

Proposal: Treat official notification of a Universal Credit claim as an application for Council Tax Reduction	
Survey Results:	Consultation is not required as is beneficial to Council Tax Reduction customers.
What would be the main justification for the change?	
The proposed amendment would allow the formal notification received from the DWP to be treated as a valid claim for Council Tax Reduction. This reduces the paperwork required from a claimant to apply for Council Tax Reduction and mitigates the potential drop off of claimants who are entitled to help but do not return the relevant application form.	
Officers' Recommendation to Council	
<p>Insert the following in Schedule 1, paragraph 1:</p> <p>"2)</p> <p> c) by means of receipt of the following Universal Credit notification from the Department for Works and Pensions:</p> <p> i. Universal Credit Data Share (UCDS) New Claim record,</p> <p> ii. Local Authority Input Document, or"</p> <p>and remove "or" from the end of paragraph 2(b)</p>	

Draft senior management structure

The following depicts the draft senior management structure proposed for use in the formal consultation period with senior management and Unison.

