, we anticipate the fans turning up in waves between 08:30 and 10:00 and would like to help the police keep them contained in one area where they can be monitored, and not spreading out "on the search" for a drink given the stipulations on the match.

4.3 The Temporary Event Notice is attached at Appendix 2 of this report.

5 RELEVANT REPRESENTATIONS

- 5.1 Police and Environmental Health are the only Responsible Authorities enabled by the legislation to object to a Temporary Event Notice. No objection has been received from Environmental Health. Police may object to a Notice where they are satisfied that allowing the premises to be used in accordance with the proposals contained within the Notice would undermine the crime prevention objective.
- 5.2 Police have objected to the TEN detailed at 4.2 and their objection notice is attached at Appendix 3.

6 POLICY CONSIDERATIONS

- 6.1 The Committee must consider the Police objection in relation to the proposed licensable activities contained within the TEN with a view to promoting the licensing objectives.
- 6.2 In making its decision, the Committee must have regard to guidance issued under Section 182 of the Licensing Act 2003 (National Guidance) (as amended April 2018) and the Council's Licensing Policy. The Committee when considering the Licensing Policy will in particular wish to have regard to those sections of the Council's Licensing Policy detailed at Appendix 4. The Committee must also have regard to the objections made and the evidence placed before it.

7 OPTIONS

- 7.1 The Committee must take such steps as it considers necessary for the promotion of the prevention of crime licensing objective:
 - (a) Having regard to the Police objection, the Committee may resolve to give the premises user a counter notice if the Committee considers it necessary for the promotion of the prevention of crime licensing objective. (This will prevent the proposals contained within the TEN from going ahead.) A copy of the counter notice must also be forwarded to the Chief Officer of Police.
 - (b) Having regard to the Police objection, the Committee may resolve not to give a counter notice and give the premises user and the Chief Officer of Police notice of the decision. This will enable the proposals contained within the TEN to go ahead.
- 7.2 Where the Committee determines not to issue a counter notice, section 106A(2) of the Act provides that the licensing authority may impose one or more conditions on the standard TEN if:

- it considers it appropriate for the promotion of the licensing objectives to do so;
- the conditions are also imposed on a premises licence or club premises certificate that has effect in respect of or in any part of the same premises as the TEN;
- the conditions would not be inconsistent with the carrying out of licensable activities under the TEN.

The Committee may therefore resolve, having regard to the above, to allow the TEN with conditions attached (copy of premises licence attached at Appendix 5)

Where the authority decides to impose one or more conditions:

- (a) the authority must give the premises user notice of the decision,
- (b) the notice must be accompanied by a separate statement (the “statement of conditions”) which sets out the conditions that have been imposed on the temporary event notice, and
- (c) a copy of the notice and statement of conditions must be given to each relevant party.

Background Papers

None



PRESCRIBED FORM OF COUNTER NOTICE (TEMPORARY EVENT NOTICE)

The prescribed form for a counter notice is as follows:

Broadland District Council (Ref:)

Counter Notice (Temporary Event Notice) – Permitted Temporary Activities

On the licensing authority received from you, , a temporary event notice (“the notice”) in respect of proposed temporary licensable activities due to take place on at . The licensing authority has received an objection under section 104(2) of the Licensing Act 2003 (“the Act”).

The objection which applies is indicated by an “X” in the following table.

Objection	Insert “X” as applicable
A chief officer of police for any police area in which the premises are situated is satisfied that allowing the premises to be used in accordance with the notice would undermine a licensing objective.	
A local authority exercising environmental health functions for the area in which the premises are situated is satisfied that allowing the premises to be used in accordance with the notice would undermine a licensing objective.	

A copy of this counter notice will be sent to the chief of police and the local authority exercising environmental health functions for the area in which the premises specified in the temporary event notice you gave is situated.

The Licensing Act 2003 does not make provision for you to appeal against this counter notice.

Under section 136 of the Licensing Act 2003, a person commits an offence if he carries on a licensable activity on or from any premises otherwise than under and in accordance with an authorisation; or if he knowingly allows a licensable activity to be so carried on. A person convicted of such an offence is liable to imprisonment for a term not exceeding six months or to a fine not exceeding £20,000, or to both.

SIGNATURE		DATE	
	On behalf of the licensing authority		
Name of Officer signing			



**Broadland
Temporary Event Notice
Licensing Act 2003**

For help contact
licensing@broadland.gov.uk
Telephone: 01603 430626

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	M&BTHSTHTEN001	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on behalf of the applicant? <input type="radio"/> Yes <input checked="" type="radio"/> No		Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name	Charles	
* Family name	Dorner	
* E-mail		
Main telephone number		Include country code.
Other telephone number		
<input type="checkbox"/> Indicate here if you would prefer not to be contacted by telephone		

Are you:

- ☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number	01001181		
Business name	Mitchells and Butlers PLC		If your business is registered, use its registered name.
VAT number	GB	232153895	Put "none" if you are not registered for VAT.
Legal status	Public Limited Company		

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 9

APPLICATION DETAILS ([See also guidance on completing the form, general notes and note 1](#))

Have you had any previous or maiden names?

☐ Yes ☒ No

* Your date of birth / /
dd mm yyyy

Applicant must be 18 years of age or older

National Insurance number

This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth

Correspondence Address

Is the address the same as (or similar to) the address given in section one?

☐ Yes ☒ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Continued from previous page...

Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?

☐ Yes ☒ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail

Telephone number

Other telephone number

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THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). [\(See also guidance on completing the form, note 2\)](#)

* Does the premises have an address?

☒ Yes ☐ No

Address

Is the address the same as (or similar to) the address given in section one?

☐ Yes ☒ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

* Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

☐ Neither ☒ Premises licence ☐ Club premises certificate

* Premises licence number

Location Details

* Provide further details about the location of the event

Continued from previous page...

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below ([see also guidance on completing the form, note 3](#))

na

Describe the nature of the premises below ([see also guidance on completing the form, note 4](#))

Hotel, pub, restaurant

Describe the nature of the event below ([see also guidance on completing the form, note 5](#))

Host Ipswich away fans on Derby match day. This TEN is further to my other application and correspondence with the local authority and the Norfolk Police.

We have been nominated by the local constabulary to host the away fans in one place in order to prevent small pockets of disorder across the city.

We will be serving all drinks in plastics for the duration of the fans visit, and in a well planned operation the police will be ushering the fans towards the stadium from 10:45 to make sure they arrive at Carrow Road by the 11:30 deadline stipulated for the Derby match.

We have given a window of approximately 2 hours for the fans to drink, and given that our pumps can only pour so fast and transactions in between, a reasonable extrapolation is that with 150 fans present it would be nigh on impossible to service more than about 3 pints of draught per person, not a particularly large quantity.

Any shot based product will be removed from sale, even though we anticipate mostly beer sales, we feel this would help prevent any potential drinking that was irresponsible.

From previous years, we anticipate the fans turning up in waves between 08:30 and 10:00 and would like to help the police keep them contained in one area where they can be monitored, and not spreading out "on the search" for a drink given the stipulations on the match.

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LICENSABLE ACTIVITIES

State the licensable activities that you intend to carry on at the premises ([see also guidance on completing the form, note 6](#)):

- ☒ The sale by retail of alcohol
- ☐ The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- ☒ The provision of regulated entertainment
- ☒ The provision of late night refreshment
- ☐ The giving of a late temporary event notice

([See also guidance on completing the form, note 7](#)).

Late notices can be given no later than 5 working days but no earlier than 9 working days before the event.

Event Dates

There must be a period of at least 10 working days between the date you submit this form and the date of the earliest event when you will be using these premises for licensable activities.

State the dates on which you intend to use these premises for licensable activities

[\(see also guidance on completing the form, note 9\)](#)

Event start date / /
dd mm yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours or seven days.

Event end date / /
dd mm yyyy

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock)

[\(see also guidance on completing the form, note 10\)](#)

State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers

Note that the maximum number of people cannot exceed 499.

[\(see also guidance on completing the form, note 11\)](#)

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both

[\(see also guidance on completing the form, note 12\):](#)

- ☐ On the premises only
- ☐ Off the premises only
- ☒ Both

Section 5 of 9**RELEVANT ENTERTAINMENT** [\(See also guidance on completing the form, note 13\)](#)

State if the licensable activities will include the provision of relevant entertainment. If so, state the times during the event period that you propose to provide relevant entertainment

Background music will be playing. Singing cannot be ruled out, but will be kept to a bare minimum if it occurs. So as to avoid any disruption to local residents

Section 6 of 9**PERSONAL LICENCE HOLDERS** [\(See also guidance on completing the form, note 14\)](#)

Continued from previous page...

Do you currently hold a valid personal licence? ☒ Yes ☐ No

Provide the details of your personal licence below.

Issuing licensing authority

Licence number

Date of issue / /
dd mm yyyy

Any further relevant details

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PREVIOUS TEMPORARY EVENT NOTICES [\(See also guidance on completing the form, note 15\)](#)

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? ☐ Yes ☒ No

Have you already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less before; or ☐ Yes ☒ No

b) Begins 24 hours or less after the event period proposed in this notice?

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ASSOCIATES AND BUSINESS COLLEAGUES [\(See also guidance on completing the form, note 16\)](#)

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? ☐ Yes ☒ No

Continued from previous page...

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or
b) Begins 24 hours or less after the event period proposed in this notice?

☐ Yes ☒ No

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

☐ Yes ☒ No

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or
b) Begins 24 hours or less after the event period proposed in this notice?

☐ Yes ☒ No

Section 9 of 9

CONDITION [\(See also guidance on completing the form, note 18\)](#)

It is a condition of this temporary event notice that where the relevant licensable activities described in Sections 4 and 5 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.
This formality requires a fixed fee of £21

DECLARATION [\(See also guidance on completing the form, note 19\)](#)

- * The information contained in this form is correct to the best of my knowledge and belief. I understand that it is an offence:
- * (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine not exceeding level 5 on the standard scale; and
 - (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for such an offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.

☒ Ticking this box indicates you have read and understood the above declaration

Continued from previous page...

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

[Add another signatory](#)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/broadland/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

OFFICE USE ONLY

Applicant reference number

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

Is Digitally signed ☐

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [Next >](#)



NORFOLK
CONSTABULARY
Our Priority is You

Licensing Team
 Broadland District Council
 Yarmouth Road
 Norwich

Date 28th January 2019

Dear Sir/Madam

The Licensing Team

Bethel Street Police Station
 Norwich
 Norfolk
 NR2 1NN

Tel: 01603 276020

Fax: 01603 276025

Email: licensingteam@norfolk.pnn.police.uk

www.norfolk.police.uk

Non-Emergency Tel: 0845 456 4567

Re: Temporary Event Notice – Town House Public House, Norwich

Police have received a copy of the Temporary Event Notice for the Town House, Yarmouth Road Norwich for Sunday 10th February 2019.

This request is to permit the sale of alcohol earlier at 08.45 hrs instead of the current Premises licence of 10am in order to accommodate the away football fans for the Norwich vs Ipswich Derby match at Carrow Road.

Police object to this TEN on the basis that the licensing objective, specifically the prevention of crime and disorder will be seriously undermined if this is granted and accepted.

The kick off time for this match is intentionally planned for midday in order to limit the opportunity to consume alcohol prior to the game to reduce the risk of disorder. This would be undermined if premises are granted licences to permit earlier opening. The earlier opening for alcohol sales will fuel the fans with alcohol and increase the likelihood of disorderly behaviour occurring at or within the vicinity of the premises and when the fans reach the stadium.

The Norwich vs Ipswich game is significant in the football calendar in terms of policing. Out of the 13 arrests last season, 10 of these took place on the Norwich vs Ipswich Derby game. Intoxication would have been a factor with these arrests and therefore requests to encourage earlier alcohol consumption should be objected to.

Following the criminal damage and the interrogation of football stadium kiosk staff which took place at Carrow Road last year, restrictions have been put in place to reduce the availability of alcohol to the away fans. This includes banning alcohol for away fans at the stadium and ensuring all fans arrive at Carrow Road no later than 11.30am.

Police have CCTV of disorder occurring between the two sets of fans in which alcohol would have been a factor.

Due to measures mentioned above to reduce alcohol consumption, it would be inappropriate to permit football fans to consume alcohol at 8.45am in the morning. This will increase intoxication and the potential for disorder.

Please accept this letter as an objection to the TEN applied for and I ask the Licensing Committee to carefully consider whether the accepting of this TEN is appropriate.

Yours faithfully,

Michelle Bartram
Licensing Officer

Cancelled

BROADLAND DISTRICT COUNCIL

LICENSING ACT 2003

Licensing Policy

Main Principles of the Policy

- 2.1 Nothing in the 'Statement of Policy' will:
- undermine the rights of any person to apply under the 2003 Act for a variety of permissions and have the application considered on its individual merits; and/or
 - override the right of any person to make representations on any application or seek a review of a licence or certificate where they are permitted to do so under the 2003 Act.
- 2.2 Licensing is about the control of licensed premises, qualifying clubs and temporary events within the terms of the 2003 Act, and conditions may be attached to licences, certificates and permissions that will cover matters which are within the control of individual licensees.
- 2.3 When considering these conditions, the Council will primarily focus on the direct impact of the activities taking place at licensed premises on members of the public living, working or engaged in normal activity in the area concerned. To this end, Town/Parish Councils will be notified of all Premises Licence and Club Premises Certificate applications received.
- 2.4 The Council acknowledges that the licensing function cannot be used for the general control of anti-social behaviour by individuals once they are beyond the direct control of the licensee of any premises concerned.
- 2.5 In this respect, the Council recognises that, apart from the licensing function, there are a number of other mechanisms available for addressing issues of unruly behaviour that can occur away from licensed premises, including:
- pre-existing planning controls;
 - ongoing measures to create a safe and clean environment in these areas in partnership with local businesses, transport operators and other Council Departments;
 - designation of parts of the District as places where alcohol may not be consumed publicly;
 - regular liaison with Police on law enforcement issues regarding disorder and anti-social behaviour, including the issue of fixed penalty notices, prosecution of those selling alcohol to people who are drunk, confiscation of alcohol from adults and children in designated areas and instantly closing down licensed premises or temporary events on the grounds of disorder, or likelihood of disorder, or excessive noise from the premises;

- the power of the Police, other responsible authority, or a local resident or business to seek a review of the licence or certificate.

4 Crime Prevention

- 4.1 Licensed premises, especially those offering late night/early morning entertainment, alcohol and refreshment for large numbers of people, can be a source of crime and disorder problems.
- 4.2 The Council will expect Operating Schedules to satisfactorily address these issues, as appropriate, from the design of the premises through to the daily operation of the business.
- 4.3 Applicants are recommended to seek advice from Council Licensing Officers and Police, as well as taking account, as appropriate, of local planning and transport policies and tourism, cultural and crime prevention strategies, when preparing their plans and Schedules.
- 4.4 The Licensing Authority would encourage applicants and current licence holders to consider the use of toughened or plastic glasses when serving drinks to members of the public, particularly where they are to be consumed in beer gardens, at outside events or in premises where a risk assessment may indicate the use of toughened or plastic glasses would be of benefit in complying with the public safety licensing objective.
- 4.5 In addition to the requirements for the Council to promote the licensing objectives, it also has a duty under Section 17 of the Crime and Disorder Act 1998 to do all it reasonably can to prevent crime and disorder in the district. The Licensing Authority also acknowledges powers contained within the Violent Crime Reduction Act 2006.
- 4.6 Where relevant representations are received the Council will consider attaching conditions to licences and permissions to deter and prevent crime and disorder both inside and immediately outside the premises. These may include conditions drawn from the Model Pool of Conditions relating to Crime and Disorder. The Council may also consider attaching a condition, where relevant representations are received, requiring a 'safe dispersal policy for customers' which would address:
 - Dispersing customers over an extended period;
 - Ensuring customers leave the premises in an orderly fashion and without bottles or glasses;
 - Offering a Neighbours' Charter to businesses and residents;
 - Placing marshals in high visibility jackets outside premises to promote order and speedy dispersal; and
 - Sending out a 'Rubbish Patrol' following closure in a designated area around the premises.

5 Public Safety

- 5.1 The 2003 Act covers a wide range of premises that require licensing, including, cinemas, concert halls, theatres, nightclubs, public houses, village halls, cafés/restaurants and fast food outlets/takeaways.
- 5.2 Each of these types of premises present a mixture of risks, with many common to most premises and others unique to specific operations. It is essential that premises are constructed or adapted and operated so as to acknowledge and safeguard occupants against these risks.
- 5.3 The Council will expect Operating Schedules to satisfactorily address these issues, as appropriate, and applicants are advised to seek advice from Council Health and Safety Officers and the County Fire Officer before preparing their plans and Schedules.
- 5.4 Where relevant representations are received the Council will consider attaching conditions to licences and permissions to promote safety and these may include conditions drawn from the Model Pool of Conditions relating to 'Public Safety'.
- 5.5 Whenever security operatives/door supervisors are employed at licensed premises to carry out any security function they must be licensed by the Security Industry Authority (SIA). Competent and professional door supervisors are key to public safety at licensed premises and the provision of door supervisors is an action point for the leisure industry to consider in the Home Office Alcohol Harm Reduction Strategy. If a licensee directly employs security operatives he/she will need to be licensed by the SIA as a supervisor/manager.

6 Prevention of Nuisance

- 6.1 Licensed premises, especially those operating late at night and in the early hours of the morning, can cause a range of nuisances impacting on people living, working or sleeping in the premises.
- 6.2 The concerns mainly relate to noise nuisance, light pollution and noxious smells and due regard will be taken on the impact these may have. The Council will expect Operating Schedules to satisfactorily address these issues, as appropriate. Applicants are advised to seek advice from the Council's Health and Safety and Pollution Control Officers before preparing their plans and Schedules.
- 6.3 Where relevant representations are received the Council will consider attaching conditions to licences and permissions to prevent public nuisance and these may include conditions drawn from the Model Pool of Conditions or local conditions relating to 'Public Nuisance' where relevant representations have been received.

7 Children

Access to Licensed Premises

- 7.1 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment. The Authority will not seek to limit the access of children to any premises unless it is necessary for the prevention of physical, moral or psychological harm. In all other cases it will be left to the discretion of the licensee.
- 7.2 The Council has a statutory obligation to ensure robust mechanisms are in place for safeguarding arrangements under Section 11 of the Children Act 2004. Therefore the Council will judge the merits of each separate application before deciding whether to impose conditions limiting the access of children to individual premises. The following are examples of premises that will raise concern:
- Where the supply of alcohol for consumption on the premises is the exclusive or primary purpose of the services provided at the premises.
 - Where there have been convictions for serving alcohol to minors or with a recorded history for underage drinking.
 - With a known association with drug taking or dealing.
 - Where there is a strong element of gambling on the premises.
 - Where entertainment of an adult or sexual nature is commonly provided.
- 7.3 The Council will consider any of the following options when dealing with a licence application where limiting the access of children is considered necessary to prevent harm to children:
- Limitations on the hours when children may be present.
 - Limitations on the parts of premises to which the children might be given access.
 - Limitations on ages below 18.
 - Limitations or exclusion when certain activities are taking place.
 - Requirements for an accompanying adult.
 - Full exclusion of people under 18 from the premises when any licensable activities are taking place.
- 7.4 No conditions will be imposed requiring that children be admitted to any premises and, where no limitation is imposed, this will be left to the discretion of the individual licensee.
- 7.5 The 2003 Act details a number of offences designed to protect children in licensed premises and the Council will work closely with the Police to ensure the appropriate enforcement of the law, especially relating to the sale and supply of alcohol to children.
- 7.6 Applicants may wish to consider including a statement within their operating schedule detailing how they will prevent underage drinking at their premises. This may be incorporated within the applicant's proof of age policy.

Access to Cinemas

- 7.7 In the case of premises which are used for film exhibitions, a mandatory condition will apply restricting access to those who meet the required age limit in line with any certificate granted by the British Board of Film Classification or, in specific cases, a certificate given to the film by the Council itself.
- 7.8 It may also be necessary to impose a condition to restrict the admission of children to theatres which are incorporating adult entertainment in their productions.

Children and Public Entertainment

- 7.9 Many children go to see and/or take part in an entertainment arranged especially for them, for example children's film shows and dance or drama school productions, and additional arrangements are required to safeguard them while at the premises.
- 7.10 Where entertainment requiring a licence is specially presented for children, the Council will require the presence of an appropriate number of adult staff to ensure public safety and their protection from harm.
- 7.11 The Council will expect the submitted Operating Schedules to satisfactorily address these issues.
- 7.12 Where relevant representations are received the Council will consider attaching conditions to licences and permissions to prevent harm to children, and these may include conditions drawn from the Model Pool of Conditions relating to the Protection of Children from Harm.
- 7.13 The Licensing Authority considers Norfolk County Council Children's Services to be the competent authority for matters relating to the protection of children from harm. However, as an agency regulated under section 11 of the Children Act, this Council is obliged to have in place safeguarding processes.

Premises Licence Number: 196477/27005/34606/54515/60317

Part 1 – Premises Details

Postal address of the premises, or if none, ordnance survey map reference or description.	
Town House 18/22 Yarmouth Road Thorpe St Andrew	
Post Town Norwich	Post code NR7 0EF
Telephone number (01603) 700600	

Where the Licence is time limited the dates

This premises licence is not time limited.

Licensable activities authorised by the licence

Films
Indoor sporting events
Live Music
Recorded Music
Performances of Dance
Late Night Refreshment
Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

Films

Monday: 10.00 to 00.30
Tuesday: 10.00 to 00.30
Wednesday: 10.00 to 00.30
Thursday: 10.00 to 00.30
Friday: 10.00 to 00.30
Saturday: 10.00 to 00.30
Sunday: 10.00 to 00.30

Indoors

When hours for sale of alcohol are extended hereunder these hours are also extended.

Indoor sporting events

Monday: 10.00 to 00.30
Tuesday: 10.00 to 00.30

Wednesday: 10.00 to 00.30

Thursday: 10.00 to 00.30

Friday: 10.00 to 00.30

Saturday: 10.00 to 00.30

Sunday: 10.00 to 00.30

Indoors

When hours for sale of alcohol are extended hereunder these hours are also extended.

Live Music

Monday: 10.00 to 00.30

Tuesday: 10.00 to 00.30

Wednesday: 10.00 to 00.30

Thursday: 10.00 to 00.30

Friday: 10.00 to 00.30

Saturday: 10.00 to 00.30

Sunday: 10.00 to 00.30

Indoors

Live music is not provided as a standard operating procedure. The application to include live music is made to permit only occasional provision and would be an ancillary activity. Any amplification would be controlled by management systems.

When hours for sale of alcohol are extended hereunder these hours are also extended.

Recorded Music

Monday: 10.00 to 00.30

Tuesday: 10.00 to 00.30

Wednesday: 10.00 to 00.30

Thursday: 10.00 to 00.30

Friday: 10.00 to 00.30

Saturday: 10.00 to 00.30

Sunday: 10.00 to 00.30

Indoors

Background music normally is only provided. Recorded music, including juke box, with or without a DJ, during normal business hours or as part of functions and including audience participation will only be provided occasionally.

When hours for sale of alcohol are extended hereunder these hours are also extended.

Performances of Dance

Monday: 10.00 to 00.30

Tuesday: 10.00 to 00.30

Wednesday: 10.00 to 00.30

Thursday: 10.00 to 00.30

Friday: 10.00 to 00.30

Saturday: 10.00 to 00.30

Sunday: 10.00 to 00.30

Indoors

When hours for sale of alcohol are extended hereunder these hours are also extended.

Late Night Refreshment

Monday: 23.00 to 00.30

Tuesday: 23.00 to 00.30

Wednesday: 23.00 to 00.30

Thursday: 23.00 to 00.30

Friday: 23.00 to 00.30

Saturday: 23.00 to 00.30

Sunday: 23.00 to 00.30

Indoors

As stated, to allow the provision of food and hot drinks for consumption on the premises at the managers discretion.

When hours for the sale of alcohol are extended hereunder these hours are also extended.

Supply of Alcohol

Monday: 10.00 to 00.30

Tuesday: 10.00 to 00.30

Wednesday: 10.00 to 00.30

Thursday: 10.00 to 00.30

Friday: 10.00 to 00.30

Saturday: 10.00 to 00.30

Sunday: 10.00 to 00.30

To permit sale of alcohol and such regulated entertainment as authorised hereunder until 00.30 on Friday, Saturday and Monday and until 00.30 on Sunday at bank holiday weekends, Christmas Eve, Boxing Day.

Christmas Day 11.30-22.30

New Years Eve 10.00 to New Years Day terminal hour as proposed

Residents in the adjacent hotel should be entitled (as existing) to be supplied with alcohol throughout the day and night.

The opening hours of the premises

Monday: 00.00 to 24.00

Tuesday: 00.00 to 24.00

Wednesday: 00.00 to 24.00

Thursday: 00.00 to 24.00

Friday: 00.00 to 24.00

Saturday: 00.00 to 24.00

Sunday: 00.00 to 24.00

The public house shall close for service to the public at 30 minutes after the end of the non-standard timings identified, but the hotel is

open 24 hours a day.

Where the licence authorises the supplies of alcohol whether these are on and/or off supplies

On the Premises
Off the Premises

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premise licence.

Mitchells & Butlers Leisure Retail Limited, 27 Fleet Street, Birmingham, B3 1JP

Telephone Number 0121 498 4000
E-mail (where relevant)

Registered number of holder, for example company number, charity number (where applicable)

Company Number: 01001181

Name, address and telephone number of Designated Premise Supervisor where the premise licence authorises the supply of alcohol.

Charles Dorner

Telephone Number

Personal licence number and issuing authority of personal licence held by designated premise supervisor where the premise licence authorises for the supply of alcohol.

Personal Licence Number LN/000002522
Issuing Authority North Norfolk District Council

Annex 1 – Mandatory conditions

Premises - Supply of Alcohol

1. Where a premise licence authorises the supply of alcohol, the licence must include the following conditions.
2. The first condition is that no supply of alcohol may be made under the premise licence:
 - a) at a time when there is no designated premise supervisor in respect of the premise licence, or
 - b) at a time when the designated premise supervisor does not hold a personal licence or his personal licence is suspended.
3. The second condition is that every supply of alcohol under the premise licence must be made or authorised by a person who holds a personal licence.

Additional Mandatory Conditions

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

4. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

Premises Licence

(1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

(2) In this condition:—

(a) “permitted price” is the price found by applying the formula $P = D + (D \times V)$, where—

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(b) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

(3) Where the permitted price would not be a whole number of pennies, the permitted price shall be taken to be the price rounded up to the nearest penny.

(4) Where the permitted price on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax, the permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the operating schedule

General - all objectives

I have undertaken my own risk assessment to take the following proposed steps. These existing premises operate within the current law without particular difficulty.

The types of regulated entertainment proposed materially do no more than reinstate the normal pub entertainment that was previously unregulated.

No new steps have been identified which need to be addressed.

We have considered the impact of the proposed alterations and do not feel that there will be any increased risk. No further steps will be necessary to promote the licensing objectives and the existing measures will continue.

The Protection of Children from Harm

The restrictions set out in the Licensing Act 2003 will apply. No unusual or additional risks of harm to children have been identified.

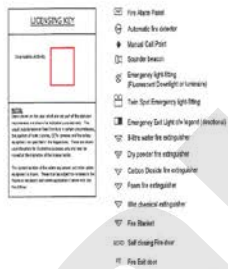
No films or videos of any description will be shown so that they can be viewed by persons under the age of any available BBFC/Local Authority certification.

Annex 3 – Conditions attached after a hearing by the licensing authority

The application for this premise licence was not subject to a hearing by the licensing authority.

Note: Plans may not be to the scale specified in the drawing.

Note: Plans may not be to the scale specified in the drawing.

[illegible]

Part B
Premise Licence Summary

Premises Licence Number: 196477/27005/34606/54515/60317

Premises Details

Postal address of the premises, or if none, ordnance survey map reference or description. Town House 18/22 Yarmouth Road Thorpe St Andrew	
Post Town Norwich	Post code NR7 0EF
Telephone number (01603) 700600	

Where the Licence is time limited the dates

This premises licence is not time limited.

Licensable activities authorised by the licence

Films, Indoor sporting events, Live Music, Recorded Music, Performances of Dance, Late Night Refreshment, Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

Films, Indoor sporting events, Live Music, Recorded Music, Performances of Dance

Monday to Sunday: 10.00 to 00.30, Indoors

When hours for sale of alcohol are extended hereunder these hours are also extended.

Late Night Refreshment

Monday to Sunday: 23.00 to 00.30, Indoors

When hours for the sale of alcohol are extended hereunder these hours are also extended.

Supply of Alcohol

Monday to Sunday: 10.00 to 00.30

To permit sale of alcohol and such regulated entertainment as authorised hereunder until 00.30 on Friday, Saturday and Monday and until 00.30 on Sunday at bank holiday weekends, Christmas Eve, Boxing Christmas Day 11.30-22.30. New Years Eve 10.00 to New Years Day terminal hour as proposed Residents in the adjacent hotel should be entitled (as existing) to be supplied with alcohol throughout the day and night.

The opening hours of the premises

Monday to Sunday: 00.00 to 24.00

The public house shall close for service to the public at 30 minutes after the end of the non-standard timings identified, but the hotel is open 24 hours a day.

Where the licence authorises the supplies of alcohol whether these are on and/or off supplies

On and Off the Premises

Name, (registered) address of holder of premise licence

Mitchells & Butlers Leisure Retail Limited, 27 Fleet Street, Birmingham, B3 1JP

Registered number of holder, for example company number, charity number (where applicable)

Company Number: 01001181

Name of designated premise supervisor where the premise licence authorises for the supply of alcohol

Charles Dorner

State whether access to the premises by children is restricted or prohibited

Access to the premises by children may be restricted or prohibited by other statutory provisions, including the provisions of the Licensing Act 2003.