

Agenda

Licensing and Gambling Acts Sub-Committee

Members of the Committee:

Cllr D Goldson (Chairman)

Cllr C Gould

Cllr P Hardy

Date

Thursday 28 March 2019

Time

2.30 pm

Place

Colman Room
South Norfolk House
Cygnet Court
Long Stratton Norwich
NR15 2XE

Contact

Sue Elliott
tel (01508) 533869
South Norfolk District Council
Cygnet Court
Long Stratton Norwich
NR15 2XE

Email: democracy@s-norfolk.gov.uk
Website: www.south-norfolk.gov.uk

If you have any special requirements in order to attend this meeting,
please let us know in advance

Large print version can be made available

A G E N D A

1. To report apologies for absence and identify substitute voting members (if any);
2. To deal with any items of business the Chairman decides should be considered as matters of urgency pursuant to Section 100B (4) (b) of the Local Government Act, 1972. [Urgent business may only be taken if, “by reason of special circumstances” (which will be recorded in the minutes), the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency.];
3. To receive Declarations of Interest from Members;
(Please see guidance form and flow chart attached to the agenda page 3)
4. Application for a Full Variation; (Papers attached page 5)

Premises:	Norfolk Showground, Dereham Road, Costessey	(appendix 1 – page 11) (appendix 2 – page 35)
Applicant:	Royal Norfolk Agricultural Association	(appendix 3 – page 37)
Application for:	Full Variation of a Premises Licence	(appendix 4 – page 49) (appendix 5 – page 50) (appendix 6 – page 51) (appendix 7 – page 52) (appendix 8 – page 53)

Members of Committee and Accreditation details:

Members of Licensing, Appeals & Standards Committee	Expiry of training accreditation- Taxi	Expiry of training accreditation- Licensing Act 2003	Expiry of training accreditation - Homelessness	Expiry of training accreditation- Scrap Metal Act 2013
Bell Cllr V	22/05/19	22/05/19	05/06/19	22/05/19
Dewsbury Cllr M	22/05/19	22/05/19	05/06/19	22/05/19
D Fulcher	Not trained	Not trained	Not trained	Not trained
Goldson Cllr D	22/05/19	22/05/19	05/06/19	22/05/19
Gould Cllr C	22/05/19	22/05/19	05/06/19	22/05/19
Kemp Cllr C	Expired	Expired	Expired	Expired
Kemp Cllr W	Expired	Expired	Expired	Expired
Hardy Cllr P	12/07/19	12/07/19	05/06/19	Expired
Hornby Cllr J	Expired	Expired	Not trained	Not trained
Mason Billig Cllr K	Expired	Not trained	Not trained	Not trained
Palmer Cllr T	12/07/19	12/07/19	Expired	Expired
Pond Cllr A	22/05/19	22/05/19	05/06/19	22/05/19
Savage Cllr J	12/07/19	12/07/19	05/06/19	Expired
Wilby Cllr J	12/07/19	12/07/19	05/06/19	Expired
Worsley Cllr K	22/05/19	22/05/19	05/06/19	22/05/19



DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

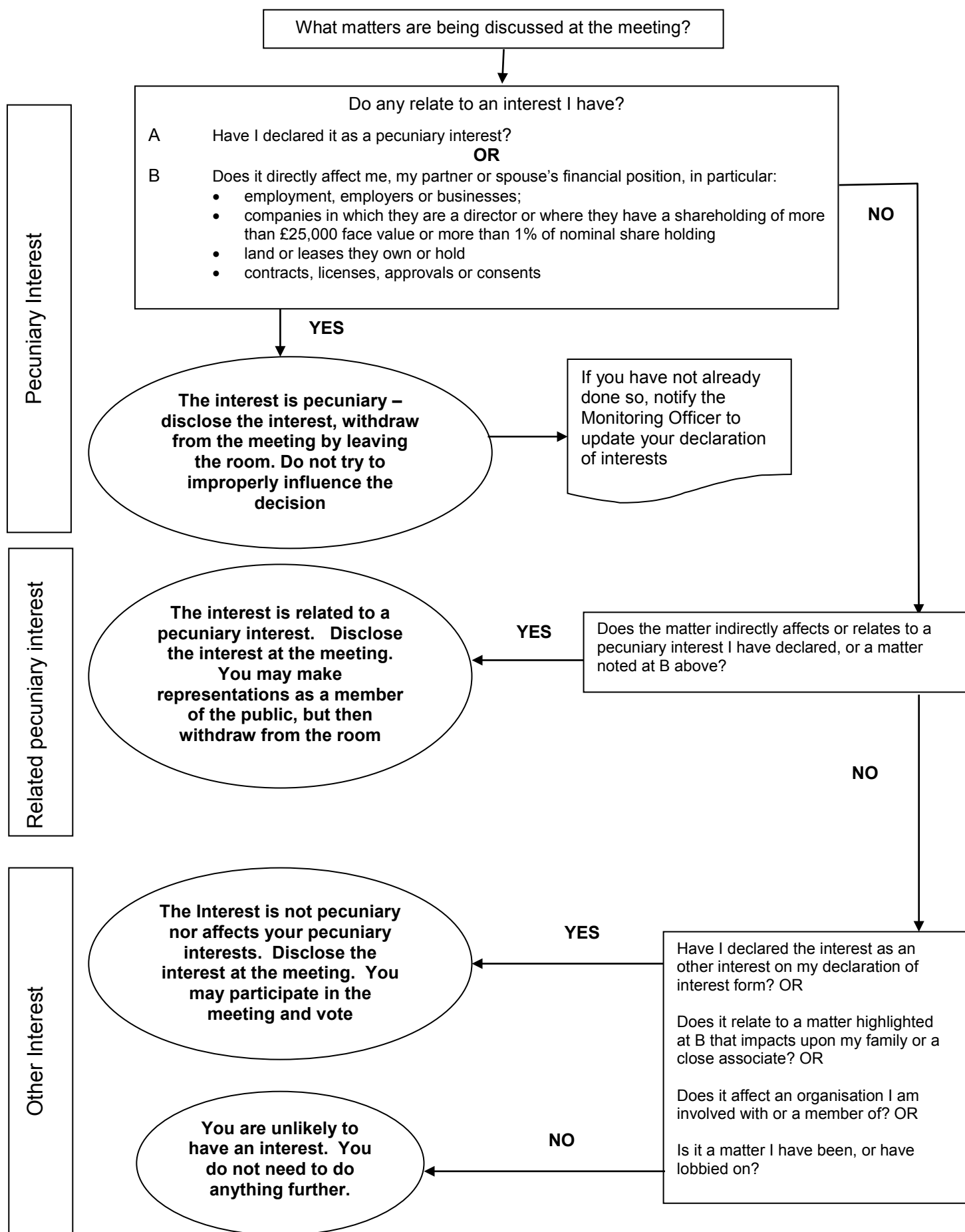
Is the interest not related to any of the above? If so, it is likely to be another interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.

PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



28 March 2019

Licensing Act 2003: Full Variation Application – PLA0273

Norfolk Showground, Dereham Road, Costessey

Report Author(s): Amanda Cox, Licensing and Enforcement Officer
01508 533621
acox@s-norfolk.gov.uk

Portfolio: Regulation and Public Safety

Ward(s) Affected: Costessey

Purpose of the Report: To determine a full variation application for the
Norfolk Showground, Dereham Road, Costessey

Recommendations:

The Sub-Committee is expected to make its determination based on an assessment of the evidence on both the risks and benefits for or against making the determination, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

The Sub-Committee must make its determination within the period of five working days beginning with the day or the last day on which the hearing was held.

Where a licensing authority determines an application, it must notify the determination and its reason of making it to –

- (a) The holder of the licence
- (b) The applicant
- (c) Any person who has made relevant representations, and
- (d) The chief officer of police for the police area in which the premises are situated

1. SUMMARY

- 1.1** The purpose of this report is to determine a full variation application that has been made by the Royal Norfolk Agricultural Association for a full variation application for the Norfolk Showground, Dereham Road, Costessey. A relevant representation has been made regarding this application.
- 1.2** Given the above, the application must be determined by a hearing of the Licensing and Gambling Acts Sub-Committee.
- 1.3** In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the Sub-Committee must give appropriate weight to:
- The steps that are appropriate to promote the licensing objectives;
 - The representations presented by all parties;
 - The revised guidance issued under section 182 of the Licensing Act 2003;
 - South Norfolk Council's Statement of Licensing Policy published in January 2016
- 1.4** The licensing objectives are:
- The prevention of crime and disorder;
 - Public safety;
 - The prevention of public nuisance;
 - The protection of children from harm;

2. BACKGROUND

- 2.1** South Norfolk Council is the authority responsible for issuing licences within the district under the Licensing Act 2003, which came into effect on the 24th November 2005.
- 2.2** Since the Licensing Act 2003 came into effect, further legislative amendments have been made through the Live Music Act 2012 and the Deregulation Act 2015.
- 2.3** An application was made on the 25th January 2019 by the Royal Norfolk Agricultural Association following an approach by the Licensing Authority. The Royal Norfolk Showground has been operating under a premises licence PLA0273 (attached as Appendix 3) for the buildings and a grid reference temporary event notice system for the remainder of the site. This permitted the submission of multiple temporary event notices exceeding the statutory 15 per calendar year to enable events such as the Royal Norfolk Show. However, following a review of the Licensing Authority procedures and in consultation with NPLaw it was agreed that a full variation of premises licence PLA0273 to prevent the submission of multiple temporary event notices was required.
- 2.4** The application form is attached as Appendix 1 and site plans showing the existing licensable areas and proposed licensable areas are attached as Appendix 2.
- 2.5** The application requests to extend the licensable area to the boundary of the site to permit the provision of live and recorded music, anything of a similar description, late night refreshment and the supply of alcohol to take place outdoors as well as indoors.
- 2.6** In addition, the application requests to increase the capacity in attendance, removal/addition/amendment of conditions contained under the operating schedule and amendment to the timings for the following provisions: -

Opening Hours

Extension to operating hours on Fridays & Saturdays from 09:00 – 03:00 the following day on 6 occasions per year and New Years Eve to be held within the Arena building only.

Indoor Sporting Events

Mon-Sun 09:00 – 00:00

Boxing or Wrestling Entertainments (indoors)

Mon-Sun 09:00 – 00:00

Live Music (indoors)

Mon-Sun 09:00 – 01:00

Extension to operating hours on Fridays and Saturdays from 09:00 – 03:00 the following day on 6 occasions per year and New Year's Eve to be held within the Arena Building only.

Live Music (outdoors)

Mon-Sun 09:00 – 23:00

No amplified music played in any of the temporary structures after 23:00 on any occasion except for up to 4 events in any calendar year when amplified music shall be permitted until 01:00. Notification of these events will be provided to the LA at least 7 working days prior to the event.

Recorded Music (indoors)

Mon-Sun 09:00 – 01:00

Extension to operating hours on Fridays and Saturdays from 09:00 – 03:00 the following day on 6 occasions per year and New Year's Eve to be held within the Arena Building only.

Recorded Music (outdoors)

Mon-Sun 09:00 – 23:00

No amplified music played in any of the temporary structures after 23:00 on any occasion except for up to 4 events in any calendar year when amplified music shall be permitted until 01:00. Notification of these events will be provided to the LA at least 7 working days prior to the event.

Performances of Dance (indoors)

Mon-Sun 09:00 – 00:00

Anything of a similar description (indoors)

Mon-Sun 09:00 – 01:00

Extension to operating hours on Fridays and Saturdays from 09:00 – 03:00 the following day on 6 occasions per year and New Year's Eve to be held within the Arena Building only.

Anything of a similar description (outdoors)

Mon-Sun 09:00 – 23:00

Late Night Refreshment (indoors & outdoors)

Mon-Sun 23:00 – 01:00

Supply of alcohol (on & off the premises) (indoors)

Mon-Sun 09:00 – 00:30

Extension to operating hours on Fridays and Saturdays from 09:00 – 02:30 the following day on 6 occasions per year and New Year's Eve to be held within the Arena Building only.

Supply of alcohol (outdoors)

Mon-Sun 09:00 – 23:00

- 2.7 Following the statutory consultation, a representation was received from the Planning Department raising no objection. A copy of the representation is attached as Appendix 4.
- 2.8 A representation was received from the Licensing Team at Norfolk Constabulary raising no objection. A copy of the representation is attached as Appendix 5.
- 2.9 A representation was received from Easton Parish Council supporting the application. A copy of the representation is attached as Appendix 6.
- 2.10 A representation was received from Costessey Town Council raising objections under each of the licensing objectives. A copy of the representation is attached as Appendix 7.

3. CURRENT POSITION / FINDINGS

- 3.1 Further discussions took place between the applicants Solicitors, Howes Percival (within the consultation period) and Costessey Town Council (outside of the consultation period). I am attaching copies to this report for reference at Appendix 8.

4. PROPOSED ACTION

- 4.1 The application must be determined by a hearing of the Licensing and Gambling Acts Sub-Committee, as under the Act, determination may not be delegated to officer level. This determination should only be made in relation to the received representation relevant to the content of this application, the four licensing objectives, the Revised Guidance issued under Section 182 of the Licensing Act 2003 and South Norfolk Council's Statement of Licensing Policy published in January 2016.

5. OTHER OPTIONS

- 5.1 The authority must, having regard to the application and any relevant representations, take such steps mentioned below (if any) as it considers appropriate for the promotion of the licensing objectives.

The steps are –

- (a) to modify the conditions of the licence;
- (b) to reject the whole or part of the application;

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added.

- 5.2 Conditions on a premises licence are important in setting the parameters within which premises can lawfully operate. The use of wording such as "must", "shall" and "will" is encouraged.

Licence conditions:

- must be appropriate for the promotion of the licensing objectives;
- must be precise and enforceable;
- must be unambiguous and clear in what they intend to achieve;
- should not duplicate other statutory requirements or other duties or responsibilities placed on the employer by other legislation;
- must be tailored to the individual type, location and characteristics of the premises and events concerned;
- should not be standardised and may be unlawful when it cannot be demonstrated that they are appropriate for the promotion of the licensing objectives in an individual case;
- should not replicate offences set out in the 2003 Act or other legislation;
- should be proportionate, justifiable and be capable of being met;
- cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder and their staff, but may impact on the behaviour of customers in the immediate vicinity of the premises or as they enter or leave; and
- should be written in a prescriptive format.

5.2 There is a right of appeal to the Magistrates Court within 21 days.

6. ISSUES AND RISKS

6.1 **Resource Implications** – None.

6.2 **Legal Implications** – Statutory requirements

6.3 **Equality Implications** – None.

6.4 **Environmental Impact** – see licensing objectives

6.5 **Crime and Disorder**- see licensing objectives

6.6 **Risks** – the Council could incur costs in officer and legal representative time if a person is aggrieved by the decision of the Committee and pursues an appeal in the Magistrates' Court.

7. RECOMMENDATIONS

- 7.1 The Sub-Committee is expected to make its determination based on an assessment of the evidence on both the risks and benefits for or against making the determination, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.
- 7.2 The Sub-Committee must make its determination within the period of five working days beginning with the day or the last day on which the hearing was held.
- 7.3 Where a licensing authority determines an application, it must notify the determination and its reason of making it to –
- (a) The holder of the licence
 - (b) The applicant
 - (c) Any person who has made relevant representations, and
 - (d) The chief officer of police for the police area in which the premises are situated
-

Appendices

Appendix 1 – Application Form

Appendix 2 – Existing & proposed site layout plans

Appendix 3 – Premises licence PLA0273

Appendix 4 – Representation from Planning

Appendix 5 – Representation from Norfolk Constabulary

Appendix 6 – Representation from Easton Parish Council

Appendix 7 – Representation from Costessey Town Council

Appendix 8 – Further correspondence between Howes Percival and Costessey Town Council

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Royal Norfolk Agricultural Association

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number PLA0273

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Norfolk Showground Dereham Road			
Post town	Costessey	Postcode	NR5 0TT

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£189, 000

Part 2 – Applicant details

Daytime contact telephone number			
E-mail address (optional)			
Current postal address if different from premises address			
Post town		Postcode	

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

☒

Yes

☐

No

If not, from what date do you want the variation to take effect?

DD		MM		YYYY			

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) ☐ Yes ☐ No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

1. Extension of the licensable area as shown on the attached plan.
2. Amend conditions to introduce Challenge 25 Policy, update conditions to take account of revised procedures for operating licenced events at the premises and reflect that an increased area shall be licenced
3. Increase number of people that can attend the licenced premises at any time to not more than 49,999
4. Removal of conditions 1 & 2 under Annex 2 of the Operating Schedule

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

49, 999

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment (Please see guidance note 3)

Please tick all that apply

- | | |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input checked="" type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input checked="" type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box I) ☒

Supply of alcohol (if ticking yes, fill in box J) ☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finis h	Please give further details here (please read guidance note 5)		
Mon					
Tue			State any seasonal variations for performing plays (please read guidance note 6)		
Wed			Non standard timings. Where you intend to use the <u>premises for the performance of plays at different times to</u> <u>those listed in the column on the left, please list</u> (please read guidance note 7)		
Thur					
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finis h	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 5)
Day	Start	Finish	
Mon	09:00	00:00	
Tue	09:00	00:00	State any seasonal variations for indoor sporting events (please read guidance note 6)
Wed	09:00	00:00	
Thur	09:00	00:00	Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 7)
Fri	09:00	00:00	
Sat	09:00	00:00	
Sun	09:00	00:00	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)</u>	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here (please read guidance note 5)</u>		
Mon	09:00	00:00			
Tue	09:00	00:00	<u>Please give further details here (please read guidance note 5)</u>		
Wed	09:00	00:00	<u>State any seasonal variations for boxing or wrestling entertainment (please read guidance note 6)</u>		
Thur	09:00	00:00	<u>State any seasonal variations for boxing or wrestling entertainment (please read guidance note 6)</u>		
Fri	09:00	00:00	<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 7)</u>		
Sat	09:00	00:00			
Sun	09:00	00:00			

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – <u>please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finis h			
Mon	09:0 0	01:0 0	<u>Please give further details here</u> (please read guidance note 5)		
Tue	09:0 0	01:0 0			
Wed	09:0 0	01:0 0	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 6)		
Thur	09:0 0	01:0 0			
Fri	09:0 0	01:0 0	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat	09:0 0	01:0 0	Extension to operating hours on Fridays and Saturdays from 09:00 – 03:00 the following day on 6 occasions per year and New Years Eve to be held within the Arena Building only.		
Sun	09:0 0	01:0 0	Indoor timings as reflected on the left. Outdoor timings to be 09:00 – 23:00 Monday to Sunday. That no amplified music is played in any of the temporary structures after 23:00 hours on any occasion except for up to 4 events in any calendar year when amplified must shall be permitted until 01:00 hours, Notification of these events is to be provided in writing to the licensing authority (Licensing Team) at least 7 working days prior to the event		

F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 4)</u>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finis h	<u>Please give further details here (please read guidance note 5)</u>		
Mon	09:0 0	01:0 0			
Tue	09:0 0	01:0 0			
			<u>State any seasonal variations for the playing of recorded music (please read guidance note 6)</u>		
Wed	09:0 0	01:0 0			
Thur	09:0 0	01:0 0			
			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 7)</u>		
Fri	09:0 0	01:0 0			
Sat	09:0 0	01:0 0			
			Extension to operating hours on Fridays and Saturdays from 09:00 – 03:00 the following day on 6 occasions per year and New Years Eve to be held within the Arena Building only.		
Sun	09:0 0	01:0 0			
			Indoor timings as reflected on the left. Outdoor timings to be 09:00 – 23:00 Monday to Sunday.		
			That no amplified music is played in any of the temporary structures after 23:00 hours on any occasion except for up to 4 events in any calendar year when amplified must shall be permitted until 01:00 hours, Notification of these events is to be provided in writing to the licensing authority (Licensing Team) at least 7 working days prior to the event		

G

Performances of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – <u>please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	09:00	00:00	<u>Please give further details here</u> (please read guidance note 5)		
Tue	09:00	00:00			
Wed	09:00	00:00	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)		
Thur	09:00	00:00			
Fri	09:00	00:00	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	09:00	00:00			
Sun	09:00	00:00			

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing Examples of such entertainment could include comedy events, magic shows, stage shows or a touring performance show.		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Mon	09:00	01:00		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue	09:00	01:00	<u>Please give further details here</u> (please read guidance note 5)		
Wed	09:00	01:00			
Thur	09:00	01:00	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)		
Fri	09:00	01:00			
Sat	09:00	01:00	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun	09:00	01:00	Extension to operating hours on Fridays and Saturdays from 09:00 – 03:00 the following day on 6 occasions per year and New Years Eve to be held within the Arena Building only. Indoor timings as reflected on the left. Outdoor timings to be 09:00 – 23:00 Monday to Sunday.		

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 5)		
Mon	23:00	01:00			
Tue	23:00	01:00			
			State any seasonal variations for the provision of late night refreshment (please read guidance note 6)		
Wed	23:00	01:00			
Thur	23:00	01:00			
			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 7)		
Fri	23:00	01:00			
Sat	23:00	01:00			
			Extension to operating hours on Fridays and Saturdays from 23:00 – 03:00 the following day on 6 occasions per year and New Years Eve to be held within the Arena Building only		
Sun	23:00	01:00			

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9)	On the premises	<input type="checkbox"/>	
				Off the premises	<input type="checkbox"/>	
				Both	<input checked="" type="checkbox"/>	
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 6)			
Mon	09:00	00:30				
Tue	09:00	00:30				
Wed	09:00	00:30				
Thur	09:00	00:30				<u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Fri	09:00	00:30				
Sat	09:00	00:30				
Sun	09:00	00:30				

Extension to operating hours on Fridays and Saturdays from 09:00 – 02:30 the following day on 6 occasions per year and New Years Eve to be held within the Arena Building only.

Indoor timings as reflected on the left. Outdoor timings to be 09:00 – 23:00 Monday to Sunday.

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

Not applicable.

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			<u>State any seasonal variations</u> (please read guidance note 6) Seasonal variation to cover overnight camping and accommodation. Licence holder to give advance notice to the licencing authority.
Day	Start	Finish	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 7) Extension to operating hours on Fridays and Saturdays from 09:00 – 03:00 the following day on 6 occasions per year and New Years Eve to be held within the Arena Building only.
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

1. Extension of the licensable area as shown on the attached plan.
2. Removal of conditions 1 & 2 under Annex 2 of the Operating Schedule and replacement with the following:

The maximum number of people, including staff, that can attend the area of the licenced premises at any one time must not exceed 49,999 in total provided that events contained or using any buildings shown on the licence plan (including within any temporary structures erected in the licensable area) shall not exceed the occupancy figure for those buildings for events determined by fire risk assessments completed for those events.

3. Removal of condition 10 under Annex 2 of the Operating Schedule and replacement with the following:

The premises licence holder will consult with the South Norfolk Safety Advisory Group on all events involving more than 500 people or where they feel the proposed event may have a detrimental impact on local residents and/or businesses. The premises licence holder will comply to any additional conditions agreed between the event organiser, premises licence holder and Safety Advisory Group members.

4. Removal of condition 15 under Annex 2 of the Operating Schedule and replacement with following:

No glass drinking vessels or glass bottles shall be permitted outside of the Showground Arena, St Walstan Hall or Pavilions. This condition shall not apply to the use of glass drinking vessels outside of these areas (including in temporary structures) in connection with a meal taken at a table by patrons who are seated in an area set aside exclusively for patrons taking table meals.

5. Removal of condition 18 under Annex 2 of the Operating Schedule as it duplicates condition 26.
6. Removal of condition 20 under Annex 2 of the Operating Schedule and replacement with the following:

Fire detection and alarm systems in permanent buildings are maintained and tested by Norfolk Showground Ltd. Where permanent buildings are to be used for licensable events the alarm systems in that permanent building shall be tested before and after each event.

7. Removal of condition 24 under Annex 2 of the Operating Schedule and replacement with the following:

Unless other arrangements are agreed with the Licensing Authority, no parking for any of the licensable events at the Showground is to take place on any of the highways open to the public or on any highway verges immediately adjoining highways open to the public around the perimeter of the licensable area during the carrying on of licensable activities on the Showground.

8. Removal of condition 28 under Annex 2 of the Operating Schedule and replacement with the following:

Noise levels from all licensable activities comprising of regulated entertainment will be monitored and controlled by the Premises Licence Holder through a condition of hire so as not to give rise to a nuisance to any residential premises.

9. Removal of condition 31 under Annex 2 of the Operating Schedule and replacement with the following:

Access and egress to the premises is controlled and gates are permanently manned when licensable activities are being carried on at the premises during operating hours. Gates may be locked overnight. No patrons will be allowed to leave the premises while in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage. This condition will not apply to patrons who have purchased beverages for consumption off the premises where the drinking vessel in question remains unopened.

10. Removal of condition 32 under Annex 2 of the Operating Schedule and replacement with the following:

Pyrotechnics and fireworks will be permitted no more than 4 times per calendar year with 6 weeks advance written notice given to the licensing authority.

11. Removal of condition 34 under Annex 2 of the Operating Schedule and replacement with the following:

That no amplified music is played in any of the temporary structures after 23:00 hours on any occasion except for up to 4 events in any calendar year when amplified music shall be permitted until 01:00 hours, Notification of these events is to be provided in writing to the licensing authority (Licensing Team) at least 7 working days prior to the event

Addition of the following conditions:

The Licensing Authority and Parish/Town Councils for Costessey, Bawburgh and Easton will be notified in writing 2 weeks in advance of any proposed extension of hours contained under non-standard timings.

The premises licence holder will ensure that, for licensable events, a contact telephone number for resident complaints is provided on their website for the duration of an event.

At least 21 days prior to the intended date of any boxing entertainment a written health and safety risk assessment in respect of the boxing entertainment must be submitted by the premises licence holder to the Licensing Authority. The risk assessment for the boxing entertainment including any control measures to be implemented must be approved in writing by Environmental Services. If Environmental Services do not approve the boxing entertainment risk assessment the premises licence holder will ensure that the boxing entertainment does not take place. If the boxing entertainment risk assessment is approved by Environmental Services the premises licence holder will ensure that the boxing entertainment takes place in full compliance with the requirements and prohibitions specified in the boxing entertainment risk assessment. Boxing events are to take place inside the Norfolk Showground Arena building only.

Please tick as appropriate

- I have enclosed the premises licence ☒
- I have enclosed the relevant part of the premises licence ☐

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

The maximum number of people that can attend the licensed premises at any one time must not exceed 49,999 in total.

b) The prevention of crime and disorder

Please see conditions including the variations set out above.

c) Public safety

Please see conditions including the variations set out above.

d) The prevention of public nuisance

Please see conditions including the variations set out above.

e) The protection of children from harm

Please see conditions including the variations set out above.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee; or ☒
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. ☐
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I understand that I must now advertise my application. ☒
- I have enclosed the premises licence or relevant part of it or explanation. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒

I/WE UNDERSTAND THAT IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

The data provided on this form and supporting documents, including any photographic image, will be used and held by South Norfolk Council as data controller for the purpose of issuing, maintaining and renewing (as applicable) (subject to eligibility) a variation to a Premises Licence and is subject to the requirements of the Data Protection Act 1998. This personal data will be held and processed by the Council in accordance with the Data Protection Act and may be disclosed to a public body or any agency nominated by a public body for the purpose of preventing and detecting fraud or other relevant criminal activity. The information will be held on computer files and relevant paper filing systems.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	25/1/19
Capacity	Chief Executive

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 14). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)			
Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

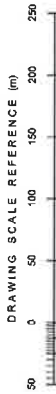
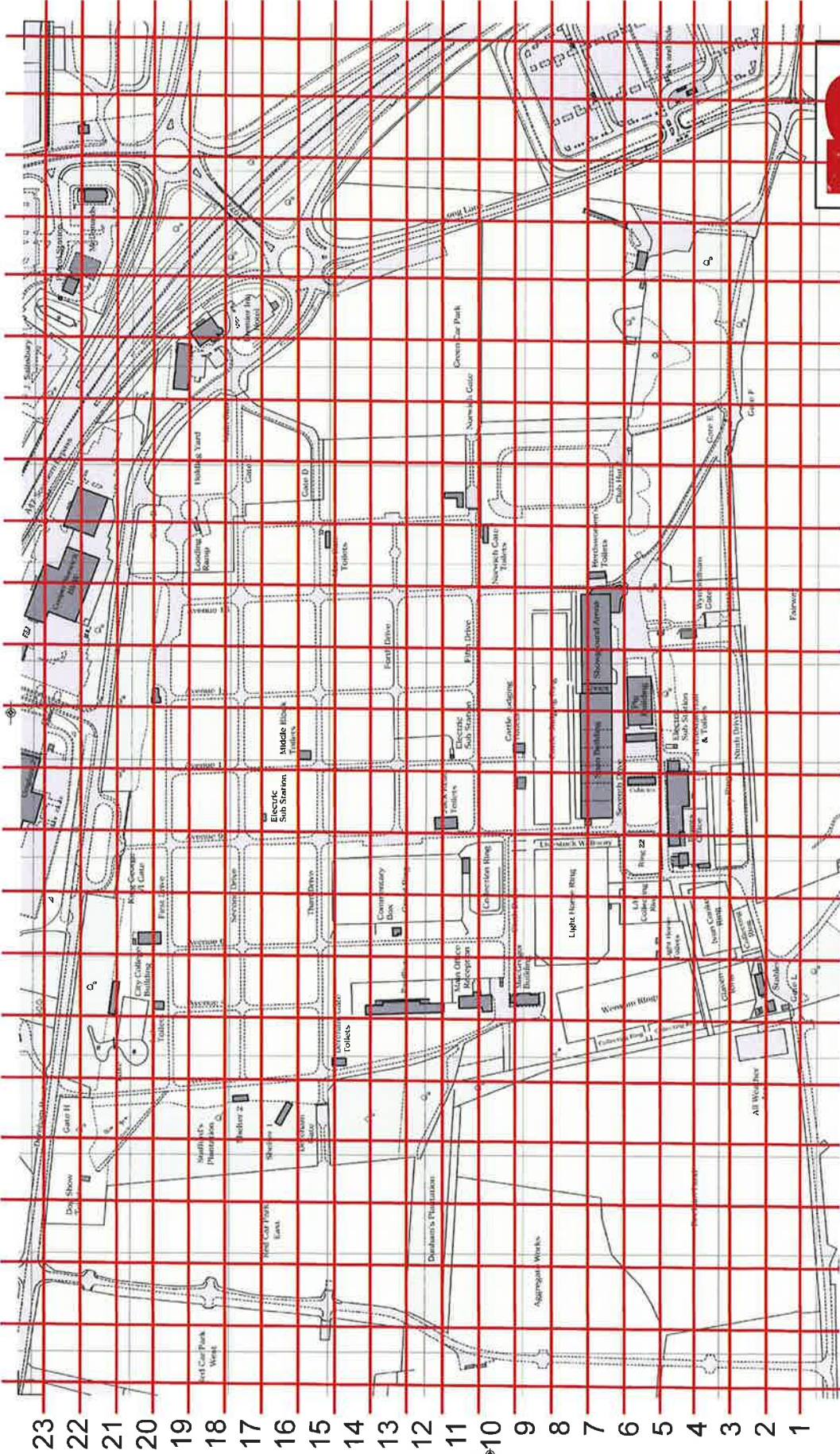
1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.

- a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 5. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 6. For example (but not exclusively), where the activity will occur on additional days during the summer months.

7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
8. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
9. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
11. Please list here steps you will take to promote all four licensing objectives together.
12. The application form must be signed.
13. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
14. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
15. This is the address which we shall use to correspond with you about this application.

A B C D E F G H I J K L M N O P Q R S T U V W

23
22
21
20
19
18
17
16
15
14
13
12
11
10
9
8
7
6
5
4
3
2
1



Norfolk Show Ground
Dereham Road
Costessey
Norwich
NR5 0TT
T: +44 (0) 1603 731 969
E: info@norfolkshowground.co.uk
www.norfolkshowground.co.uk



[illegible]

Licensing Act 2003

Premises Licence**PLA0273**

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Norfolk Showground

Dereham Road, New Costessey, Norfolk, NR5 0TT.

Telephone 01603 748931

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of a play
- an exhibition of a film
- an indoor sporting event
- a boxing or wrestling entertainment
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- provision of late night refreshment
- the supply of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
A. Performance of a play (Indoors)	Monday	9:00am	11:00pm
	Tuesday	9:00am	11:00pm
	Wednesday	9:00am	11:00pm
	Thursday	9:00am	11:00pm
	Friday	9:00am	11:00pm
	Saturday	9:00am	11:00pm
	Sunday	9:00am	11:00pm
B. Exhibition of films (Indoors)	Monday	9:00am	11:00pm
	Tuesday	9:00am	11:00pm
	Wednesday	9:00am	11:00pm
	Thursday	9:00am	11:00pm
	Friday	9:00am	11:00pm
	Saturday	9:00am	11:00pm
	Sunday	9:00am	11:00pm
C. Indoor sporting event	Monday	9:00am	11:00pm
	Tuesday	9:00am	11:00pm
	Wednesday	9:00am	11:00pm
	Thursday	9:00am	11:00pm
	Friday	9:00am	11:00pm
	Saturday	9:00am	11:00pm



Licensing Act 2003

Premises Licence

PLA0273

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To
C. Indoor sporting event continued ...	Sunday	9:00am	11:00pm
D. Boxing or wrestling entertainment (Indoors)	Monday	9:00am	11:00pm
	Tuesday	9:00am	11:00pm
	Wednesday	9:00am	11:00pm
	Thursday	9:00am	11:00pm
	Friday	9:00am	11:00pm
	Saturday	9:00am	11:00pm
	Sunday	9:00am	11:00pm
E. Performance of live music (Indoors)	Monday	9:00am	1:00am Tuesday
	Tuesday	9:00am	1:00am Wednesday
	Wednesday	9:00am	1:00am Thursday
	Thursday	9:00am	1:00am Friday
	Friday	9:00am	1:00am Saturday
	Saturday	9:00am	1:00am Sunday
	Sunday	9:00am	1:00am Monday
	Additional Hours		
	Extension to opening hours Fri & Sat from 09.00am - 02.30am the following day on 6 occasions per calendar year and New Years Eve to be held within the Exhibition Hall only.		
F. Playing of recorded music (Indoors)	Monday	9:00am	1:00am Tuesday
	Tuesday	9:00am	1:00am Wednesday
	Wednesday	9:00am	1:00am Thursday
	Thursday	9:00am	1:00am Friday
	Friday	9:00am	1:00am Saturday
	Saturday	9:00am	1:00am Sunday
	Sunday	9:00am	1:00am Monday
	Additional Hours		
	Extension to hours Fri & Sat from 09.00am - 02.30am the following day on 6 occasions per calendar year and New Years Eve to be held within the Exhibition Hall only.		
G. Performance of dance (Indoors)	Monday	9:00am	11:00pm
	Tuesday	9:00am	11:00pm
	Wednesday	9:00am	11:00pm
	Thursday	9:00am	11:00pm
	Friday	9:00am	11:00pm
	Saturday	9:00am	11:00pm
	Sunday	9:00am	11:00pm
H. Entertainment of a similar description to that falling within E, F, or G (Indoors)	Monday	9:00am	1:00am Tuesday
	Tuesday	9:00am	1:00am Wednesday
	Wednesday	9:00am	1:00am Thursday
	Thursday	9:00am	1:00am Friday
	Friday	9:00am	1:00am Saturday



Licensing Act 2003

Premises Licence

PLA0273

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To	
H. Entertainment of a similar description to that falling within E, F, or G (Indoors) continued ...				
	Saturday	9:00am	1:00am	Sunday
	Sunday	9:00am	1:00am	Monday
I. Late night refreshment (Indoors)				
	Monday	11:00pm	1:00am	Tuesday
	Tuesday	11:00pm	1:00am	Wednesday
	Wednesday	11:00pm	1:00am	Thursday
	Thursday	11:00pm	1:00am	Friday
	Friday	11:00pm	1:00am	Saturday
	Saturday	11:00pm	1:00am	Sunday
	Sunday	11:00pm	1:00am	Monday
	Additional Hours			
	Extension to hours Fri & Sat from 11.00pm - 02.30am the following day on 6 occasions per calendar year and New Years Eve to be held within the Exhibition Hall only.			
J. Supply of alcohol for consumption ON and OFF the premises				
	Monday	9:00am	12:30am	Tuesday
	Tuesday	9:00am	12:30am	Wednesday
	Wednesday	9:00am	12:30am	Thursday
	Thursday	9:00am	12:30am	Friday
	Friday	9:00am	12:30am	Saturday
	Saturday	9:00am	12:30am	Sunday
	Sunday	9:00am	12:30am	Monday
	Additional Hours			
	Extension to hours Fri & Sat from 09.00am - 02.30am the following day on 6 occasions per calendar year and New Years Eve to be held within the Exhibition Hall only.			

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To	
Monday	7:00am	1:00am	Tuesday
Tuesday	7:00am	1:00am	Wednesday
Wednesday	7:00am	1:00am	Thursday
Thursday	7:00am	1:00am	Friday
Friday	7:00am	1:00am	Saturday
Saturday	7:00am	1:00am	Sunday
Sunday	7:00am	1:00am	Monday
Additional Hours			
Extension to opening hours Fri & Sat from 07.00am - 03.00am the following day on 6 occasions per calendar year and New Years Eve to be held within the Exhibition Hall only.			

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption ON and OFF the premises



Licensing Act 2003
Premises Licence

PLA0273

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Royal Norfolk Agricultural Association
Norfolk Showground, Dereham Road, Norwich, Norfolk, NR5 0TT.
Telephone 01603 748931

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Royal Norfolk Agricultural Association 289581

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Gregory Stephen SMITH Buxton Lodge, Buxton, Norwich, Norfolk, NR10 5JF.
Telephone 01603 279170

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No. 459024/116913 Issued by Broadland

ANNEXES

ANNEX 1- MANDATORY CONDITIONS

Mandatory Conditions where licence authorises supply of alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor in respect of the premises licence.
2. No supply of alcohol may be made under the premises licence at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Mandatory conditions exhibitions of films

1. Where the film classification body is specified in the licence, unless subsection 2(b) applies, admission of children must be restricted in accordance with any recommendations made by that body.
2. Where -
 - (a) the film classification body is not specified in the licence, or
 - (b) the relevant licensing authority has not notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

3. In this section



ANNEXES continued ...

"children" means person aged under 18 and
 "film classification body" means the person or the persons designated as the authority under section 4 of the Video Recordings Act 1984 (c. 39) (authority to determine suitability of video works for classification).

ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

General

1. The maximum number of people that can attend the licences premises areas at anyone time must not exceed 5,000 in total.
2. The Premises Licence will include any temporary structure such as a marquee, tent, canopy or similar which is attached to the permanent licensed buildings with the exception of the two days of the Royal Norfolk Show within the Summer Pavilion area where a structure may be erected and included in the licence so long as it is within 10 metres in distance of the licensed building. The temporary structures will not exceed 100 metres in length and width. In most cases, the limit of 100 metres will not be possible due to permanent structures (such as toilet facilities, other buildings) which will prohibit this extension. Where possible, the temporary structure will have a roof/cover and sides to define the area.
3. All event organisers using the showground are to produce suitable and sufficient risk assessments covering the four licensing objectives. These will then be compared against the conditions of the licence. Permission for event to proceed will be granted on this basis.
4. A Duty Officer, will use a "checklist" system to ensure compliance with the terms of the licence and monitor all events.
5. A log will be maintained by Norfolk Showground Ltd recording all incidents.
6. Fire Evacuation plans to be displayed in all permanent buildings.
7. All event organizers will be responsible for the completion of Fire Risk assessments for each building in relation to the activities being carried out.
8. Suitable welfare facilities are provided on-site and to be made available at all events.
9. Norfolk Showground Ltd will make available a satisfactory:
 - NICEIC periodic electrical annual inspection report.
 - A CORGI certificate in respect of any gas boiler.
 - A certificate of inspection for portable fire-fighting equipment.
 - A record of inspections for fire detection alarm systems.
10. The premises licence holder will consult with the Safety Advisory Group on events they feel appropriate and will comply with conditions agreed between the premises licence holder and the



Licensing Act 2003

Premises Licence

PLA0273

ANNEXES continued ...

Safety Advisory Group.

The Prevention of Crime and Disorder

11. Risk assessments will be made available for all events. These are to include audience profiles and crowd dynamics in relation to the venue on the Showground.
12. All events are to have an adequate number of stewards available that have sufficient training, knowledge and experience in the type of event being held. If a temporary structure is used joining the building, extra security will be available, depending on numbers.
13. Where appropriate, and depending on the outcome of the completed risk assessment the emergency service will be consulted and suitable provisions made for their involvement at the event.
14. Where needed, suitable lighting will be made available by the event organiser and will include lighting at both access and egress points.
15. When dispensing drinks, it is recommended to use plastic glasses as the preferred option. However, an exception can be made for the more 'formal sit down meal'.

Public Safety

16. Risk assessments are to be completed for all events held on the showground.
17. All event organisers are to make available where applicable:
 - Suitable and sufficient risk assessment.
 - Electrical inspection reports certificates (temporary).
 - Fire alarm test inspection reports.
 - Fire fighting equipment.
 - Certificates of flame retardant materials for marquees.
 - Emergency procedures.
 - Certificates relating to the design, construction and loading capacities of temporary structures (seating, stages etc). A structural engineer to check.
 - Traffic management plans.
 - Public liability insurance.
18. Refuse will be removed at regular intervals preventing health of fire hazards.
19. First-aid facilities will be made available by the event organiser and the provision of medical, ambulance and first-aid will be in accordance with the guidance in the Event Safety Guide.
20. Fire detection and alarm systems in permanent buildings are maintained and tested by Norfolk Showground Ltd. Alarm systems are to be tested before and after each event.
21. Barriers are available to restrict access or segregate patrons from perceived hazards.



Licensing Act 2003

Premises Licence

PLA0273

ANNEXES continued ...

22. That the number of stewards and provision for welfare issues at an event will be decided by conducting a risk assessment which takes into account relevant guidance in the HSE Event Safety Guide.

The Prevention of Public Nuisance

23. Norfolk Showground Ltd will assess all events on their merits and hours of operation will be determined appropriately.
24. Adequate car parking is available at the showground and should not affect local residence.
25. Sufficient receptacles will be provided for refuse storage.
26. Refuse is removed at regular intervals as not to create health or fire hazards.
27. The Licensee will ensure that at least 14 days prior to any event that compromises the playing of amplified live music indoors or the playing of amplified recorded music either indoors or outdoors, the name and contact number for the person responsible for the management and monitoring of noise levels at the event shall be forwarded to the Licensing Authority.
28. Noise levels from all licensable activities will be monitored and controlled by the Premises Licence Holder through a condition of hire, so as not to be a nuisance at any residential premise.
29. A condition of hire will include the need for certain event organisers to produce a Noise Management Plan. The need for such a plan will be determined by the Safety Advisory Group.
30. There is limited permanent lighting on the Showground. Consideration will be given to the necessity of lighting; its location and duration of use.
31. Access and egress is controlled and gates are permanently manned. No alcohol, bottles glasses etc are allowed off-site.
32. Pyrotechnics and fireworks will be permitted no more than 4 times per annum falling between 1 June to 2 January.
33. All activities are self-contained within the confines of the showground.
34. That no amplified music is played in any of the temporary structures after 22.00 hours on any occasion except for up to 4 events in any calendar year when amplified music shall be permitted until 01.00 hours. Notification of these events is to be provided in writing to the Licensing Authority (Licensing Team) at least 7 working days prior to the event.

The Protection of Children from Harm

35. Norfolk Showground Ltd has a lost children procedure in place and children are tagged for ease of repatriation. This service is available to other hirers of the showground.



Licensing Act 2003

Premises Licence

PLA0273

ANNEXES continued ...

36. Guidance exists for organisers using the showground on the correct use of public address systems in relation to lost children.
37. Suitable provision is made for visiting groups and for any children involved in performances.
38. Children performing in productions will be kept under adult supervision at all times.
39. No children will be served with alcohol and proof of age will be needed.

ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING COMMITTEE

1. In relation to the extension of hours for 6 occasions per year plus New Years Eve to be held in the Exhibition Hall.
2. The Police and South Norfolk Environmental Protection Team are notified in writing of the extension of hours under the 6 occasions per year, at least 6 weeks in advance.
3. No events shall be held within the exhibition hall where outside WCs and bars are used by patrons between the hours of 01:00am and 09:00am.
4. The extension will apply for no more than 2 days within any 14 day period.
5. During events, all external doors are to be monitored by SIA approved stewards and are to be kept closed whilst music is being played other than for access and egress through the main entrance doors.

ANNEX 4 - SEE ATTACHED PLAN(S)



Licensing Act 2003

Premises Licence Summary

PLA0273

Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Norfolk Showground

Dereham Road, New Costessey, Norfolk, NR5 0TT.

Telephone 01603 748931

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of a play
- an exhibition of a film
- an indoor sporting event
- a boxing or wrestling entertainment
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- provision of late night refreshment
- the supply of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
A. Performance of a play (Indoors)	Monday	9:00am	11:00pm
	Tuesday	9:00am	11:00pm
	Wednesday	9:00am	11:00pm
	Thursday	9:00am	11:00pm
	Friday	9:00am	11:00pm
	Saturday	9:00am	11:00pm
	Sunday	9:00am	11:00pm
B. Exhibition of films (Indoors)	Monday	9:00am	11:00pm
	Tuesday	9:00am	11:00pm
	Wednesday	9:00am	11:00pm
	Thursday	9:00am	11:00pm
	Friday	9:00am	11:00pm
	Saturday	9:00am	11:00pm
	Sunday	9:00am	11:00pm
C. Indoor sporting event	Monday	9:00am	11:00pm
	Tuesday	9:00am	11:00pm
	Wednesday	9:00am	11:00pm
	Thursday	9:00am	11:00pm
	Friday	9:00am	11:00pm
	Saturday	9:00am	11:00pm



Licensing Act 2003

Premises Licence Summary

PLA0273

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To
C. Indoor sporting event continued ...	Sunday	9:00am	11:00pm
D. Boxing or wrestling entertainment (Indoors)	Monday	9:00am	11:00pm
	Tuesday	9:00am	11:00pm
	Wednesday	9:00am	11:00pm
	Thursday	9:00am	11:00pm
	Friday	9:00am	11:00pm
	Saturday	9:00am	11:00pm
	Sunday	9:00am	11:00pm
E. Performance of live music (Indoors)	Monday	9:00am	1:00am
	Tuesday	9:00am	1:00am
	Wednesday	9:00am	1:00am
	Thursday	9:00am	1:00am
	Friday	9:00am	1:00am
	Saturday	9:00am	1:00am
	Sunday	9:00am	1:00am
	Additional Hours		
	Extension to opening hours Fri & Sat from 09.00am - 02.30am the following day on 6 occasions per calendar year and New Years Eve to be held within the Exhibition Hall only.		
F. Playing of recorded music (Indoors)	Monday	9:00am	1:00am
	Tuesday	9:00am	1:00am
	Wednesday	9:00am	1:00am
	Thursday	9:00am	1:00am
	Friday	9:00am	1:00am
	Saturday	9:00am	1:00am
	Sunday	9:00am	1:00am
	Additional Hours		
	Extension to hours Fri & Sat from 09.00am - 02.30am the following day on 6 occasions per calendar year and New Years Eve to be held within the Exhibition Hall only.		
G. Performance of dance (Indoors)	Monday	9:00am	11:00pm
	Tuesday	9:00am	11:00pm
	Wednesday	9:00am	11:00pm
	Thursday	9:00am	11:00pm
	Friday	9:00am	11:00pm
	Saturday	9:00am	11:00pm
	Sunday	9:00am	11:00pm
H. Entertainment of a similar description to that falling within E, F, or G (Indoors)	Monday	9:00am	1:00am
	Tuesday	9:00am	1:00am
	Wednesday	9:00am	1:00am
	Thursday	9:00am	1:00am
	Friday	9:00am	1:00am



Licensing Act 2003

Premises Licence Summary

PLA0273

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To	
H. Entertainment of a similar description to that falling within E, F, or G (Indoors) continued ...				
	Saturday	9:00am	1:00am	Sunday
	Sunday	9:00am	1:00am	Monday
I. Late night refreshment (Indoors)				
	Monday	11:00pm	1:00am	Tuesday
	Tuesday	11:00pm	1:00am	Wednesday
	Wednesday	11:00pm	1:00am	Thursday
	Thursday	11:00pm	1:00am	Friday
	Friday	11:00pm	1:00am	Saturday
	Saturday	11:00pm	1:00am	Sunday
	Sunday	11:00pm	1:00am	Monday
	Additional Hours			
	Extension to hours Fri & Sat from 11.00pm - 02.30am the following day on 6 occasions per calendar year and New Years Eve to be held within the Exhibition Hall only.			
J. Supply of alcohol for consumption ON and OFF the premises				
	Monday	9:00am	12:30am	Tuesday
	Tuesday	9:00am	12:30am	Wednesday
	Wednesday	9:00am	12:30am	Thursday
	Thursday	9:00am	12:30am	Friday
	Friday	9:00am	12:30am	Saturday
	Saturday	9:00am	12:30am	Sunday
	Sunday	9:00am	12:30am	Monday
	Additional Hours			
	Extension to hours Fri & Sat from 09.00am - 02.30am the following day on 6 occasions per calendar year and New Years Eve to be held within the Exhibition Hall only.			

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To	
Monday	7:00am	1:00am	Tuesday
Tuesday	7:00am	1:00am	Wednesday
Wednesday	7:00am	1:00am	Thursday
Thursday	7:00am	1:00am	Friday
Friday	7:00am	1:00am	Saturday
Saturday	7:00am	1:00am	Sunday
Sunday	7:00am	1:00am	Monday
Additional Hours			
Extension to opening hours Fri & Sat from 07.00am - 03.00am the following day on 6 occasions per calendar year and New Years Eve to be held within the Exhibition Hall only.			

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption ON and OFF the premises



Licensing Act 2003

Premises Licence Summary

PLA0273

NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

Royal Norfolk Agricultural Association
Norfolk Showground, Dereham Road, Norwich, Norfolk, NR5 0TT.

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Royal Norfolk Agricultural Association

289581

NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Gregory Stephen SMITH

STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

Not Applicable



From: Peter Kerrison
Sent: 05 Feb 2019 03:11:09
To: RSetford@S-NORFOLK.GOV.UK,
Subject: ENQ/2019/0115 - Norfolk Showground
Attachments: image001.jpg, image002.jpg, image003.jpg, image004.jpg, image005.jpg,

Dear Rosie,

Thank you for your consultation regarding the premises Licence Full Variation application for the Norfolk Showground, Dereham Road, Costessey.

Based on the information provided the application relates to an area fully covered by the showground specific planning policy designation and therefore there are no further comments or objections with regards to planning for this proposal.

Kind Regards

Peter Kerrison
 Planning Technician
 t 01508 533793 e pkerrison@s-norfolk.gov.uk

Two Councils
 One Team



From:Licensing Team (Norfolk)

Sent:28 Feb 2019 12:57:48

To:RSetford@S-NORFOLK.GOV.UK, ACox@S-NORFOLK.GOV.UK,

Subject:RE: Norfolk Showground, Dereham Road, Costessey, Norfolk NR5 0TT

Attachments:image007.png, image008.jpg, image009.jpg, image010.jpg, image011.jpg, image012.jpg,

Hello Rosie, Amanda

I can confirm that Police have received a copy of the application for the Royal Norfolk Showground to vary the premises licence.

There are no objections to this

Regards

Michelle Bartram

Licensing Officer

Licensing

Norfolk Constabulary

Bethel Street Police Station

Norwich, Norfolk, NR2 1NN

Follow us @nfklicensing



It takes 24 trees to produce 1 ton of office paper!

Think... is it really necessary to print this email?

Dear Rosie,

Further to a previous telephone conversation with the licensing team, I am writing on behalf of Easton Parish Council in respect of the recent application made by Norfolk Showground to vary their premises licence. The Council agreed by majority decision of three councilors to one at a parish meeting on 4th February to support the application and would like this placed on record please? It was noted that with the extended licensing times there was an expectation that the Norfolk Showground would continue to show a duty of care to local residents over car parking arrangements made for all their events.

Yours sincerely,

Francis Woodcock

Easton Parish Clerk

The information contained in the email is intended only for the person or organisation to which it is addressed. If you have received it by mistake, please disregard and notify the sender immediately. Unauthorised disclosure or use of such information may be a breach of legislation or confidentiality and may be legally privileged.

Emails sent from and received by Members and employees of Easton Parish Council may be monitored. They may also be disclosed to other people under legislation, particularly the General Data Protection Regulations 2016

Unless this email relates to Easton Parish Council business it will be regarded by the Council as personal and will not be authorised by or sent on behalf of the Council. The sender will have sole responsibility for any legal actions or disputes that may arise.

APPENDIX 7

From: Hilary Elias <Hilary.Elias@costesseytc.org>
Sent: 27 February 2019 11:34
To: Licensing Team <LicensingTeam@S-NORFOLK.GOV.UK>
Subject: FW: Norfolk Showground, Dereham Road, Costessey, Norfolk NR5 0TT

Dear All

I did send this response, but have discovered that Rosie is out of the office for a few days

Regards

Hilary Elias

Town Clerk

Costessey Town Council, The Costessey Centre, Longwater Lane, Costessey, Norwich. NR8 5AH.

Tel: 01603 742958 www.costessey.org.uk @CostesseyTC

The contents of this e-mail are confidential. If you are not the intended recipient, please notify the sender and delete the e-mail.

From: Hilary Elias
Sent: 27 February 2019 11:32
To: 'Rosie Setford' <RSetford@S-NORFOLK.GOV.UK>
Subject: RE: Norfolk Showground, Dereham Road, Costessey, Norfolk NR5 0TT

Dear Rosie

Sorry found this in my draft folder – I thought it had been sent!

Costessey TC OBJECTS to the Variation in the Showground Licence on the following grounds:

The prevention of crime and disorder: Extending the hours will lead to further issues – problems so far reported are previous events where students had spilled out onto the road as they were under the influence of drink / drugs, causing a danger to themselves and road users. Many individual events had to pay for their own TENS licence to which conditions could be attached, so potential issues could be controlled. This variation would not allow individual events to be assessed or conditions to be imposed to control possible crime & disorder.

Public Safety: Extending the hours will lead to further issues – problems so far reported are previous events where students had spilled out onto the road as they were under the influence of drink / drugs, causing a danger to themselves and road users.

Prevention of Public Nuisance: Residents throughout Costessey regularly hear the events at the Showground. The music is often unbelievable loud. The variation would extend timings / hours of events to 3am without adequate noise control, eg a requirement for a silent disco. The Town Council often receives complaints about the unbearably loud music at Showground events, which prevents residents sleeping properly. **A silent disco after 1am should be a condition at all events.**

The protection of children from harm: Extending the hours will lead to further issues and make it more likely that children will not be kept safe from alcohol, drugs, noise damage to their ears, sleep deprivation. If you have any queries please do contact me

Regards

Hilary Elias

Town Clerk



Flint Buildings, 1 Bedding Lane
Norwich, NR3 1RG
DX 5280 Norwich
www.howespercival.com
Telephone 01603 762103

Rosie Setford
Licensing and Enforcement Officer
South Norfolk Council
South Norfolk House
Cygnet Court
Long Stratton
Norwich NR15 2XE

By e-mail only to rsetford@s-norfolk.gov.uk

Our Ref : JZC/127675.0046
Your Ref :
Date : 28 February 2019

Dear Madam

Premises licence variation: Norfolk Showground, Dereham Road, Norwich

We act for the Royal Norfolk Agricultural Association ("**RNAA**") in relation to the above matter.

Background

- 1 The RNAA made an application to vary its premises licence (PLA0273) ("**Current Licence**") for the Norfolk Showground ("**Showground**") on 31 January 2019 ("**Variation Application**").
- 2 The Variation Application sought to extend the licensable area, amend timings for certain licensable activities, amend a number of licensing conditions and remove and add further licensing conditions.
- 3 We have been made aware of an objection to the Variation Application on 28 February 2019. A copy of the email setting out these objections is enclosed.

Our client's position

- 4 Our client has been holding events on the Norfolk Showground since 1954.
- 5 Our client has always taken its responsibilities under the relevant Licensing Acts seriously and continues to do so. In particular, the RNAA is particularly keen to ensure that the operation of licensable activities on the Showground continues to promote the four licensing objectives set out in the Licensing Act 2003.
- 6 In this regard, the RNAA carefully considered its responsibilities under the Licensing Act 2003 and the licensing objectives before preparing and submitting the Variation Application. The RNAA has worked closely with South Norfolk Council ("**Council**") to ensure that the varied licence that may be granted pursuant to the Variation Application is made subject to a number of licensing conditions which restrict and regulate the carrying on of licensable



CAMBRIDGE · LEICESTER · MANCHESTER
MILTON KEYNES · NORTHAMPTON · NORWICH

Howes Percival LLP is a limited liability partnership registered in England and Wales with registered number OC 322781 and is authorised and regulated by the Solicitors Regulation Authority. The term partner is used to refer to a member of Howes Percival LLP, or an employee or consultant of it (or any subsidiary of it) with equivalent standing and qualifications. A list of members' names is open to inspection at our registered office: Nene House, 4 Rushmills, Northampton NN4 7YB



activities on the Showground to make sure the carrying on of events continues to promote the four licensing objectives. This has included the RNAA suggesting a number of new and varied licensing conditions which are discussed in further detail below.

- 7 The RNAA is willing to discuss any concerns that the objector has directly with the objector if the objector is content to do so. In the event that the objector does not withdraw their objection we would welcome sight of the actual representation that has been made and confirmation of the identity of the objector in advance of any hearing.
- 8 Turning to the specific concerns of the objector, we wish to clarify that the Variation Application does not seek to extend the overall hours for which licensable activities may be carried on at the Showground. In the event that the Variation Application is granted the licensable activities at the Showground will cease at 01:00 at the very latest (with a number of licensable activities required to cease before this time) save for six occasions per year and New Year's Eve where an extension to these hours is permitted. This is the case in the Current Licence.
- 9 The RNAA consider it is important to maintain the flexibility to extend the hours of operation of licensable activities on the Showground on a few limited occasions per year from an operational perspective. However, in order to ensure the promotion of the licensing objectives the RNAA has suggested a licensing condition to ensure that the Parish/Town Councils for Costessey, Bawburgh and Easton will be notified in writing 2 weeks in advance of any proposed extension of hours under such non-standard timings.
- 10 A comment has also been made by the objector that the Varied Licence would not allow individual events to be assessed or conditions to be imposed to control possible crime and disorder. This is something that the RNAA have considered and to address this it is proposed that any premises licence granted pursuant to the Variation Application is subject to a range of conditions which regulate the operation of events on an individual basis. Such conditions include the following:
 - 10.1 A requirement to consult the South Norfolk Advisory Group on all events involving more than 500 people or where they feel the proposed event may have a detrimental impact on local residents and/or businesses;
 - 10.2 Fire detection and alarm systems will need to be tested before and after each event;
 - 10.3 For each and every licensable event, the licence holder must ensure that a contact telephone number for resident complaints is provided on their website for the duration of the event;
 - 10.4 All event organisers using the showground are required to produce suitable and sufficient risk assessments covering each of the four licensing objectives compared against the provisions of the licence and permission for the event to proceed is on this basis;
 - 10.5 Risk assessments must be made available for all events and must include audience profiles and crowd dynamics in relation to the venue. Where appropriate following these risk assessments the emergency service must be consulted and provision made for their involvement in the event; and
 - 10.6 All events are required to have an adequate number of stewards available to have sufficient training, knowledge and experience in the type of event being held and

extra security must be available if temporary structures adjoining buildings are used, depending on numbers.

- 11 We hope that the objector will appreciate that the RNAA has taken its responsibilities seriously here and that any premises licence granted pursuant to the Variation Application will include requirements that will ensure that individual events continue to be considered on their own merits which will allow any "event specific" issues to be addressed.
- 12 The objector has also indicated that there have been problems reported in relation to students spilling out onto the road following events. The RNAA has been notified of an isolated incident which occurred on the weekend of the 9th and 10th February 2019 in relation to people leaving the Showground following an event. The organiser of that event has been invited to attend the Council's Safety Advisory Group meeting on 4 April 2019 and we will require the operator of this event to do so in order to address any concerns and ensure that future events run without incident, as they have done numerous times in the past.
- 13 The RNAA are keen to ensure the safe and orderly exit of customers from the Showground and in this regard has already suggested to the Council that any premises licence granted pursuant to the Variation Application is subject to a licensing condition which requires access and egress to the Showground to be controlled and gates to be permanently manned when licensable activities are being carried on at the Showground.
- 14 The objection that we have seen also includes concerns regarding noise. As set out above, the Current Licence authorises the extension of hours for licensable activities on a limited amount of times per calendar year and only subject to licensing conditions. It is not the intention of the RNAA to increase the amount of activities which are carried on beyond 01:00 in excess of those already authorised by the Current Licence.
- 15 However and in any event, the RNAA continues to take the promotion of the licensing objective to prevent public nuisance seriously. In this regard, the RNAA have suggested the imposition of a licensing condition requiring noise levels from all licensable activities comprising of regulated entertainment to be monitored and controlled through a condition of hire so this does not give rise to nuisance to any residential premises. A further licensing condition shall require the production of a Noise Management Plan for certain events as determined through the Council's safety advisory group. If nuisance does arise the licensing authority would be able to take appropriate steps to ensure this condition is complied with.
- 16 In addition, the RNAA have also suggested a further licensing condition to ensure that no amplified music is played in any temporary structures after 23:00 on any occasion except for four events in a calendar year when such amplified music is permitted until 01:00 and where the notification of such events must be given in writing to the licensing authority at least 7 working days before that event.
- 17 Furthermore, a further licensing condition which is present on the Current Licence and will be imposed on any premises licence granted pursuant to the Variation Application shall require all external doors to be monitored by SIA approved stewards during events and to be kept closed whilst music is being played (other than access and egress through the main doors).
- 18 A number of the points set out above also apply to the promotion of the licensing objective to protect children from harm. In addition to these points, any licence granted subject to the Variation Application shall include licensing conditions which are present on the Current Licence to ensure that age verification procedures are in place in terms of the purchase of alcohol and a lost children procedure is in place for the Showground.

Next steps

- 19 We hope that this letter has made it clear that the RNAA take its responsibilities as a premises licence holder extremely seriously and have carefully considered its obligations before making the Variation Application.
- 20 In light of the points made above, we hope that the objector is willing to withdraw their objection. In the event that the objector does not wish to withdraw their objection at this stage we would welcome an opportunity to meet with them to discuss their concerns.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'AP LLP'.

Howes Percival LLP

Direct Dial : 01603 580087
Fax : 01603 762104

Enc

Amanda Cox

From: Hilary Elias <Hilary.Elias@costesseytc.org>
Sent: 04 March 2019 17:12
To: Rosie Setford
Cc: Nigel Bailey
Subject: RE: Norfolk Showground, Dereham Road, Costessey, Norfolk NR5 0TT

Dear Rosie

I have had the following comments from Councillors:

"Two points:

in 10.3 re Phone number: I feel this number must be manned all the time the event is in progress, not an answer machine. Also as not everyone has access to internet, especially in middle of the night, this number should be displayed on all advertising for the event so it is readily available to everyone.

in 15. they mention monitoring of noise, but when calls are made how quickly will these complaints be dealt with, no good saying they will be investigated, which usually means the following day, but need to be dealt with immediately.

Also extending the area the licence will cover brings it closer to the new properties on Lodge Farm, only the width of A47 separating them.

As for the length of time they have held events on the Showground, it has only been the last 5-10 years they have had the music which is the main cause for complaint".

"Reiterate our concerns and confirm our objection when this was brought up at full council. They should conform to every other licensing application from other agents rather than applying for a blanket exception in their case.

Noise, nuisance, disturbance after 1pm is the big concern"

Cllr G Blundell: I'd be happy to have a chat about why it shouldn't be extended; it is nothing to do with the RNAA, but more with allowing outside companies to use this licence and not apply for their own, which every other organisation does. I have looked back regarding the comment about a number for residents to call for noise complaints, and I cannot find one on the Dancing Astronauts page regarding this number **which is supposed to be a stipulation of the licence**

IF you have any further queries please do contact me

Regards

Hilary Elias

Town Clerk

Costessey Town Council, The Costessey Centre, Longwater Lane, Costessey, Norwich. NR8 5AH.

Tel: 01603 742958 www.costessey.org.uk @CostesseyTC

The contents of this e-mail are confidential. If you are not the intended recipient, please notify the sender and delete the e-mail.