

Minutes of a meeting of the **Awards Panel** held at Thorpe Lodge, 1 Yarmouth Road, Thorpe St Andrew, Norwich on **Friday 27 September 2019** at **9:00am** when there were present:

Mr K G Leggett – Chairman

Mr N J Brennan

Mr D G Harrison

Mrs K A Vincent

Ms S J Catchpole

Mrs C Karimi-Ghovanlou

Mr J M Ward

Ms R M Grattan

Miss S Lawn

Also in attendance were the Historic Environment Officer (BH), the Historic Environment Officer (KK) Senior Conservation and Design Officer, Work Experience Student and the Committee Officer (JO).

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Mrs Hempsall and Mr Fisher.

2 MINUTES

The Minutes of the meeting held on 27 September 2018 were confirmed as a correct record and signed by the Chairman.

3 THE BROADLAND DESIGN AWARDS 2019

The Panel received a report by the Historic Environment Officer on the shortlisted schemes for the Broadland Design Awards for 2019.

When assessing the shortlisted schemes, Members were encouraged to have regard to the scale and design of the buildings, the use of sympathetic or sustainable materials and the way the buildings sat with neighbouring properties, in their landscape setting.

The Panel were also advised that they could have regard to measures taken to reduce a building's environmental footprint.

The Panel adjourned at 9.10 am, when the Members and officers listed above (with the exception of the Committee Officer), visited the shortlisted sites as follows:

- Parkside Drive, Old Catton

- 35 School Road, Drayton
- Sienna Belles, Scotch Hill, Taverham
- Houses to rear of Dial House, Reepham
- Yardleigh House, Kerdiston Road, Reepham
- 7 Church Farm Close, Weston Longville
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The Panel reconvened at Thorpe Lodge at 5:25 pm when all the Members listed above were present. The Committee Officer re-joined the meeting.

Members commented on the high standard of the properties nominated and following consideration it was

RESOLVED

to make the following Broadland Design Awards for 2019:

The Broadland Design Award 2019	8 Church Farm Close, Weston Longville
Certificate of High Commendation	Yardleigh House, Kerdiston Road, Reepham
Certificate of Commendation	Parkside Drive, Old Catton

The remaining four nominations would each receive a Certificate of Merit.

The meeting closed at 5:45 pm