

**CABINET MEETING – 3 November 2020**  
**Decision List**

Resolutions are subject to a five working day call-in, recommendations to Council cannot be called-in.

<b>ITEM &amp; HEADING</b>	<b>DECISION</b>
<p><b>12 BUDGET UPDATE REPORT</b></p> <p>Lead Officer - Assistant Director Finance</p>	<p><b>RECOMMENDED TO COUNCIL</b></p> <ol style="list-style-type: none"> <li>1. To increase the BDC 20/21 Information Technology Capital Budget by £115,000, to fund the rollout of additional laptops to better facilitate the New Ways of Working.</li> <li>2. To increase the BDC 20/21 Information Technology Capital Budget by £35,000 to fund potential changes following a review of Members' IT.</li> <li>3. To increase the BDC annual Revenue Budget by £44,000 (with a pro-rata adjustment for 20/21 as only a part year effect) to fund an additional resource to help implement the actions set out in the recently agreed Environmental Strategy.</li> <li>4. To agree that the unspent 'joint waste budget' can be applied to cover the costs of the waste procurement.</li> <li>5. To increase the budgetary provision for Covid-19 expenditure from £250,000 to £295,000 to cover the additional £45,000 regulatory expenditure.</li> <li>6. To reduce the budgetary provision for Covid-19 direct hardship payments by £77,000 and return the money to the main Council Tax Support hardship allocation.</li> <li>7. To agree the proposed changes to the 20/21 income budgets as set out in paragraph 4.17.</li> <li>8. To agree that the Assistant Director Regulatory is authorised to spend the new Coronavirus Enforcement grant of £49,421, to help the public and businesses understand the latest Covid-19 regulation, and increase compliance work and</li> </ol>

	<p>enforcement checks on businesses.</p> <p>9. To remove the post of Assistant Director Consultancy Team from the establishment.</p> <p><b>RESOLVED</b></p> <p>To note:</p> <p>10. The updated Medium Term Financial Strategy.</p> <p>11. That the Portfolio Holder for Economic Development, in consultation with the Portfolio Holder for Finance, the Leader and the Assistant Director Economic Growth will be asked to approve the criteria for the distribution of local lockdown grants, in line with Part 3 of the Constitution Para 16.5 (1) Delegation of powers to Portfolio Holders, and Para 19.18 (22) Oversight of the Council's Grants Policy.</p>
<p><b>13 REVIEW OF EARMARKED RESERVES</b></p> <p>Lead Officer - Assistant Director Finance</p>	<p><b>RECOMMENDED TO COUNCIL</b></p> <p>1. The closure of the following reserves:</p> <ul style="list-style-type: none"> <li>a. External Funding Reserve.</li> <li>b. Community Right to Challenge Reserve.</li> <li>c. Systems Thinking Reserve.</li> </ul> <p>2. The retention of the Economic Success Fund and the Broadland Growth Reserve.</p> <p>4. To defer a decision on the creation of the following Reserves:</p> <ul style="list-style-type: none"> <li>a. Refuse Services - £7m.</li> <li>b. New Ways of Working - £4m.</li> </ul>
<p><b>14 TREASURY MANAGEMENT QUARTER 2 REPORT 2020/21</b></p> <p>Lead Officer - Assistant Director Finance</p>	<p><b>RECOMMENDED TO COUNCIL</b></p> <p>To note:</p> <p>1. The report on treasury activity undertaken in the first half of the year and that it complies with the agreed strategy; and</p>

	2. The 2020/21 prudential indicators for the first six months of the year.
<p><b>15 STRATEGIC PERFORMANCE AND FINANCE REPORT FOR QUARTERS 1 and 2 2020/21</b></p> <p>Lead Officer - Assistant Director Finance</p>	<p><b>RESOLVED</b></p> <p>To note:</p> <ol style="list-style-type: none"> <li>1. The revenue and capital position; and</li> <li>2. The 2020/21 performance for Q1 and Q2.</li> </ol>
<p><b>16 APPROVAL OF UK MUNICIPAL BOND AGENCY'S FRAMEWORK AGREEMENT</b></p> <p>Lead Officer - Director of Resources</p>	<p><b>RECOMMENDED TO COUNCIL</b></p> <p>To approve the Council's entry into a Framework Agreement and its accompanying schedules.</p>
<p><b>17 THE VISION FOR A BEST IN CLASS HOUSING OFFER AND DRAFT ALLOCATIONS SCHEME</b></p> <p>Lead Officer – Housing and Wellbeing Senior Manager</p>	<p><b>RECOMMENDED TO COUNCIL</b></p> <ol style="list-style-type: none"> <li>1. To endorse Officers work towards the Best in Class Housing Offer; and</li> <li>2. Agree to the adoption of the Housing Allocations Scheme.</li> </ol>
<p><b>18 HOUSING STANDARDS ENFORCEMENT POLICY</b></p> <p>Lead Officer - Housing Standards Senior Manager</p>	<p><b>RESOLVED</b></p> <p>To approve the Council's new Housing Standards Enforcement Policy.</p>
<p><b>19 PLANNING ENFORCEMENT PLAN AND STRATEGY</b></p> <p>Lead Officer - Business Improvement Team Manager</p>	<p><b>RESOLVED</b></p> <ol style="list-style-type: none"> <li>1. To agree the use of the Enforcement Plan for the Planning Enforcement Service at Broadland Council; and</li> <li>2. To agree the use of the Enforcement Strategy for the Planning Enforcement Service at Broadland Council, subject to the inclusion of the headings and flowchart, as suggested by the Place Shaping Panel, as well as offering enforcement training to</li> </ol>

	parish and town councils.
<p><b>20 FUTURE OF COMMUNITY GRANTS</b></p> <p>Lead Officer - Communities Senior Manager</p>	<p><b>RESOLVED</b></p> <ol style="list-style-type: none"> <li>1. That the member-led ward grant system would remain unchanged for 2021/22; and</li> <li>2. To introduce a start-up grant; linked to the new Community at Heart Lottery.</li> </ol>
<p><b>21 TEMPORARY CHANGE TO HOUSING ALLOCATIONS POLICY-UPDATE</b></p> <p>Lead Officer - Housing and Wellbeing Senior Manager</p>	<p><b>RESOLVED</b></p> <p>to agree an extension to the temporary amendment to the criteria within the Council's Housing Policy, agreed in June 2020, for three months, to allow officers discretion to place eligible, and suitable, individuals currently living in supported accommodation within the 'High' category for allocation. This extension will cease on the 31 March 2021 subject to further review by Cabinet if still required.</p>