

CABINET MEETING – 21 DECEMBER 2021

Decision List

Resolutions are subject to a five working day call-in, recommendations to Council cannot be called-in.

ITEM & HEADING	DECISION
12 INTRODUCTION OF DISTRICT WIDE KERB SIDE FOOD WASTE COLLECTION SERVICE Lead Officer – Assistant Director Communities	RESOLVED To 1. Delegate the authority to the Assistant Director Finance and the Assistant Director Community Services in consultation with the Portfolio Holder for Environmental Excellence and the Portfolio Holder for Finance to agree a contract variation to the Strategic Environmental Services contract to roll out a forward funded food waste collection service to the whole district funded from the Refuse Vehicle Replacement / Waste Reserve, in advance of any confirmation of the Government's future strategy and potential new burdens funding; and 1a That a District-wide food waste collection service commence in October 2022; and 2. Delegate the authority to the Assistant Director Finance and the Assistant Director Community Services in consultation with the Portfolio Holder for Environmental Excellence and Portfolio Holder for Finance to agree to forward fund the capital costs of the food waste expansion scheme from the Refuse Vehicle Replacement / Waste Reserve, in advance of any confirmation of the Government's future strategy and potential new burdens funding; and 3. Note that a request has been made to DEFRA for them to forward fund the extension of the scheme and that the expansion is undertaken on the basis that beyond this initial phase the costs will be met by new burdens funding.

13 HOUSING ALLOCATION POLICY REVIEW Lead Officer – Housing & Wellbeing Manager	RESOLVED To approve the proposed changes to the Housing Allocation Policy, as set out in Appendix 2 and to review the Policy on an annual basis.
14 REVIEW OF USABLE RESERVES Lead Officer – Assistant Director Finance	RESOLVED To 1. Note the Usable Reserves Position; and 2. Rename the ‘Bridge Maintenance – Bure Valley Railway’ reserve to ‘Bure Valley Railway’ reserve; and 3. Agree that the Assistant Director Regulatory, in consultation with the Portfolio Holder for Environmental Excellence, has the authority to agree additional Environmental projects to be funded from the Environmental Projects Reserve (each project to be no more than £100,000 in value).
15 ENVIRONMENTAL WASTE CONTRACT AND HYDROGENATED VEGETABLE OIL FUEL Lead Officer - Assistant Director Community Services	RESOLVED To note the positive environmental impacts that result from the Council providing match funding of up to £50,000 per annum to support the use of 100% Hydrogenated Vegetable Oil in the delivery of the Strategic Environmental Services Contract from April 2022.
16 REVIEW OF ENVIRONMENTAL ENFORCEMENT PENALTIES Lead Officer - Assistant Director Regulatory	RESOLVED To 1. Agree the setting of Fixed Penalty Notice charge levels for specified environmental and anti-social behaviour offences as proposed in Appendix 1; and 2. Agree that the proceeds of paid Fixed Penalty Notice charges be reinvested in the respective service area’s revenue expenditure budgets to support further service delivery.

17 STREET NAMING AND NUMBERING POLICY AND INTRODUCTION OF CHARGES Lead Officer - Business Improvement Team Manager	RECOMMENDED TO COUNCIL 1. The introduction of charges from 1 April 2022 as set out in Appendix 1; and 2. The adoption of the Street Naming and Numbering Policy as set out in Appendix 3 with effect from 1 April 2022.
18 S106 AGREEMENTS MONITORING FEES Lead Officer - Business Improvement Team Manager	RECOMMENDED TO COUNCIL That the monitoring fees for section 106 agreements, as set out in Appendix 1, are adopted from 1 April 2022.
21 FINANCE CASH RECEIPTING SYSTEM BUSINESS CASE Lead Officer - Assistant Director Finance	RESOLVED To award a contract for a single Cash Receipting system for both Broadland District Council and South Norfolk Council, with an implementation date of 1 April 2022.
22 PLANNING, REGULATORY, HOUSING STANDARDS AND WASTE TEAM SERVICES IT MIGRATION Lead Officers Assistant Director Planning Assistant Director Regulatory	RESOLVED To 1. Agree to the recommendations as set out in paragraphs 3.14 to 3.20 in Appendix 1, to approve option 2; and 2. Agree to the award of the contract as set out in paragraphs 3.15 and 3.21 to 3.23 in Appendix 1.
23 BROADLAND FOOD INNOVATION CENTRE- DYNAMIC PURCHASING SYSTEM Lead Officer - Strategic Growth Projects Manager	RESOLVED To 1. Award the first set of suppliers (listed in Annex 2) which meet the specified procurement requirements a place on the BFIC DPS; and 2. Agree the process of selecting additional suppliers and awarding subsequent contracts as set out in Annex 1; and 3. Delegate authority to the Director of Place

	to make any required amendments to Annex 1 to ensure its continued appropriateness for the duration of the project; and 4. Delegate authority to the Director of Place to award individual contracts in line with the process set out in Annex 1.
24 FUTURE MANAGEMENT OF STREETLIGHTS IN DRAYTON – DRAYTON PARISH COUNCIL Lead Officer - Community Assets Manager	RESOLVED To 1. Agree to transfer Drayton Streetlights to Drayton Parish Council; and 2. Agree to transfer the special expenses balance collected from households in Drayton to Drayton Parish Council for the purpose of improving and maintaining streetlights in Drayton.