

CABINET MEETING – 6 July 2021

Decision List

Resolutions are subject to a five working day call-in, recommendations to Council cannot be called-in.

ITEM & HEADING	DECISION
9 CAPITAL BUDGET Lead Officer – Assistant Director Finance	RECOMMEND TO COUNCIL that the 20/21 Capital Budget for Refuse Services is increased from £3m to £5.7m.
11 BROADLAND USE OF THE NORFOLK STRATEGIC FUND GRANT Lead Officer – Assistant Director Economic Growth	RESOLVED 1. To endorse the revised programme of activity to be funded from the Norfolk Strategic Fund grant; and 2. To agree to delegate authority to the Assistant Director of Economic Growth, in consultation with the Portfolio Holder for Economic Development to determine the use of the contingency amount of (~ £85,000) and to decide on the governance arrangements for the SME / Start-Up Business Grants over the value of £5,000.
12 MOVING TOWARDS A FIRST-CLASS CUSTOMER SERVICE Lead Officer – Transformation and Innovation Lead	RESOLVED 1. To adopt the Customer Strategy; and 2. To adopt the Customer Charter; and 3. To note the appointment of a new Customer Experience & Insight Lead role. RECOMMENDED TO COUNCIL 1. The adoption of the proposed Complaints Handling Policy. 2. The adoption of the proposed Unreasonably Persistent Complainants Policy.

13 SKILLS AND TRAINING PROJECT Lead Officer – Economic Growth Administrator	RESOLVED 1. To agree the intended approach to support direct delivery projects, as outlined in paragraphs 4.3.1 to 4.3.6; and 2. To agree to the establishment of a centralised apprenticeship budget comprised of existing apprenticeship posts across all directorates, topped up through increasing the vacancy factor from 2% to 3.5% to generate an additional £245,000 from recurring underspend across both councils.
14 EMERGENCY PLANNING STRUCTURES Lead Officer – Assistant Director Regulatory	RESOLVED To establish a 24/7/365 Emergency Incident Officer scheme offering a guaranteed response to defined serious emergency incidents, at an additional annual revenue cost of £13k revenue and £2k equipment, tools and clothing annually borne 45% BDC / 55% SNC.
15 GREATER NORWICH LOCAL PLAN (GNLP) – SUBMISSION TO THE SECRETARY OF STATE FOR INDEPENDENT EXAMINATION Lead Officer – Assistant Director Planning	RECOMMENDED TO COUNCIL 1. Agree that the Greater Norwich Local Plan (GNLP) is sound and to submit the Plan to the Secretary of State for independent examination subject to reaching an agreement in principle with Natural England, in the form of a signed statement of common ground, in relation to the mitigation necessary to protect sites protected under the Habitat Regulations. 2. Commit to proactively identify and bring forward sufficient Gypsy and Traveller sites to meet identified needs in accordance with the criteria based policies of the current and emerging Development Plans. 3. Agree to request that the appointed independent inspector make any Main Modifications necessary to make the plan sound and legally compliant; and, 4. Delegate authority to the Assistant Director for Planning in consultation with the Portfolio Holder for Planning, and in

	conjunction with Norwich City and South Norfolk Councils, to: a. agree minor modifications to the GNLP prior to its submission. and, b. negotiate any main modifications necessary to make the GNLP Sound as part of the Independent Examination.
16 PENSIONS DISCRETIONS POLICY Lead Officer – Chief of Staff	RESOLVED To approve the Council’s Pension Discretion Policy.
18 SHARED PROCUREMENT SERVICE BUSINESS CASE Lead Officer – Assistant Director Finance	RESOLVED 1. To agree to the establishment of a shared procurement service, with Breckland Council being the host authority (subject to South Norfolk Council and Breckland Council also agreeing this); and 2. To agree to delegate the detail of the agreement to the Director Resources, in consultation with the Portfolio Holder Finance and Resources.
19 FINANCE SYSTEM BUSINESS CASE Lead Officer – Assistant Director Finance	RESOLVED To award a contract, as recommended in the report.
20 ICT AND DIGITAL STRATEGY REVIEW Lead Officer – Chief of Staff	RESOLVED To approve 1. The ICT & Digital Strategy in terms of its direction and action plan; and 2. The proposals to deliver digital services for our customers.

21 FOOD WASTE AND GARDEN WASTE DISPOSAL CONTRACT Lead Officer – Assistant Director Community Services	RESOLVED To 1. Proceed with the award for the processing of food waste, as set out in the report; and 2. Proceed with the award for the processing of garden waste, as set out in the report; and 3. Proceed with a joint procurement of a garden waste disposal contract, as set out in the report and to delegate any decisions regarding the length/type of contract to the Director of People and Communities, in consultation with the Portfolio Holder for Environmental Excellence.
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