

Minutes of a meeting of the **Cabinet** held at Thorpe Lodge, 1 Yarmouth Road, Thorpe St Andrew, Norwich on **Tuesday 23 October 2018** at **9.00 am** when there were present:

Mr S A Vincent – Policy (Chairman)

Portfolio holders:

Mrs J K Copplestone	Economic Development
Mr J F Fisher	Environmental Excellence
Mr R R Foulger	Housing and Wellbeing
Mrs T M Mancini-Boyle	Finance
Mr I N Moncur	Planning
Mr G Peck	Transformation and Organisational Development

Mrs Bannock, Mr Emsell and Mr D Harrison also attended the meeting for its duration.

Also in attendance were the Deputy Chief Executive, Head of Democratic Services and Monitoring Officer, Corporate Finance Manager, Spatial Planning Manager, Environmental Protection Manager, Environmental Protection Manager (Special Projects) and the Committee Officer (JO).

47 MINUTES

The Minutes of the meeting held on 25 September 2018 were confirmed as a correct record and signed by the Chairman.

Minute no: 45 – Land at Salhouse Road, Panxworth

The Chairman advised Members that Broadland Growth Ltd had assessed the site at Panxworth and had not considered that it was a suitable project for the company to develop. This item would therefore be reconsidered at the Cabinet meeting on 20 November 2018.

48 REPRESENTATIONS FROM NON CABINET MEMBERS

The Chairman agreed that, at his discretion, all non-Cabinet Members in attendance be allowed to join the debate at the relevant point of the proceedings on request.

49 OVERVIEW AND SCRUTINY COMMITTEE

The Chairman of the Overview and Scrutiny Committee advised Members on the views expressed by the Committee when it reviewed the Cabinet Agenda on 16 October 2018, as each item was considered.

50 WELLBEING PANEL

Cabinet received the Minutes of the meeting of the Wellbeing Panel held on 8 October 2018.

Minute no. 15 - Health and Wellbeing Board – Norfolk and Waveney – Our Joint Health and Wellbeing Strategy 2018–22

The Wellbeing Panel had received a report from the Health and Wellbeing Board, which requested that Broadland sign up to the Norfolk Joint Health and Wellbeing Strategy 2018 – 2022. This would allow the Council to take on a more active role in the health and wellbeing of the District.

RESOLVED

to formally sign up to the Norfolk Joint Health and Wellbeing Strategy 2018 – 2022.

Minute no. 17 - Transforming Children's Centre Services – Norfolk County Council

The Portfolio Holder for Housing and Wellbeing advised the meeting that a response to the proposals for a new early childhood family service was being drafted and would be submitted shortly.

51 PLACE SHAPING PANEL

Cabinet received the Minutes of the meeting of the Place Shaping Panel held on 9 October 2018.

52 BUDGET LOOK FORWARD 2019-20

The report presented a provisional forward look at the Council's medium term financial position, which was the start of the budget setting process for 2019-2020.

As the Government was consulting on increasing the baseline before the New Homes Bonus was paid, an estimate had been included in the Medium Term Financial Plan (MTFP) at 0.5 percent, instead of the current 0.4 percent.

In order to align more closely with South Norfolk Council, the MTFP set out the budget for the next five years, instead of three years which had been the practice at Broadland for a number of years.

The initial draw on general reserves was estimated at £0.823m in 2019-20, totalling £2.724m over the three years to 2022, which would leave reserves at £9.533m.

An advertisement would be placed in a local paper to meet the statutory requirement to consult with businesses during the budget setting process and Members were requested to consider options for consulting with the wider community. The Portfolio Holder for Finance advised the meeting that it was not proposed to increase Council Tax in 2019/20. However, the Special Expense for footway lighting was set to increase by £5 during this period.

Some specific service charges had already been identified; these included: collecting clinical waste (estimated to cost between £60,000 and £80,000) and the Members' Grant Scheme, which had a budget of £23,500.

The budget process would now follow in order to set an appropriate budget for 2019/20 for Council to consider in February 2019.

Members requested that officers confirm the Council taxbase for 2019/20, as soon as possible, to allow parish and town councils to set accurate precepts.

RESOLVED

to

- (1) agree the proposed budget setting timetable for 2019/20 and the format of the meeting with Overview and Scrutiny Committee;
- (2) agree that a public budget consultation be carried out through *Broadland News* and the Council's website; and
- (3) note the need for Portfolio Holders to prepare draft budgets as soon as possible to allow for discussion with the Overview and Scrutiny Committee in December 2018.

Reasons for decision

The report was a factual account.

53 GREATER NORWICH LOCAL PLAN REG 18 CONSULTATION ON NEW, REVISED AND SMALL SITES AND DRAFT STATEMENT OF CONSULTATION

The report presented proposals for a consultation on new, revised and small sites, which had been submitted for the Greater Norwich Local Plan (GNLP), as well as a first draft of the Statement of Consultation for the GNLP.

The first draft of the Statement of Consultation provided a detailed summary of around 3,000 responses to a consultation held between January and March 2018. During the consultation over 200 new sites had been put forward for potential allocation in the GNLP. These sites would now be consulted on between 29 October and 14 December 2018. The draft Plan would then be consulted upon in September 2019.

The Greater Norwich Development Partnership Board had recommended that the Greater Norwich authorities note the content of the Statement of Consultation and agreed the content of the proposed consultation on new, revised and small sites.

RESOLVED

to

- (1) accept the Greater Norwich Development Partnership recommendation to note the initial part of the draft Statement of Consultation on the Greater Norwich Local Plan (attached at Appendix 1 to the signed copy of these Minutes); and
- (2) accept the Greater Norwich Development Partnership recommendation to agree the content of the proposed consultation on new, revised and small sites (attached at Appendix 2 to the signed copy of these Minutes).

Reasons for decision

To accept the recommendations of the Greater Norwich Development Partnership

54 DOG FOULING PUBLIC SPACES PROTECTION ORDER

The report proposed implementing new legislation in respect of dog fouling, which would cover more areas of the district than existing legislation, as well as increasing the level of fixed penalty notice that could be issued to an offender.

Broadland currently used the Dogs (Fouling of Land) Act 1996 to issue owners with a fixed penalty notice of £50, if they failed to clear up after their dog. If taken to Court they could also face a maximum fine of £1,000. However, the legislation contained a number of exemptions for certain types of land (marshland, moorland, heathland, woodland, common land and roads with a speed restriction above 40 mph), which had prevented action being taken in the past against irresponsible owners in these areas.

It was therefore proposed to introduce a Public Spaces Protection Order (PSPO) under the Anti-Social Behaviour Crime and Policing Act 2014. This would then apply to the whole of the district and the level of fine that could be issued would also double from £50 to £100.

The Portfolio Holder for Environmental Excellence informed the meeting that introducing a PSPO would make enforcement both easier and more effective in the district.

If approved, it was proposed to highlight the legislation as part of a refreshed 'Top Dog' campaign to encourage all dog owners to clear up after their pets.

RECOMMENDED TO COUNCIL

- (1) to agree to the implementation of a Public Space Protection Order (copy attached at Appendix 3 to these Minutes) to control dog fouling across the district and
- (2) to authorise the Head of Democratic Services and Monitoring Officer to amend the Constitution to delegate enforcement powers to relevant officers.

Reasons for decision

To simplify where dog fouling offences could be committed and to cover more areas of the District than current legislation allowed and to raise the level of fine from £50 to £100.

55 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED

to exclude the Press and public from the meeting for the remaining business because otherwise, information which was exempt information by virtue of Paragraph 3 of Part I of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006 would be disclosed to them.

56 GROUNDS MAINTENANCE CONTRACT

The report recommended that a procurement exercise be commenced for the Council's grounds maintenance contract from November 2019 to November 2021.

Following work carried out to look at the future delivery of the service and the legal advice received, it was recommended that a procurement exercise be commenced for the grounds maintenance service and a contract awarded from November 2019 to November 2021, with up to two years extension.

RESOLVED

to approve commencement of a grounds maintenance contract for a 2+up to 2 years contract commencing on 3 November 2019.

Reasons for decision

To allow sufficient time to align the contract with the waste and street cleansing contract, so that joint procurement could be considered as a future option.

The meeting closed at 9.31am