

## **LICENSING APPEALS AND COMPLAINTS COMMITTEE**

**Minutes of a meeting of the Licensing Appeals and Complaints Committee of South Norfolk Council held at South Norfolk House, Long Stratton on Thursday 25 July 2019 at 2:00pm**

**Committee Members Present:** Councillors: R Elliott, T Spruce and J Wilby

**Officers in Attendance:** The Legal Advisor to the Sub Committee (T Eddison), the Legal Adviser (S Moss), and the Licensing and Enforcement Officer (R Setford)

One member of staff was also in attendance to observe the process only (with the consent of the applicant)

### **653 MINUTES**

The minutes of the meeting held on 11 March 2019 were confirmed as a correct record and signed by the Chairman.

### **654 EXCLUSION OF THE PUBLIC AND PRESS**

It was

**RESOLVED:** that under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 Schedule 12A of the Act (as amended).

### **655 COMBINED HACKNEY CARRIAGE / PRIVATE HIRE DRIVER LICENCE APPLICATION**

(The applicant was in attendance for this item).

The Licensing officer distributed copies of South Norfolk Council's Private Hire and Hackney Carriage Licensing Conditions. Members were also provided with a written character reference in support of the applicant.

The Chairman welcomed everyone to the meeting and explained the procedure for determining the application.

The Licensing and Enforcement Officer outlined the salient points of her report, explaining the circumstances which had led to the requirement for the Committee to determine whether the applicant was considered a fit and proper person to be granted a Hackney Carriage / Private Hire Licence.

After the applicant had explained her past actions and had responded to a number of questions from members, she, the officer and the observer left the meeting whilst members determined the application. They were then re-admitted to the meeting, and the Chairman announced the decision.

**RESOLVED:**

1. that the applicant be granted a one-year Combined Hackney Carriage / Private Hire Driver Licence with the decision to extend the license by a further two years delegated to the Licensing and Enforcement Officer;  
and
2. that a written warning be issued regarding future conduct, in particular the requirement that she contact South Norfolk Council in the event of any relevant changes.

The meeting concluded at 3.00pm

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Chairman