



## **SOUTH NORFOLK GRANTS & AWARDS PANEL**

**Minutes of a meeting of the South Norfolk Grants & Awards Panel of South Norfolk Council, held on Thursday, 18 July 2024 at 10.00 am.**

**Committee Members Present:** Councillors: K Carsok (Chairman), S Blundell and K Kiddie

**Apologies for Absence:** Councillors: J Overton (Vice-Chair) and G Race

**Substitute:** Councillors: K Cross (In place of J Overton)

**Officers in Attendance:** M Pursehouse (Assistant Director of Individuals and Families), D Goodwin (Communities Manager), K Squires (Lead Communities Officer) and J Hammond (Democratic Services Officer)

### **9. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr J Overton, with Cllr K Cross substituting, and from Cllr G Race.

### **10. DECLARATIONS OF INTEREST**

Declarations of interest were received from the following members:

<b>Application</b>	<b>Councillor</b>	<b>Declaration</b>
14 & 20	K Carsok	The member advised that she had discussed/visited the project/community group as part of her role as the Portfolio Holder for Health & Leisure. She confirmed that she was not biased or predetermined.
18 & 19	K Carsok	As the Applicant, the member declared she was predetermined. She answered questions as the applicant but left the meeting for the discussion and deliberation of these items.
26	K Carsok	The member advised that she had written a letter of support for the group's Pride In Place application. She confirmed that she was not biased or predetermined.

8	K Kiddie	The member declared he was predetermined as he had been involved in the application. He answered questions about the application but was not involved in the discussion and deliberation of the item.
10 & 11	K Cross	Declared an 'Other' interest as a Ward member for Hethersett, the member declared she had not taken part in the application.

## 11. COMMUNITY ACTION FUND APPLICATIONS

Members considered the applications to the Community Action Fund.

The Panel then **RESOLVED** to make the recommendations with regard to individual applications, as detailed below. A total of £150,000 was awarded.

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
1	Cllr D Thompson & Cllr C Hudson	Thorpe Abbots Village Hall: Renovation and upgrading of the village hall to serve rising community demand.	£10,000
Recommendation:		That partial funding of £7,400 be agreed	
Reason for Recommendation:		The Panel were in support of the application and wished to fund the revised requested amount.	
<b>DECISION:</b>		<b>PARTIAL FUNDING OF £7,400 AGREED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
2	Cllr J Overton	Arminghall Village Hall: Refurbishment and decoration of the hall.	£6,000
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
<b>DECISION:</b>		<b>FUNDING APPROVED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
3	Cllr J Easter	Bressingham and Fersfield Community Hall and Recreation Ground: Purchase of new play equipment.	£5,776.27
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
<b>DECISION:</b>		<b>FUNDING APPROVED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
4	Cllr S Wateridge	Bunwell Village Hall: Replace and upgrade electrical fuse board.	£1,675.75
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
<b>DECISION:</b>		<b>FUNDING APPROVED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
5	Cllr S Wateridge	Carleton Rode Social Club: Refit of both male and female toilets.	£15,000
Recommendation:		That funding be refused	
Reason for Recommendation:		Members felt that regrettably, as the Community Action Fund was heavily over-subscribed, it was necessary to reject some projects that might otherwise have been successful.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
6	Cllr D Elmer	Cringleford Parish Council: Purchase of sports equipment and scarifier, to support the new Diamond centre and other sports facilities across the parish.	£6,449.97
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
<b>DECISION:</b>		<b>FUNDING APPROVED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
7	Cllr J Woolliscroft	Deopham & Hackford Parish Council: To install a new play equipment at Deopham Playing Field.	£12,464.25
Recommendation:		That funding be refused	
Reason for Recommendation:		Members felt that regrettably, as the Community Action Fund was heavily over-subscribed, it was necessary to reject some projects that might otherwise have been successful.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
8	Cllr G Minshull	Diss Town Council: Future Development of Sports Ground and Diss Youth and Community Centre	£13,125
Recommendation:		That funding be refused	
Reason for Recommendation:		Members felt that the project was worthwhile, however, regrettably, as the Community Action Fund was heavily over-subscribed, it was necessary to reject some projects that might otherwise have been successful. The Panel recommended that the group work alongside the Communities Team to source alternative funding.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
9	Cllr J Easter	Entangled Bank Ltd: Purchase of a DJ deck and construction of a collapsible DJ booth.	£3,384
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
<b>DECISION:</b>		<b>FUNDING APPROVED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
10	Cllr D Bills	Hethersett Athletic Football Club: Improvement of facilities by adding a "dugout".	£4,878.98
Recommendation:		That partial funding of £3,000 be agreed	
Reason for Recommendation:		Although Members were in support of the application, they considered that the Applicant would be able to secure the remainder of the funding required from other sources, e.g., from the Town/Parish Council	
<b>DECISION:</b>		<b>PARTIAL FUNDING OF £3,000 AGREED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
11	Cllr D Bills	Hethersett Hawks: Fund part of a project to upgrade the facilities available to members and spectators.	£15,000
Recommendation:		That partial funding of £10,000 be agreed	
Reason for Recommendation:		Although Members were in support of the application, they considered that the Applicant would be able to secure the remainder of the funding required from other sources, e.g., from the Town/Parish Council	
<b>DECISION:</b>		<b>PARTIAL FUNDING OF £10,000 AGREED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
12	Cllr J Woolliscroft	Hingham Playing Field Association: Upgrade the existing 23-year-old playground at Hingham Sports Hall.	£20,000
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
<b>DECISION:</b>		<b>FUNDING APPROVED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
13	Cllr K Hurn	Kett's Yard: Refurbishment of the end of the building to create an accessible meeting space and improve the experience of the building users by decorating the shared areas including the stairwell.	£19,950
Recommendation:		That partial funding of £8,994 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full but the Panel wished to demonstrate their interest in the project.	
<b>DECISION:</b>		<b>PARTIAL FUNDING OF £8,994 AGREED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
14	Cllr K Hurn	Wymondham Town Council working with Greening Wymondham: Improvements to Rothbury Park through the construction of the all-weather path and associated landscaping.	£20,000
Recommendation:		That funding be refused	
Reason for Recommendation:		The Panel felt that the application required more time and investigation with regard to project development and other sources of funding available.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
15	Cllr C Hudson & Cllr D Thompson	Scole Community Centre & Playing Field: Improvements to existing community centre, through providing a bespoke kitchen, facilities for people with disabilities and extension to the main hall.	£20,000
Recommendation:		To fund the application in full, subject to quotes being provided to the Communities Team.	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full, subject to quotes being provided to the Communities Team.	
<b>DECISION:</b>		<b>FUNDING APPROVED, SUBJECT TO QUOTES BEING PROVIDED TO THE COMMUNITIES TEAM.</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
16	Cllr J Webber	Stoke Holy Cross Parish Council: The project is to install air conditioning in the new Community Centre.	£10,000
Recommendation:		That funding be refused	
Reason for Recommendation:		Members felt that regrettably, as the Community Action Fund was heavily over-subscribed, it was necessary to reject some projects that might otherwise have been successful.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
17	Cllr J Cook	Swainsthorpe Parish Council: To regenerate and enlarge the recreation playground facility to replace the existing condemned equipment.	£20,000
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
<b>DECISION:</b>		<b>FUNDING APPROVED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
18	Cllr K Carsok	Tacolneston and Forncett Recreation Association: Installation of a fully accessible disabled / wheelchair toilet within Talcolneston Village Hall.	£11,000
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
<b>DECISION:</b>		<b>FUNDING APPROVED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
19	Cllr K Carsok	Tharston and Hapton Parish Council: Hapton Community Project Phase 7: Handrail and play tunnel with slide.	£10,000
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
<b>DECISION:</b>		<b>FUNDING APPROVED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
20	Cllr K Hurn	That Little Norfolk Shop & Studio by ClearCompany CIC: Adapt the shop floor to accommodate a range of products, crafts and artwork. Custom-made units will be lockable and on casters.	£7,449
Recommendation:		That funding be refused	
Reason for Recommendation:		Due to the pressures of finance and limited available funds, Members did not feel that a grant could be offered.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
21	Cllr C McConnell	THE LIZARD TRUST WYMONDHAM: To enable the recycling of the materials from the oak viewing tower placed on The Lizard in Wymondham in 2007, to make replacement objects for this Conservation and Wildlife site.	£1,320
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
<b>DECISION:</b>		<b>FUNDING APPROVED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
22	Cllr V Thomson	Thurton Primary School PTA: Increasing and replacing the current MUGA area. To provide a much better outdoor facility for breaks, lunch breaks and exercise/sport area.	£4,000
Recommendation:		That funding be refused	
Reason for Recommendation:		The Panel felt that other funding sources were available to support the project.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
23	Cllr J Easter	Tibenham Community Hall: Purchase of display boards for art to be hung and shown at an annual art autumn exhibition.	£6,000
Recommendation:		That funding be refused	
Reason for Recommendation:		The Panel felt that other funding sources were available to support the project.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
24	Cllr J Overton	Whitlingham Charitable Trust: Adepta Ltd: To purchase a second-hand welfare unit, with toilet and handwashing facilities.	£8,500
Recommendation:		That funding be refused	
Reason for Recommendation:		Due to the Pressures of finance and limited available funds, Members did not feel that a grant could be offered. The Panel felt that the project could be funded through the groups existing funds or via other funding sources.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
25	Cllr T Graham	Wortwell Community Centre: An overarching turnkey project in 3 phases. Utilise the roof expanse of the large community building at Wortwell by fitting PV panels across two levels, SSE facing. Install two dual electric car charging points, for primary use by residents of Wortwell without off road access	£20,000
Recommendation:		That funding be refused	
Reason for Recommendation:		The Panel felt that the amount of funding requested would not be sufficient to complete the project within the required 12 months, and that the application required more time and investigation with regard to project development and other sources of funding available.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

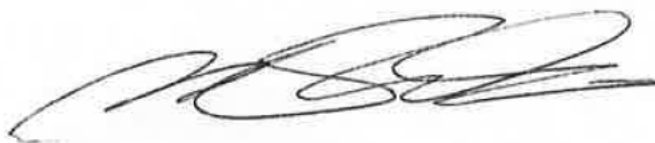


ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
26	Cllr K Hurn	Wymondham Baptist Church: Meeting the local community infrastructure need by extending our church building for it to be used to support the swiftly growing community of Wymondham.	£15,000
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
<b>DECISION:</b>		<b>FUNDING APPROVED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
27	Cllr J Woolliscroft	Deopham St. Andrew's Restoration Steering Group: Transform St. Andrew's Church into a sustainable heritage, community and worship hub for Deopham and the wider South Norfolk area, through urgent church repairs, installation of new facilities and engaging new activities.	£20,000
Recommendation:		That funding be refused	
Reason for Recommendation:		The Panel felt the information provided did not clearly demonstrate how the Community Action Funding would be utilised to complete the project.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

**I confirm the above decisions which I have made, taking into account the recommendations of the Grants & Awards Panel.**

**Please note that officers are available to discuss applications and provide additional support to unsuccessful applicants.**



Mike Pursehouse  
Assistant Director of Individuals and Families  
18 July 2024

(The meeting concluded at 1.08 pm)

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Chairman