

Cabinet

Agenda

Date

Tuesday 6 March 2018

Members of the Cabinet

Mr A J Proctor
Chairman (Leader) Policy

Mr S M Clancy
(Deputy Leader) Economic Development

Portfolio holders

Mr J F Fisher Environmental Excellence

Mr R R Foulger Communities and Housing

Mrs T M Mancini-Boyle Finance

Mr S A Vincent Planning

Time

9.00 am

Place

Council Chamber
Thorpe Lodge
1 Yarmouth Road
Thorpe St Andrew
Norwich

Contact

James Overy tel (01603) 430540

Broadland District Council
Thorpe Lodge
1 Yarmouth Road
Thorpe St Andrew
Norwich NR7 0DU

E-mail: james.overy@broadland.gov.uk



If any Member wishes to clarify details relating to any matter on the agenda they are requested to contact the relevant Head of Service.



@BDCDemServices

The Openness of Local Government Bodies Regulations 2014

Under the above Regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a protocol, a copy of which will be displayed outside of each meeting room and is available on request.

**The Chairman will ask if anyone wishes to
film / record this meeting**

A G E N D A

Page No

- | | | |
|-----------|--|------------------|
| 1 | To receive declarations of interest under Procedural Rule no 8 | |
| 2 | Apologies for absence | |
| 3 | <u>Minutes of meeting held on 6 February 2018</u> | 4 - 11 |
| 4 | Matters arising therefrom (if any) | |
| 5 | Public Speaking | |
| | <p>To consider representation from the members of the public who have expressed the wish to convey their views on items on this Agenda.</p> <p>In accordance with the Constitution a period of 3 minutes is allowed per member of the public.</p> | |
| 6 | Representations from Non-Cabinet Members | |
| | <p>To receive the views from non-Cabinet Members on items on this agenda. Members are reminded to advise the Leader if they wish to attend and speak at the meeting.</p> <p>In accordance with the Constitution a period of 3 minutes is allowed per non-Cabinet Member.</p> | |
| 7 | Overview and Scrutiny Committee | |
| | <p>The Cabinet will be advised of the views expressed by the Committee at its meeting on 27 February 2018 in relation to items on this Agenda.</p> | |
| 8 | Wellbeing Panel | To follow |
| | <p>To receive the Minutes from the meeting held on 26 February 2018.</p> | |
| 9 | <u>Council Tax – Local Discount for Care Leavers</u> | 12 – 22 |
| | <p>To receive a report from the Head of Finance and Revenue Services.</p> | |
| 10 | <u>Local Government Association Mutual Founding Member</u> | 23 – 27 |
| | <p>To receive a report from the Head of Finance and Revenue Services.</p> | |
| | <p>Please note that <u>Appendices 2 and 3</u> to the report contain exempt information; therefore, if Members wish to discuss them at the meeting it will require the exclusion of the press and public.</p> | 132 – 135 |

11 North Rackheath Masterplan

28 – 131

To receive a report from the Head of Planning.

Please note that [Appendix 2](#) to the North Rackheath Masterplan report contains exempt information; therefore, if Members wish to discuss it at the meeting it will require the exclusion of the press and public.

136 – 142

12 Exclusion of Press and Public

The Chairman will move that the press and public be excluded from the meeting for the remaining items of business because otherwise, information which is exempt information by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by The Local Government (Access to Information) (Variation) Order 2006, would be disclosed to them.

13 Exempt Minutes of meeting held on 6 February 2018

143 – 145

P C Kirby
Chief Executive

Minutes of a meeting of the **Cabinet** held at Thorpe Lodge, 1 Yarmouth Road, Thorpe St Andrew, Norwich on **Tuesday 6 February 2018** at **9.00 am** when there were present:

Mr A J Proctor – Policy

Portfolio holders:

Mr S M Clancy	Economic Development
Mr R R Foulger	Communities and Housing
Mrs T M Mancini-Boyle	Finance
Mr S A Vincent	Planning

Mrs C Bannock and Mr D Harrison were also in attendance for the duration of the meeting.

Also in attendance were the Chief Executive, Deputy Chief Executive, Head of Democratic Services and Monitoring Officer, Head of Planning, Spatial Planning Manager, Environment Protection Manager, Economic Development (Partnerships and Growth) Manager and the Committee Officer (JO).

117 APOLOGY FOR ABSENCE

An apology for absence was received from Mr Fisher.

118 MINUTES

The Minutes of the meeting held on 9 January 2018 were confirmed as a correct record and signed by the Chairman.

Minute no: 111 – Council Owned Bridges on the Bure Valley and Marriott's Way Routes

The Portfolio Holder for Economic Development confirmed that accurate costings were being drawn up for the maintenance of the bridges in the ownership of the Council and would be presented to a future meeting of Cabinet for consideration.

119 REPRESENTATIONS FROM NON CABINET MEMBERS

The Chairman agreed that, at his discretion, all non-Cabinet Members in attendance be allowed to join the debate at the relevant point of the proceedings on request.

120 OVERVIEW AND SCRUTINY COMMITTEE

Cabinet received the Minutes of the meeting of the Overview and Scrutiny Committee held on 16 January 2018.

The Chairman of the Overview and Scrutiny Committee advised Members on the views expressed by the Committee when it reviewed the Cabinet Agenda on 30 January 2018, as each item was considered.

121 SERVICE IMPROVEMENT AND EFFICIENCY COMMITTEE

Cabinet received the Minutes of the meeting of the Service Improvement and Efficiency Committee held on 22 January 2018.

The Chairman noted that the Committee was focusing most of its attention on the collaborative Feasibility Study. Income generation also featured on the Committee's Work Programme as a topic for future consideration.

122 ECONOMIC SUCCESS PANEL

Cabinet received the Minutes of the meeting of the Economic Success Panel held on 23 January 2018.

Cabinet agreed with the Panel's observation in respect of the poor mobile phone signal at Thorpe Lodge and suggested that the Council offices might be a suitable site for a mobile phone mast, which could improve the signal and possibly generate income. The Panel would be updated on this at its next meeting.

123 FINANCIAL MONITORING TO 31 DECEMBER 2017

The report summarised the financial position of the Council at 31 December 2017.

There was a capital underspend of nearly £0.5m which had been largely set aside for the County Council's Superfast Broadband project, which was not being drawn on as much as had been expected.

There were also underspends on Community Grants, the administration of which was transferred to the Norfolk Community Foundation, however it was expected that 90 percent of the Capital budget would be spent by the end of the financial year. The Chairman suggested that measures be taken as a matter of urgency to ensure that funding remained in place for Community Grants.

At 31 December 2017 the level of revenue budgets spent was 87.1 percent.

The Portfolio Holder for Finance noted that there was a lower draw on the budget for Superfast Broadband and that the Council should only release further funds if there was a compelling reason to do so and that a decision on this be made by the Cabinet.

RESOLVED

to note the report.

Reasons for decision

The report was a factual account.

124 TREASURY MANAGEMENT STRATEGY 2018/19

The report set out the proposed Treasury Management Policy, Treasury Strategy Statement and Annual Investment Strategy for 2018/19.

The Chartered Institute of Public Finance and Accountancy had issued a revised Treasury Management Code of Practice in 2017 and the Treasury Management Policy Statement 2018/19 had been amended to incorporate these changes, which also included minor amendments to the financial indicators.

The Chairman noted that the Council's Treasury advisors; 'Capita Asset Services,' had been sold to an Australian company, 'Link Asset Services'. The Council's contract came to an end in 2019 and a re-evaluation would take place before a decision was taken on its renewal.

The Treasury Management Policy Statement set out the aims and limits of the Treasury function for 2018/19, which now included other non-financial assets held for financial return. These changes would now allow the Council to explore options for a better return on its investment.

RESOLVED

to

- (1) adopt the proposed Treasury Management Policy and Treasury Strategy Statements for 2018/19 (attached at Appendix 1 to the signed copy of these Minutes); and

- (2) bring forward options for improving Treasury Management returns to the 10 April 2018 meeting of Cabinet.

RECOMMEND TO COUNCIL

to adopt the Annual Investment Strategy for 2018/19 (attached at Appendix 2 to these Minutes).

Reasons for decision

The report was a factual account.

125 JOINT 5 YEAR INFRASTRUCTURE INVESTMENT PLAN

The report proposed that Cabinet recommend to Council that the Greater Norwich Joint 5 Year Investment Plan be approved.

The report was brought to Members annually for approval and set out the priorities for infrastructure spending for 2018/19, as well as the infrastructure funding priorities for the subsequent four years to 2022/23.

There were five projects in Broadland for 2018/19, supported by £1,440,000 of Community Infrastructure Levy funding from the Infrastructure Investment Fund. These were:

- Improvements to the Marriott's Way between Thorpe Marriott and Costessey – (£100,000)
- Community Sports Hub proposal for Horsford Manor site – (£1,000,000)
- Thorpe Marriott Greenway – £105,000
- Marriott's Way: Surfacing Works (Drayton) – £85,000
- Access for All – a five-year pot of £150,000 to allow various smaller-scale improvements to trails across Greater Norwich to be made (such as surfacing and gate/fence improvements), with decisions being made by the Infrastructure Delivery Board.

In the 2017/18 Plan, a cash reserve of roughly £2.6m was proposed to be built up over three years, towards repayment of the £50m which has been borrowed or committed to support the delivery of the Northern Distributor Road and the Long Stratton bypass.

In addition, the Plan proposed an allocation of £2m for 2018/19 for the purposes of helping to deliver the Children's Services' Capital Programme, as well as exploring funding opportunities for the new Broadland Growth Triangle High School.

RECOMMENDED TO COUNCIL

to agree the Joint Five-Year Infrastructure Investment Plan in general, (attached at Appendix 3 to these Minutes) and the 2018/19 projects proposed, for consideration by the next meeting of the Greater Norwich Growth Board, with the first year of the Infrastructure Investment Plan to be considered as the Annual Growth Programme for 2018/19.

Reasons for decision

To facilitate the delivery of strategic growth in Greater Norwich.

126 NORFOLK STRATEGIC PLANNING FRAMEWORK

The report presented the proposed Norfolk Strategic Planning Framework that was being considered for approval and endorsement by all the local planning authorities in Norfolk. The report also proposed that the work of the Norfolk Strategic Planning Group, which had drafted the Norfolk Strategic Planning Framework, continue and that the Council contributed £10,000 per annum for two years towards this.

The Framework set out guidelines for strategic planning matters across the County and beyond, and demonstrated how the planning authorities would work together under the Duty to Co-operate on planning related topics. It also showed how strategic matters, such as housing numbers, were to be taken into account in the production of Local Plans, and would be monitored and reviewed as necessary in the following years.

The Framework was also subtitled an 'Emerging Statement of Common Ground', which anticipated the Government's introduction of a requirement that all local planning authorities produce a statement of common ground setting out cross boundary matters, including the housing need for the area and proposals for meeting any shortfalls.

The Portfolio Holder for Planning noted that the contribution to the Norfolk Strategic Planning Forum represented good value for money, as it would be far more expensive for the Council to draft its strategic planning documents on its own.

The Chairman requested that the Agreements in the document be included in the Executive Summary, so it could be clearly seen what the planning authorities were signing up to.

RECOMMENDED TO COUNCIL

to approve the Norfolk Strategic Planning Framework (attached at Appendix 4 to these Minutes) subject to the listing of the Agreements within the Executive Summary of the document, and continue the Council's involvement in the Norfolk Strategic Planning Forum.

Reasons for decision

To meet the Council's responsibilities as a local planning authority.

127 PUBLIC SECTOR EQUALITY DUTY ANNUAL UPDATE

The report summarised progress made by the Council during 2017 in respect of its Public Sector Equality Duty and sought approval to publish the Annual Report, as required under legislation.

The Corporate Equalities Group was the key mechanism by which equality issues were promoted and monitored at the Council and consisted of staff from all departments, as well as an elected Member.

The Group's activities included working to connect with religious and faith groups in Broadland; promoting a Health in all Policies approach; updating the Single Equality Scheme and working in partnership to better understand mental health issues for children and young people

Examples of good practice cited in the Annual Report included; Community at Heart Grants, the Choices Programme and District Direct (a project to identify patients at risk of a delayed discharge from hospital and put in place interventions to allow them to return home).

RESOLVED

to approve the Public Sector Equality Duty Annual Report for publication (attached at Appendix 5 to the signed copy of these Minutes).

Reasons for decision

To meet legislative requirements.

128 EXCLUSION OF PRESS AND PUBLIC**RESOLVED**

to exclude the Press and public from the meeting for the remaining business because otherwise, information which was exempt information by virtue of Paragraph 3 of Part I of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006 would be disclosed to them.

129 ASSET MANAGEMENT

The report was a high level analysis of the land assets owned by the Council, which allocated them into the following three categories:

- Possible development sites
- Possible disposal sites
- Opportunities to explore further those that might achieve savings.

It was emphasised that only those assets that might present an opportunity for development were to be considered at this stage and that reports would be brought back to Cabinet for each agreed project.

Seven sites were proposed for consideration together with a further nine sites that were not owned by the Council, which might present commercial opportunities (as detailed in the Exempt Minutes).

RESOLVED

to agree the opportunities set out in the report (attached as Appendix 6 to the signed copy of the Exempt Minutes) as well as the recommendations, as amended, to how each of them might be progressed.

Reasons for decision

To explore the development potential of the Council's land assets.

130 WASTE COLLECTION, STREET CLEANSING AND GROUNDS MAINTENANCE SERVICE – CONTRACT UPDATE

The report provided an update on progress with procuring a new joint contract for refuse and recycling collection, street cleansing and grounds maintenance.

The report was the result of a decision to explore procuring a single contract that others would be able to join in the future and it also looked at options to extend the existing contract, so as to align with the contracts of other local authorities as well as extending the food waste collection service.

Cabinet discussed the options, as detailed in the Exempt Minutes and

RESOLVED

to extend the current Waste, Street and Grounds Contract for a period of 24 months, to November 2021, allowing for an additional 1,500 properties to be added to the food waste service, and to re-invest the contract savings identified by adding a further 1,500 properties to the food waste service, committing to £13,000 of capital costs for caddies to be funded from the contract savings.

Reasons for decision

To allow further time to explore the potential for a joint waste collection contract with other councils.

131 EXEMPT MINUTES OF MEETING HELD ON 9 JANUARY 2018

The Exempt Minutes of the meeting held on 9 January 2018 were confirmed as a correct record and signed by the Chairman.

The meeting closed at 10.10 am

COUNCIL TAX – LOCAL DISCOUNT FOR CARE LEAVERS

Portfolio Holder: Finance
Wards Affected: All

1 SUMMARY

- 1.1 Billing Authorities have the power to allow a local Council Tax discount under S13A of the Local Government Finance Act 1992 (as amended), for individual cases or a class of cases.
- 1.2 This paper sets out a proposal for a full local Council Tax discount for care leavers aged between 18 and 21 years who are solely responsible for payment of the bill or who occupy a property with other adult care leavers aged up to 21.

2 KEY DECISION

- 2.1 This is a key decision and has been published in the Forward Plan.

3 INTRODUCTION

- 3.1 Billing Authorities are being encouraged to offer a reduction in Council Tax for care leavers as part of efforts to help them avoid getting into debt and give them more time to learn how to manage their finances. This follows the recommendations made in the Government's care leaver's strategy "Keep on Caring" (July 2016). The Communities and Local Government Select Committee also recommended to Government in their report into homelessness (August 2016) that care leavers should not be required to pay Council Tax until they are 21.
- 3.2 Care leavers often have to start living independently much earlier than their peers taking on more financial responsibilities, when they might be on a low income and without the same family support network.
- 3.3 As a corporate parent, Norfolk County Council has a responsibility to support care leavers whilst they are developing the skills and confidence to live independent lives and learn vital life skills. Broadland District Council has a duty to co-operate and a legal obligation to assist in re-housing / securing support.
- 3.4 Children and young people who are looked after are amongst the most vulnerable groups in our community. A good corporate parent should have the same aspirations for a child in care or a care leaver as a good parent would have for their own child.

- 3.5 By granting a 100 percent discount on Council Tax for the first few years of independent living, the Council would potentially be providing practical help and financial assistance of great value to care leavers at a very vulnerable stage in their transition from care.

4 THE ISSUES

- 4.1 Norfolk County Council has offered to support a local discount for care leavers by contributing 75 percent of the cost of Council Tax reductions. This is broadly in line with their Council Tax precept. Broadland would therefore bear the remaining cost of a full discount (25 percent) if agreed.
- 4.2 A care leaver discount would be allowed only after the award of any statutory Council Tax discounts (except Council Tax Reduction) eg single person discount.
- 4.3 The Children and Social Work Act 2017 comes into force on 1 April 2018. The Act places additional responsibilities on local authorities in relation to the welfare of children and young people including care leavers. The Act specifies that local authorities with responsibility include district councils as well as county councils.
- 4.4 Under the Children (Leaving Care) Act 2000 there is a duty to improve the life chances of young people living in and leaving care, meaning that there must be a plan for these individuals so that they have the support needed to make the transition to a successful adult life.
- 4.5 A care leaver is defined as a person aged 25 or under, who has been looked after by a local authority for at least 13 weeks since the age of 14; and who was looked after by the local authority at school-leaving age or after that date.
- 4.6 The Act defines the categories of children entitled to leaving care support as:
- Eligible children are those young people aged 16-17 who are still in care and have been 'looked after' for a total of 13 weeks from the age of 14 and including their 16th birthday;
 - Relevant children are those young people aged 16 and 17 who have already left care, and who were 'looked after' for at least 13 weeks from the age of 14 and have been 'looked after' at some time while they were 16 or 17;
 - Former relevant children are those young people aged 18, 19 or 20 who have been eligible and/or relevant.

- 4.7 As at December 2017 there were a total of 22 care leavers aged between 18 and 21 living in Broadland. Of those, 16 did not have any Council Tax charge, predominantly because they are living with parents or former foster carers.
- 4.8 Of the six care leavers who have liability for Council Tax, one has a joint Council Tax charge with another person (not a care leaver). Five are living alone and receiving Council Tax reduction as they are on a low income and out of those, two have been subject to recovery action for non-payment.
- 4.9 Of the five care leavers solely responsible for Council Tax, four of them live in social housing and one lives in a property provided for young people by a Community Interest Company.
- 4.10 The information at 4.8 above indicates that care leavers are a category of resident who are more likely to be on a low income when leaving care and living independently.
- 4.11 The other six Norfolk district / borough councils have been approached by Norfolk County Council and are open to a proposal to implement a care leaver discount. Norwich City Council has agreed to implement a full reduction for care leavers up until the age of 25 years from 1 April 2018, with no financial contribution from the County Council.

5 COST

- 5.1 The cost of allowing a discount under S13A falls directly on the Billing Authority (Broadland) and therefore its Council Tax payers. However in this case it is likely that Norfolk County Council would fund 75 percent of the cost.
- 5.2 Based on the current numbers of care leavers aged 18 to 21 living in Broadland and the gross annual Council Tax charges for this financial year, the cost of allowing a full discount to them would be £4,295.
- 5.3 If Norfolk County Council contributes as described in 5.2 they would bear costs of £3,221 which means that the net cost to Broadland for delivering this discount would be approximately £1,074 in this financial year. Obviously this is an estimate based on the current charges and current caseload and would vary from year to year.
- 5.4 Norfolk County Council Members have agreed in principle to support the financial contribution to the discount at their Children's Services Leadership Team meeting held on 20 February 2018. A final decision will be made by the County Council Children's Services Committee on 13 March 2018.

6 RESOURCE IMPLICATIONS

- 6.1 If implemented, this local discount can be delivered within existing resources at no extra cost of administration.

7 LEGAL IMPLICATIONS

- 7.1 This discount, if agreed, would be delivered within existing Council Tax legislation, S13A Local Government Finance Act 1992 (as amended).

8 RISK IMPLICATIONS

- 8.1 There is a risk to the financial stability of care leavers by not providing assistance with Council Tax.

9 EQUALITIES IMPLICATIONS

- 9.1 An Equalities Impact Assessment has been carried out and is shown at Appendix 2.

10 CONCLUSION

- 10.1 Care leavers represent a very small but extremely vulnerable group of Broadland residents. This is particularly the case in the period of transition between leaving care and living independently at age 18 to 21.
- 10.2 S13A of the Regulations offers the Council a wide discretion to agree a policy to deliver a local discount.

11 OPTIONS

- 11.1 The Cabinet has the following options to RECOMMEND to Council:
- (1) to endorse retrospectively Cabinet's decision to adopt the policy at Appendix 1 with effect from 1 April 2018 *providing* Norfolk County Council agree on 13 March 2018 to fund 75 percent of the cost of the discount; or
 - (2) to endorse retrospectively Cabinet's decision that, should Norfolk County Council *not agree* to financially support the discount then the Policy at Appendix 1 is adopted with effect from 1 April 2018 with the *full cost* borne by Broadland District Council (approximately £4,295 per year); or

- (3) decline to implement the local discount at this time, but keep the matter under review.

Jill Penn
Head of Finance and Revenue Services

Background papers

None

For further information on this report please contact Simon Quilter, Local Taxation Manager on 01603 430439 or email simon.quilter@broadland.gov.uk

**Council Tax Care Leavers Local Discount Policy
(allowed under S13A Local Government Finance Act 1992
(as amended))**

1 BACKGROUND

- 1.1 Billing Authorities have the power to allow a local Council Tax reduction under S13A of the Local Government Finance Act 1992 (as amended), for individual cases or a class of cases.
- 1.2 Care leavers often have to start living independently much earlier than their peers taking on more financial responsibilities, when they might be on a low income and without the same family support network
- 1.3 As a corporate parent, Norfolk County Council and in addition, Broadland District Council has a responsibility to support care leavers whilst they are developing the skills and confidence to live independent lives and learn vital life skills.
- 1.4 By granting a full reduction in Council Tax for care leavers living as single adults or living with other care leavers up to and including age 21, the Council will be providing financial assistance for a group of people who need help at a very important time in their lives.

2 OPERATION OF THE DISCOUNT

- 2.1 This discount is available to care leavers who are liable to Council Tax as the only adult in the dwelling or who live only with other qualifying care leavers.
- 2.2 A full discount will be allowed to qualifying care leavers reducing the Council Tax charge to nil for the qualifying period.
- 2.3 The discount will be awarded only after entitlement to other discounts have been applied (except Council Tax Reduction).
- 2.4 The qualifying period will last until the care leaver(s) reach the age of 22.
- 2.5 A care leaver is defined as a person aged 25 or under, who has been looked after by a local authority for at least 13 weeks since the age of 14; and who was looked after by the local authority at school-leaving age or after that date.

2.6 The Act defines the categories of children entitled to leaving care support as:

- Eligible children are those young people aged 16-17 who are still in care and have been 'looked after' for a total of 13 weeks from the age of 14 and including their 16th birthday;
- Relevant children are those young people aged 16 and 17 who have already left care, and who were 'looked after' for at least 13 weeks from the age of 14 and have been 'looked after' at some time while they were 16 or 17;
- Former relevant children are those young people aged 18, 19 or 20 who have been eligible and / or relevant.

2.7 A written application will be required, except for cases where the authority has been able to establish all the conditions of entitlement to the discount from existing evidence held by the authority or provided to it.

2.8 Applications may be made by email to council.tax@broadland.gov.uk or by post to:

Council Tax
Broadland District Council
Thorpe Lodge
1 Yarmouth Road
Thorpe St Andrew
Norwich
NR7 0DU

2.9 Once an award has been made an adjustment notice or bill will be sent confirming the discount.

2.10 The care leaver must advise the Council within 21 days of any change in circumstances which may give rise to a change in entitlement to discount such as a new adult moving in or the care leaver vacating the dwelling.

3 REVIEW OF DECISION AND APPEAL PROCESS

3.1 S16 of the Local Government Finance Act 1992 provides that a person may appeal against any decision by a Billing Authority that he or she is liable to pay Council Tax or a calculation as to the amount to pay.

3.2 Any care leaver aggrieved by a decision of the Billing Authority not to award a care leavers discount may in the first instance request a review of the decision.

- 3.3 A review should be instigated by writing to the Head of Finance and Revenue Services at the address shown in 13.8 above.
- 3.4 A request for a review should detail the reasons in full.
- 3.5 If a review is requested, the decision on entitlement will be independently reviewed by a different officer from the one involved in the initial determination.
- 3.6 A final decision following a review will be sent in writing to the care leaver.
- 3.7 Following a request for a review, if the care leaver is still aggrieved an appeal may be made to the Valuation Tribunal within two months of the Council's response at 3.6. Or, if the Council has not responded, within four months of the date of the request for a review the care leaver may appeal to the Valuation Tribunal.
- 3.8 The Valuation Tribunal's contact details are:

Valuation Tribunal
Hepworth House
2 Trafford Court
Doncaster
Yorks
DN1 1PN

Email: vtdoncaster@vts.gsi.gov.uk
Tel: 0300 123 2035



Broadland Equality Assessment

Name of Policy	Council Tax – Local Discount for Care Leavers
Name of Officer responsible for Policy	Simon Quilter
Date of Assessment	

Aims of Policy (a brief summary)

To assist young people leaving care to adjust to independent living by providing a Council Tax discount.

1. Has the policy/procedure/strategy addressed one or more of the Equality Duty Aims? (Please provide a narrative explanation as to how your document relates to each aim of the Equality Duty – for instance does your document demonstrate that the Council is adhering to any or each of the aims?)

Does it “Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act”	It does not eliminate unlawful discrimination; rather it seeks to have a positive impact on care leavers who may be vulnerable for the period of transition from care to independence. It also ties into Government Strategy which places greater emphasis on the responsibilities of local authorities as Corporate parents.
Does it “Advance equality of opportunity between people who share a protected characteristic and those who do not”	Yes, it seeks to help care leavers achieve parity of opportunity with the general population who are supported by their own families.
Does it “Foster good relations between people who share a protected characteristic and those who do not”	Yes, the policy helps care leavers to integrate into the wider population when transitioning to independent living.

2. Which protected characteristics does this Policy impact: (please tick all that apply)

Age	<input checked="" type="checkbox"/>	Sexual Orientation	<input type="checkbox"/>	Pregnancy/Maternity	<input type="checkbox"/>
Disability	<input type="checkbox"/>	Civil Partnership/Marriage	<input type="checkbox"/>	Rurality	<input type="checkbox"/>
Race	<input type="checkbox"/>	Religion or Belief	<input type="checkbox"/>	All of the Above	<input type="checkbox"/>
Sex	<input type="checkbox"/>	Gender Reassignment	<input type="checkbox"/>	None of the Above	<input type="checkbox"/>

3. Does the content of the document impact one protected group more than others?
(Please describe how it impacts the protected characteristic group more than others and whether this is negatively or positively)

Yes it positively impacts young people adjusting to independence.

4. Are there any vulnerable groups that have not been identified that are relevant?

Yes - specifically care leavers are a vulnerable group and this policy directly benefits that group by assisting them financially.

5. Are there any sources of evidence that have provided information on what impact your policy/procedure/strategy could have upon the protected groups?

(Possible sources of evidence are research reports, consultation activities, public surveys etc...) Please also describe what information is required to demonstrate the community or customer need for what this document is proposing.

Yes, the Government's care leaver's strategy, Keep on Caring published in July 2016 encourages local authorities to offer a discount to care leavers. Additionally a report into homelessness by the Communities and Local Government Select Committee on care leavers also provides information and encouragement to authorities to assist young people in this group.

6. Demonstrate where you have engaged individuals or groups, both internally or externally, during the development of this policy (include who you have consulted).

If the document is Government driven indicate how you have communicated this fact to those who are likely to be impacted.

Broadland's Housing Team Manager has been consulted as well as the Leaving Care Team at Norfolk County Council. Other officers within Broadland have also been appraised of the proposal.

7. How has this engagement influenced the development of this policy? (if not, why not) Have you undertaken any analysis of the information gathered from engagement and made any changes to the document?

Yes, information and data from the Leaving Care Team has been integrated into this policy. A meeting also took place where the input of the team was incorporated into this process.

8. Will it have a significant effect on how other organisations operate in terms of equality?

No

9. Have you worked with partner organisations to develop this policy and if so what has been their role?

As per point 7, yes the Leaving Care Team at Norfolk County Council has had significant involvement.

10. Have you set up a monitoring/evaluation process to check the successful implementation of the policy/procedure/strategy?

No

11. Please explain how you will resolve any issues or gaps identified during this assessment. (If you are unable to resolve the issues highlighted during this assessment please explain why and what alternative steps you can take)

Signed by evaluator:

Simon Quilter

Signed by responsible head of department:

Jill Penn

LOCAL GOVERNMENT ASSOCIATION MUTUAL FOUNDING MEMBER

Portfolio Holder: Finance

Wards Affected: All

1 SUMMARY

- 1.1 The Local Government Association (LGA) has been exploring options to develop a cost effective alternative to the conventional insurance market products and services available to local authorities.
- 1.2 It is now inviting local authorities to become Founding Members of a new local government mutual alongside the LGA and help the mutual prepare to open for business.

2 KEY DECISION

- 2.1 This is a key decision.

3 INTRODUCTION

- 3.1 Councils currently spend hundreds of millions of pounds on insurance nationally.
- 3.2 A phase of research has taken place with a broad range of local authorities including interviews with LGA members, analysis of the current insurance models and talking to key providers in the market.
- 3.3 A viable potential alternative identified is pooling the risk of LGA members to form a discretionary mutual, where all surpluses are retained in the mutual.

4 WHY A MUTUAL?

- 4.1 There is good evidence that a mutual will be able to:
 - (1) Save local authorities money.
 - (2) Offer matching or better cover.
 - (3) Reduce typical members' risk exposure without increasing their costs.

- (4) Guarantee caps on losses each year and eliminate uncertainty over losses in further years.
 - (5) Involve local government officers in collaborative projects to reduce risk and claims.
 - (6) Build up a financial surplus that may be used to reduce the cost of protection to improve members' claim experience – or be taken back as income.
 - (7) Keep up to date with the rapidly changing organisations and operational character of local authorities and the services they commission and run.
 - (8) Be 100 percent member focused.
- 4.2 The LGA wants to work with a small number of leading authorities with a view to developing a new Mutual for local government which will aim to offer comparable cover to LGA members at a competitive rate. The Mutual would be owned and controlled by its members and professionally managed by Financial Conduct Authority authorised industry experts.

5 FINANCIAL RISKS

- 5.1 No contribution to the new Mutual's set up costs is sought from the Council. There is also no obligation for the Council to use the Mutual in the future.
- 5.2 Financial liability to the Council is limited to £100 guarantee.

6 PROPOSED ACTION

- 6.1 In order to become a Founding Member each local authority must pass a resolution which sets out the relevant business case and complies with the decision making process of the authority.
- 6.2 Three appendices are attached that cover this process.
- (1) Appendix 1 – Decision Paper
 - (2) Exempt Appendix 2 – Business Case
 - (3) Exempt Appendix 3 – Advice Note for Founding Members

- 6.3 Broadland District Council's current insurance arrangements are due to expire on 31 May 2020, but there is an option to extend for a further two years if required.

7 OPTIONS

7.1 The Cabinet has the following options:

- (1) support the Council's participation as a Founding Member of Local Government Mutual and nominate the Council's Leader, Finance Portfolio Holder or relevant elected Member to be a Founding Member Committee Member and agree that attendance at any meetings be an approved duty under the Council's Members' Allowances Scheme; and
- (2) authorise the Head of Finance and Revenue Services to share the Council's relevant risk transfer and protection data with the LGA officers working on the project on a strictly confidential basis; and
- (3) agree to instruct officers to consider the business case for utilising the Mutual at the appropriate time and to report accordingly to Cabinet with a recommendation.
- (4) Any other decision that Cabinet considers to be appropriate

Jill Penn
Head of Finance and Revenue Services

Background Papers

None.

For further information on this report call Jill Penn on 01603 430486 or e-mail jill.penn@broadland.gov.uk

Decision paper for founding membership of the new local government mutual

Purpose of report

This report seeks executive authority for:

- A. the Authority to become a Founding Member (i.e. subscribe to the memorandum of association) of a new company limited by guarantee ("Local Government Mutual"), the intention being that Local Government Mutual, whose establishment is being facilitated by the Local Government Association ("LGA");
- B. the Authority's Leader/Finance Portfolio Holder/relevant elected member to be appointed as a Founding Member committee member to oversee and make strategic decisions in respect of its build phase activity pending trading a mutual;
- C. the Authority's Chief Financial Officer to share the Authority's relevant risk transfer and protection data with Local Government Mutual and its suppliers and contractors working on the project on a strictly confidential basis; and
- D. officers of the Authority to consider the business case for utilising the Mutual at the appropriate time and to report accordingly to the Executive with a recommendation.

Recommendation

The Cabinet is recommended to:

- a) support the Authority's participation as a Founding Member of Local government Mutual and nominate the Authority Leader, Finance Portfolio Holder or relevant elected member to be a Founding Member committee member;
- b) authorise the Chief Financial Officer to share the Authority's relevant risk transfer and protection data with the LGA officers working on the project on a strictly confidential basis; and
- c) agree to instruct officers to consider the business case for utilising the Mutual at the appropriate time and to report accordingly to the Executive with a recommendation.

Background

Councils currently spend hundreds of millions of pounds on insurance nationally. The LGA has been exploring options to develop a cost effective alternative to the conventional insurance market products and services available to local authorities.

A phase of research has been undertaken with a broad range of local authorities including interviews with LGA members, analysis of the current insurance models and talking to key providers in the market. A viable potential alternative identified is pooling the risk of LGA members to form a discretionary mutual, where all surpluses are retained in the mutual.

The LGA wants to work with a small number of leading authorities with a view to developing a new Mutual for local government which will aim to offer comparable cover to LGA members at a competitive rate. The Mutual would be owned and controlled by its members, and professionally managed by FCA authorised industry experts.

Over the summer the LGA has been inviting local authorities to become Founding Members of Local Government Mutual. The LGA will also be a founding member and help develop the new Mutual.

Founding Member tasks

A company such as Local Government Mutual acts through two bodies of people - its members and its board of directors.

The tasks of the Founding Members will in the ordinary course of events be limited to:

- i) subscribing to the memorandum of association of Local Government Mutual in order to incorporate the company; and
- ii) adopting the Mutual's Rules and new Articles of Association which will convert Local Government Mutual to mutual trading status and allow it to accept risks.

The tasks of Local Government Mutual will be, inter alia, to:

- a) procure the Mutual management services;
- b) procure supporting insurance arrangements;
- c) adopt a business plan, prospectus and member admissions process; and
- d) have general oversight of the build activity.

Risks

No contribution to the new Mutual's set-up costs is sought from this Authority.

There is no obligation on this Authority to utilise the Mutual subsequently. Liability to this authority is limited to £100 guarantee.

Conclusion and recommendations

Local Government Mutual aims to offer the prospect of affordable, high quality risk transfer and risk management through a mutual structure for the benefit of the local government sector. It may make a valuable contribution to sector-wide efficiencies and financial stability. Participation in the manner described above allows the Authority to contribute to the establishment of the new Mutual without exposing itself to any financial or operational risk.

The Cabinet is recommended to:

- a) support the Authority's participation as a Founding Members of Local Government Mutual and nominate the Authority Leader, Finance Portfolio Holder or relevant elected member to be a Founding Member committee member;
- b) authorise the Chief Financial Officer to share the Authority's relevant risk transfer and protection data with the LGA officers working on the project on a strictly confidential basis; and
- c) agree to instruct officers to consider the business case for utilising the Mutual at the appropriate time and to report accordingly to the Executive with a recommendation.

[Any generic paragraphs required by the authority]

NORTH RACKHEATH MASTERPLAN

Portfolio Holders: Planning and Policy

Wards Affected: All

1 SUMMARY

- 1.1 North Rackheath is one of the largest allocations (GT16) of land within the Growth Triangle Area Action Plan (GTAAP). However, at present the site remains undeveloped.
- 1.2 In an attempt to stimulate development the Council has used monies given to it when the site was allocated as an eco-town to front fund the masterplanning of the site. This has resulted in the Council being part of a masterplan board with the landowner and the developer. This board, through its appointed consultants, has now prepared a masterplan for GT16 which is presented with this report at Appendix 1.
- 1.3 This report seeks Members' endorsement of the masterplan.

2 KEY DECISION

- 2.1 This is a key decision and has been published on the Forward Plan.

3 BACKGROUND

- 3.1 The site known as North Rackheath is allocated for mixed use residential led development in the Broadland District Council GTAAP through policy GT16. Previously this site was also identified as one of the locations for an eco-town. The eco-town programme is no longer relevant to this site as it is an agenda that has been dropped by Government.
- 3.2 However, with some of the money given to Broadland District Council when the site was designated as an eco-town, the Council has front funded the masterplanning for North Rackheath. This process has been overseen by a joint masterplanning board consisting of representatives from Broadland District Council; Barratt / David Wilson Homes and Manor Farms Ltd (the majority landowner).
- 3.3 The masterplan has been through a number of public consultation events and it has had a dedicated team of consultants working on its preparation (details of this are included within the Framework masterplan document). This work has been completed and the joint masterplanning board is in a position to present the masterplan to Broadland District Council for endorsement.

4 THE ISSUES

- 4.1 The masterplan is a requirement of policy GT16 of the GTAAP. This site represents one of the largest allocations within the GTAAP and its delivery is crucial to the growth strategy of the Greater Norwich area.
- 4.2 By being part of the joint masterplanning board representatives of this Council have been involved in all aspects of its creation; from appointing the consultants through to its final form.
- 4.3 The Council has also been heavily involved in all discussions and deliberations regarding the viability of the masterplan. At present the masterplan is able to progress as a viable proposition if it delivers a total of 10 percent affordable housing. This figure has been the subject of lengthy discussions and negotiations but to date the viability / funding shortfall has not been overcome. All three parties have committed to using all reasonable endeavours to increase the percentage of affordable housing but to date the shortfall means that Barratt / David Wilson Homes is unable to commit to progressing the masterplan if the affordable housing is higher than 10 percent. A copy of the development appraisal has been appended to this report (Exempt Appendix 2). It should be noted that the costs are accurate as of quarter 1 of 2017.
- 4.4 Should Members endorse this masterplan then it is anticipated that Barratt / David Wilson Homes will progress an application that should be submitted to the Council later this year. It is likely that this will be a hybrid application with an outline covering all of the land that they have options over and a detailed first phase of circa 200 homes.
- 4.5 Members are advised that whilst the masterplan covers the majority of the GT16 GTAAP allocation some areas of land are not optioned to Barratt / David Wilson Homes. Therefore, although other landowners were invited to participate in the masterplanning exercise, they were not on the joint masterplanning board and there is no guarantee that their land will come forward as currently proposed on the masterplan. Should their land come forward for development in a different way to how it is shown then it will have to ensure that it does not prejudice the delivery of the allocation.

5 PROPOSED ACTIONS

- 5.1 Members are asked to endorse this masterplan.

6 RESOURCE IMPLICATIONS

- 6.1 This process has required significant officer input before and during the masterplanning process. Once the masterplan has been endorsed the

developer will prepare the respective planning application. The application, and other associated work streams, will also require substantial officer resource but Members are also advised that the applications required to bring forward the Rackheath development will generate a cumulative planning fee which will cover officer costs.

7 LEGAL IMPLICATIONS

- 7.1 By endorsing the masterplan this does not prejudice any forthcoming planning application. This is a matter which will be determined appropriately through the regulatory function that the Local Planning Authority has.

8 RISK IMPLICATIONS

- 8.1 Ongoing delays in the delivery of the development at Rackheath will have a significant impact upon the wider supply of housing in the Greater Norwich area. This will threaten the delivery of the Joint Core Strategy and it will undermine the potential to demonstrate a five year supply of housing in the Norwich Policy Area.
- 8.2 There is a risk that questions may be asked why the Council has front funded a developer's masterplan. However, this risk is considered minimal as there is a clear and robust legal agreement in place that details how and when the money will be paid back to the Council. The approach taken by this Council is also consistent with the Government's desire to see councils taking a stronger lead in bringing forward development in its respective area.

9 EQUALITIES IMPLICATIONS

- 9.1 There are no equality issues arising from this report.

10 CONCLUSION

- 10.1 The masterplanning process for the North Rackheath site has been completed and a high quality, deliverable masterplan has been created. The process has been through significant public consultation and has had a dedicated team of consultants working on it, as well as a board that includes the Council.
- 10.2 The next step for the developer will be to use the masterplan as the starting point for the preparation of their hybrid planning application. Therefore, this report seeks an endorsement of the masterplan from the Council so that the developer can proceed with some confidence. However, it should be noted that this is not to be seen as a prejudgement of any planning application that should be submitted, which will be considered on its merits.

11 OPTIONS

11.1 The Cabinet has the following options to RECOMMEND to Council:

(1) to endorse the North Rackheath masterplan, attached at Appendix 1 to this report;

or

(2) to not endorse the North Rackheath masterplan;

or

(3) any other decision that the Cabinet considers to be appropriate.

Phil Courtier
Head of Planning

Background Papers

None.

For further information on this report call Ben Burgess on (01603) 430625 or e-mail ben.burgess@broadland.gov.uk



MASTERPLAN
FRAMEWORK

FEBRUARY 2018





MASTERPLAN FRAMEWORK

A partnership project, between Broadlands District Council, Barratt Homes and Building Partnerships, delivering new homes, community facilities, employment and open space as part of Rackheath village

© Terence O'Rourke Ltd 2018. All rights reserved. No part of this document may be reproduced in any form or stored in a retrieval system without the prior written consent of the copyright holder.

All figures (unless otherwise stated)
© Terence O'Rourke Ltd 2018

Based upon the 2016 and 2017 Ordnance Survey mapping with the permission of the Ordnance Survey on behalf of Her Majesty's Stationery Office © Crown Copyright Terence O'Rourke Ltd Licence number 100019980.

CONTENTS

01 Introduction

Sets out the purpose of this document and background to North Rackheath

02 Vision

Explains what North Rackheath's fundamental characteristics are and how they will be unique

03 Contextual Analysis

Provides a contextual study of Norfolk's settlements within proximity of Rackheath that have been influential in developing the framework masterplan

04 Site Assets and Features

Defines how the main assets of the site will be harnessed and considers wider environmental, planning and design issues of relevance to North Rackheath

05 Building a Framework

Explains the design rationale and sets the structuring elements for the masterplan framework

06 Framework masterplan

Illustrates the urban structure, connections and movement, land use distribution, townscape and landscape approaches

07 Phasing and implementation

Provides an overview of the anticipated phasing sequence



01 INTRODUCTION

2

1.1 This chapter sets out the purpose of this document and background to North Rackheath.





Purpose of the document

1.2 The purpose of this masterplan Framework Document is to articulate the aspirations of Broadland Council, Barratt Eastern Counties and Manor Farm Rackheath to create a new community on land at North Rackheath. It sets out an overarching vision for the area and shows how the process of site analysis has influenced a design rationale that will deliver an appropriate form and quality of development in future years. The document will provide the basis for future planning applications.

1.3 The masterplan has been developed over a period of approximately 8 months with input from stakeholders at various stages of the process. This has involved an initial drop-in update on the masterplan process, a design workshop including statutory as well as local stakeholders and a final event presenting the draft masterplan.

1.4 The masterplan has also built on the large amount of work carried out in the area in the past when the site was promoted through the Local Development Framework process and its promotion and identification as one of 4 Eco-towns in the supplement to PPS1.



NORTH RACKHEATH IN CONTEXT

1.5 North Rackheath is located to the north-east of Norwich. With a population of around 200,000, Norwich is one of the largest urban areas in the east of England and a key regional focus for housing, employment, retail, leisure and education. It dominates its largely rural hinterland. The environment surrounding the city is of high quality and includes the nationally designated area of The Broads.

1.6 Norwich benefits from high quality public transport links and road links via the A11 and A47. Norwich Airport provides links to further afield. The Northern Distributor Road (NDR) is currently being built and will provide improved transport links to the north of the city.

1.7 Rackheath village is situated about 6 km north east of Norwich city centre and on the edge of the Norwich built up area, beyond the NDR. North Rackheath sits between Wroxham and Salhouse Roads.

1.8 It lies in the administrative area of Broadland District Council. The site falls mainly in Rackheath Parish with part falling within Salhouse Parish Council boundary.

1.9 A key aim of the masterplanning exercise is that the new development should integrate successfully with the existing settlement. The existing settlement consists of three main elements:

- The residential area of New Rackheath is located on either side of Salhouse Road. It is characterised by bungalows and houses dating from the 1950s with more modern development to the west of Salhouse Road which incorporates a primary school. New houses are currently being developed on the northern boundary of the village and several other developments are planned in the locality.
- The Station Road area of Salhouse is an outlier to the village of Salhouse which is 1km further distant. It consists mainly of bungalows and has

a small industrial estate and a train station with a large car park.

- Rackheath Industrial Estate was developed initially around the buildings of the former airfield and provides accommodation for a range of industrial and commercial uses.

1.10 In addition, there is sporadic development of small groups of houses along Wroxham Road and Green Lane West.

1.11 The boundaries of North Rackheath are broadly defined by:

- Wroxham Road to the north west;
- Blocks of woodland around Bear's Grove to the north;
- The Norwich-Wroxham railway to the east, and
- Green Lane West to the south.

WHY A NEW SETTLEMENT AT RACKHEATH? FROM ECO-TOWN TO ALLOCATION

The Eco-town

1.12 An area of land at Rackheath was promoted for development through representations to the Greater Norwich Joint Core Strategy. In the summer of 2008, the Greater Norwich Development Partnership suggested to the Government that Rackheath might be a potential Eco-town site.

1.13 The Government published its draft Planning Policy Statement Eco-towns in November 2008. Twelve sites were shortlisted and classified according to a set of sustainability criteria. Rackheath was the single location which was deemed to be 'Grade A- generally suitable for an Eco-town'.

1.14 As part of its consultation on the Draft Policy Statement, the Government asked for the submission of final proposals from the promoters of all Eco-towns. At that stage a Concept Statement for the Eco-town was developed setting out:

- The broad vision for the development and its guiding principles;
- A description of its setting and environmental conditions;
- A masterplan, showing the broad distribution of land uses and transport arrangements;
- A strategy for sustainable infrastructure;
- An energy strategy and innovative measure to promote a low carbon future;
- Plans for governance.

1.15 In July 2009, the Government published Planning Policy Statement:eco-towns A supplement to Planning Policy Statement 1. Annex A identified Rackheath as one of four Eco-town locations.

The Joint Core Strategy

1.16 The Joint Core Strategy for Broadland, Norwich and South Norfolk was adopted on 24th March 2011 (JCS). Following a legal challenge, parts of the text and some associated maps and diagrams were re-examined in relation to Broadland part of the Norwich Policy Area. The Broadland part of the JCS was adopted in 2014.

1.17 The JCS sets out the long-term vision and objectives for the area, including strategic policies for steering and shaping development. It identifies broad locations for development. The JCS is designed to deliver substantial growth in housing and employment dependent on significant investment in existing infrastructure. This includes the development of the NDR, green infrastructure, waste and water infrastructure and education.

1.18 Norwich has been identified as a main focus for growth in the East of England.

1.19 The area needs growth for a number of reasons:

- People are now living longer and the make-up of households has changed. There are more single occupants and this results in a need for more houses irrespective of population growth;

- The area is attractive to people moving from other parts of the country, and
- Not enough homes have been built in recent years to match demand.
- These trends also impact on opportunities for local people to step on to the housing ladder.
- The levels of growth being sought through the JCS between 2008 and 2026 are:
 - Provision of 37,000 additional homes
 - Securing 27,000 new jobs

1.20 In Broadland, the historical pattern of development lends itself to further expansion with new growth locations in the parishes of Old Catton, Sprowston, Rackheath & Thorpe St Andrew (the Growth Triangle).

1.21 The Growth Triangle is a focus for future sustainable development on the basis that:

- It has easy access to strategic employment opportunities;
- There are opportunities for high quality public transport, which will improve access to Norwich City Centre;
- It is well related to existing services and facilities in the Norwich fringe;
- It provides the opportunity to deliver new neighbourhoods of sufficient size to support a range of facilities.

1.22 Policy 9 (Strategy for growth in the Norwich Policy Area) identified a need for 7,000 new dwellings in the Growth Triangle by 2026 continuing to grow to around 10,000, eventually. There is also a requirement for new employment development of around 25ha at Rackheath. The JCS recognises that the Growth Triangle incorporates land at Rackheath promoted for an eco-community.

1.23 The Eco-town supplement was cancelled in March 2015 at which point the site lost its Eco-town status. The developer and the landowner continued to promote the site through the Development Plan Process.

The Growth Triangle

1.24 As a consequence of the JCS, Broadland Council prepared the Old Catton, Sprowston, Rackheath & Thorpe St Andrew Growth Triangle Area Action Plan which was adopted in July 2016. The purpose of the Area Action Plan (AAP) is to enable and co-ordinate sustainable strategic scale development in accordance with the JCS.

1.25 The landowner and developer promoted the site at North Rackheath through the AAP and secured the site's allocation in Policy GT16.

1.26 GT16 identifies an area of 293 ha, of which 160 ha shall be a mixed-use development, including at least 30 ha for employment and provision for necessary services, facilities and infrastructure. 75 ha is safeguarded as the North Rackheath Buffer Zone of which 30 ha should be provided as a new public park. The remaining area is to be safeguarded for the potential future expansion of the planned settlement.

1.27 Within the site there is also a requirement to identify land for necessary services and facilities and infrastructure. This includes planning for a secondary school, nursery facilities, serviced sites for 2 primary schools, community facilities, waste recycling and a health and social care facility.

1.28 The policy also requires recreational facilities, formal and informal open space, recreational routes and green linkages.

1.29 An initial 160ha development will include provision for approximately 3,000 homes. The Housing Trajectory in the AAP envisages development commencing in 2019/20 at a rate of 100 units per year, rising in 2020/21 to 200 units to the end of the plan period. This will see the delivery of 1,300 homes by 2026.

The Neighbourhood Plan

1.30 The Rackheath Neighbourhood Plan 2017-2037 as adopted by Broadland District Council and Rackheath Parish Council forms part of the

Development Plan, which has helped inform the development of this Framework.

1.31 The administrative area covered by the Plan is the whole of the civil parish of Rackheath. The majority of North Rackheath falls within the area.

1.32 The aims of the Plan are to:

- Give a voice to residents to shape development, in terms of location, scale and style.
- Develop policies that will
 - Enable the community to grow whilst retaining that village feel and community spirit.
 - Integrate the new Rackheath development with the existing village.
 - Manage the impact of additional vehicles through Rackheath.
 - Enhance Rackheath's community and businesses.
 - Identify community needs for the use of developer contributions and other possible funds.

1.33 The Plan has a number of objectives which are reflected in a suite of policies. The North Rackheath development will be assessed against those and other relevant policies.

1.34 Policies relating to mix and type of housing, character, density and massing and public realm will be particularly relevant as will those relating to the environment, community, business and employment, services and transport.

1.35 Policies relating to localised flooding, retention of tree belts, preservation of local and historical character, provision of a large green space, provision of a new community hub building, provision of a second access onto the existing Industrial Estate, creation of a new Local Centre, pre-school and school provision, encouragement of provision of a new medical centre contain specific references to North Rackheath.

The Need for a masterplan

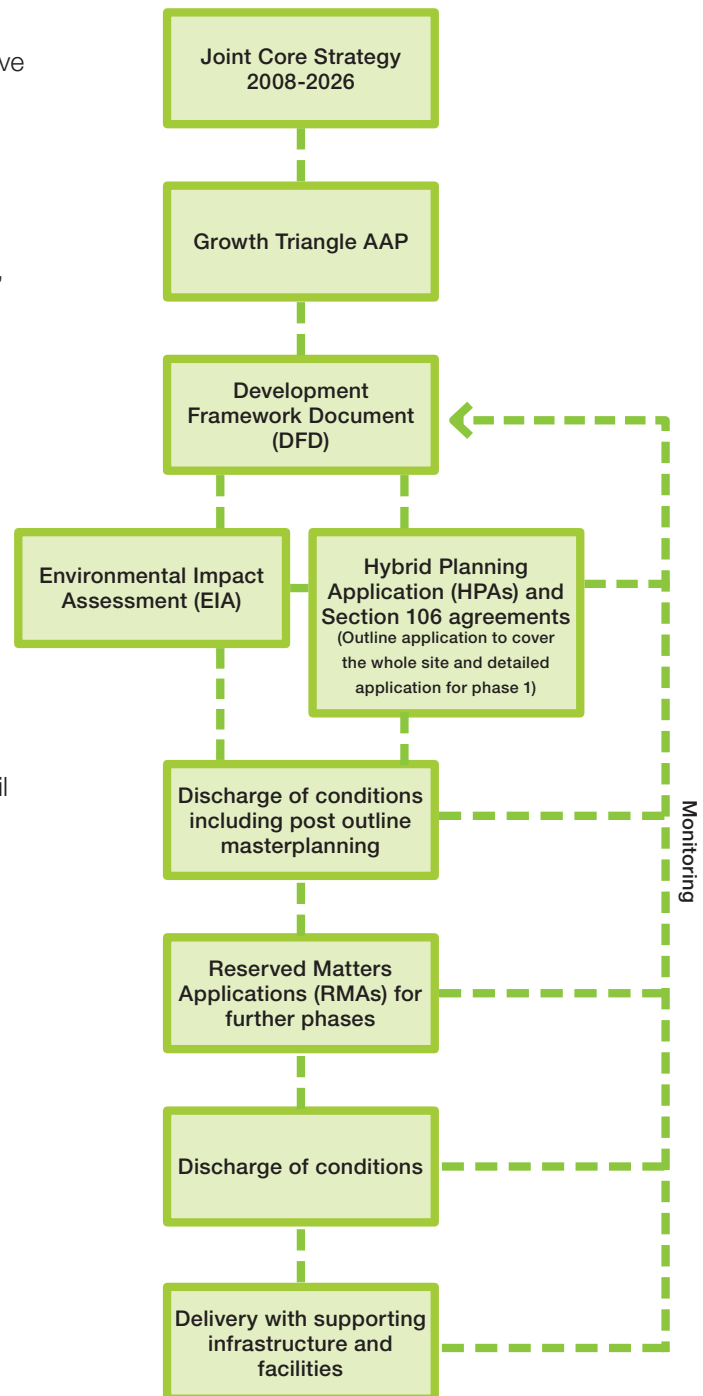
1.36 The layout of the development was reserved to be determined through this participative masterplanning process. It is a requirement of policy that the masterplan will be agreed by the developer and Broadland Council prior to the commencement of the development.

1.37 The document is divided into six sections, following this introduction:

- Vision for North Rackheath
- Contextual analysis
- Site analysis and features
- Design rationale and structuring element
- Framework masterplan
- Phasing and implementation

Next steps

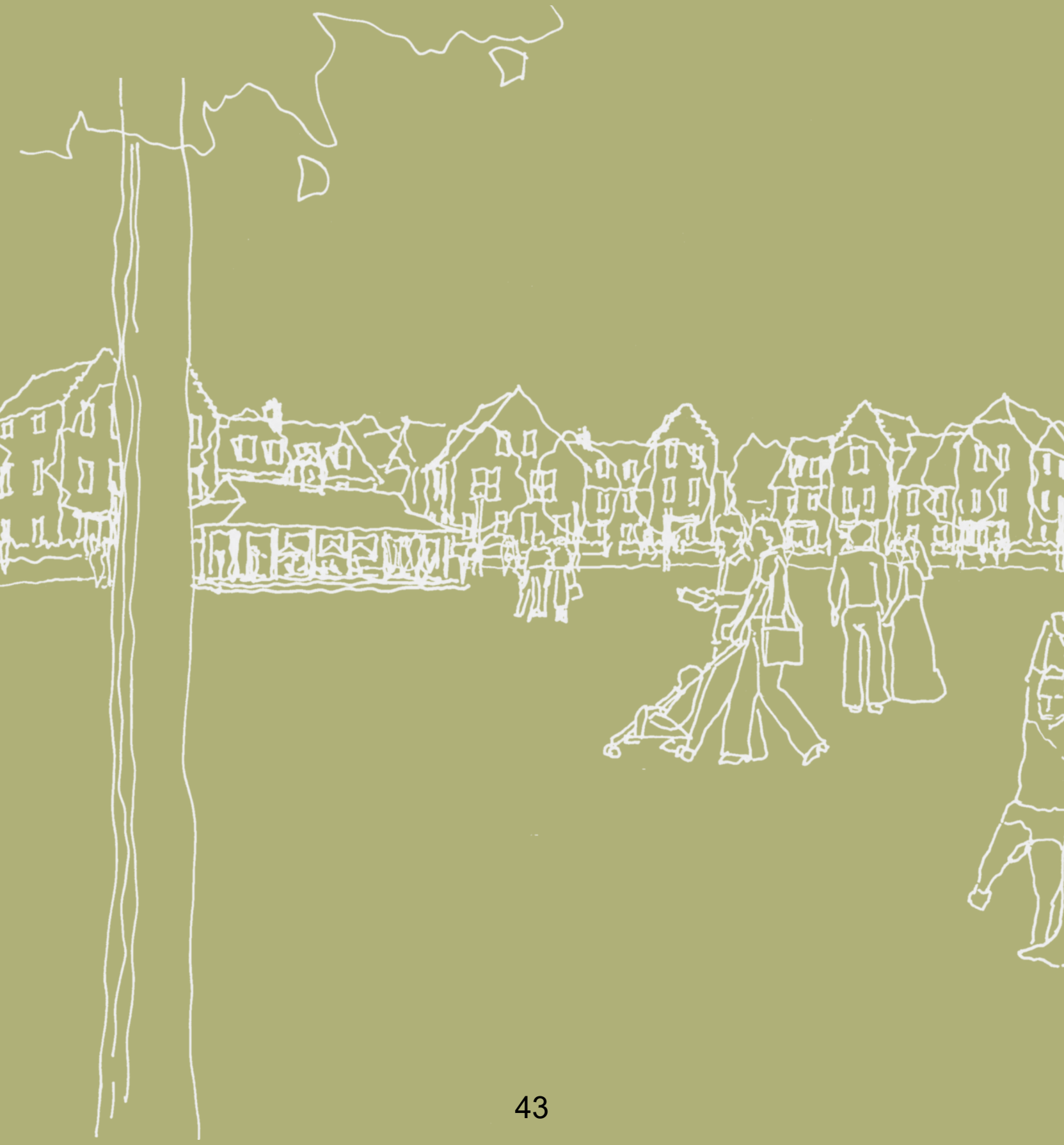
1.38 This Development Framework Document (DFD), will be ratified by Broadland District Council and will be a material consideration for future planning applications. The diagram illustrates its position in the planning and delivery stages.





02 VISION

10 / 2.1 This section explains what North Rackheath’s fundamental characteristics are and how they will be unique.





2.2 The development partnership aims to create an attractive, desirable and sustainable new community at North Rackheath. Through the masterplan and detailed design of buildings, the new settlement will integrate both physically and socially with the existing community, respecting local history and character whilst creating a distinctive place with its own identity.

2.3 The new settlement will provide around 3,000 new homes comprising a mix of housing types and tenures, creating a diverse and balanced community. A mix of dwelling sizes will allow homes to be adapted over time to suit the changing needs of residents. Land that could support around 1000 further new homes the reserved area referred to in Policy GT16, is also shown on the masterplan.

2.4 High quality facilities will be provided to meet the needs of pedestrians and cyclists within the new settlement, promoting sustainable travel choices among residents.

2.5 The design of the settlement will promote walking and cycling encouraging healthy lifestyles. This will be achieved through the provision of a variety of accessible green spaces and a mix of services and facilities within walking distance of all homes. A diversity of community spaces, including community halls, educational facilities, children's play space and allotments, will encourage social interaction and foster a sense of community.

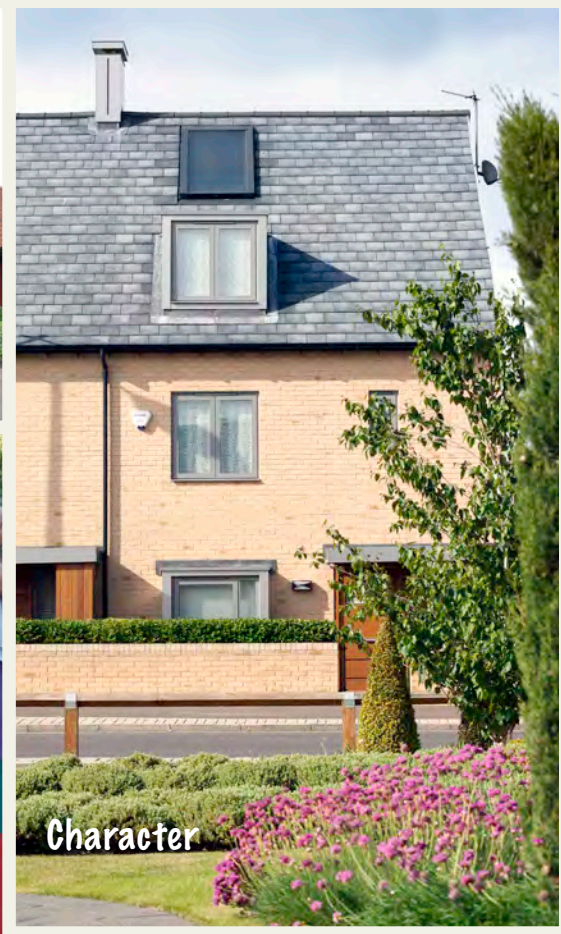
2.6 Surrounded by farmland and parkland, the settlement at North Rackheath will be a high quality, attractive and desirable place to live, work and play.



2.7 The masterplan proposals have been developed with the following key objectives in mind:

13

- To create a mixed use new settlement that positively integrates with the existing community and is able to meet the day to day needs of its residents.
- To support the economic growth of the surrounding area and Norwich by promoting long term sustainable links to key employment, the expansion of Rackheath Industrial Estate and the potential for new employment areas.
- To create an attractive and desirable place to live, for work and for recreation and leisure that utilises the existing landscape structure.
- To create a place that encourages healthy lifestyles through the provision of a variety of accessible green space and a mix of facilities that are within easy walking distance of all homes.
- To create a mix of spaces that encourage social interactions, including built facilities, such as community halls/education facilities and accessible green space, such as allotments.
- To create a place that has its own distinctive character but respects the history of the site, including its former use as a WWII airfield, and the surrounding area through the masterplan and detailed design of buildings.
- To create a place with a mix of housing tenures, and sizes that are adaptable helping to ensure a balanced community and allow for changes in needs and lifestyles.
- To create a place with a clear road hierarchy that supports public transport and offers connections to key destinations, such as the Rackheath Industrial Estate, Rackheath and Salhouse station.
- To create high quality and functional cycle and pedestrian framework that promotes sustainable modes of transport and encourages healthy lifestyle choices.





03 CONTEXTUAL ANALYSIS

14

3.1 The form and structure has been informed by an analysis of surrounding settlements. The settlements have been carefully chosen due to their size and location on key routes towards Norwich.

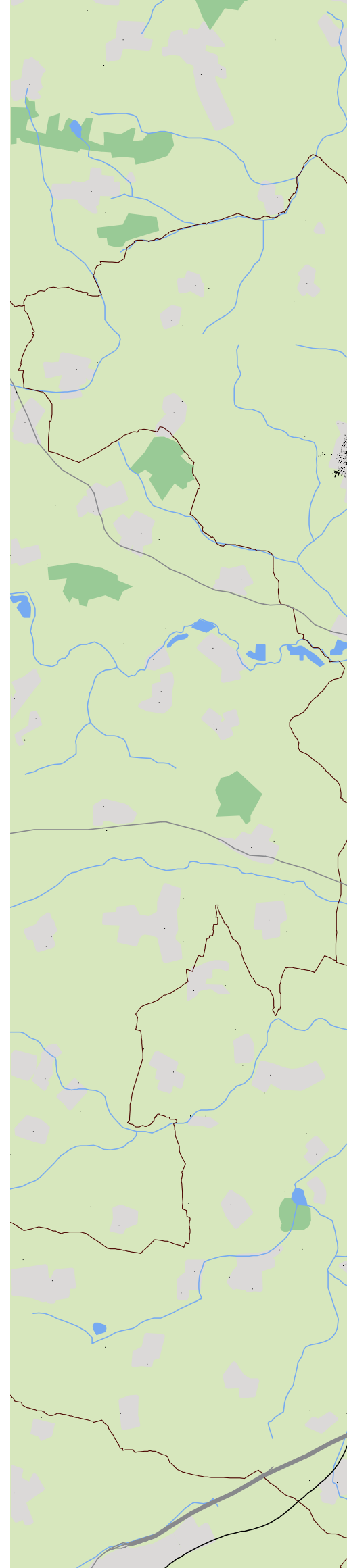


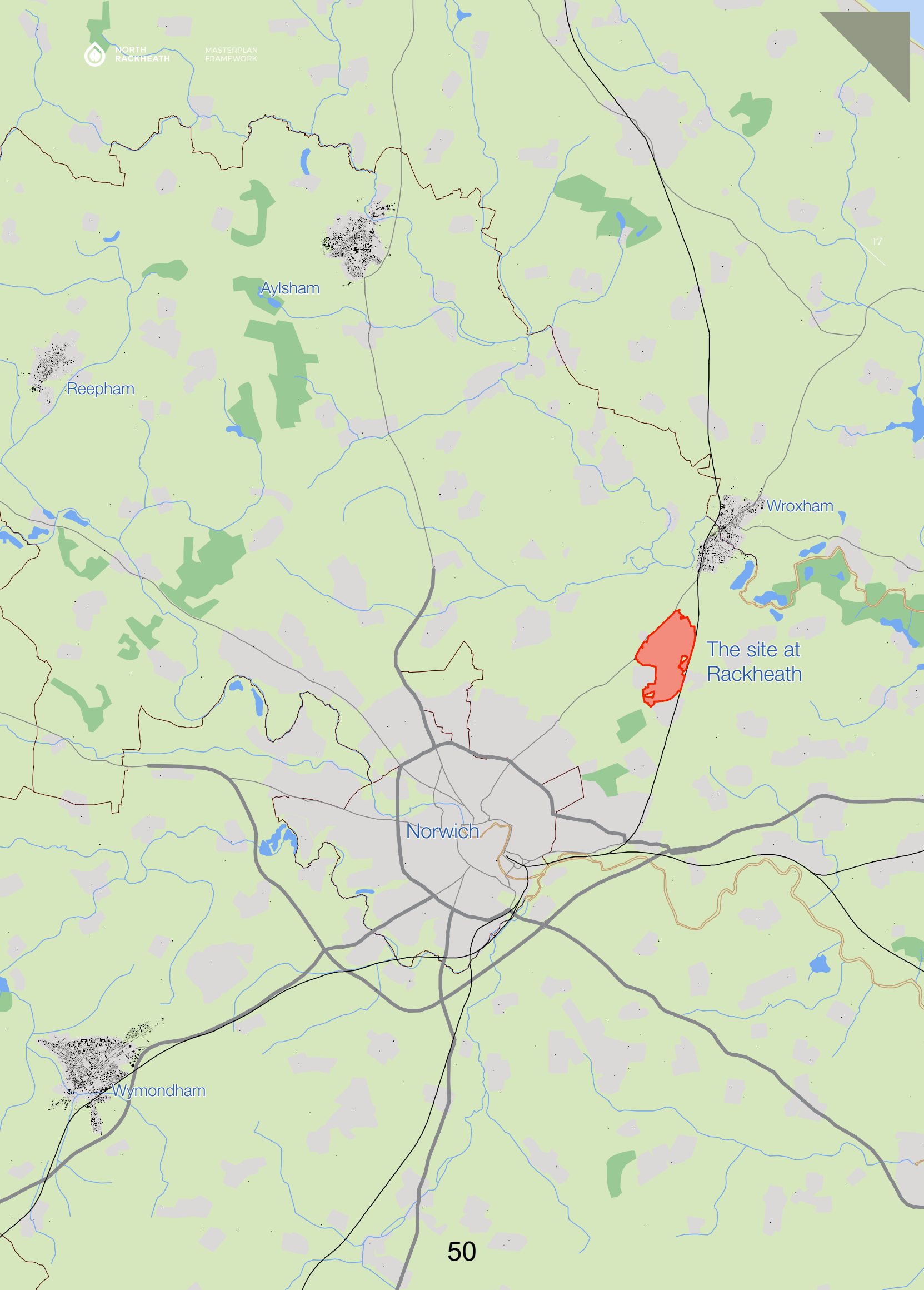


3.2 The masterplan at North Rackheath seeks to create an attractive, desirable and sustainable settlement that respects its local surroundings whilst creating a distinctive new community.

3.3 This chapter provides a contextual study of existing settlements within proximity of North Rackheath. The following four settlements have been studied and common features or trends have been identified, helping to inform evolving design concepts. These settlements have been identified due to their size and location on key routes into Norwich, similar to the sites location adjacent to Wroxham Road. The settlements are:

- Wymondham
- Reepham
- Wroxham
- Aylsham





Aylsham

Reepham

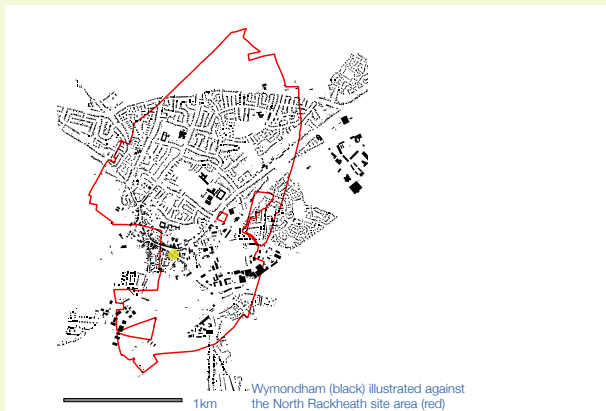
Wroxham

The site at
Rackheath

Norwich

Wymondham

WYMONDHAM



Main routes

- The primary routes have gentle curves and corners whereas secondary routes have sharper, more acute changes in direction

Mixed use

- The greatest mix of uses is focused in the historic core
- There are some light industrial uses to the south of the town

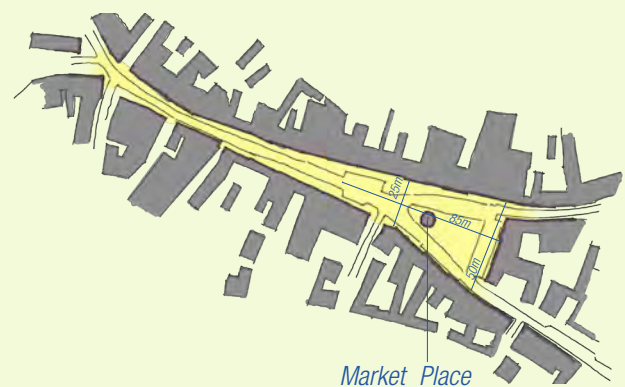
Densities

- The town has a relatively dense urban form in its historic core comprising predominantly terraced properties and a mix of 1 and 2 storey dwellings with occasional 3 storey buildings overlooking the principal access street



Introduction

3.4 Wymondham is a historic market town, approximately 7km south west of Norwich. It is noted for its 17th century Market Cross and the Abbey dating from 1107. The town centre has a unique collection of historic buildings and heritage. The town centre was designated as a Conservation Area in 1974, subsequently revised in 1994 and 2001.

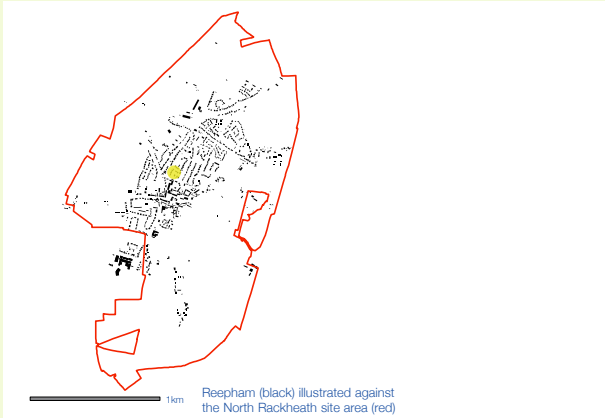


Key features

- Nucleated town centre
- Triangular spaces created at many road junctions
- Fragmented back land development of a more domestic scale with 'mews'-style
- Varied street widths with continuous frontage
- Medieval development pattern of 'burgage' plots
- Few front gardens
- Major open space linked to the Abbey
- Mature trees define key spaces
- Mix of architectural styles with grand Georgian buildings/facades fronting onto key spaces/vistas
- Norfolk red brick with some painted render, clay pantiles with occasional slate roofs
- Decorative flintwork and pargetting
- Exposed timbers on vernacular buildings
- Chimneys important element in the roofscape
- Occasional Dutch gable-ends; sash windows



REEPHAM



Main routes

- The historic B1145 forms the main route leading through the town from the east and looping north
- The Marriotts Way footpath and cycle path run along the lines of old railway track

Mixed use

- The greatest mix of uses is focused within the town centre
- The 18th century market place forms a focal point within the town
- Some light industrial uses located north of the town

Densities

- The town has a relatively dense urban form comprising predominately detached and semi-detached dwellings, with some terraced properties
- The town comprises a mix of 1 and 2 storey dwellings, with a 3 storey building overlooking the market place



Introduction

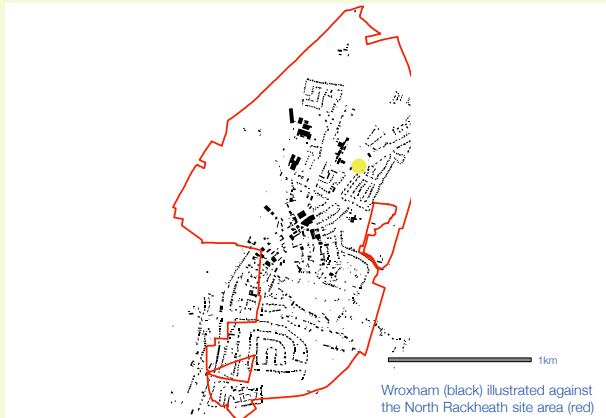
3.5 Reepham is a small market town approximately 14km north west of Norwich which has had market town status since the 13th century. Recently housing developments have been built on brownfield land, so the perimeter of the town has not been expanded significantly.



Key features

- Nucleated town centre
- Market Place is rectangular in form, but connecting road through the centre creates two triangular spaces
- Varied street widths
- Market Place surrounded by 18th century Georgian buildings, many with a Flemish influence such as Dutch gables
- Some Georgian/Paleadian-style entrances and decorative cornices
- Many buildings converted into small shops
- The majority of buildings are red brick interspersed with painted brick buildings
- Chimneys important element of townscape
- Mix of slate and clay roof tiles
- Few front gardens; some properties have small garden spaces with brick wall boundary treatments with rounded coping and railings
- Grouped on-street parking

WROXHAM



Main routes

- The A1151 Norwich Road forms the main route through the town leading through in a south to north direction
- Wroxham was built around the river as a medieval settlement

Mixed use

- The greatest mix of uses is focused around Wroxham Bridge
- The Local Centre comprises a mix of 20th century buildings built around a river-based leisure industry
- The majority of local businesses are situated within Hoveton

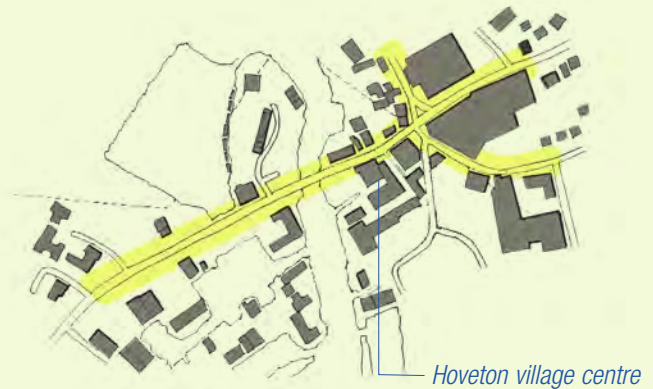
Densities

- Mix of 1 and 2 storey dwellings built at a low density
- The village centre comprises a denser urban form of mixed 20th century architectural styles and light industry



Introduction

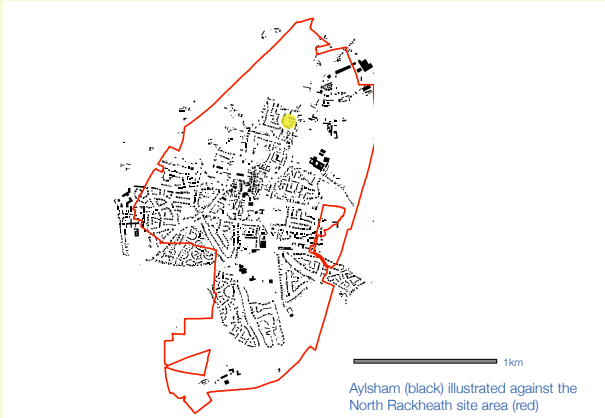
3.6 Wroxham is a village located approximately 7.5 miles north east of Norwich within the Norfolk Broads. Its character is derived from its relationship with the River Bure, which separates Wroxham from Hoveton immediately north of Wroxham. The villages of Wroxham and Hoveton are collectively known as the capital of the Broads.



Key features

- The centre is focused around the Wroxham Bridge and comprises a mix of uses including boating related industry
- The town centre is characterised by a mix of 20th century buildings interspersed with some late 19th century buildings
- The centre is largely occupied by commercial buildings
- 1980s/90s town housing with balconies fronting the River Bure
- Some chimneys but not visually prominent
- No front gardens within town centre
- Predominately red brick buildings with some render and cladding
- Some decorative features on key buildings

AYLSHAM



Main routes

- The principal streets converge in the market square
- Norwich Road links to the A140, connecting to Norwich to the south

Mixed use

- Greatest mix of uses is focused within the town centre
- The market square is the focal point of the town
- A medium size superstore and health centre are located south of the market square. A smaller foodstore is found west of the market square
- Light industrial uses to the north east of the town

Densities

- Relatively dense urban core, of predominantly 2 storey buildings with occasional 3 storey
- Mix of detached and semi-detached dwellings with 3 storey buildings at key locations



Introduction

3.7 Aylsham is a historic market town on the River Bure around 13km north of Norwich. The town began to develop from around the 13th century, based around the market square. The predominant trade began with linen, until the 19th century when grain and timber took over.



Key features

- Nucleated town centre
- Narrow street form leading to the market square with continuous frontage
- Occasional 'mews'-style streets
- Narrow pavements, few street trees
- Market square is rectangular in form, but connecting road through the centre creates a triangular space
- Occasional formal Georgian facades/buildings
- Occasional Dutch-style gable ends
- Few front gardens; occasional recessed "threshold" spaces
- Predominantly Norfolk red brick with some painted render
- Frequent use of dormer windows
- Chimneys important element in the roofscape
- Smaller run of shops
- Frequent brick boundary treatment/rounded coping

SETTLEMENT STUDY SUMMARY

3.8 The features identified will inform the framework masterplan for North Rackheath.

Rectangular market place form

3.9 Generally rectangular form but with triangular spaces created at road junctions and through access routes. Town centres generally nucleated settlements.

Varied street widths

3.10 All settlements are characterised by varied street widths, frequently with continuous frontages. Very few street trees.

Chimneys and dormer windows

3.11 Chimneys and dormer windows are an important townscape feature within all settlements.

Dutch gables

3.12 Dutch gable ends are a common feature within three of the four settlements reviewed.

Classical influence

3.13 Many classical (Georgian/Palladian) facades, dating from the 18th century when frontages were re-modelled to keep up to date with the fashion of the time. Especially doorways with panelling and fanlights.

Brick boundary treatments

3.14 Few front gardens; some properties have small garden spaces with brick wall boundary treatments with rounded coping and railings, and some recessed "threshold" spaces.

Materials

3.15 Norfolk red brick is the predominant material in all settlements, with some pale coloured render or painted brick.



	Wymondham	Reepham	Wroxham	Aylsham
Market square size	85 x 50m	40 x 50m	n/a	40 x 40m
Town centre character	Vernacular housing with strong enclosure. Rectangular form with triangular spaces	Mix of small shops and vernacular architecture with strong enclosure. Rectangular form with triangular spaces	Largely modern architecture. River-side frontage. Some decorative features on key buildings	Vernacular housing with strong enclosure. Occasional with triangular spaces
Architectural details	Mix Georgian frontages, decorative flintwork, exposed timbers, Dutch gable ends, chimneys	Mix Georgian frontages, Dutch gable ends, chimneys	Mix 19th and 20th century	Mix Georgian facades, Dutch gable ends, chimneys
Car parking in square	Grouped parking in market squares, limited on-street	Grouped parking in market place, limited on-street	Pay and Display car park, limited on-street parking	Grouped parking in market squares, limited on-street
Number of storeys	2-3	1-3	1-3	2-3
Boundary treatment	Varies, in most cases none, otherwise brick walls with rounded coping	Varies, in most cases none, otherwise brick walls with rounded coping and railing	Varies, in most cases none,	Varies, in most cases none, otherwise brick walls with rounded coping
Materials	Norfolk red brick with pale shades of render	Red brick. Some painted brick	Red brick with some render and cladding	Norfolk red brick with pale shades of render
Open space	Key squares at important junctions, few street trees	Recreational area north of the town centre, few street trees	River Bure walking routes	Pocket parks in the planned estate areas, few street trees

Conclusions

3.16 Of the four settlements analysed, only Wroxham is not suitable to be used as a precedent, due to its river-front character and modern, commercial town centre.

3.17 The remaining settlements all feature condensed or nucleated town centres, with these areas focused around a market square that is generally rectangular in form, but sub-divided into triangular spaces due to access routes.

3.18 Architecturally there is a mix of vernacular style with occasional classical architecture with the greatest attention given to the doorway feature. The occasional Dutch gables hint at the influence of the Norfolk coast and trade links to Europe.

3.19 Key precedents from this study:

- Condensed/nucleated town centres with rectangular form
- Lower densities at the edge of settlements
- Streets focussed towards the centres
- Generally 2-3 storey building heights
- Classical architectural influence
- Dutch gable ends
- Red brick with occasional render and painted brick
- Chimneys and dormer windows

3.20 The findings of this study are not intended to be copied. The site at Rackheath should be developed to respect these findings and interpret them to create a distinctive character in its own right that has a reference to existing Rackheath and the historic settlements in the vicinity.



04 SITE ASSETS AND FEATURES

24

4.1 The site has a number of assets that have influenced the form of the framework masterplan. This chapter explores these specific site features and the assets of other nearby development sites.







Wroxham Road

26

2

4

1

3

7

6

5

Rackheath
Industrial
estate

Salhouse
station

Salhouse

Rackheath

59

1

5

Site structure

4.2 The landscape, vegetation, heritage, existing roads and utility corridors create distinctive linear forms through the central and southern parts of the site. The northern part of the site breaks down with a more varied topography and more intimate hedgerow network. These features provide design cues that the masterplan has utilised.

Heritage

4.3 The site has an important history as a WWII airfield. The masterplan has responded to and respected this history by incorporating the features into the masterplan.

Wider connections

4.4 The site is adjacent to Salhouse station, close to the Northern Distributor Road and bus routes on Wroxham Road. It has the potential to extend and plug gaps between a number of existing and proposed long distance cycle routes.

Other development sites

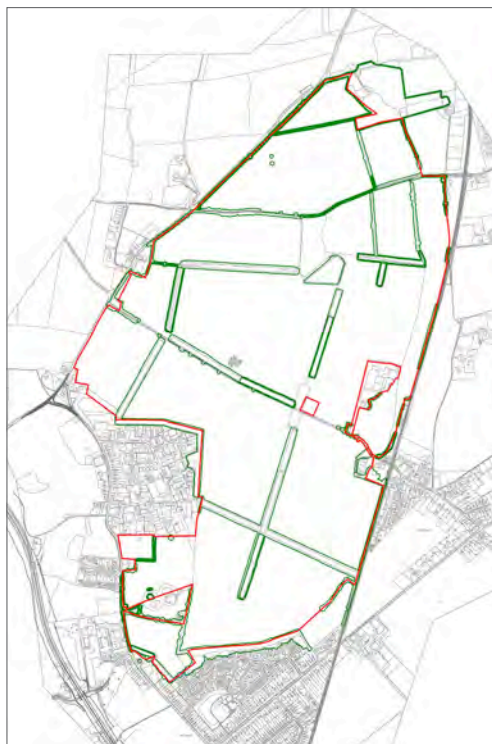
4.5 The site falls under allocation area GT16. This is one of four policy areas in Rackheath. Allocation areas GT17, GT18 and GT19 together with the site will contribute a considerable number of homes in the area in the plan period. The North Rackheath development has considered the location of these allocations in its development.



Site structure

4.6 The site is generally large scale arable fields with few features. The features outlined below create linear forms. These break down towards the northern third of the site. Together this creates the 'site structure' which has influenced the development of the masterplan.

Vegetation



4.7 The southern two thirds of the site comprise linear vegetation features. This contrasts with the northern third of the site that has a slightly more sinuous landscape vegetation, most notably adjacent to Stonehouse Road and a more intricate hedgerow network to the north east of the site. This character change is reflected in the masterplan Framework.

Heritage



4.8 The former runway alignment further emphasises the linearity of the site and forms an important part of the masterplan development. Long distance vistas and views along the length of this route will be a unique feature of the site and will be retained.



Utilities



4.9 The route of a high pressure gas main along the eastern boundary of the site creates a further linear form through the eastern part of the site.

Topography



4.10 The topography also changes across the site. Although subtle and generally falling from south to north, the topography has some small variations slightly altering the character across the site. In the southern part of the site the topography is very subtle with little variation. The central part of the site has a shallow valley and the northern part becomes more varied with a distinctive knoll in the north west.

Heritage

4.11 Historically the site comprised of heathland, before becoming arable farmland. An element that can potentially be reinstated in the parkland of the new masterplan. It had a short period as a WWII airfield.

4.12 Evidence of this use is still present including part of the former main runway and tree belt that has been planted along it, the control tower, and part of a hard standing store area. Numerous elements of the airfield have since been removed, but as part of the masterplan could be reinterpreted to serve as a reminder of the site's importance during in WWII. The airfield plan and aerial image below show these features.





War memorial

4.13 Currently located in the industrial estate, the development may provide the opportunity to relocate it within an attractive and accessible setting.



Control tower

4.14 Adjacent to the site the tower has been converted to office use. There is an opportunity to provide a setting to the building and retain visual links to the runway



Former runway

4.15 The former runway alignment has been represented in the form of tree belt. Part of the original hard standing remains either side of Muck Lane. This can be incorporated in some form into the masterplan.



Wider connections

4.16 The Growth Triangle Area Action Plan has guidance and policies on a number of wider framework aspirations that the site at North Rackheath can help facilitate. These are:

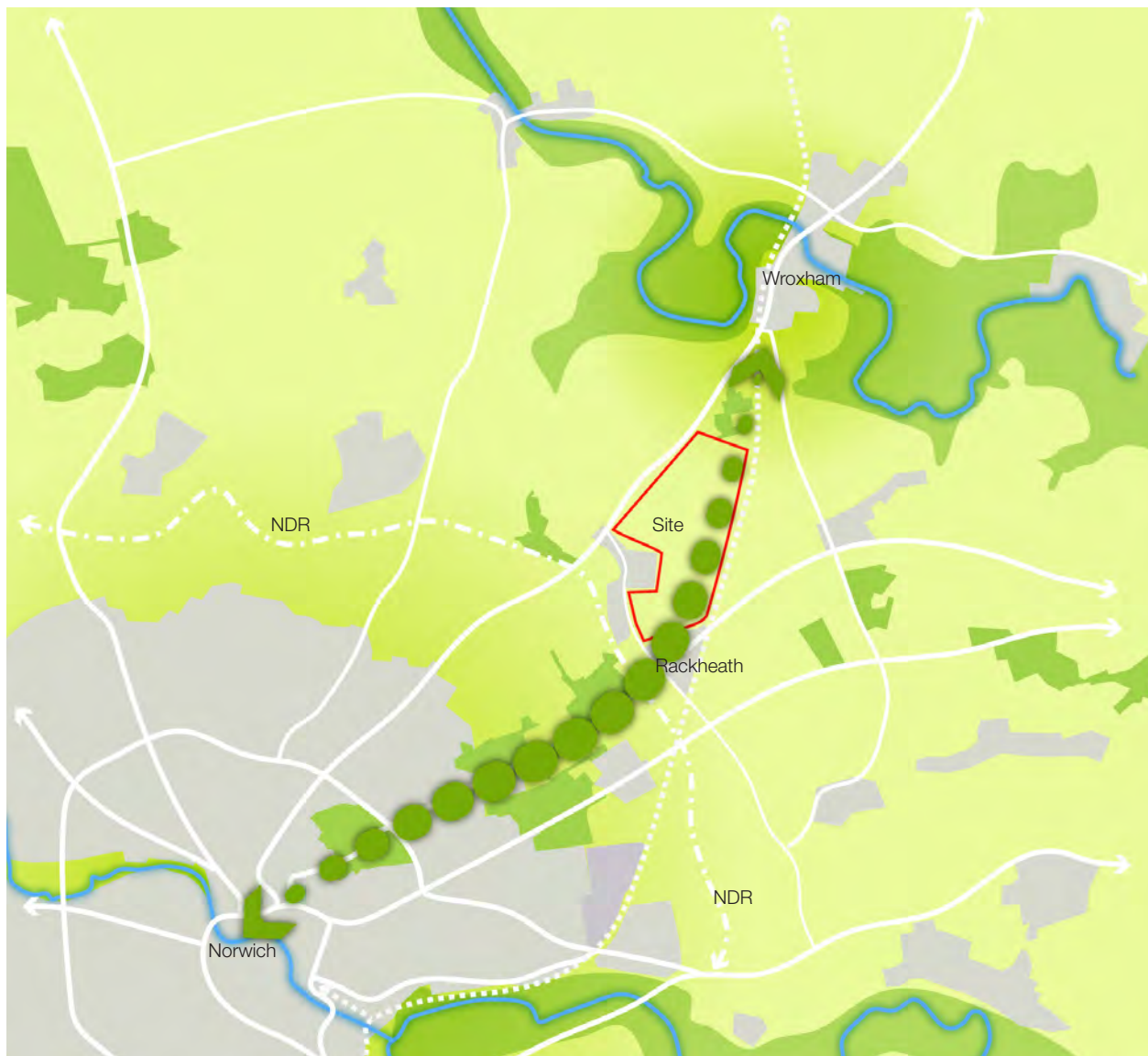
- Policy GT2: Green infrastructure - the site can deliver one of the two primary green corridors that aim to enable biodiversity and habitat connectivity.
- Policy GT3: Transport - seeks to deliver a cycleway between Stonehouse Road (in the

north of the site) and Broadland Business Park, adjacent to the Bittern Railway Line. The development is able to deliver the on-site element of this and potentially assist in the off-site delivery.

- Policy GT3 Transport - seeks to ensure that a regular bus service can serve the development and the presence of the railway line provides the opportunity to utilise the rail station for enhanced rail services.

4.17 These policy principles are embedded within the masterplan Framework.

Green framework





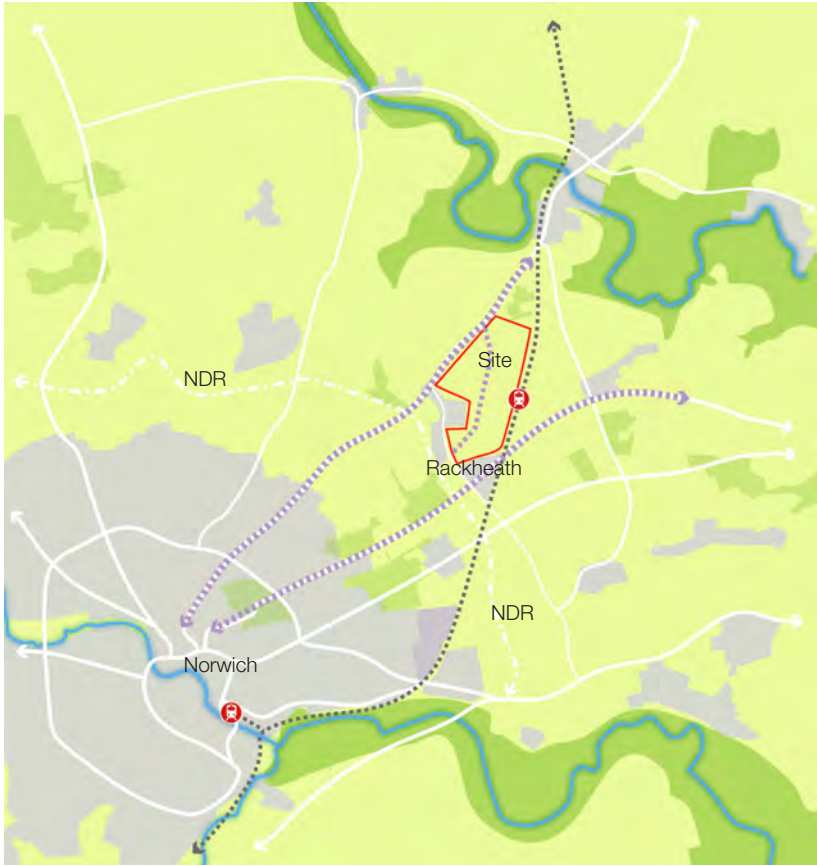
Strategic cycle network

4.18 A strategic cycle link through the site will fill-in part of the gap linking to the wider cycle network, both existing and proposed. The development also has the potential to assist in the delivery of the off-site elements of the proposed network.



Public transport

4.19 The provision of a practical and accessible public transport strategy is a fundamental objective of the masterplan. Key to this is providing convenient connections to key destinations in and around Norwich.



Other development sites

4.20 Three development sites are identified close to the North Rackheath site. These are: GT17, GT18 and GT19.



(Extracts from BDC Local Plan: Growth Triangle Area Action Plan, July 2016)

GT17:

- Residential development for around 79 units
- Currently under construction
- Landscaping and open space

GT18:

- Residential development for around 300 units
- Pedestrian and cycle links adjacent to Green Lane West
- Landscaping and open space, with particular focus on landscaping adjacent to the NDR
- Land for road widening on Salhouse Road corridor to deliver Bus Rapid Transit corridor, and links to GT16

GT19:

- Residential development for around 150 units
- Pedestrian and cycle links adjacent to Green Lane East
- Landscaping and open space, with particular focus on landscaping adjacent to the NDR

Rackheath policy areas

4.21 Together the four growth policy allocations will work together to achieve the objective of the AAP. This framework masterplan has given due consideration to the context and development of these sites.



SITE FEATURES

Interfaces and edges

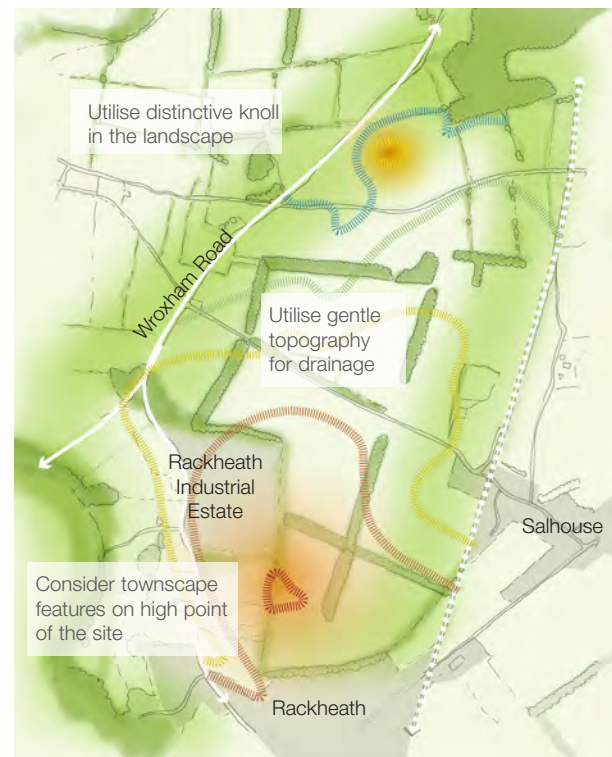
4.22 The site bounds a number of different land uses and has numerous key interfaces. The design response to this mix of uses and edges has been a key consideration. Key features to consider are:

- Connections to existing residential and employment areas
- Connections to the wider countryside (cycle and pedestrian)
- Neighbouring uses could include potential noise constraints from the railway and industrial estate
- Address what will be a change in character along Wroxham Road

Topography

4.23 Although relatively flat, the site has a subtle topography generally falling from the south to the north. A distinctive knoll is located to the north of the site. Key considerations include:

- Maximise the topography for sustainable drainage solutions
- Utilise the topography to aid the creation of a positive townscape
- Consider views to and from the site to key features, such as Rackheath Church
- Consider internal views



Landscape and vegetation

4.24 The site is primarily used for arable agriculture and for its size has limited vegetation. Key vegetation features include shelter belts and mixed tree species and some hedgerows, with mature trees, located to the northern edge of the site. Key considerations include:

- How to treat the shelter belts
- Utilise the landscape to enhance the townscape and open spaces
- New planting should complement the existing features and surrounding landscape character
- The internal landscape strategy should positively incorporate and build upon the existing network



GI network

4.25 Being strategically positioned between the Broads and Norwich the site has the potential to assist in the creation of a comprehensive long distance pedestrian and cycle network. Local networks will also need to be examined with a particular focus to local facilities. Considerations include:

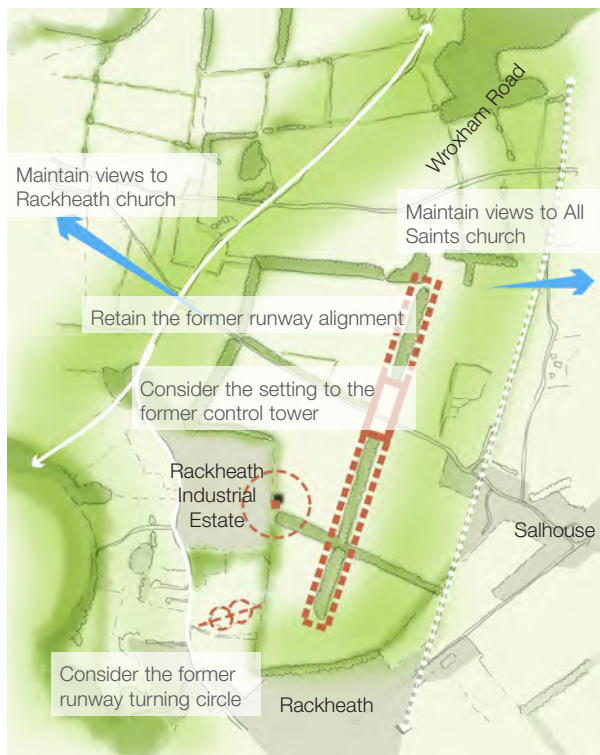
- Incorporate attractive and direct north south pedestrian and cycle routes
- Provide numerous supporting routes that allow for various length recreational circular pedestrian and cycle routes
- Explore connectivity options with adjacent land uses, including Rackheath and the Industrial Estate
- Incorporate the two existing public rights of way that cross the site



Heritage and views

4.26 As a former WWII US airfield, the site has some important heritage features. The alignment of the main runway has been retained in the form of a tree shelter belt and the turning circle and control tower still remain in situ. These features plus internal views will be incorporated into the masterplan:

- Retain the alignment of the runway and utilise this as part of the green infrastructure
- Provide a setting and consider internal views to the control tower
- Consider the use and location of public art to reflect the history of the site



Utilities

4.27 A key site consideration is a high pressure gas main running close to the eastern site boundary. This limits some forms of development and needs to be factored into the masterplan design.







05 BUILDING A FRAMEWORK

40

5.1 Following a full understanding of the site its assets, and the wider connections, this section explains the design rationale and sets the structuring elements for the masterplan framework. The sequence layers the key site features together with the key place making objectives, such as walkable neighbourhoods, social infrastructure and multi-functional green space.





STRUCTURING ELEMENTS

5.2 The following sequence shows how the existing site features have been combined with structuring place making principles that together form the base for the framework masterplan. The response to this sequence is key to the delivery of a comprehensive, legible and functional settlement that enables a logical and practical phasing approach.

Respond to the site features

5.3 Heritage, vegetation, easements, existing lanes and fixed vehicle access points

1



Access and vehicle movement

5.6 The primary street (and public transport routes) extends through the site from fixed access points

4



Central linear corridor

5.4 The former runway alignment and tree belt provides a central linear car-free movement corridor

2



Key nodal points

5.7 Important intersections of the movement framework provide key positions for nodal points

5



Complementary connections

5.5 Utilising the existing lanes, tree belt and public rights of way to connect to the central linear corridor

3



5.8 Three main nodal points are positioned along the primary street, close to, but separate from the car-free central corridor. The primary nodal point is the District Centre, located in the centre of the site offering maximum accessibility. The southern Local Centre can be delivered early in the proposed phasing and, importantly, has close links to the existing settlement and Rackheath Industrial Estate. The northern nodal point is anticipated to act as an arrival green and orientation point.



GREEN INFRASTRUCTURE

5.9 This sequence sets the green infrastructure framework. This considers and overlaps with the previous pages structuring elements that together form a comprehensive base for the masterplan framework.

Central green corridor

5.10 Providing a green lung through the site, the corridor will retain the tree belts and provide recreation and habitat areas

1



Northern buffer zone

5.11 An area to the north of the site will provide a buffer zone allowing a transition from rural to urban

2



Secondary green corridors

5.12 Complementing the central green corridor additional north south links will be provided

3



East west links

5.13 Combining with the north south links the east west links, utilising existing features, creating a comprehensive green network

4



Sports provision

5.14 Two key sports hubs will provide high quality sports provision. This will be complemented by smaller hubs in the District and Local Centres

5



A Comprehensive green framework

5.15 This green infrastructure sequence combines to create a comprehensive network that will support the movement and townscape framework. The framework will provide the opportunity for a wide range of landscape opportunities including recreation, habitat creation, formal and informal children's play area, wildlife corridors and an attractive setting to the development.





CONCEPT OPTIONS

5.16 The framework was informed by testing the previously discussed sequences. The following concept options were explored, and analysed prior to the adoption of the two centre option outlined here.

CONCEPT OPTION ONE: TWO CENTRES

5.17 This option locates a small mixed use centre towards the southern end of the site, close to a primary school. A second larger mixed use centre would be located towards the central part of the site. This option would ensure that all residents (including existing residents of Rackheath) would be within a reasonable walking distance of new facilities.

5.18 This option provides multiple benefits and the potential negatives could be mitigated to an extent. Flexible units could be provided at the two centres that would allow the uses to change over time, responding to demand. Due to this and the positives outlined, this option was chosen as the preferred option to progress and base the framework masterplan. The other options explored are discussed on the following pages.

Pros:

- Creates a strong townscape with two distinctive centres aiding legibility
- Allows non-residential uses to be delivered in a phased manner
- Creates a heart at the centre of two neighbourhoods
- Allows the co-location of other facilities, such as the primary schools at each centre
- Allows some community facilities to be located close to the existing Rackheath residents, whilst allowing residents in the northern part of the site to be within easy walking distance of facilities

Cons:

- Potential to over provide services and facilities, resulting in one centre potentially being unviable in the long run

CONCEPT OPTION TWO: HIGH STREET

5.19 This option presents a single Local Centre in the form of a high street. The high street would link the two neighbourhoods and be positioned on the primary street and bus route. This option enables new facilities and services to be clustered together, but results in some residents being a greater distance away.

5.20 This option was discarded due to the separation of the centre from the existing settlement and proposed housing areas at GT17, GT18 and GT19. This option would also result in the centre being delivered relatively late within the phasing sequence, which has been considered a negative for the overall development of the site.

Pros:

- Creates a strong central nodal point that is clearly legible
- Allows mixed use elements to develop over time expanding the high street
- Allows the co-location of a mix of services and facilities

Cons:

- The Local Centre and facilities are likely to be delivered later in the phasing programme due to its optimum central location in the site
- Would result in some residents being further walking distance from facilities, including the existing Rackheath residents





CONCEPT OPTION THREE: CENTRAL GREEN

5.21 This option provides an alternative approach to the provision of the green infrastructure. Providing green infrastructure through the centre of the site will enable easier access to a large number of residents.

5.22 This option was discarded as it fragments the settlement into two very distinct parcels, one associated with Rackheath and one stand alone. This was not seen as an appropriate scenario and not policy compliant in providing a buffer zone to the north of the site.

Pros:

- Increases the accessibility of the functional green space
- Creates two distinctive neighbourhoods that would be clearly defined
- Allows the co-location of a mix of services and facilities
- Allows residents of each neighbourhood to be within close proximity of facilities at each Local Centre

Cons:

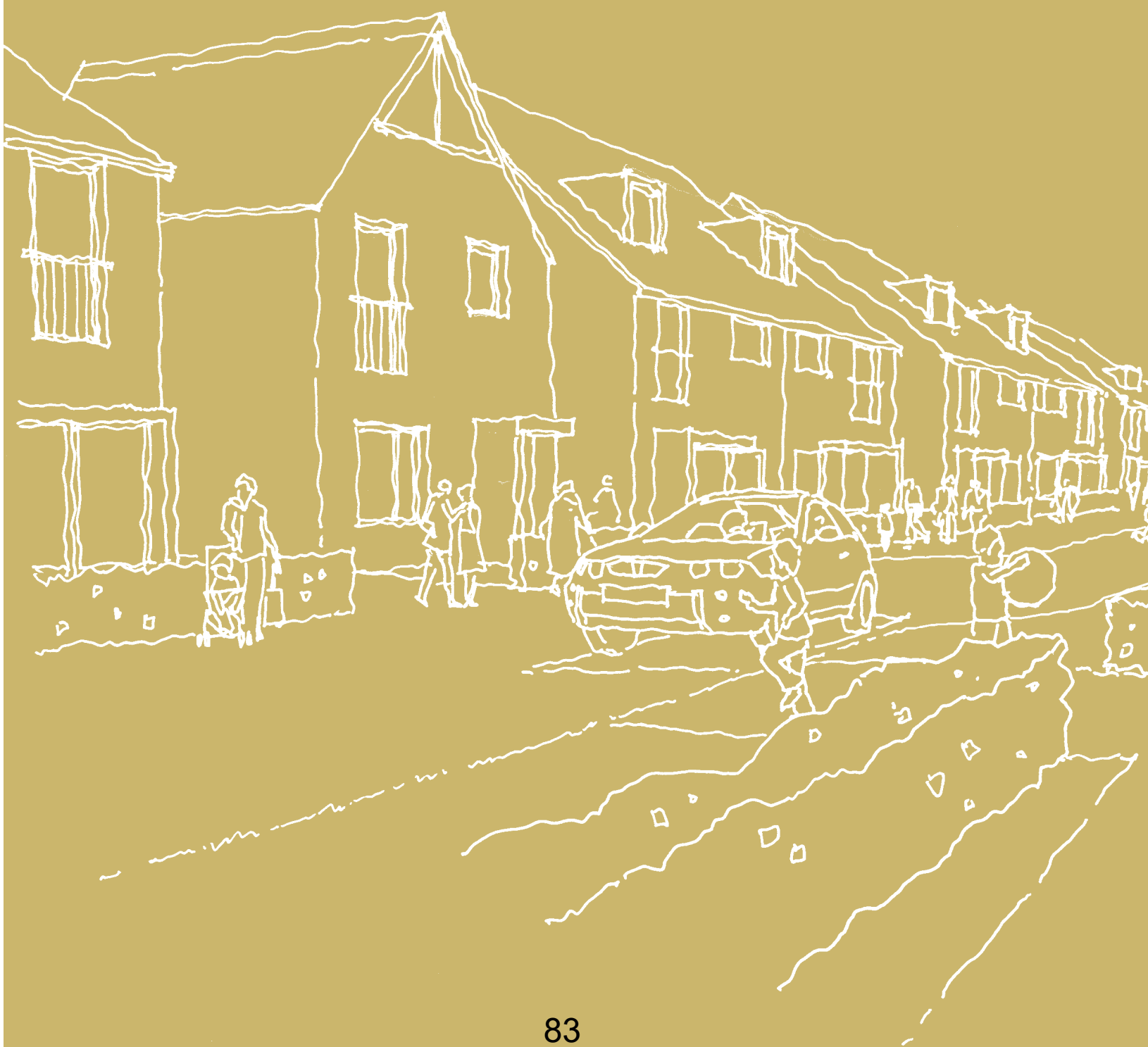
- Potentially creates two separate communities
- Would pull development closer to the Broads and does not provide a northern buffer zone



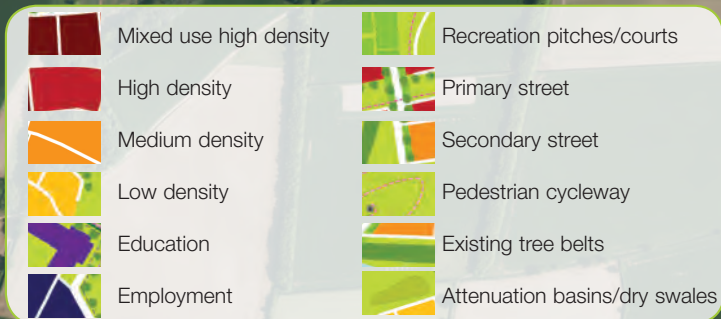


06 FRAMEWORK MASTERPLAN

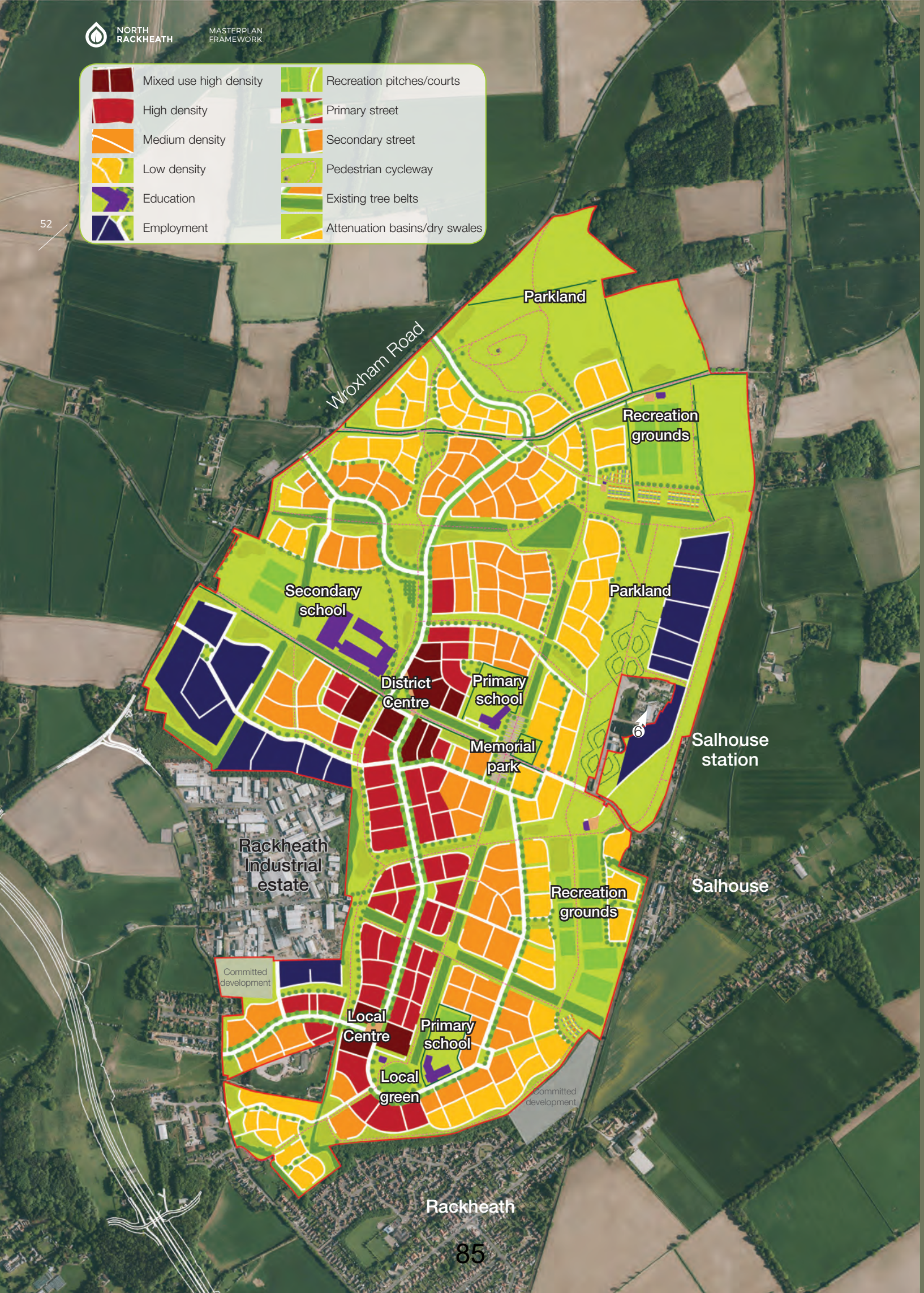
50







52



Rackheath



THE FRAMEWORK
MASTERPLAN:
At a glance





54

Opportunity for public art to act as a focal point at the top of the knoll

Open space acts as a buffer zone to the Broads and will provide recreation walking and cycling routes and habitat creation

Low density northern neighbourhood responds to site topography

Employment land benefits from proximity to the District Centre and potential for its own access from Wroxham road

The northern neighbourhood is focussed around a large central green, intersected by the downgraded Muck Lane

The primary street will link the neighbourhoods with the avenue planting creating a highly legible form and distinctive feature

Housing zone provides enclosure to the recreation grounds

Recreation grounds will serve both the new and existing communities

Low density arcadian housing set with the tighter network of hedgerows in this part of the site

Cycle access to Green Lane West

The southern Local Centre will be set around a village green that provides a focus to the end of the former runway

FRAMEWORK ILLUSTRATIVE MASTERPLAN

1. Northern access from Wroxham Road

2. Public art positioned at the top of the knoll in public park

3. Public park and habitat area forms buffer zone

4. Low density northern neighbourhood

5. Stonehouse Lane down graded to pedestrian and cycle greenway

6. Dry swales form part of an informal greenway following the subtle valley

7. Allotments

8. Northern primary school

9. Central access from Wroxham Road

10. Primary street avenue

11. District Centre surrounds central green

12. Muck Lane to the west of the former runway is downgraded to a pedestrian cycleway

13. Secondary school

14. Western employment zone

15. Former runway alignment forms a north south greenway with pedestrian cycle routes
16. North south greenway provides easy walking access to the secondary school and forms a buffer zone from the Industrial Estate

17. East west greenway divides the north south neighbourhoods

18. Local greenway has retains views from the control tower to the former runway

19. Recreation grounds

20. Eastern employment zone

21. Local Centre

22. Southern primary school

23. Village green provides a focus at the southern end of the runway

24. Southern access from Green Lane West

25. Lower density housing area adjacent to Green Lane West

26. Southern employment zone

27. Memorial park utilising the remains of the former runway



LAND USE

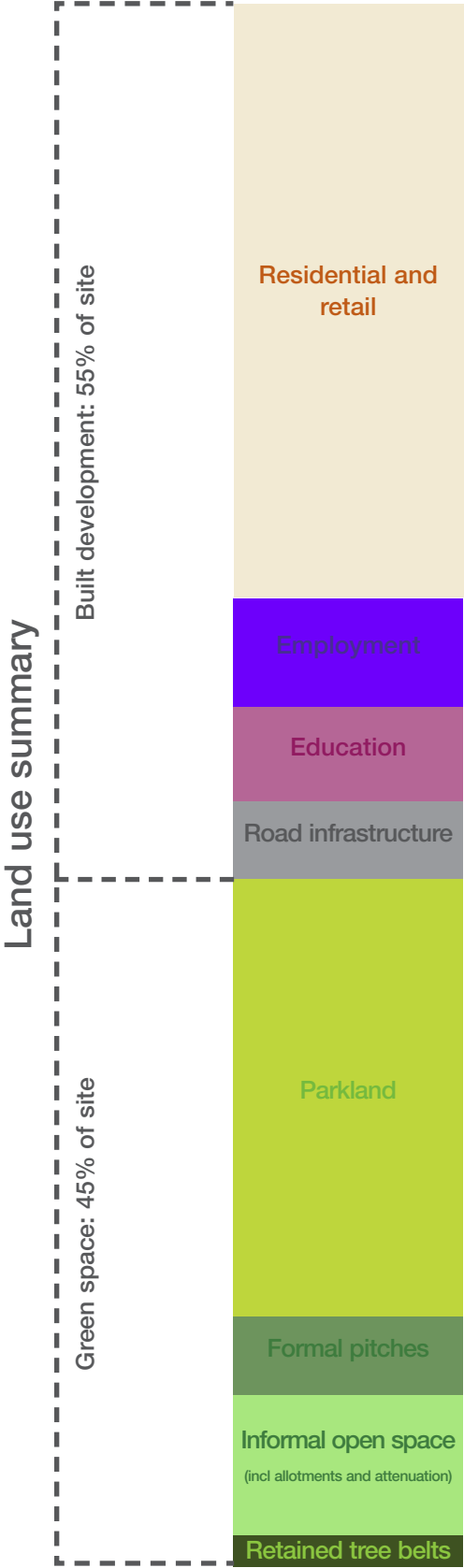
6.1 The framework masterplan provides a spatial arrangement for the uses required within AAP policy GT16. The location of these uses has been carefully considered to the respond to their wider context and the site features, as identified in the previous chapters. The key land uses and their features are outlined over the following pages.

Housing

6.2 The majority of the site will be made up of new homes. The site has the potential to deliver around 4,000 homes, around 1,300 of which will be delivered within the plan period to 2026. The site will be developed in a phased manner. Further information on phasing is provided in chapter 07 (page 96).

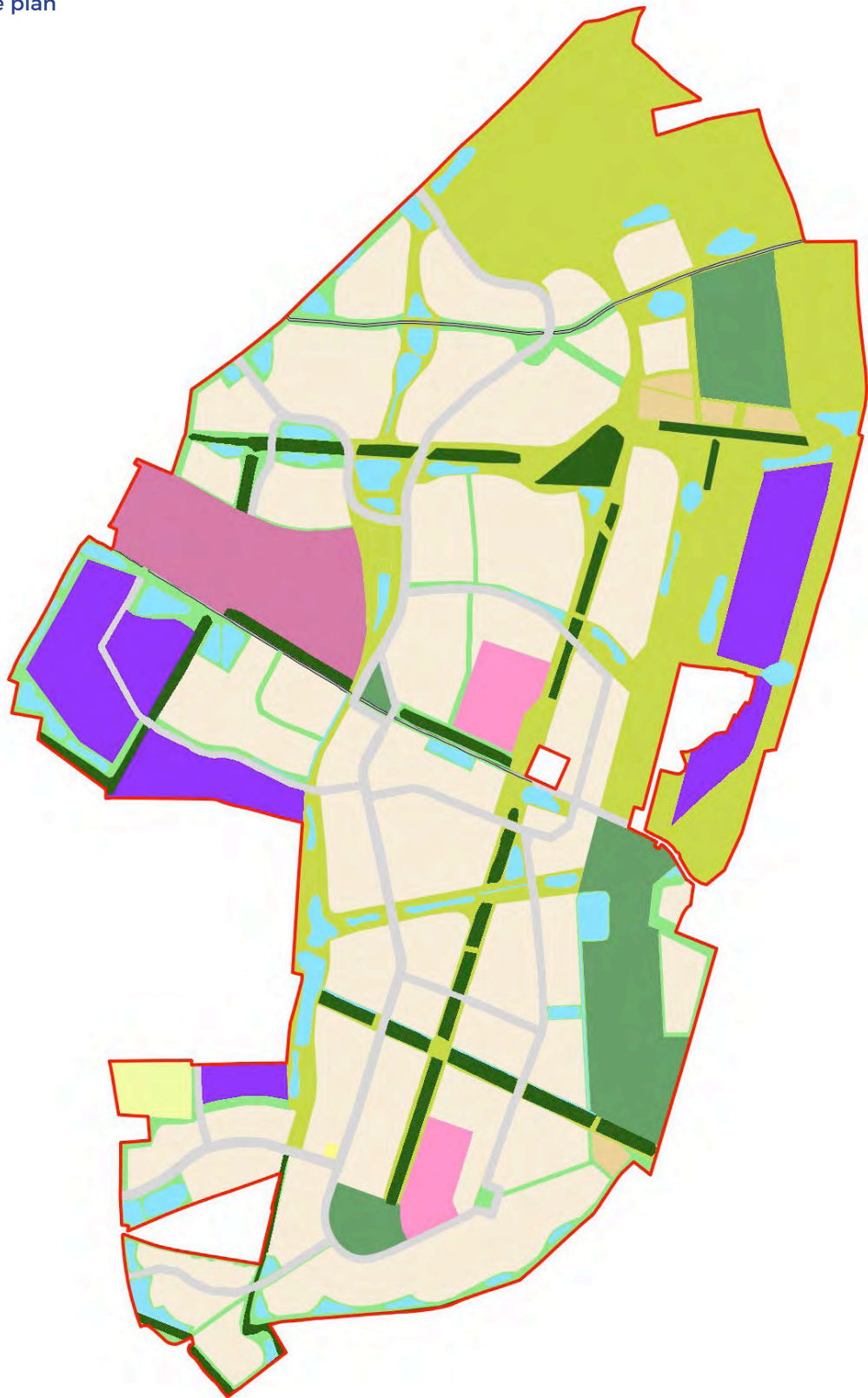
6.3 A range of housing types, styles, and sizes will be provided. These will generally be formed of detached, semi-detached and terrace forms, and a small amount of low-rise flats and apartments.

6.4 Complementing the typology mix a range of tenures will be provided. The distribution and mix of affordable housing will be established with Broadland District Council through the planning application process.





Land use plan



Employment

6.5 The AAP identifies an area of land that should be allocated for employment purposes. This should include a mix of employment uses within use Class B (B1, B2 and B8), and no more than 50% within Class B1.

6.6 The masterplan has divided the employment into three areas. The locations each have benefits and have been split to positively incorporate into the phasing strategy, and allow the development of hubs. The three locations as indicated on the plan are:

Northern employment zone

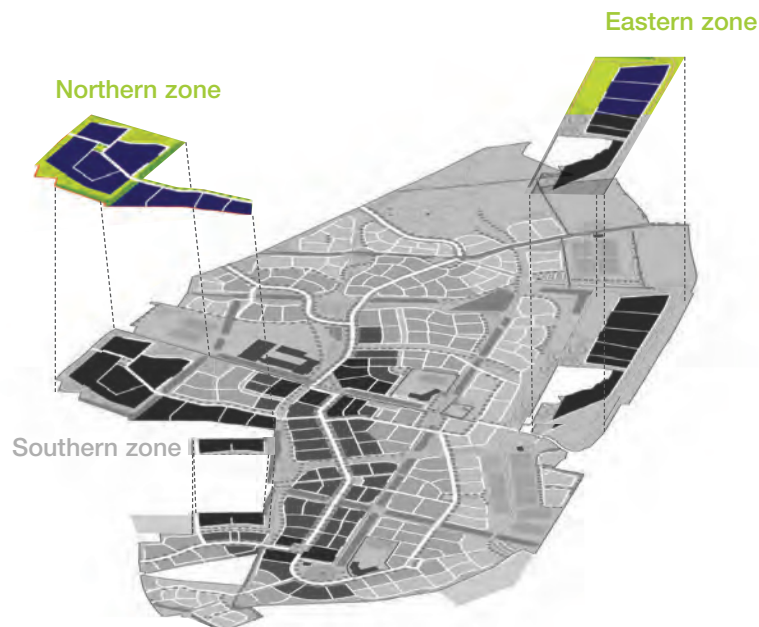
- Forming an extension to the north of the Rackheath Industrial Estate, this is the largest of the employment zones. The location allows potential future vehicle links to the Rackheath Industrial Estate and a potential access to Wroxham Road, avoiding the need for commercial traffic to pass through the residential areas. This zone benefits from relatively close proximity to the District Centre, helping to support the centre's viability.

Southern employment zone

- This zone provides a small extension to the south of Rackheath Industrial Estate and could be delivered within an early phase of development, see chapter 07. The zone benefits from close proximity to the southern Local Centre. This zone provides a transition between the existing industrial estate and the proposed residential areas.

Eastern employment zone

- This zone, adjacent to the existing commercial operations and extending north, benefits from its proximity to Salhouse station.



Education

Secondary school

6.7 A 12 ha site has been identified to be safeguarded as the potential site of a new secondary school, in accordance with the AAP. The masterplan identifies this area and its location has been carefully considered ensuring that the site benefits from the following:

- Co-location with the District Centre to provide the opportunity for combined journeys reducing car use
- It is adjacent to a number of green ways providing the opportunity for off-road car free routes to school, as part of a walkable neighbourhood
- It has relatively close proximity to Wroxham Road, reducing the travel time for pupils arriving by bus
- Should the site not be required by the education authority, the site's location is suitable to revert to alternative uses, including employment, retail, residential and open space without undermining the structure and principles of the overall masterplan.

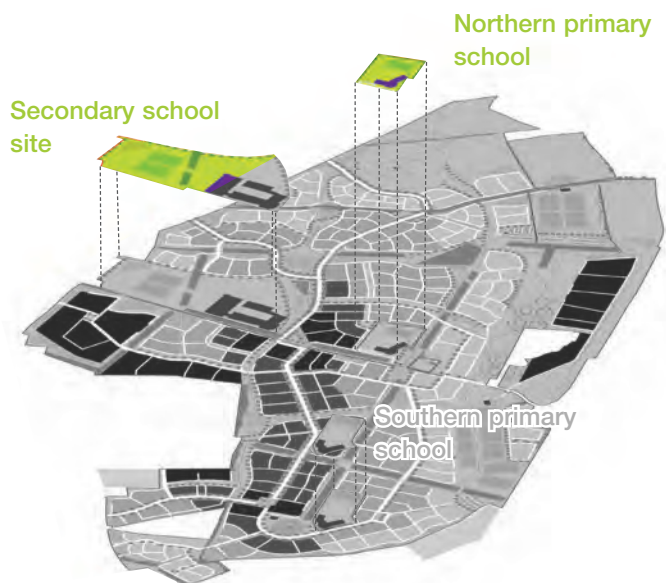
Primary schools

6.8 Two primary schools, each a minimum of 2 ha are required as part of Policy GT16. The location of these sites identified in the masterplan have been chosen as they:

- Ensure that the majority of residents will be within a 10 minute (800m) walking distance of a school
- Are positioned adjacent to the central green way, on the alignment of the former runway, providing the opportunity for off-road, car-free routes to school
- Are close but not in the District and Local Centre to allow for combined journeys but not create a conflict on users at peak times.

6.9 Both school sites are large enough to meet the requirements for a 3 form entry (3FE) school, as specified by Building Design Bulletin 103. Due to its proximity to Rackheath Primary school, the southern school is the minimum site size specified and to allow flexibility through the phasing the northern school site is the maximum 3FE size specified in the guidance.

6.10 The school sites represent an over provision as set out in the AAP policy. The rationale for this is to ensure, that should the safeguarded land come forward, there is flexibility within the framework to accommodate the additional pupil numbers this would generate.



District and Local Centre

6.11 Policy GT16 requires the provision of at least one mixed use centre. The framework masterplan has identified two centres to meet this requirement. These will comprise one centre, located towards the southern part of site, and a one centre located centrally within the site. The phased approach to development of the site allows for flexibility in provision in later years.

District Centre

6.12 The District Centre will contain a mix of uses including retail, community and leisure facilities. Together, these will create a hub of activity that will create a clear focal point.

6.13 Ground floor units will be flexible providing retail provision whilst being adaptable to respond to demand. Residential units will sit above the retail. The District Centre should initially provide for one larger food convenience store, up to 750sqm, complemented by a range of smaller stores that combined will provide up to 1000sqm of floor space.



6.14 These will overlook a community green, that is large enough to accommodate a leisure facility, such as a neighbourhood equipped area of play (NEAP). Flexible land uses adjacent to this space and the retail provision will allow the potential for other supporting facilities to be delivered, such as health services.

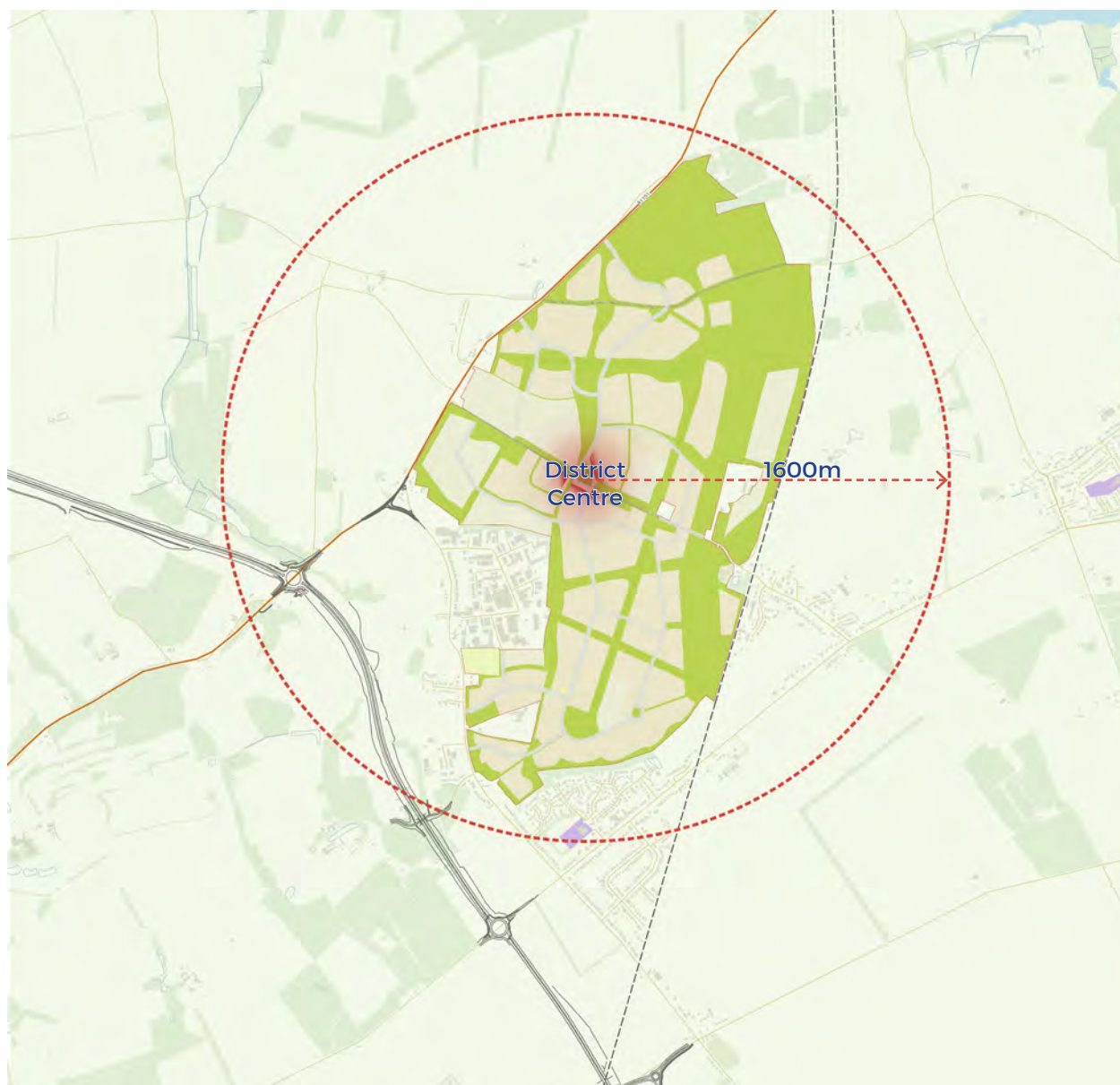
6.15 The illustrative layout below demonstrates how the District Centre could be articulated.

6.16 The location of the District Centre ensures it is within comfortable walking distance of the majority of the masterplan area, and within a 30

minute walk of the existing village and policy areas GT17, 18 and 19.

6.17 The District Centre location is highly accessible. It is centrally located and on the proposed bus route along the primary street. Furthermore, its location has been considered with the principle of walkable neighbourhoods in mind. Two green ways, one east to west, one north to south cross through the centre providing easy, off-road, access for pedestrians and cyclists

District Centre catchment (approx 20 minute walking catchment)



Local Centre

6.18 In addition to the District Centre a smaller Local Centre will serve the day to day needs of residents in the south of the settlement. The location of the centre also has a close relationship to the existing Rackheath village and will provide those existing residents with new services and facilities within comfortable walking distance.

6.19 The southern Local Centre will be delivered within the early phases of development (see chapter 07), due to its location.

6.20 Structured around a small square, taking its design cue from Alysham and Reepham, the centre will contain a small number of retail units, up to 500 sqm.

6.21 A community building that could also be utilised as a pavilion and changing facility will serve the recreation ground immediately to the south of the centre. Flexible ground floor space should be provided to accommodate a police beat base.

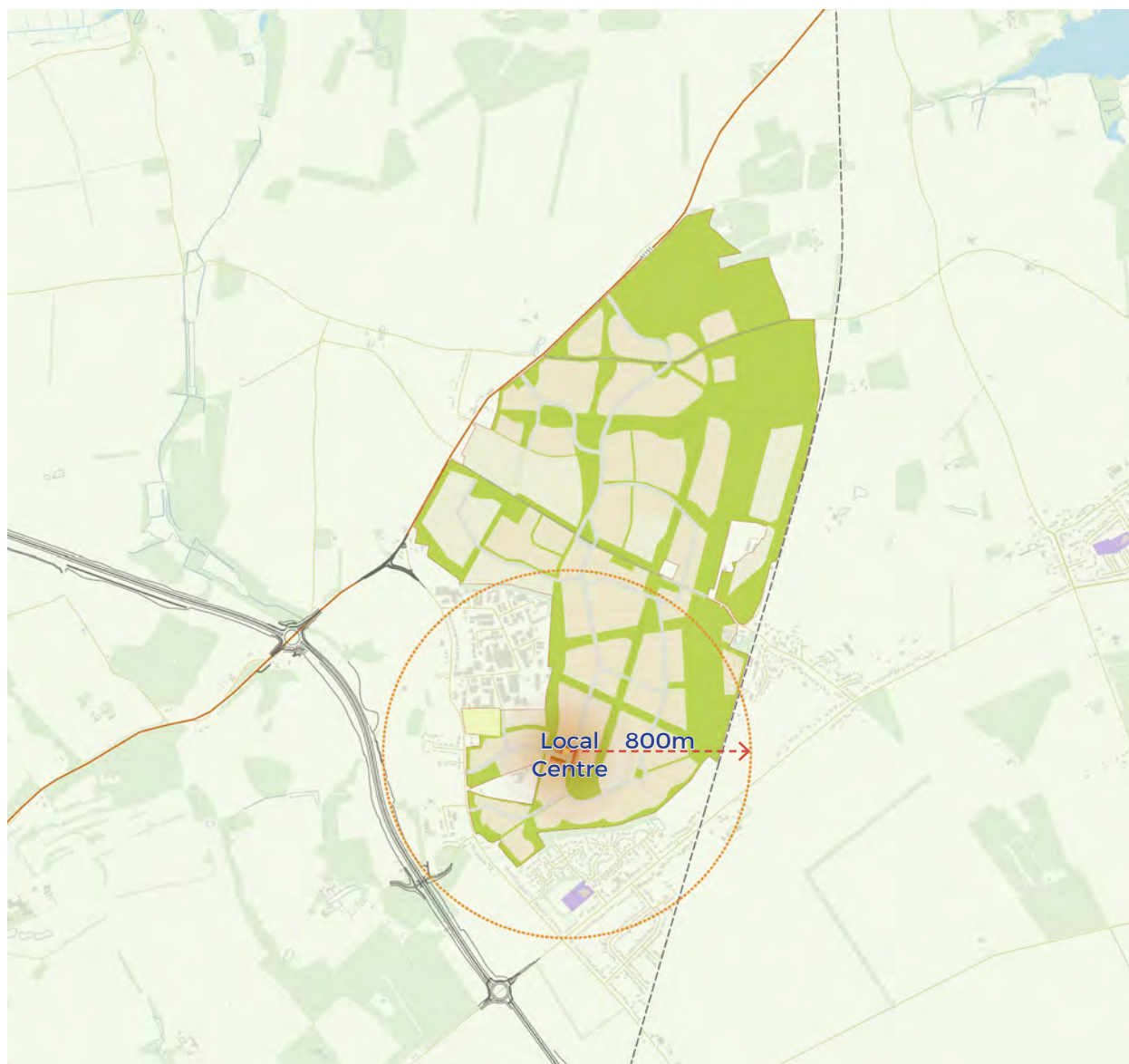
6.22 The illustrative layout below demonstrates how the Local Centre could be delivered.



6.23 The Local Centre is located in the southern section of the site at a crucial nodal point where the primary street changes direction to the gateway at Green Lane West. This point, together with the local green, marks the convergence point of the central green corridor and the eastern green way link.

6.24 As well as acting as a key nodal point, the centre is located on the primary street and bus route and close to pedestrian links to Rackheath and Rackheath Industrial Estate.

Local Centre catchment (approx 10 minute walking catchment)



Other social infrastructure

Community buildings

6.25 The recreation hubs will include pavilions with changing facilities. The proposed pavilion associated with southern recreation grounds should be designed to allow for a variety of community uses. This building will act as a hub and base for community activities here and on the adjacent local green. The location of this building ensures that it is within the likely early phases of development and within close proximity to Rackheath village, serving both new and existing residents.

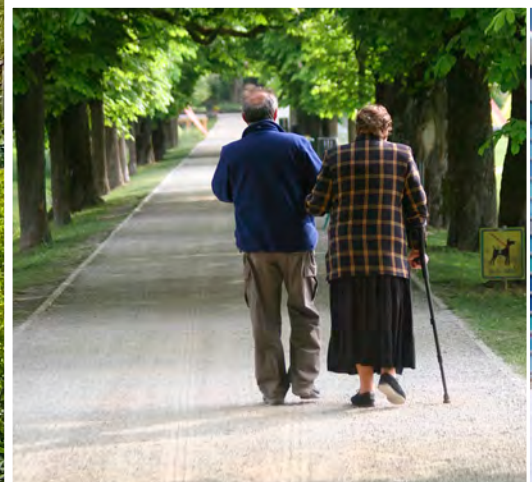
Recycling facility

6.26 A site of 0.4ha accommodating a recycling facility will be located within the employment zone. This framework does not specify which but suggests that the most appropriate location for such a facility would be close to Rackheath Industrial Estate within the southern or northern employment zones.

Health facilities

6.27 The Area Action Plan recognises that new residential and working population within the Growth Triangle will need access to a range of services including access to GP and related health services.

6.28 Detailed discussions are required with the Norfolk Community Health and Care NHS Trust regarding the precise level of need and the timing of health care provision. There is sufficient flexibility in the District Centre and Local Centre to accommodate provision if a need is identified.



Nursery

6.29 Norfolk County Council has a strong vision which places schools at the heart of its services and has aspirations to improve access and options for nursery child care.

6.30 The Greater Norwich Infrastructure Plan and Policy GT16 identifies the need for two primary schools, including a 60-place nursery within the North Rackheath development.

6.31 In the interests of maximising social inclusion it is proposed to locate the nursery provision in tandem with the primary schools. This has clear benefits for parents as it maximises opportunities for access to the service and assists in ensuring that nursery and school pupil drop-off and pick-up can be co-ordinated. It also has clear benefits in terms of assisting the transition to primary education.

Elderly accommodation

6.32 Some of the residential land use could be utilised to provide various forms of elderly accommodation. If this is provided it should be located close to the centres, adjacent to amenities and the primary bus route. The scale and density of these uses are also often of a nature that is best reflected in the higher density areas.



TOWNSCAPE STRATEGY

Density

6.33 Densities are proposed to be greatest around the District and Local Centres. Taller buildings that are sited more closely to one another will help to increase the importance of these areas and ensure the maximum number of residents are within comfortable walking distance of the services and facilities provided at these locations.

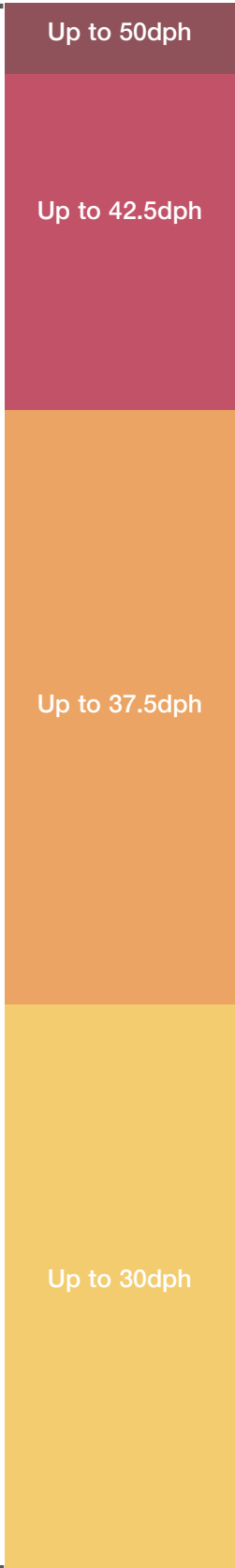
6.34 Densities generally fall towards the settlement edges adjacent to the open space and countryside beyond. Generally the density will be greater towards the southern edge of the site adjacent to the existing urban area and where the site is closer to Norwich. The northern part of the site will be a lower average density, lower buildings that are sited further apart, responding to its relationship to the more rural nature north of the site.

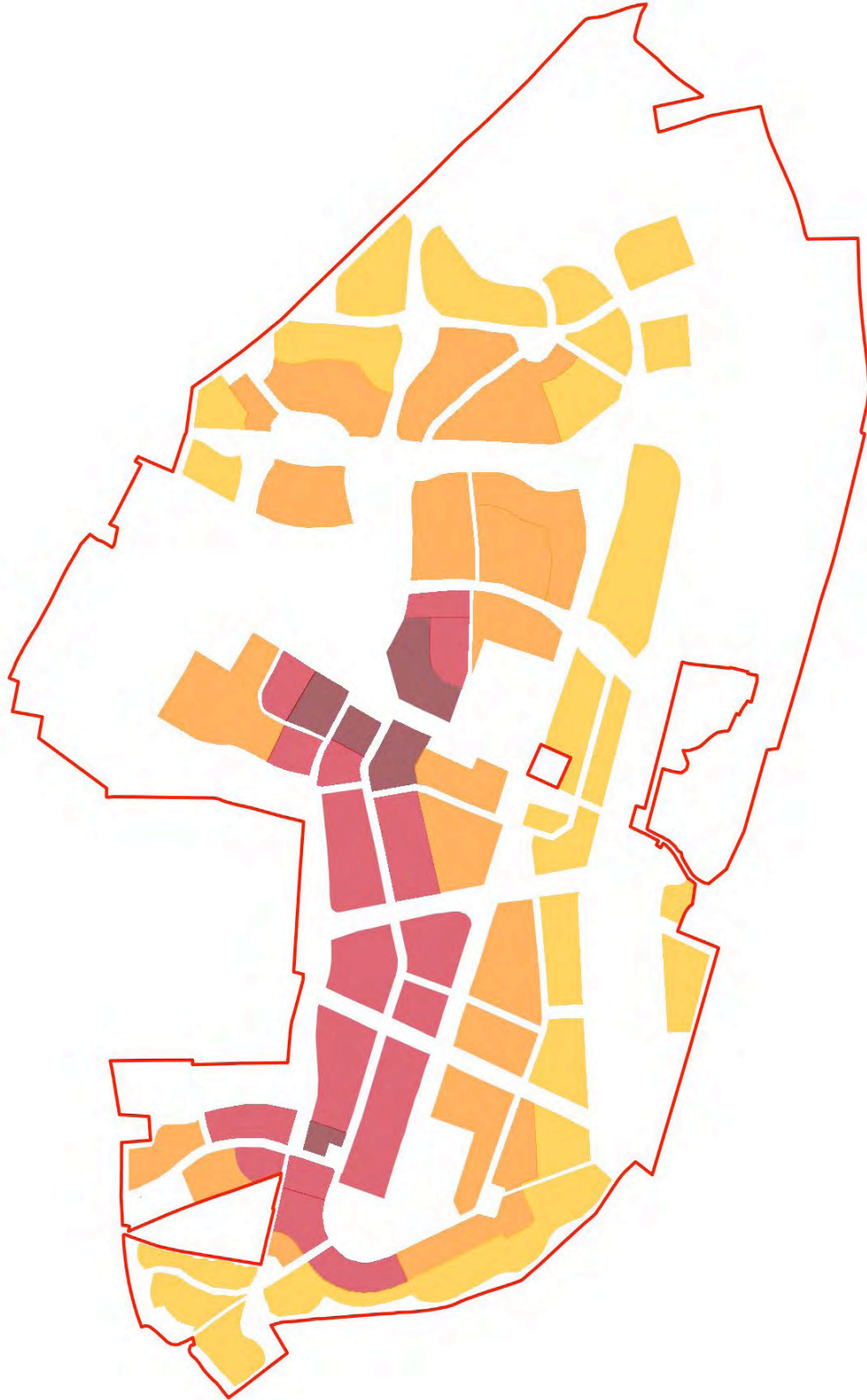
6.35 Densities will generally be higher along the primary street maximising the number of people within close proximity of the public transport route.

6.36 This density pattern is typical of many historic settlements, such as Aylsham, Reepham and Wymondham, as discussed in the contextual analysis in chapter 03.

Density summary

Maximum average density 36.4dph





Building heights

6.37 The majority of buildings will be residential in scale, two and two and half storeys, responding to the immediate urban form and surrounding areas.

6.38 In some key areas of the masterplan building heights will be allowed to be greater. Areas such as the District and Local Centres buildings will be able to exceed the prevailing building height to perform specific townscape functions, creating a hierarchy of space and high degree of enclosure.

6.39 In addition to the centres, taller buildings will also frame key landscape spaces. Again, this will help create a high degree of enclosure to and aid legibility with the change to the prevailing urban form.

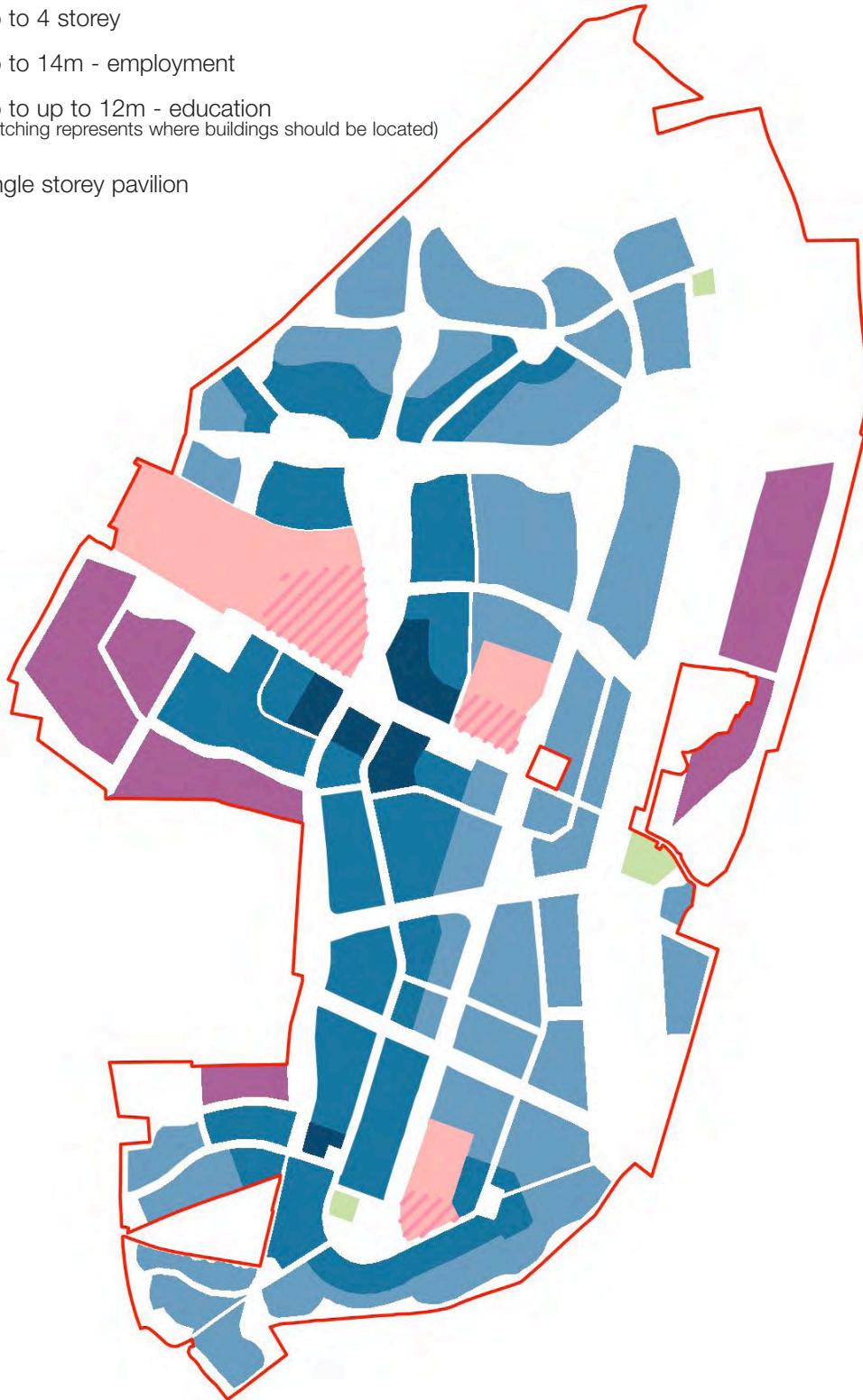
6.40 Away from the centres and key spaces occasional taller buildings could be used in key positions to terminate vistas, create variation in roof lines adding to the visual interest of streets through the masterplan.

6.41 This mix of buildings heights creates a high degree of visual interest and is typical of many historic settlements, such as Aylsham, Reepham and Wymondham, as discussed in the contextual analysis in chapter 03.

6.42 The plan opposite shows the maximum building heights permitted in an area. It is likely that the majority of buildings within these areas will be lower than this maximum but this allows for the inclusion of taller buildings to act as marker and landmark buildings enabling a visually interesting townscape.



- Up to 2 storey
- Up to 3 storey
- Up to 4 storey
- Up to 14m - employment
- Up to up to 12m - education
(Hatching represents where buildings should be located)
- Single storey pavilion



Strategic views

6.43 The plan opposite identifies a number of key views that should be retained. Some of these represent internal views that the site has a unique opportunity to preserve, others provide views that extend beyond the site boundary to the surrounding countryside. These views are a key component of the masterplan as they retain the links to the countryside that surrounds the site.

6.44 In addition to the identified strategic views, numerous local views should be incorporated into the detailed design at future planning stages.

Landmark buildings

6.45 Supporting the internal views, landmark buildings are identified to enhance the townscape and aid legibility. These buildings will help to contribute to local distinctiveness and act as clear reference points. The buildings will be defined through an alternative approach to architectural design so that the buildings are distinguishable from the prevailing urban form, this could be through the use, materials and/or scale.




6.46 However, these buildings will still sit comfortably and be appropriate in relation to the surrounding form. Complementing landmark buildings will be numerous marker buildings. The location of these will be determined at the detailed design stages.

6.47 An alternative approach to using landmark and marker buildings is to use a grouping of buildings that creates a set piece. This arrangement will result in meeting the same townscape objective.

Gateways

6.48 The primary access points should be articulated to accentuate their importance as the 'front door' to the site. These are identified on the plan opposite.



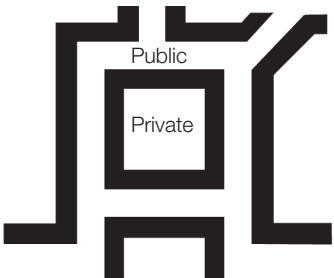
-  Strategic vista
-  Landmark building location
-  Gateway



Townscape principles to guide future design stages

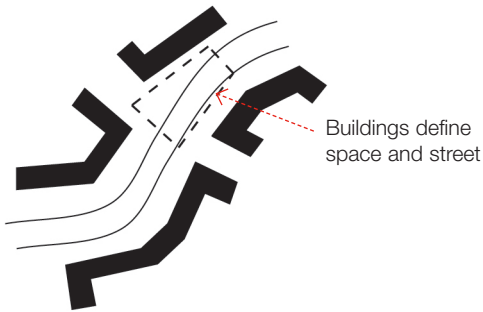
Block structure

6.49 The block structure of future proposals should be formed around the use of traditional perimeter blocks, unless a departure is justified to meet a specific townscape criteria. Perimeter blocks create a clear distinction between public and private realms and help to ensure that all public spaces can benefit from a high level of natural surveillance



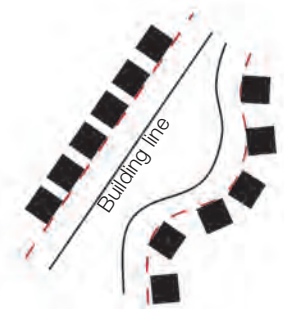
Buildings and streets

6.50 Buildings should be orientated to respond to and define the streets and spaces by directly addressing them. Buildings should be angled to address curved streets rather than a sawtooth or staggered arrangement. To promote street activity the primary entrance to buildings should be located to be visible from the public realm.



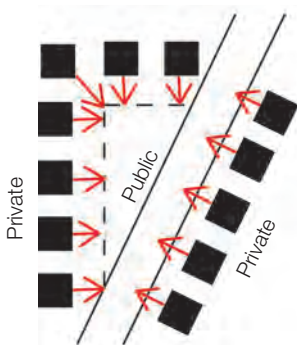
Building line

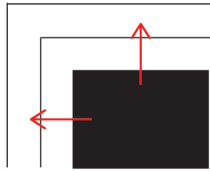
6.51 Building lines should generally be consistent. This is of greatest importance along the primary and secondary movement corridors, to emphasise their roles in the street hierarchy. This is also key adjacent to the central green corridor, responding to and reflecting the linear form of the former runway alignment. This will help frame a long distance vista that will be a dramatic feature of the masterplan.



Frontages

6.52 Natural surveillance should be promoted through the position of key openings within the building facade. Habitable rooms should overlook routes and spaces, with special emphasis at children's play spaces. Where blank elevations are required these should be kept to a minimal and should aim not to address public areas.





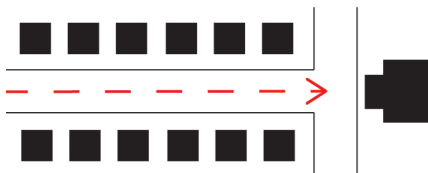
Corners

6.53 Corner plots should be designed to ensure that they address both streets, or spaces, through the positioning of openings. It may be appropriate for the corner building to address and place emphasise to the corner through an increase in height or change in form, such as a turned gable, or an 'L-shaped' building



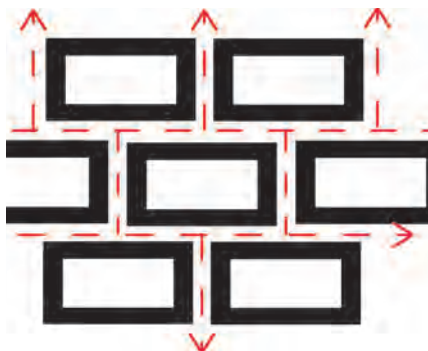
Groupings

6.54 Some key spaces, or smaller incidental spaces, may be defined by a grouping of buildings creating a change in the prevailing urban form. This can be achieved through the clustering of units of through the arrangement of units.



Vistas

6.55 Where primary and secondary streets and spaces create a vista (view) this should be terminated, or punctuated through the positioning of a marker or landmark building, public space or a landscape feature. Where this occurs on minor and low order streets vistas should be terminated by the main elevation of a building.



Permeability

6.56 The framework sets out the key movement framework network. This should be reinforced through the arrangements of streets at the later design development stages to create a high degree of permeability. Where vehicle routes end, pedestrian and/or cycle connections should be maintained to create a comprehensive network

ACCESS AND MOVEMENT STRATEGY

Movement and access objectives

6.57 In accordance with the Growth Triangle Area Action Plan policies the masterplan framework seeks to achieve a number of objectives:

- Contain journeys within the settlement (including Rackheath and Rackheath Industrial Estate) as far as possible
- Ensure connectivity with the existing highway network
- Create a place that maximises the potential for walkable neighbourhoods, where walking and cycling have priority
- Create an internal street network that supports a logical and practical bus route and ensures that the majority of residents are within comfortable walking distance of a bus stop
- Promote connections to key adjoining uses, including Rackheath, Rackheath Industrial Estate and Salhouse station
- Incorporate car-free, safe routes to school
- Provide direct pedestrian and cycle routes to key facilities
- Provide a strategic north south cycle route connecting Salhouse Road and Green Lane West, Newman Road and potential for links to the proposed Bittern Line cycleway
- Create a clear hierarchy of streets aiding legibility and place making

Walkable neighbourhoods and self containment

6.58 The movement network is intrinsically linked to the land use distribution and green infrastructure as part of the walkable neighbourhoods principle. Combined with the highly permeable traditional

perimeter block structure, the framework seeks to ensure self containment, as far as possible, through the following measures:

- The wide range of uses provides the opportunity to meet the day to day needs of residents to be contained within the site
- Creating a series of walkable neighbourhoods, including car-free routes as part of the green infrastructure network, maximises the opportunity for short trips to be self contained and encourages sustainable transport choices
- The employment opportunities at Rackheath Industrial Estate, and the proposed employment expansion area, provide job opportunities to be potentially contained within the site
- The potential provision of super-fast broadband connections will enable home working opportunities and home delivery

Street hierarchy

6.59 The movement framework aims to create a clear street hierarchy that forms an important part of the character and legibility of the development. This framework indicates the key primary and secondary streets, with the lower order streets to be refined at the detailed design stages. However, all streets will maintain pedestrian and cycle connectivity even if vehicle connections are restricted.

6.60 The primary street, which local buses will operate on, and secondary streets will be classified as 30mph. At key locations such as through the District and Local Centres, this will be reduced to 20mph using an appropriate combination of traffic calming measures.

6.61 Beyond these, streets will have design speeds aiming to limit traffic speeds to 20mph and below.

- Primary street
- Secondary street



Main access arrangements

6.62 Three main access points are proposed, two from Wroxham Road and one from Green Lane West. In addition, a secondary access from Green Lane West is also proposed. The access arrangements are outlined on the page opposite.

Public transport

6.63 The Wroxham Road edge of the site is already well served by frequent bus services operating to central Norwich and Wroxham. Additional services also operate to Green Lane West and on Salhouse Road.

6.64 Existing bus stops along the site boundary would be within feasible walking distance of early phases of development and the proposed on-site secondary school. The existing stops could be enhanced with electronic display boards and improved passenger waiting facilities.

6.65 The primary street running generally north-south through the proposed development also offers a potential new public transport corridor providing an opportunity for bus services to divert into the development site. The creation of walkable neighbourhoods with bus stops at their centre within the site would place the majority of housing within 400m of a bus stop. To the south of the site, buses would connect with Green Lane West and could then join Wroxham Road or Salhouse Road.

6.66 Discussions with bus operators will be held during the preparation of a Transport Assessment. However, at this stage a phased public transport strategy is anticipated. Initially it is envisaged that the service frequency of existing services operating to Green Lane West could be increased to support the early phases of development, with existing Wroxham Road services potentially diverting into the site once the primary street is in place, followed by further increases in service frequency in the longer term.

Salhouse Station

6.67 A key feature of the development proposal is the retention of the current Salhouse rail station on the Bittern Line, which offers direct non-car connections to the city centre of Norwich as well as destinations further afield including the Norfolk coast. Additional land is also reserved around the station to facilitate future expansion, potentially enabling longer trains to operate on the route if required.

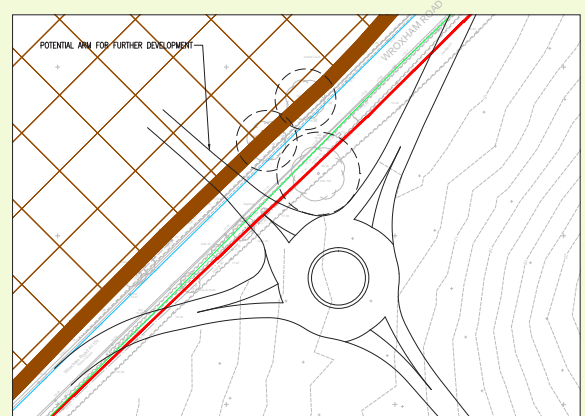
6.68 Within the development site, existing public rights of way would be enhanced with all-weather surfacing and new attractive footpath/cycleway links segregated from traffic would be created linking conveniently with the rail station. These links would substantially improve connectivity and accessibility of the rail station from surrounding residential development, including existing development at New Rackheath village and employment at the Industrial Estate as well as the proposed development, new schools and commercial development.

Parking

6.69 The development will incorporate a range of parking solutions, including on-street, on-plot and parking courtyards. These will be designed to ensure that car parking is well integrated, accessible and situated so as to support rather than dominate the street scene. The exact ratio of each solution will be determined at the detailed design stages. The parking strategies will be in accordance with Broadland District Council parking standards (SPD), June 2007.

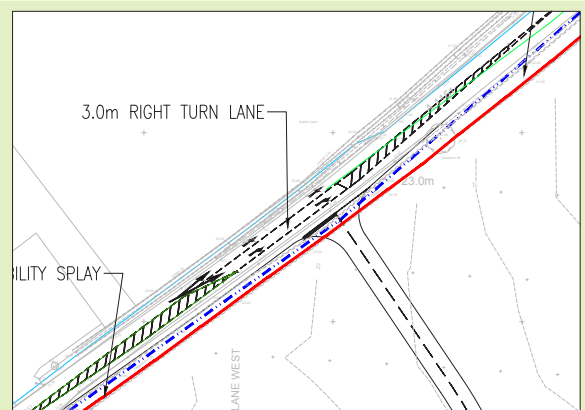
Wroxham Road northern roundabout

6.70 It is envisaged that a new roundabout on Wroxham Road at the northern edge of the development would provide a gateway feature at the low point, seeking to influence slower vehicle speeds on approach to the development from the north. The proposed roundabout (approximately 300m north of Stonehouse Road) has been designed as an offline layout to minimise disruption to Wroxham Road traffic during construction and aligned seeking to retain existing mature oak trees along Wroxham Road.



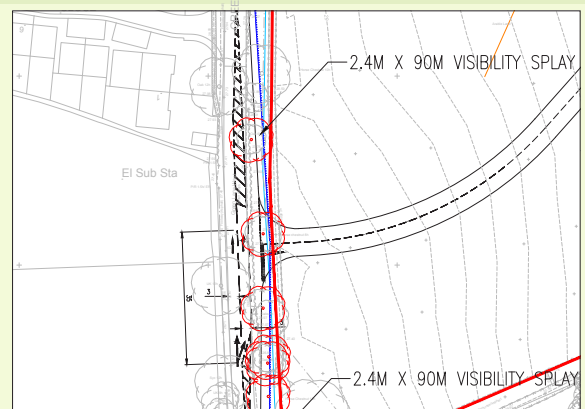
Wroxham Road ghost junction

6.71 A new ghost island priority junction is also proposed in the north west of the site approximately 100m south of Stonehouse Road. This junction would connect the primary street to Wroxham Road prior to the opening of the Northern Gateway roundabout. Once the section of primary street from the northern ghost island junction is in place and connected to existing routes within the site, the western sections of Muck Lane and Stonehouse Road could be closed to vehicular traffic, with users diverted to the new junction. The intention is to downgrade sections of Muck Lane and Stonehouse Road to public bridleway status to provide new sustainable green links for pedestrian, cyclist and equestrian movement.



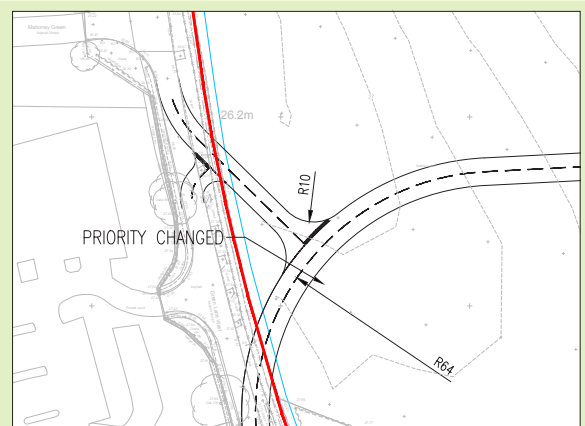
Primary access junction with Green Lane West

6.72 To the south of Rackheath Industrial Estate the primary street would connect to a new priority junction. This would be an uncontrolled priority ghost island junction. With development in place along the site frontage, it is also envisaged that the speed limit could potentially be reduced to 30mph between the Industrial Estate and New Rackheath Village. To support a speed limit reduction, additional street lighting would also be provided along the site frontage.



Revised priority junction with Green Lane West

6.73 Once the primary southern access is in place and the NDR (Northern Distributor road) is opened, there is an opportunity to create a further secondary access close to the southern boundary to enhance highway capacity and linkage with New Rackheath village. This route would be designed as a revised priority route, re-directing Green Lane West traffic into the site, facilitating bus access and passing trade for commercial units within the site. This junction arrangement would be coupled with new signalised crossing facilities (such as a Toucan or Pegasus crossing) for pedestrians, cyclists and equestrians to access the future bridleway bridge over the NDR to the south west of the site. This is on a key desire line towards central Norwich and the rail station which is within cycle distance from the south west corner of the site.



Existing Internal Public Highways

Stonehouse Road and Muck Lane

6.74 It is envisaged that the majority of traffic from Muck Lane, Stonehouse Road and Green Lane West would re-route to the NDR in future, so there is an opportunity to downgrade sections of these routes and reallocate the existing roads to public bridleways.

6.75 At the western end of Muck Lane and Stonehouse Road the junctions with Wroxham Road almost form a crossroads and existing mature oak trees constrain scope for junction improvements and widening. It is therefore proposed to convert the western sections of these routes to green corridors for NMUs (Non Motorised Users) and close the routes to vehicles, once alternative new internal roads are in place.

6.76 However, Stonehouse Road and Muck Lane are the only existing highway routes crossing the high pressure strategic gas main within the site, and any changes to existing or new public vehicle crossings of the gas main would trigger significant upgrade works to the gas pipe. As a result, sections of existing highways crossing the gas main are proposed to be retained unaltered for vehicles where they cross the HP gas pipe to allow access to the commercial site.

6.77 The two existing underpasses, where Muck Lane and Stonehouse Road pass under the railway at the eastern edge of the site, are constrained in height (and in width at Muck Lane) so are expected to be unsuitable for buses and HGVs. The Stonehouse Road underpass could potentially be closed to vehicles so that it can become a sustainable green link towards Wroxham to the north east. However, in order to retain access to Salhouse Station from the east and third party land areas west of the railway, the Muck Lane bridge is proposed to remain as a two way vehicle route. However, the narrow underpass section could be signalised to allow shuttle working in the interests of highway safety.

Off-site highway improvements

6.78 A full Transport Assessment will be prepared as part of the hybrid planning application, in liaison with Norfolk County Council, and this will identify any specific requirements for off-site transport improvements in the interests of highway capacity and safety. At present, it is envisaged that highway improvements would be focused on Wroxham Road and to a lesser extent Salhouse Road, taking into account the anticipated effects of the Northern Distributor Road. A site-wide travel plan will also be developed to encourage the uptake of sustainable travel opportunities from the opening of the development.

Primary street arrangement

6.79 This key structuring element of the masterplan will be designed to perform a number of functions. Its primary role will be to provide a movement corridor for pedestrians, cyclists and vehicles including public transport. Its secondary role will be to aid the townscape strategy and act as a clearly identifiable feature of the masterplan aiding legibility and character.

6.80 The primary street will generally have a consistent character. However, this character will have slight alterations to respond to its location within the masterplan and the specific characteristics of these areas.

6.81 The consistent characteristics include:

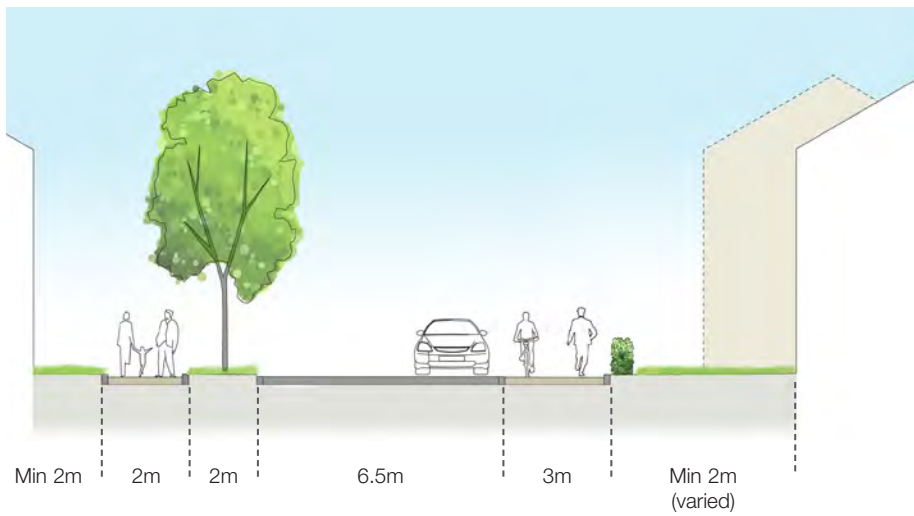
- Tree planting, which will provide the key character distinction of the street
- Consistent carriageway width - this may widen at junctions and corners to allow the comfortable passing of larger vehicles.

6.82 The sections opposite illustrate how the primary and secondary street could be articulated.

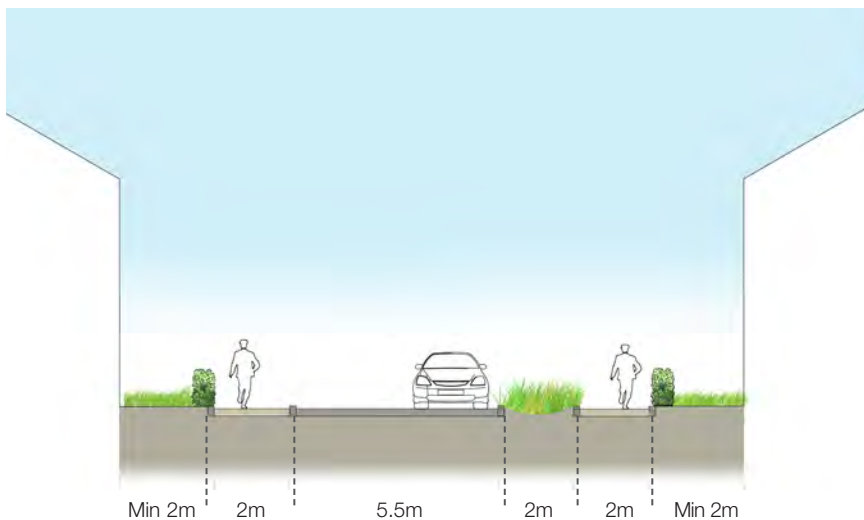


6.83 The primary street will include tree planting along one side, which could alternate to respond to the adjacent building form, and a shared footway/cycleway will be included along one side of the carriageway. A typical section is illustrated below:

Primary street



Secondary street



The secondary street will provide a similar function to the primary street but will generally only include limited planting. This, and the narrower cross section, will create a more intimate feel and differentiate it from the primary streets.

Pedestrian and cycle movement

6.84 Providing clear, direct and well overlooked routes to all the key facilities and open spaces is fundamental to the comprehensive pedestrian and cycle framework, following the principles of walkable neighbourhoods. This will aim to encourage sustainable movement choices throughout the development.

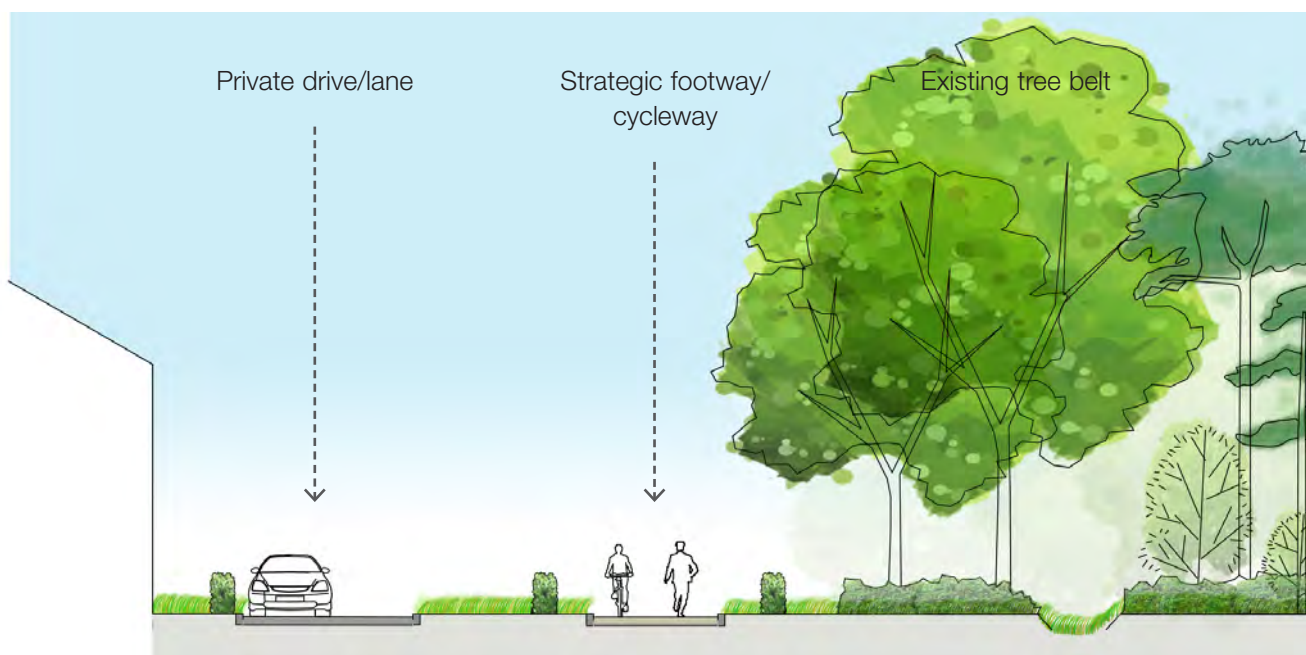
6.85 The primary element of this network is the shared footway cycleway connecting Wroxham Road in the north to Green Lane West in the south. This off-road route provides local connections but also offers the opportunity to connect to the Newman Road bridge over the NDR and the proposed Bittern Line cycleway that will connect into the Norwich cycle networks. This route, where appropriate, will utilise the remains of the former runway, subject to the concrete being of sufficient standard and safe.

6.86 Supporting the strategic route are a number of recreational cycleways and smaller footpath routes that crisscross the site. These provide a wide range of options for recreational walks of various lengths and also provide direct routes to key facilities.

6.87 Part of this network incorporates Salhouse Road and Muck Lane. These are anticipated to be, in part, downgraded to allow pedestrian and cycle use only, retaining the hedgerows where possible.

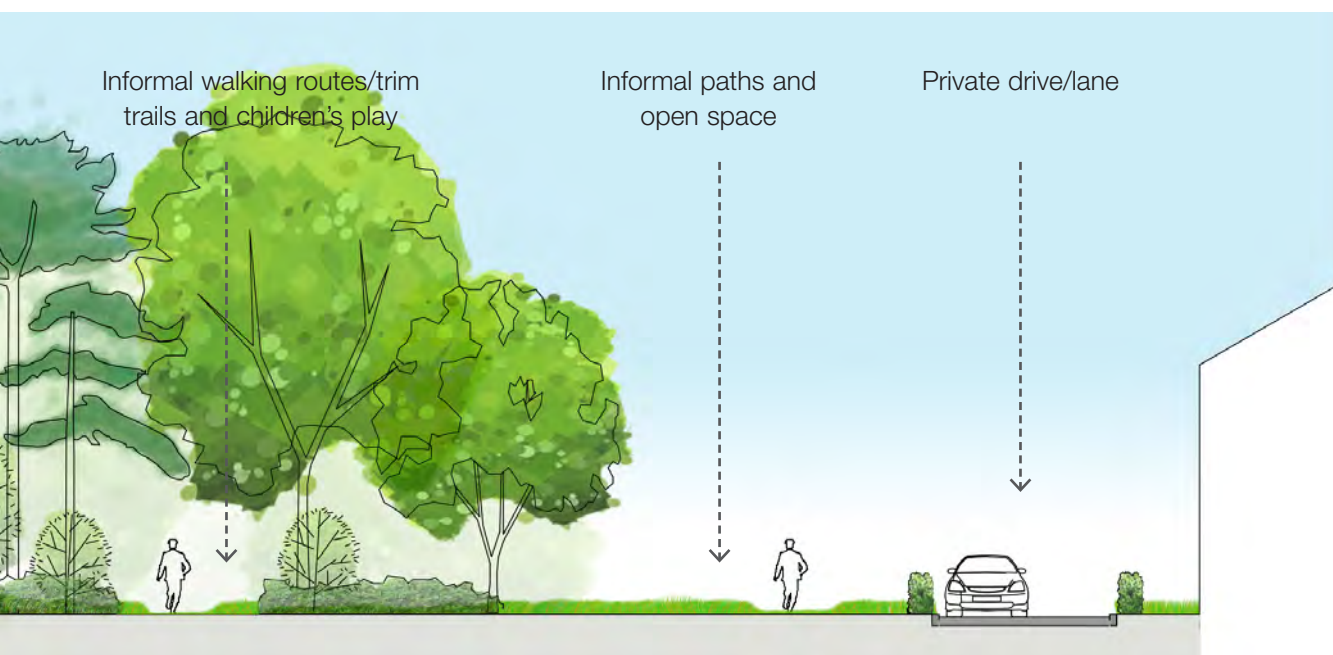
6.88 The existing public rights of way have been incorporated into the framework design and form part of the pedestrian movement strategy.

6.89 Potential future pedestrian links are indicated where they would be desirable but are currently not able to be achieved due to land ownership.



Indicative section through the central green corridor

-  4m strategic footway cycleway
-  3m recreation footway cycleway
-  Existing highway to form footway cycleway
-  Recreational footway
-  Existing public right of way
-  Existing pedestrian link
-  Potential future pedestrian link



Landscape strategy

6.90 The landscape strategy is a fundamental part of the Masterplan and has been developed in conjunction with the movement, townscape, play and drainage strategies. The key principles of this strategy are:

- To retain and incorporate the key landscape features and positively utilise these within the landscape framework
- Ensure that the green infrastructure penetrates the built form creating an attractive setting to homes and a sequence of accessible and functional local green spaces
- To retain existing public rights of way
- To retain the hedgerows and trees aligning Salhouse Road and Muck Lane where possible
- To conserve and enhance ecological habitats that encourage biodiversity throughout the site, creating interconnected wildlife corridors
- To provide a mixture of accessible, usable and attractive open spaces, suitable for all people within the new and existing community
- To retain a parkland buffer zone in the north of the site
- To incorporate, enhance and reinterpret the heritage features

6.91 To highlight how these objectives could be implemented the following pages illustrate some of the key landscape spaces.

1. North parkland and hill top park
2. Runway corridor north
3. Runway corridor central
4. Memorial Park
5. Runway corridor south
6. Western green corridor south
7. Western green corridor north
8. Turning circle interpretation
9. Southern recreation hub
10. District centre green





1. North parkland & hill top park

- 1 Existing vegetation/hedgerow retained where possible
- 2 Seasonally dry drainage basin in meadow
- 3 Informal parkland character - a mix of amenity grass and meadow
- 4 'The Hill' vantage point and landmark - seating/shelter/sculpture
- 5 Open space footpath linked to development-generated desire lines
- 6 Informal footpath and cycle network
- 7 Native woodland and meadow mix



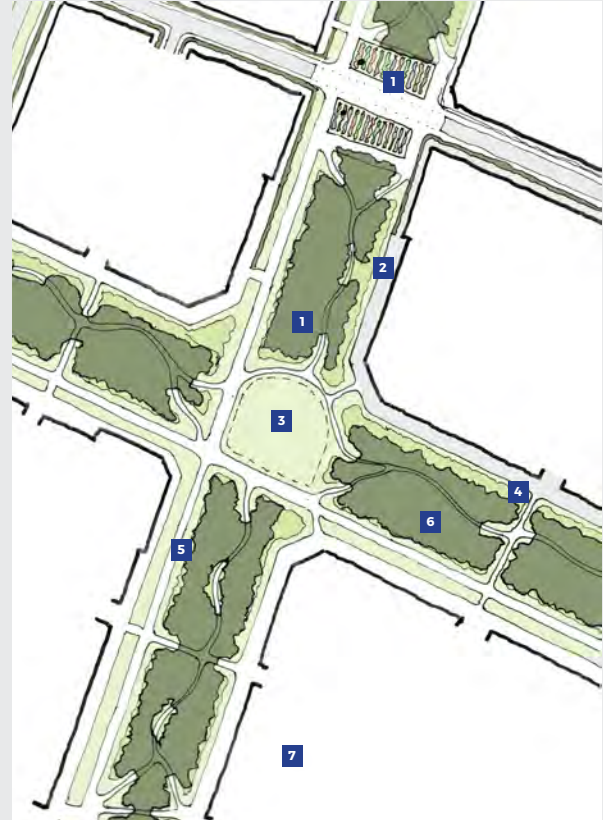
2. Runway corridor north

- 1 Landscape becomes more informal in character to the north
- 2 Allotment gardens
- 3 Play
- 4 Parking
- 5 Northern runway marker - sculpture/shelter/seating
- 6 End of the runway (turning area) copse retained with low key informal access
- 7 Open space footpath system aligned to development-generated desire lines
- 8 Native meadows associated with retained trees and new drainage swales
- 9 Seasonally dry drainage swale. Landform inspired by form of adjacent runway
- 10 Existing 'runway pines' retained - open up in places as necessary to allow footpath crossing points which facilitate desire lines
- 11 Landscape becomes more formal in character to the south



3. Runway corridor central

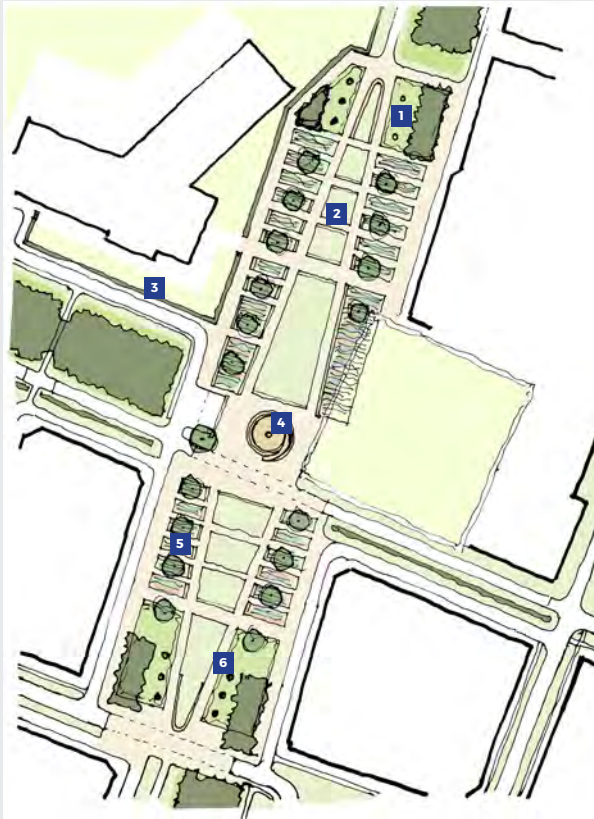
- 1 'Runway gardens' at main crossing points - a celebration of colour, aligned along the formal runway
- 2 Edge footpaths
- 3 Area for children's play
- 4 Retained pine tree corridors managed and opened up as necessary to allow footpath crossings
- 5 Strategic footpath and cycleway corridor set inside runway corridor
- 6 Create open views under tree canopies - with a woodland meadow character
- 7 Formal landscape character within runway ones is more formal - especially gardens, especially adjacent to higher density development areas



5. Runway corridor south

- 1 Village square
- 2 Local centre
- 3 Retained pine tree corridors modified as necessary to allow for informal linear routes
- 4 Southern runway marker - sculpture/shelter/seating
- 5 Village green - events/recreation
- 6 Primary school
- 7 Community hall and changing facilities





4. Memorial Park

- 1 Gateway sculpture - runway markers, possibly associated with lighting
- 2 'Tapering' lawns - framed by gardens and trees - to enhance north-south perspective
- 3 Gardens are open to encourage integration with adjacent school and surrounding development
- 4 Memorial sculpture and viewing platform with long dramatic views north and south to the runway markers
- 5 Colourful ornamental grass/meadow gardens (some seasonal) as a peaceful backdrop to seating walls
- 6 Gateway sculpture - runway markers, possibly associated with lighting

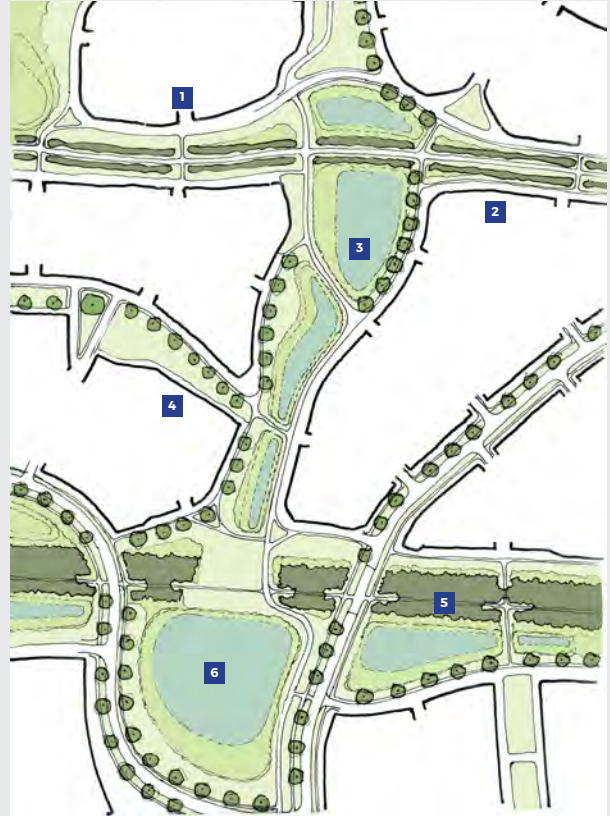


6. Western green corridor south

- 1 Shallow dry attenuation basin integrated with native meadows
- 2 Former control tower at gateway to the industrial area. Opportunities for interpretation and memorial
- 3 Generally informal landscape character with footpath and cycleway system integrated with planting and landform
- 4 Additional native woodland planting with landform mounding to assist screening industrial zone

7. Western green corridor north

- 1 New connections to Stonehouse Lane as necessary based on desire line requirements
- 2 Existing hedgerows and trees retained where possible
- 3 Dry attenuation basin and meadows integrated with amenity open space along an informal greenway
- 4 Strategic gaps created in pine rows to achieve bold visual connections
- 5 East-west footpath link integrated within linear pine plantation
- 6 Seasonally dry drainage attenuation basin carefully integrated visually and ecologically



9. Southern recreation hub

- 1 Formal playing pitches
- 2 Integrated drainage swale and basin and native meadows
- 3 Footpaths follow development desire lines for pedestrian movement
- 4 Cycleway integrated with layout of formal sports pitches to avoid conflicts
- 5 Groups of specimen trees strategically placed to visually break up the otherwise large formal space
- 6 Allotments





8. Turning circle interpretation

- 1 A grid of orchard trees provides a visual buffer between residential and employment areas. the layout reflects the former (no longer visible) turning heads
- 2 Strategic cycleway/footpath through the orchard gardens
- 3 Paths and gardens follow the former concrete surfaces. Trees fill the voids between
- 4 Paths connect to the employment zone



10. District centre green

- 1 Bowls green
- 2 Play area
- 3 Specimen trees define 'the green'
- 4 Landscape character becomes more informal towards the north
- 5 Informal footpaths connect along retained tree belts
- 6 Muck Lane footpath and cycleway



Memorial Park

6.92 This small formal park celebrates the military heritage of the North Rackheath site and provides an appropriate, attractive landscape setting for the re-located WWII war memorial, which is currently in the industrial area.

6.93 Sited at a central point on the former runway, the focus of the park is an elevated viewpoint with a landmark Memorial Sculpture. From here there are dramatic long, straight north-south views along the former runways. The tapering form of the adjacent lawns is angled to exaggerate the perspective of these evocative views, which reflect the history of the site and are framed by the distinctive North Rackheath 'runway pines.'

6.94 A sequence of columnar lights at the north and south gateways to the park echo linear, repetitive patterns of runway lights and radar masts that would have featured on the former airfield. There is a sense of movement and power. In plan view, the lawns resemble the wings of a plane, but these colourful garden spaces will provide attractive places to sit and reflect, as well as popular meeting zones for parents as they wait for their children to emerge from the adjacent Northern Primary School.



1. Gardens with colourful borders



2. Planting will frame the view along the tapering runway lawns



3. Places to sit and reflect



4. Columnar runway lights



5. Elevated memorial / interpretation point, framing the long runway views

Northern Primary
School

4. Columnar
runway lights

1. Gardens with
colourful borders
and seating
walls/benches

3. Places to sit
and reflect

2. Tapering
lawn

5. Memorial Sculpture
on elevated viewpoint

1. Gardens with
colourful borders
and seating
walls/benches

3. Places to sit
and reflect

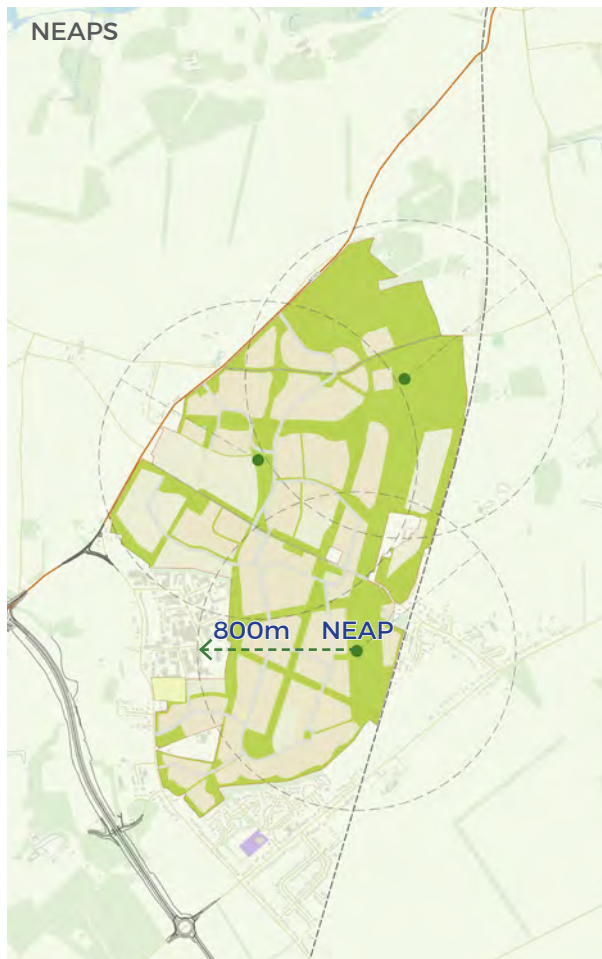
4. Columnar
runway lights

Play and open space strategy

6.95 Formal play spaces - Neighbourhood Equipped Areas for Play (NEAPs) and Local Equipped Areas for Play (LEAPs) will be provided in accordance with Broadland District Council's Guidance for Recreational Provision in Residential Development (SPD, April 2016).

6.96 The precise locations of these facilities in not yet fixed, but there are expected to be two NEAPs, with LEAPs scattered throughout the infrastructure landscape. The plans below highlight potential options for the locations of these facilities ensuring all residents are located within easy walking distance

6.97 In addition, the rich green infrastructure landscape of the North Rackheath community will provide a wealth of opportunities for imaginative natural play, as well as a network of attractive spaces and routes for informal recreational activities such as running, cycling, walking and nature watching.



Landscape management

6.98 North Rackheath will create a significant range of green infrastructure assets, providing a major recreational resource and enhancing biodiversity and habitat connectivity. It is important that a robust and sustainable landscape management structure is developed to protect this capital investment.

6.99 There are a number of options for structuring the governance and management of North Rackheath's strategic infrastructure landscape. It might be adopted by Broadland District Council, by Rackheath Parish Council, by a management company or by a charitable trust which is operated on behalf of the local community. In each of these scenarios, there would need to be a legal agreement between the management organisation and the developer, which would cover relevant capital funding and sources of revenue funding. The latter might typically be secured through the Community Infrastructure Levy, endowments associated with the phased residential development, and service charges.

6.100 It is relevant to note that responsibility for management of the drainage system within the infrastructure landscape is likely to fall to Anglian Water and/or Norfolk County Council and/or a private management company.

Biodiversity

6.101 North Rackheath is a large, arable site with a network of species-poor tree belts, hedgerows and narrow grass field margins. Although seemingly uninteresting at the outset, surveys have shown the site to provide commuting and foraging opportunities for ten species of bat including common pipistrelle, noctule, brown-long eared bat and the rarer barbastelle bat. The friable, sandy soil and mosaic of woodland, scrub fringe and grass field margins on-site also support an invertebrate assemblage that includes five notable species. Fifty-one species of bird were identified using the site during breeding bird surveys, of which 30 are of conservation concern.

6.102 The landscaping strategy seeks to enhance the site's ecological value through the retention of important habitats and the provision of new, better quality ones. The linear routes of the tree belts and hedgerows will be retained; maintaining the existing bat commuting corridors through the site and the link between the woodland parcels to the south of the site with those to the north and The Broads beyond. Vegetative 'buffers' between the development and retained linear features and a bat sensitive lighting scheme will ensure bats can continue to use the site. The habitat mosaic required by the invertebrate assemblage on-site will be provided for through the retention of woodland areas and the creation of species-rich meadows, bare ground areas and scrub planting within the extensive green space. Suitable nesting habitat for a variety of bird species will be provided on-site through the retention of existing habitat and new tree and shrub planting.

6.103 There are excellent opportunities for ecological enhancements on a site such as North Rackheath, due to its large size and dominance of arable habitat with poor ecological value. Areas of species-rich meadow grassland will provide a better food source for invertebrates, which in turn will improve foraging for bats, birds, reptiles and amphibians. The new drainage swales will provide temporary water sources across the site and will be of benefit to a variety of wildlife. New linear bat commuting and foraging routes will be created on-site through the provision of roadside tree planting and existing tree belts will be managed to improve species diversity and structure. Bat and bird boxes installed on site, particularly within the walls of buildings, will provide additional roosting and nesting opportunities.

DRAINAGE STRATEGY

Flood risk and surface water drainage:

6.1 The North Rackheath site as a whole is located in a low flood risk area (Flood Zone 1) as identified by the Environment Agency. No watercourses, ditches or existing piped drainage have been identified on site. There are no surface water connections available on or in the close vicinity of the site, hence it is proposed to dispose of surface water via infiltration methods. Initial infiltration testing undertaken within the far north end on the site suggests there is a potential for infiltration. Further tests to validate this information, as well as assess the entire site area, will be performed at the planning application stage. The proposed surface water drainage for the site incorporates Sustainable Drainage Systems (SuDS).

6.2 The SuDS will be integrated into the open space network. The landscaping of the SuDS features provides opportunities to create and deliver biodiversity gains, landscape enhancement and recreational and sustainability benefits. The proposed SuDS are to deal with surface water at source and include a management train of features designed to enhance water quality and to allow for ground water recharge where possible.

6.3 SuDS are incorporated to enable the drainage to mimic the existing natural catchment process as closely as possible, where practicable and will incrementally reduce flow rates and volumes from the site as well as address and control flows passing through the site.

6.4 The flat nature of the site, its size, features and existing utilities encourage proposed surface water to be split into several catchments and each be discharged on its own. This will influence the spatial planning of the site defining drainage boundaries for individual development parcels and will trigger implementation of the primary drainage infrastructure in the neighbouring drainage catchments.

Surface Water Drainage Principles:

- Creation of an integrated drainage strategy utilising the underlying topography within the site. Drainage of the overall development will be split into several catchments utilising existing hedgerows, roads and other existing features. A network which utilises swales and ditches to convey surface water flows into porous paving, filter drains, infiltration/attenuation basins located at the lowest point of each catchment. These SuDS features are an integral component of the green infrastructure proposals.
- Infiltration/attenuation features will be sized based on the proposed infiltration testing results, existing borehole logs and in accordance with proposed impermeable area. Allowable discharge rates, if option of discharge to an existing surface water component becomes available, are likely to be limited to the existing greenfield run-off rates. Proposed surface water drainage will be designed in accordance with Norfolk County Council Guidance the Environment Agency and Lead Local Flood Authority (LLFA) advice as well as the industry best practise guides.
- The infiltration/attenuation basins will be located at a natural low point of each catchment and planted with wetland plant species to create a valuable ecological resource and setting for surrounding housing. This will be designed to satisfy Norwich International Airport requirements to ensure it does not affect the airport's functionality in regards to birds strike and open water features will be limited.
- Swales and ditches will be integrated into the major landscape corridors that run through the development. Those will be lined with filter drains wherever possible to maximise its ecological and attenuation potential.
- Porous paving will be located within the private car parks wherever possible and will provide an effective source control as well as will contribute to surface water attenuation volume.
- Bio-retention planters could be used and placed within strategic locations of the development

(where feasible) to provide additional water quality treatment from roads and parking, as well as providing an element of storage during the extreme flood events if required.

- Green roofs and water butts will be considered at each stage of the project subject to its applicability and feasibility.
- Anglian Water may act as the prospective adopting authority for the piped network and green SuDS features wherever applicable.
- The Local Authority will act as the prospective adopting authority for the green SuDS wherever applicable.

Sustainable water management:

6.5 The masterplan seeks to provide onsite solutions to surface water drainage. In addition to providing attenuation areas and infiltration/attenuation within landscape areas, each development parcel will feature Sustainable Urban Drainage Systems to deal with rainwater at a local scale. Water usage will also be minimised at a domestic scale in accordance with targets set out in the Code for Sustainable Homes.



07 PHASING & IMPLEMENTATION

94





PHASING

7.1 The Growth Triangle Area Action Plan, Policy GT16, allocates the whole of North Rackheath for development but safeguards a 58ha parcel of land for the potential future expansion of the planned settlement. A specific parcel of land is not identified in the Policy or supporting text.

7.2 The suitability of that land for development will be considered as a part of a 'call for sites' exercise or review of the AAP.

7.3 While the outcome of that process cannot be prejudged it has been necessary to approach the masterplanning exercise in a cohesive and holistic way including the whole allocation area.

7.4 The masterplan includes for a phased sequence of development, cognisant of the requirement to meet the housing trajectory requirements to 2026, a commitment to deliver at least another 1,700 homes beyond the plan period and the stages in development that trigger the requirement for key pieces of infrastructure e.g. a second primary school.

7.5 The phasing sequence will see development commenced in the southern part of the site and progressing in a broadly northerly direction. This allows for a final phase to be planned and safeguarded without prejudicing the other components of the development or undermining the masterplanning process. The plan opposite illustrates the potential phasing. However, the phasing is to be agreed as part of the application process with Broadland District Council. Each phase will be divided into smaller sub-phases.

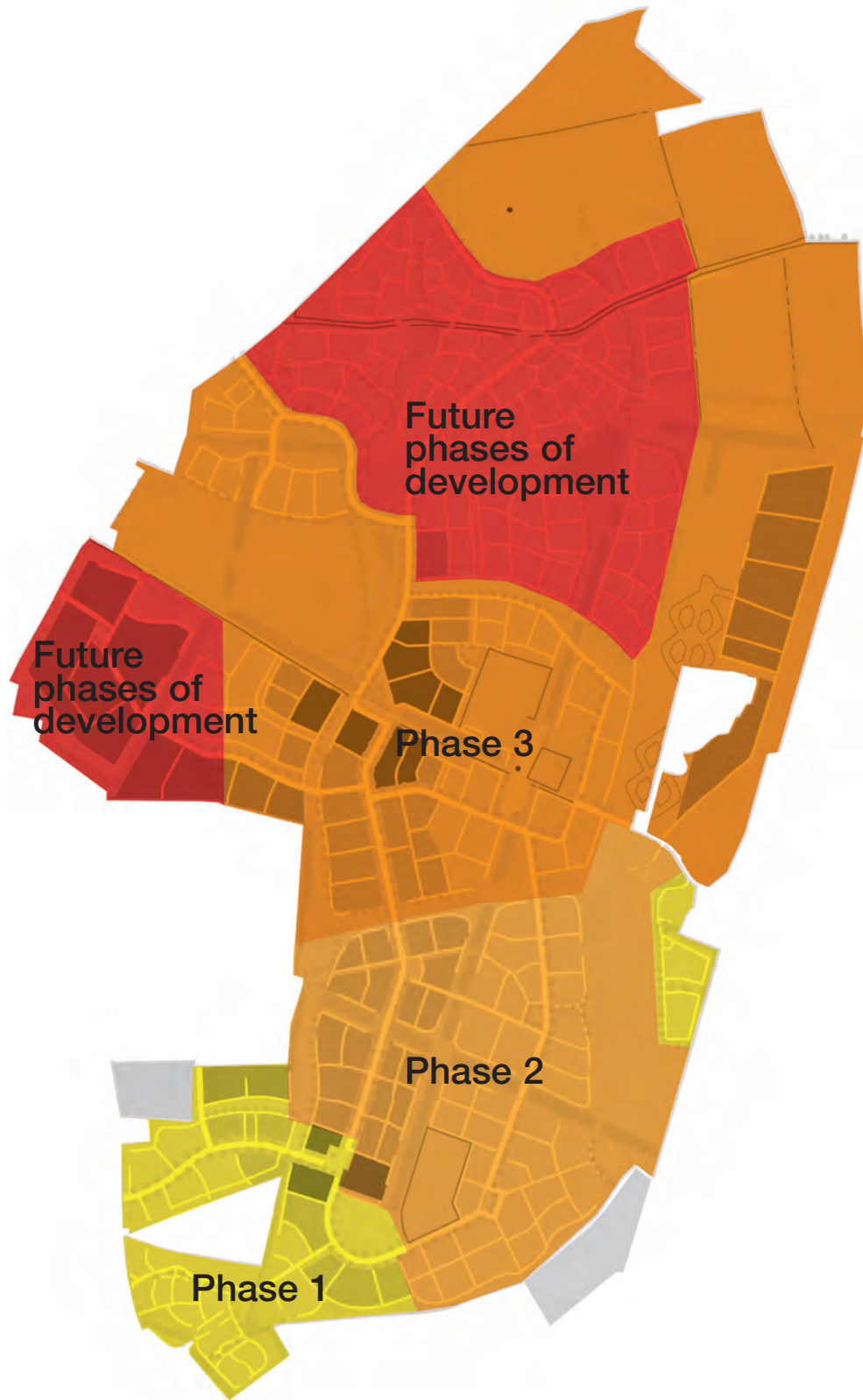
IMPLEMENTATION

7.6 Implementation of the masterplan will be achieved through the formal planning application process, planning conditions and development of the site.

7.7 Once the masterplan is ratified by Broadland Council, work will commence on the detailed environmental impact assessment of the proposals.

7.8 It is anticipated that a planning application will be submitted to Broadland Council in Autumn 2018. This will be a hybrid application seeking full planning permission for tranche 1 (circa 200 houses) and an outline application for the remaining phases.

7.9 Development is expected to commence on site in 2019.





TERENCE
O'ROURKE

London
Linen Hall 162 - 168 Regent Street London W1B 5TE
Bournemouth
Everdene House Deansleigh Road Bournemouth BH7 7DU

Telephone 0203 664 6755
Email enquiries@torltd.co.uk
www.torltd.co.uk



© Terence O'Rourke Ltd 2018
Document designed by Terence O'Rourke Ltd

NOT FOR PUBLICATION BY VIRTUE OF SCHEDULE 12A OF PART 1 PARAGRAPH 3 OF THE LOCAL GOVERNMENT ACT 1972 (AS AMENDED) BY THE LOCAL AUTHORITIES (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 (contains information relating to the financial or business affairs of any particular person (including the authority holding that information))

Pages 132 to 145 are not available to the public because the information is confidential as it includes exempt information about the financial or business affairs of a person