

Minutes of a meeting of the **Licensing & Regulatory Committee** held by video link on **Wednesday 23 September 2020** at **9.00am** when there were present:

Cllr S C Gurney – Chairman

Cllr C Karimi-Ghovanlou

Cllr K G Leggett MBE

Also in attendance were the Democratic Services Manager, Licensing and Enforcement Officer (CN) and the Democratic Services Officer (JO).

4 MINUTES

The Minutes of the meetings held on 18 March and 22 July 2020 were confirmed as a correct record.

5 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 PRIVATE HIRE VEHICLE DRIVER LICENSING

The Committee considered an application for a Private Hire Vehicle Driver's Licence from Mr Andrew Broadhead.

Mr Broadhead had stated in his application that he was related to a member of staff working at Broadland and South Norfolk Council. Therefore, in accordance with the Council's Constitution, the application had been referred to the Licensing and Regulatory Committee for determination.

The Licensing and Enforcement Officer advised the meeting that following his application for a Private Hire Vehicle Driver Licence on 5 March 2020, copies of Mr Broadhead's DVLA and DBS checks had been received and there were no matters listed on these checks.

Where there were no matters arising in respect of an application for a Private Hire Vehicle Driver Licence, the Council was required to grant the application and this would normally be authorised by officers using delegated powers.

However, in the interests of transparency, when an applicant was related to a member of staff the Committee was required to determine whether to grant the application.

Members were asked to note that there was a risk that the Council could incur costs in officer and legal representative time if a person was aggrieved by the decision of the Committee and pursued an appeal to the Magistrates' Court.

In response to a query, the Committee was informed that the applicant had been driving since 1988.

The Chairman noted that the applicant was not present and that there were no representations from other parties.

DECISION

Members considered all the information before them and decided to grant the licence.

The Chairman noted that there were no concerns raised by officers in respect of this application, however she emphasised that in future she would like to see the application form and any accompanying papers attached to the Agenda.

RESOLVED

To grant the Private Hire Vehicle Driver Licence.

6 LICENSING ACT 2003 APPLICATION FOR A PREMISES LICENCE

This application was not considered, as the objection had been withdrawn, and as such could be dealt with by officers under delegated powers.

The meeting closed at 9.14am.