

Minutes of a meeting of the **Licensing & Regulatory Committee** held at Thorpe Lodge, 1 Yarmouth Road, Thorpe St Andrew, Norwich on **Wednesday 31 July 2019** at **9.30am** when there were present:

Ms J L Thomas – Chairman

Mr A Adams

Mrs C Karimi-Ghovanlou

The applicant (as identified in the exempt appendix to the signed copy of these Minutes) attended the meeting for consideration of their case.

Also in attendance were Ms T Eddison (the Committee's legal advisor), the Senior Environmental Health Officer (Safety and Licensing), the Technical Officers – Licensing Enforcement (SH and CN) and the Committee Officer (DM).

Also present observing the meeting were Mr K Kelly and Sarah Moss of NPlaw.

### **8 APOLOGY FOR ABSENCE**

An apology for absence was received from Mrs S Gurney.

### **9 MINUTES**

The non-exempt Minutes of the meeting held on 5 June 2019 were confirmed as a correct record and signed by the Chairman.

### **10 EXCLUSION OF THE PRESS AND PUBLIC**

#### **RESOLVED**

to exclude the Press and public from the meeting for the remaining business because otherwise, information which was exempt information by virtue of Paragraphs 1, 3 and 7 of Part I of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, would be disclosed to them.

### **11 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 – PRIVATE HIRE VEHICLE DRIVER LICENSING**

The Committee considered an application for a Private Hire Vehicle Driver Licence, as detailed in the exempt appendix to the signed copy of these Minutes. After due consideration, it was

### RESOLVED

to

- (1) issue the Private Hire Vehicle Driver's Licence for a period of one year and the officers be delegated to extend the licence for a further two years subject to the necessary DBS / DVLA checks being satisfactory;
- (2) issue a written warning as to future conduct, with a further warning that should the driver be subject to any conviction (regardless of what sentence is imposed including a suspended sentence, fine, absolute or conditional discharge, Community Service Order, Probation Order, Restraining Order, disqualification of driving licence or imposition of penalty points), or any Binding Over Order or the acceptance of a Caution, during the restricted period, he will be called before the Committee with a view to reviewing the licence and taking any appropriate legal action.

## 12 MINUTES

The exempt Minutes of the meeting held on 5 June 2019 were confirmed as a correct record and signed by the Chairman.

Members noted that the driver for the first case had not as yet notified the Council of his completion of the taxi / private hire driving assessment. With regard to the second case, and reference to advice given to drivers by their operator about reporting convictions, this matter had been raised with the operator concerned who had apologised for any misinformation given to drivers and had made sure they were now all aware of the correct procedure for reporting offences.

*The meeting closed at 11.30am*