

Awards Panel

Agenda

Date

Wednesday 9 October 2019

Time

9:00am

Place

Trafford Room
Thorpe Lodge
1 Yarmouth Road
Thorpe St Andrew
Norwich

Members of the Awards Panel

Mr K G Leggett MBE
(Chairman)
Mrs K A Vincent
(Vice Chairman)

Mr N J Brennan
Ms S J Catchpole
Mr J F Fisher
Ms R M Grattan
Mr D G Harrison
Mrs C Karimi-Ghovanlou
Miss S Lawn
Mr J M Ward

Substitutes

Conservative

Mr A D Adams
Mr S M Clancy
Mr R R Foulger
Mrs S C Gurney
Mrs L H Hemsall
Mr G K Nurden
Ms C E Ryman-Tubb

Liberal Democrat
3 vacancies

Contact

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@BDCDemServices

If any Member wishes to clarify details relating to any matter on the agenda they are requested to contact the relevant Director / Assistant Director.

The Openness of Local Government Bodies Regulations 2014

Under the above Regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council is in the process of producing a protocol, a copy of which will be displayed outside of each meeting room and will be available on request.

A G E N D A

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| 1 | <u>To receive declarations of interest under Procedural Rule no 8</u> | 3 – 4 |
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| 5 | <u>The Broadland Enhancement Award 2019</u> | 7 – 15 |

To consider developments which have been shortlisted for the Broadland Enhancement Award 2019 and to select three schemes for an award.

After agenda items 1 – 4 above, the meeting will adjourn and Members of the Panel will visit each of the sites as shown on the attached schedule, on an informal basis. The meeting will then reconvene in the Trafford Room at Thorpe Lodge at approximately 4.00pm, when the Panel will select its choices for the awards.

Trevor Holden
Managing Director

DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. Affect yours, or your spouse / partner's financial position?
2. Relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

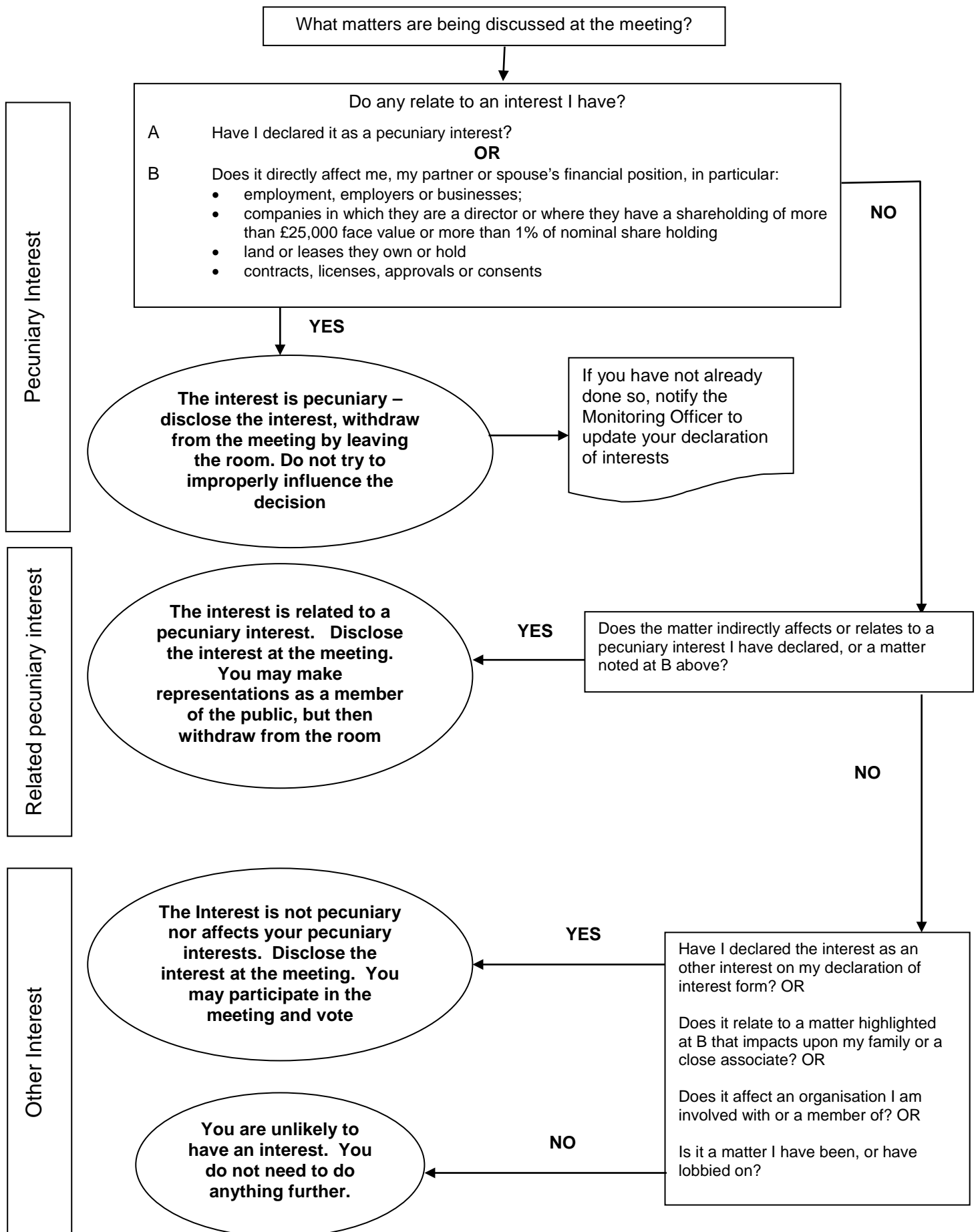
Is the interest not related to any of the above? If so, it is likely to be another interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF

PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



Minutes of a meeting of the **Awards Panel** held at Thorpe Lodge, 1 Yarmouth Road, Thorpe St Andrew, Norwich on **Friday 27 September 2019** at **9:00am** when there were present:

Mr K G Leggett – Chairman

Mr N J Brennan

Mr D G Harrison

Mrs K A Vincent

Ms S J Catchpole

Mrs C Karimi-Ghovanlou

Mr J M Ward

Ms R M Grattan

Miss S Lawn

Also in attendance were the Historic Environment Officer (BH), the Historic Environment Officer (KK) Senior Conservation and Design Officer, Work Experience Student and the Committee Officer (JO).

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Mrs Hempsall and Mr Fisher.

2 MINUTES

The Minutes of the meeting held on 27 September 2018 were confirmed as a correct record and signed by the Chairman.

3 THE BROADLAND DESIGN AWARDS 2019

The Panel received a report by the Historic Environment Officer on the shortlisted schemes for the Broadland Design Awards for 2019.

When assessing the shortlisted schemes, Members were encouraged to have regard to the scale and design of the buildings, the use of sympathetic or sustainable materials and the way the buildings sat with neighbouring properties, in their landscape setting.

The Panel were also advised that they could have regard to measures taken to reduce a building's environmental footprint.

The Panel adjourned at 9.10 am, when the Members and officers listed above (with the exception of the Committee Officer), visited the shortlisted sites as follows:

- Parkside Drive, Old Catton

- 35 School Road, Drayton
- Sienna Belles, Scotch Hill, Taverham
- Houses to rear of Dial House, Reepham
- Yardleigh House, Kerdiston Road, Reepham
- 7 Church Farm Close, Weston Longville
- 8 Church Farm Close, Weston Longville

The Panel reconvened at Thorpe Lodge at 5:25 pm when all the Members listed above were present. The Committee Officer re-joined the meeting.

Members commented on the high standard of the properties nominated and following consideration it was

RESOLVED

to make the following Broadland Design Awards for 2019:

The Broadland Design Award 2019	8 Church Farm Close, Weston Longville
Certificate of High Commendation	Yardleigh House, Kerdiston Road, Reepham
Certificate of Commendation	Parkside Drive, Old Catton

The remaining four nominations would each receive a Certificate of Merit.

The meeting closed at 5:45 pm

Agenda Item: 5

**Awards Panel
9 October 2019**

THE BROADLAND ENHANCEMENT AWARDS

Report Authors:	Kate Knights / Barbara Hornbrook Historic Environment Officers 01603 430507 and 430413 kate.knights@broadland.gov.uk barbara.hornbrook@broadland.gov.uk
Portfolio Holder:	Planning
Wards Affected:	All
Purpose of the Report:	This report details extension, alteration and repair schemes which have been shortlisted for the Broadland Enhancement Awards for 2019. Members are requested to select their first, second and third choices.

Recommendation:

The Panel is recommended to select the three best schemes in order of merit for the Enhancement Award

1 SUMMARY

1.1 This report details schemes which have been shortlisted for the Broadland Enhancement Award 2019.

1.2 Members are requested to select their first, second and third choices.

2 INTRODUCTION

2.1 The Enhancement Award Scheme is run every year and the Design Awards are run on alternate years. The Design Awards were held on 27 September 2019.

2.2 The Enhancement Awards are for the best schemes of repair, conversion, alteration or extension to an existing building within the District.

2.3 Work undertaken must in some way have made a positive contribution to the locality.

2.4 A very high standard has been achieved in the past. In 2018 a well-designed extension to a 1930s home in Thorpe St Andrew won the award and in 2017 it was a barn conversion in Weston Longville.

3 GUIDANCE FOR JUDGING

3.1 All buildings should be judged upon scale, design, use of sympathetic or sustainable materials and the way they sit with neighbouring properties, in their landscape setting, or perhaps (in the case of an extension) the way it relates to, or contrasts with, the parent building.

3.2 Three awards are given. First place will receive the Enhancement Award; second place will receive a Certificate of High Commendation; and a third place will receive a Certificate of Commendation.

3.3 The winners of the Enhancement Award will be invited to receive their award at the Community at Heart Presentation Evening on 29 October 2019.

3.4 It is suggested that as Members view the entries they may like to award each a score marked out of 10 (10 being the highest score). A box has been placed beside each entry for this purpose (Appendix 2).

3.5 At the end of the day on return to Thorpe Lodge, Members will be asked to nominate their first, second and third choices. They may, if they wish, also give a brief explanation of their selections.

3.6 Should there be a 'tie', the winning entry will be determined by that which has the highest number of first places.

3.7 Should Members require further guidance, Officers will be happy to advise on the day.

4 ISSUES AND RISKS

4.1 **Resource Implications** – there is a budget provision of £300 for the 2019 Enhancement Award Scheme.

4.2 **Legal Implications** – none.

4.3 **Equality Implications** – none.

4.4 **Environmental Impact** – none.

4.5 **Crime and Disorder** – none.

5 RECOMMENDATION

5.1 The Panel is recommended to select the three best developments in order of merit for the Enhancement Awards.

Background Papers

None.

The Diamond Centre, Sprowston



These former schools are owned by Sprowston Town Council and were restored to provide useful office and community rooms. The new extension provides a large multi-use space in a building sitting between the two school buildings.

It is unashamedly contemporary in appearance but has been carefully designed to sit quietly behind the historic frontage onto School Lane so that it does not damage the character of the original buildings.

The agents / architects were Bidwells and CAM Architects.

Octagon Barn, Little Plumstead



This is a Grade II Listed barn that is likely to date from the 18th century. It is unusual due to the octagonal shape of the central section of the barn, which was said to be built as an engine house, although there is some debate as to whether it was actually built as a chapel.

Over a number of years, the barn has been repaired and converted for use as an events venue.

The architects were Feilden & Mawson.

Church Farm Barns, Heydon



Dilapidated former farm buildings at the heart of Heydon Conservation Area were converted to create the first phase of three retail and office units, restoring the historic structures and bringing businesses to the village.

The second phase was originally planned to convert a further range of former farm buildings to create three more units. However, when the structures proved too fragile, an application was approved to rebuild them on the same footprint and in a very similar form to complete the development.

The mix of old and new has been carefully carried out, maintaining the historic character of the area whilst creating practical units for small businesses.

The agents were Daniel Connal Partnership.

Silvergate Cottages, Silvergate, Blickling



This row of cottages are Grade II Listed and within the Blickling Rural Conservation Area. They are owned by the National Trust. Two of the cottages are believed to date from the late 17th century whilst the other cottage is late 18th / early 19th century. Along with Blickling Hall, the 17th century range is thought to be one of the earliest buildings on the Blickling Estate (although it was incorporated into the estate at a later date).

In April 2016 there was a devastating fire, started by a woodburner in one of the cottages. All of the roof structure and much of the interior was lost or damaged. Careful stabilisation, assessment and repair has enabled the building to be brought back into use as tenanted cottages, with more of the original fabric being retained than had originally been envisaged. The work enabled some inappropriate alterations that had been carried out in the 1960s to be removed and improvements, such as better fire partitioning, to be installed.

The architects were Purcell and the builders were Draper Nichols.

The Black Swan, Horsham St Faith



The Black Swan is a well-established pub in the Horsham St Faith Conservation area. Due to the expansion of the business the extension was required to provide bed and breakfast rooms and a residents' lounge / function room and a store.

The extension replaces a former single storey outbuilding that was found to be unsuitable for conversion. The scale, materials and detailing of the extension uses materials found elsewhere in the conservation area and the scheme also involved the landscaping of the car park.

The architects were Oak Square Architectural Design.

THE BROADLAND ENHANCEMENT AWARD 2019
SHORTLIST

Scheme

The Diamond Centre, Sprowston	[]
The Octagon Barn, Little Plumstead	[]
Church Farm Barns, Heydon	[]
Silvergate Cottages, Silvergate, Blickling	[]
The Black Swan PH, Horsham St Faith	[]