

Minutes of a meeting of the **Cabinet** held at Thorpe Lodge, 1 Yarmouth Road, Thorpe St Andrew, Norwich on **Tuesday 14 January 2020** at **6.00pm** when there were present:

Mr S A Vincent – Policy (Chairman)

Portfolio holders:

Mrs J K Copplestone	Economic Development (from 6.21pm)
Mr J J Emsell	Transformation and Organisational Development
Mrs L H Hempsall	Planning
Mrs J Leggett	Environmental Excellence
Mrs T M Mancini-Boyle	Finance
Mr F Whymark	Housing and Wellbeing

Cllr Adams, Cllr Murrell and Cllr K Vincent also attended the meeting for its duration. Cllr Beadle was in attendance from 6.15pm.

Also in attendance were the Managing Director, Director Resources, Assistant Director Planning, Assistant Director Finance (S151 Officer), Assistant Director Governance and Business Support (Monitoring Officer) Assistant Director Community Services, Policy and Partnerships Manager, Spatial Planning Manager and the Committee Officer (JO).

62 DECLARATIONS OF INTEREST UNDER PROCEDURAL RULE NO 8

The Chairman advised the meeting that through his consultancy Abzag, he was promoting, on behalf of the landowner, a site for residential development in Colney through the Greater Norwich Local Plan. When this site was under consideration he would declare a disclosable pecuniary interest and shall vacate the chair and leave the room.

In the interests of transparency, he also brought to the Board's attention, that his father, Malcolm Vincent, through his company Vincent Howes, was promoting, on behalf of the landowners, a site for residential development in Costessey/Bawburgh through the Greater Norwich Local Plan.

In this case under the provisions of the Code of Conduct, there was no interest to declare which would prevent him from participating in the debate and chairing the meeting.

He added that he would be declaring the same interests when Council was considering GNLP matters.

63 MINUTES

The Minutes of the meeting held on 26 November 2019 were confirmed and signed by the Chairman as a correct record.

64 REPRESENTATIONS FROM NON CABINET MEMBERS

The Chairman agreed that, at his discretion, all non-Cabinet Members in attendance be allowed to join the debate at the relevant point of the proceedings on request.

65 OVERVIEW AND SCRUTINY COMMITTEE

The Vice-Chairman of the Overview and Scrutiny Committee advised Members on the views expressed by the Committee when it reviewed the Cabinet Agenda on 7 January 2020, as each item was considered.

66 JOINT ECONOMIC SUCCESS AND WELLBEING PANEL

Cabinet received the Minutes of the Joint Economic Success and Wellbeing Panel meeting held on 20 November 2019.

The Portfolio Holder of Housing and Wellbeing, who had chaired the joint meeting, advised Cabinet that the Panels had looked at the Leisure Principles, which would be considered by Cabinet later in this meeting. Members at the joint meeting had considered that the Leisure Principles were a constructive framework for delivering the Council's Health and Wellbeing ambitions and had recommended their adoption.

The meeting had also received a report on the prevention of rough sleeping and the excellent collaborative work being carried out between Broadland and South Norfolk to address this.

The meeting had also received a report on the future options for the Tot2Teens programme and had made some recommendations to Cabinet regarding this. However, since the joint meeting it has been decided to develop a longer term proposal for the programme (which would also consider delivering the service in South Norfolk). Therefore, no decisions would be made about Tots2teens at this stage until a report was brought to Cabinet later in the year.

67 GREATER NORWICH LOCAL PLAN REGULATION 18 CONSULTATION

The report sought approval of the Regulation 18 consultation on the Greater Norwich Local Plan (GNLP), between 29 January and 16 March 2020. The proposal was reported to the Greater Norwich Development Partnership Board of 6 January 2020 and the Place Shaping Panel on the same day and was recommended for approval at both meetings. The report had also been considered at South Norfolk by the Regulation and Planning Policy Committee and Cabinet and had been recommended for approval there.

The consultation draft GNLP was made up of two documents: the GNLP Strategy document, which contained the planning strategy for growth in Greater Norwich from 2018 to 2038 and the GNLP sites document, which contain the policies for the sites that were proposed to be allocated for development to help deliver the GNLP.

Cabinet was also asked to approve a Communication Plan for the consultation that would include events held across Greater Norwich, press releases, media briefings, exhibitions, publications and social media platform releases throughout the consultation. It had been proposed that an exhibition be held in the foyer at South Norfolk Council and this could also be arranged at Thorpe Lodge, if Members wished.

A revised timetable for the remaining stages of the GNLP and amendments to the Council's Local Development Scheme would also require approval.

Cabinet was informed that South Norfolk would be drafting a separate Village Clusters Housing Allocations Document. This would allocate a minimum of 1,200 additional homes, which would be on smaller sites and spread across the whole District.

A paper had been circulated with amendments to the consultation document, which had been endorsed by the Greater Norwich Development Partnership. The amendments that referred to the South Norfolk Village Clusters (paragraphs 25 and 26) were still to be finalised.

The Spatial Planning Manager emphasised that the consultation was an evidence gathering process that was used to shape the pre-submission draft plan for representations on soundness and legal compliance.

Cabinet was also informed that two further papers had been added to the consultation documents. These were the Sustainability Appraisal and Strategic Environmental Assessment of the GNLP and the Habitats Regulation Assessment. All of the consultation document were available on the GNLP website.

The Portfolio Holder for Planning advised Members that this had been a long process and the three month deferral to rework some elements the GNLP had been justified, as it was now a much clearer document. She added that a briefing for parish and town councils on the GNLP was being held on 22 January 2020 in the Council Chamber and she asked Members to encourage their parishes to attend.

In answer to a query from the Chairman, Members were advised that Broadland's Local Development Scheme would explain that the GNLP would not include South Norfolk's Village Clusters Housing Site Allocations document.

RESOLVED

To approve:

1. The proposed contents of the draft GNLP for public consultation with finalisation of the draft including any minor factual or typographical changes delegated to the Director of Place in consultation with the Planning Portfolio Holder; and
2. The proposed engagement process for the consultation; and
3. The revised timetable for the production of the Local Plan and consequent amendments to the Council's local development scheme.

Reasons for decision

To meet the Council's legislative duty as a Local Planning Authority.

68 LEISURE PRINCIPLES

The report proposed a set of principles, which could act as a guide towards identifying opportunities to improve the health and wellbeing of residents in Broadland.

Cabinet was advised that 81 percent of residents in Broadland were not limited by illness or disability for everyday activities, which was above the national average. However, despite this 60 percent of residents could be described as inactive. To address this and in line with the health and wellbeing priorities of the Council and to ensure that every resident has accessible opportunities to engage in physical activity in their community the following Leisure Principles were proposed:

Community Offer

1. We will work with partners to aim to ensure that there is a leisure offer appropriate and proportionate to communities across Broadland, to help as many of our population become active. In doing this, our order of priority of preference will be:
 - a) Steer the community towards existing provisions and work with partners to make sure they are accessible.
 - b) Develop capacity in the community sector to help establish self-sustaining leisure solutions.
 - c) Where there is a gap in the market, look at options to provide.
2. We will work with partners to ensure that a leisure offer is a consideration of any major development or population growth in the District.

Health and Wellbeing

1. Given the developed national evidence on the telling contribution that activity can have on various longer-term conditions and social issues, we will utilise leisure assets and expertise to help work in the following areas in line with the shared health and wellbeing priorities. This is building upon our successful Help Hub partnership and work to help develop community capacity.
 - People who are likely to or have suffered a fall as a consequence of frailty.
 - Unhealthy and inactive lifestyles in adults and children/adult obesity.
 - Those experiencing long term worklessness and NEET (not in education, employment or training).
 - Those experiencing low level mental wellbeing issues such as early onset dementia and social isolation.
 - Those living with low level chronic health conditions where increased physical activity could be beneficial
2. Activity will be targeted to areas of the District where we are aware of specific needs to ensure tailored provision to local communities, not universally.

3. Given the contribution to wider public-sector issues, we will seek to work in partnership and attract funding to help deliver in these areas, and to satisfy financial objectives for the service.

Financial

1. Any new or existing facility or activity should seek to be at least cost neutral.
2. In establishing or maintaining any facility or activity we should look to work with partners to help share the operational cost burden and risks.
3. Our leisure services should remain affordable to different members of our community, which means that some cohorts or products (see 'Health and Wellbeing') will generate less of a commercial operational yield than others.
4. In any investment we should look to better utilise existing community assets rather than develop from new.
5. Aside of investment to maintain our assets, any new non-essential (i.e. repair, replacement and maintenance) capital investment over the strategy period in leisure facilities will need to come from external sources unless there is a demonstrable ROI in excess of those typically expected via our treasury management investments (typically this is currently between two and three percent).

The principles above would offer a framework for how the Council might develop the offer to residents and the rationale for the programmes of work that were supported.

A key element of the leisure principles was in prevention, especially by establishing better fitness levels amongst 40-60 year olds to prevent frailty in older age. Partnership working was also intrinsic in the delivery of these services.

Members were advised that there were no budget implications for the adoption of the leisure principles, as they were a guide towards the development of initiatives and opportunities for health and wellbeing that would be brought to Members on a case by case basis.

In answer to a query, the Policy and Partnerships Manager advised the meeting that she would forward a map to Cabinet that set out some social prescribing figures for the District. Officers were also doing a piece of work to evaluate the effectiveness of social prescribing, which would be brought to Members in due course.

It was also requested that measures be put in place for any proposed projects and initiatives that were to be brought forward, so that their effectiveness could be assessed.

RECOMMENDED TO COUNCIL

to adopt the Leisure Principles (as set out above).

Reasons for decision

To promote health and wellbeing in the District.

69 TREASURY MANAGEMENT QUARTER 2 REPORT 2019/20

The Assistant Director of Finance introduced the report, which set out the Treasury Management activity in the first six months of the financial year 2019/20.

The investments of the Council totalled £34.9m as at 30 September 2019 and it was forecast that the interest achieved at year end would be £236,000, which was £165,000 above the budget.

Cabinet was informed that the Investec Target Return Fund, which the Council had just over £2m invested with was to be dissolved, due to the withdrawal of the fund's largest investor. The Council had until 17 February 2020 to withdraw its money and there were a number of options available to invest it elsewhere, so there was no need to make a hasty decision.

The Portfolio Holder for Finance noted that none of the Council's Prudential Indicators had been breached during the first six months of the financial year and there had been no requirement for borrowing. She also advised Members that a meeting would be held on Thursday to discuss where Investec the funds might be invested.

RESOLVED

to

1. Note the treasury activity for the first half of the year and that it complies with the agreed strategy; and
2. Note the 2019/20 prudential indicators for the first six months of the year; and
3. Note the externally managed Target Return Fund is to be dissolved in

February 2020, the decision on the placement of these funds to be made by the Assistant Director Finance in accordance with the constitution and current Treasury Management Strategy.

Reasons for decision

The report was a factual account.

70 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED

to exclude the press and public from the meeting for the remaining business because otherwise, information which was exempt information by virtue of Paragraph 3 of Part I of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006 would be disclosed to them.

71 RENEWAL OF MICROSOFT LICENCING

The report considered options for the renewal of the Council's licence with Microsoft, which would expire on 31 January 2020.

It was proposed to move to a cloud based system and Office365, which would enable the use of a single domain name across Broadland and South Norfolk.

RESOLVED

To enter into an agreement with Microsoft, as set out in the report.

Reasons for decision

To renew a licencing agreement.

72 EXEMPT MINUTE

The Exempt Minute of the meeting held on 26 November 2019 were confirmed and signed by the Chairman as a correct record.

The meeting closed at 6.41 pm