

COUNCIL

To: All members of the Council

You are hereby summoned to attend a meeting of South Norfolk Council for the purpose of transacting the business set out in this agenda.

Yours sincerely

A handwritten signature in black ink, appearing to read "Trevor Holden", with a long, sweeping horizontal stroke at the end.

Trevor Holden
Managing Director

Cllr J Easter
Chairman of the Council

Cllr Y Bendle
Vice-Chairman of the Council

Date & Time:

Monday 11 July 2022
7.30pm

Place:

Council Chamber, South Norfolk House, Cygnet Court, Long Stratton, Norwich NR15 2XE

Contact:

Claire White tel (01508) 533669
Email: committee.snc@southnorfolkandbroadland.gov.uk
Website: www.southnorfolkandbroadland.gov.uk

PUBLIC ATTENDANCE:

This meeting will be live streamed for public viewing via the following link:

<https://www.youtube.com/channel/UCZciRgwo84-iPyRImsTCIng>

If a member of the public would like to attend to observe or ask a question, please email your request to committee.snc@southnorfolkandbroadland.gov.uk, no later than 5.00pm on Wednesday 6 July 2022.

AGENDA

1. To report apologies for absence;
2. Any items of business which the Chairman decides should be considered as a matter of urgency pursuant to section 100B(4)(b) of the Local Government Act, 1972. Urgent business may only be taken if, “by reason of special circumstances” (which will be recorded in the minutes), the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency;
3. To receive Declarations of interest from Members;
(Please see guidance from and flow chart attached – page 6)
4. Minutes of the meetings of Council held on the 16 May and 23 May 2022
(attached at page 8 & page 17)
5. Chairman's Announcements;
(engagements attached – page 35)
6. To consider any petitions received under Section I of the “Rights of the Public at Meetings”;
7. Notice of Motions:

(a) **National Grid East Anglia GREEN Proposal**

Cllr C Brown

The Council notes:

- National Grid has recently undertaken non statutory public consultation on the East Anglia GREEN proposals;
- The Council has submitted its response to the consultation setting out concerns and issues;
- Many residents and organisations in the local area have also submitted responses;
- The impact of this new high voltage power line in South Norfolk would be significant;
- A number of alternatives for line and route options were considered prior to the public consultation;
- New electricity transmission infrastructure is required to connect the array of new zero and low carbon electricity generation the nation requires for its net zero ambitions, including offshore wind and nuclear power;
- National Grid are yet to consider and set out possible mitigation measures for the line;
- There will be further consultation for the Development Consent Order (DCO) application for East Anglia GREEN.

This Council resolves to:

- Actively engage with National Grid on these proposals, seeking open and positive responses to the issues and concerns raised by our residents.
- Lobby our Members of Parliament and Government to ensure that financial criteria are not the only consideration in developing this scheme and that areas of natural habitats and natural beauty in Norfolk are fully valued.
- Write to the Government and National Grid to request that a full evaluation of all possible options for this infrastructure are openly assessed and considered, including that of an undersea transmission line.

(b) Motion: Electronic Waste and Battery collections and recycling

Cllr C Brown

The Council notes:

- The development of a Circular Economy, where waste is minimised and where possible completely eliminated, is essential to the development of a more sustainable economy,
- We have a stated aim to increase our recycling rate to 60% by 2025,
- We manage our own in-house waste and recycling service, which gives the stated advantage of having flexibility to change and improve that service as we require,
- Broadland District Council residents have recently had an Electronic Waste and Battery collection service introduced for them,
- There is an Electronic Waste reuse and recycling facility within Norfolk, allowing for the efficient and local reuse and recycling of this waste,
- The Government introduced new 'Right to Repair Regulations' in July 2021 to increase producer responsibility, reduce energy usage and electrical waste, and enable consumers to identify the most energy efficient products on the market.

This Council resolves to:

- Introduce a waste electrical collection service at the earliest possible opportunity, to support our residents, increase recycling and improve our environmental performance
- Introduce a battery collection and recycling service for residents,
- Help to promote and encourage community mutual aid schemes that help recycle electronic devices between users.
- Lobby the UK Government and our local Members of Parliament, to enhance the 'Right to Repair' law passed in July 2021 to:
 - o be expanded to specifically include laptops and smartphones within its remit,
 - o make repair services and resources more affordable and accessible,
 - o enhance end-user 'Right to Repair' and provide protection from 'planned obsolescence' in electronic devices.

(c) Motion: Ban Conversion Therapy

Cllr C Brown

This Council notes:

- The harm caused to our LGBT+ community in the past through the denial of rights and equal treatment and further recognises that discrimination does still occur today;
- The ongoing harm the practice of so-called conversion therapy brings to LGBT+ people.

This Council resolves to:

- Call on the Government to follow through on the promises made for several years to outlaw the practise of so-called conversion therapy.
- Call on the Government to ensure that any ban on conversion therapy is fully trans-inclusive, protecting all LGBT+ people from this cruel practice.
- Call on the Relevant Government Department and Minister to introduce an effective ban on conversion therapy within England, supported by a programme of work to help tackle these practices in all their forms.
- Write to our Members of Parliament urging them to publicly support the Councils' position.
- Highlight and promote the continued support, counselling and advocacy that groups in Norfolk provide to members of the LGBT+ Community.
- Recognise the excellent work done by local people and organisations to support the LGBT+ community in South Norfolk, including the Norfolk LGBT+ Project, and extends its' thanks and support to them.

8. Recommendations from the Cabinet arising from the meeting held on 11 July 2022;

(a) City Deal Borrowing and Greater Norwich Strategic Investment Fund;

(Please note this item contains external document which may not be fully accessible)
(page 373 of the Cabinet for 11 July 2022)

NOTE: the recommendations from the Cabinet meeting held 11 July at 9.00am will be tabled at the Council meeting.

(b) Regulatory Enforcement Policy

(page 422 of the Cabinet for 11 July)

NOTE: the recommendations from the Cabinet meeting held 11 July at 9.00am will be tabled at the Council meeting.

(c) Economic Growth Strategic Plan

(page 472 of the Cabinet for 11 July)

NOTE: the recommendations from the Cabinet meeting held 11 July at 9.00am will be tabled at the Council meeting.

9. Questions to Chairmen and Portfolio Holders

To take questions from Councillors and the Public

Note: Time allocated to be at the discretion of the Chairman. No notice is required of questions; however, it may be necessary for written answers to be provided where an immediate response cannot be supplied. If members choose to submit questions in writing in advance, they will be circulated before the meeting.

a. Cabinet

Please [click here](#) to view the most recent Cabinet minutes available

Questions to the Leader and other Cabinet members:

John Fuller	The Leader, External Affairs and Policy
Alison Thomas	Better Lives
Graham Minshull	Clean and Safe Environment
Richard Elliott	Customer Focus
Kay Mason Billig	Governance and Efficiency
Lisa Neal	Stronger Economy
Adrian Dearnley	Finance and Resources

b. Scrutiny Committee - Questions to the Chairman

Please [click here](#) to view the most recent Scrutiny Committee minutes

c. Licensing Appeals and Complaints Committee / Licensing and Gambling Acts Committee – Questions to the Chairman;

Please [click here](#) to view the most recent Licensing Committee minutes

d. Development Management Committee – Questions to the Chairman

Please [click here](#) to view the most recent Development Management Committee minutes

10. Outside Bodies – Feedback from Representatives

Agenda Item: 3

DECLARATIONS OF INTEREST AT MEETINGS

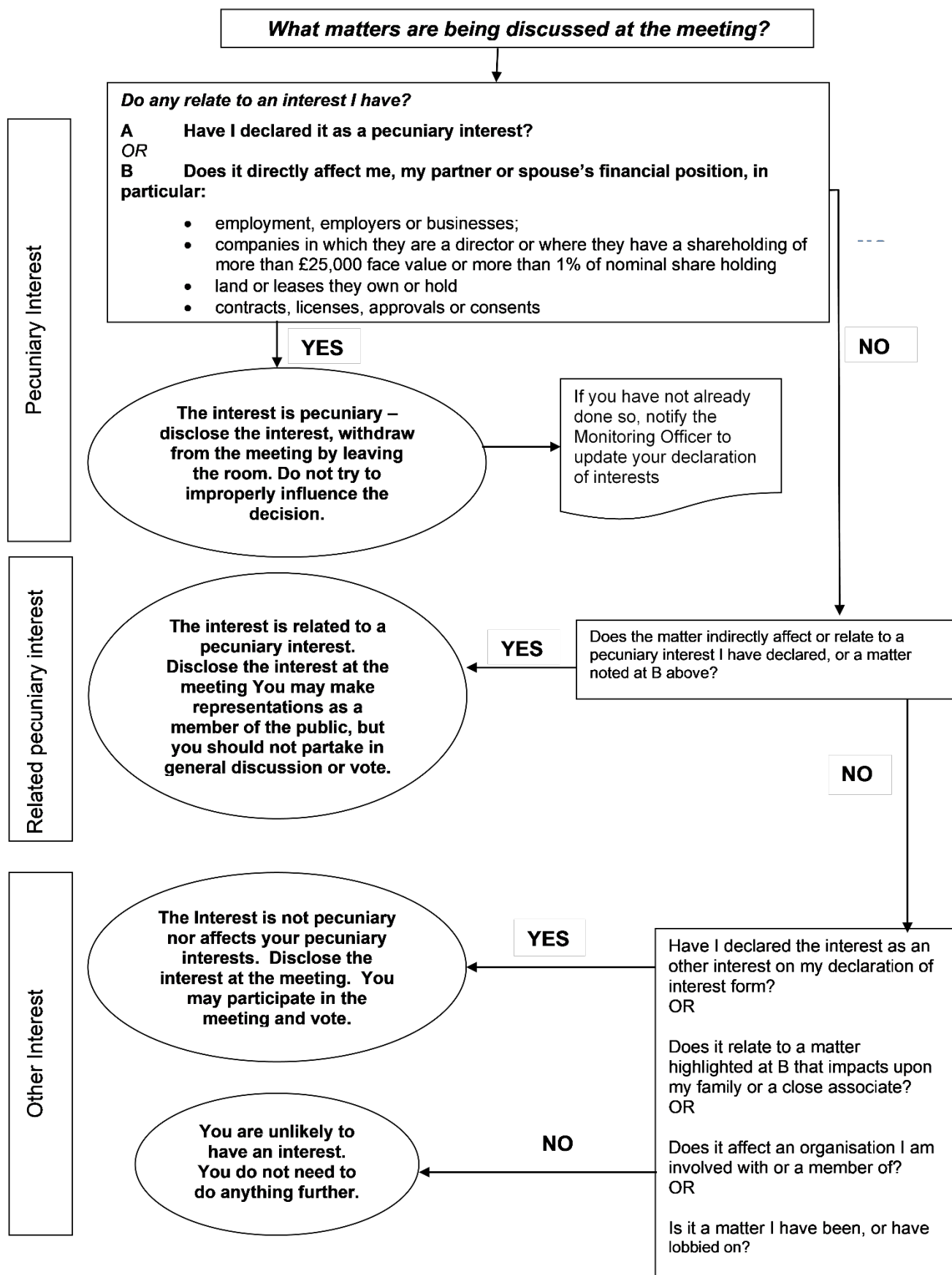
When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.
<p>Does the interest directly:</p> <ol style="list-style-type: none">1. affect yours, or your spouse / partner's financial position?2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?3. Relate to a contract you, or your spouse / partner have with the Council4. Affect land you or your spouse / partner own5. Affect a company that you or your partner own, or have a shareholding in <p>If the answer is "yes" to any of the above, it is likely to be pecuniary.</p> <p>Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.</p>
<p>Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?</p> <p>If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but you should not partake in general discussion or vote.</p>
<p>Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.</p>
<p>Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.</p>

FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.

PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



Agenda Item: 4

COUNCIL

Minutes of meeting of South Norfolk District Council, held on Monday 16 May 2022 at 7.30pm.

Committee Members Present: Councillors: Ellis (Chairman), Bendle, Bernard, Bills, Blundell, Brown, Burrill, Dearnley, Dewsbury, Easter, Edney, Elliott, Elmer, Francis, Fuller, Glover, Halls, Hardy, Holden, Hornby, Hudson, Hurn, Kemp, Kiddie, Knight, Laidlaw, Mason Billig, Minshull, Neal, Nuri-Nixon, Overton, Ridley, J Savage, R Savage, Spratt, Spruce, Thomas, Thomson, M Wilby and Worley

Apologies Councillors: B Duffin, N Legg and J Wilby

Officers in Attendance: The Managing Director (T Holden), the Director of People and Communities (J Sutterby), the Director of Resources (D Lorimer), the Assistant Director Chief of Staff (E Hodds), the Assistant Director of Finance (R Fincham) and the Democratic Services Manager (C White)

3630 APOLOGIES

Apologies for absence were received from Cllrs B Duffin, N Legg and J Wilby.

3631 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed Cllr I Spratt, the newly elected district member for the Mulbarton and Stoke Holy Cross ward, to the Council. Cllr Spratt thanked the Chairman and also took the opportunity to wish Ms V Clifford Jackson, whom he had replaced on the Council, a speedy recovery, following her recent illness.

The Chairman also announced to Council, that following resignations from the Conservative Group, Cllrs Edney, Hudson and Worley, would continue to represent their district wards as "independent" councillors.

3632 DECLARATIONS OF INTEREST

Cllr J Halls declared an “other” interest as a member of the Future Office Accommodation Project Joint Member Working Group. Cllr T Laidlaw also declared an interest as he had sat on the same Working Group as a substitute member.

Both Cllrs T Laidlaw and T Spruce declared “other” interests as members of the Commercial, Trading and Customer Focus Policy Committee.

3633 FUTURE OFFICE ACCOMMODATION PROJECT – APPRAISAL AND BUSINESS CASE

Members considered the report of the Director of Resources, which sought Council agreement to purchase the Horizon Centre jointly with Broadland District Council.

Before the debate commenced, the Chairman reminded Council that a mutual confidentiality agreement was in place and the details contained within the appendices to the report were exempt. She stressed that should members want to refer to information in the appendices, the meeting would need to move into private session.

Cllr D Burrill proposed, seconded by the Chairman, that standing orders be suspended to allow members to speak once in the public session, and also again in the private session, if necessary. This was agreed by Council.

Cllr K Mason Billig then presented the recommendations from Cabinet (tabled at the meeting), which proposed that that Council agreed to purchase the Horizon Centre jointly with Broadland District Council.

Cllr Mason Billig stressed the significance and importance of the decision to be made and reminded members that they were custodians of taxpayers’ money, the provider of services, and an employer to a large workforce, for which they had responsibility. She believed that when coming to a decision, environmental concerns needed to be a major consideration, and she referred to the Council’s current office, which was environmentally inefficient and expensive to run.

Members noted that staff were overwhelmingly in favour of working from one joint office, and Cllr Mason Billig stressed that if the Council wanted to remain an employer of choice, it needed to provide them with an appropriate working environment.

She explained that all the options had been thoroughly researched and due diligence had been carried out, over and above normal procedures. She felt

this had been necessary for a decision of this importance and she thanked the Joint Member Working Group and the Commercial, Trading and Customer Focus Policy Committee for all their work and deliberations.

She suggested that if the Council wanted to retain services and the ambition to improve them, it had to make further savings, and she believed that a move to the Horizon building was an opportunity to do just that. She advised Cabinet that it was very fortunate that the Horizon building had become available as it did fit with the future needs of the Council. She acknowledged that it was not perfect, but it did have potential to become what both Councils needed, had excellent environmental credentials, and was affordable.

Turning to the financing of the project, she explained the payback period was attractive and the revenue savings to be significant and should not be ignored.

She then proposed that the final decision be taken as a recorded vote, and this was duly seconded and agreed by Council.

Cllr C Brown acknowledged that this was a huge decision for the Council and explained that the Liberal Democrat Group had been given a free vote on the matter. He had given the matter his full consideration and he respected all views as he accepted that there were both pros and cons in moving to the Horizon building. He thanked the Joint Member Working Group and the Commercial, Trading and Customer Focus Policy Committee for their work and deliberations.

Turning to the environmental credentials of the building, he explained that although he supported a reduction in carbon emissions, he did doubt whether overall the situation was as good as had been outlined, and he reminded members that moving would have no impact on global emissions, if the House and Thorpe Lodge were still in use. He felt that no consideration had been given to the increased car travel for those staff who lived nearer to South Norfolk's current office.

He questioned whether this was the right time to be moving, making reference to Local Government Reorganisation and the risks associated with the purchasing and renovation costs of the building, with officer time and effort needing to be factored in.

He also had concerns regarding accessibility for residents living in the Waveney Valley area of the district, and whilst he was pleased to hear that plans were proposed for both a satellite and mobile office, he was disappointed that there was no firm commitment in the report and no costed plans.

Cllr Brown acknowledged that staff were supportive of a move to one single building, and he believed that this would bring many benefits. However, he

stressed that staff had not been surveyed on location, or a move to the Horizon building, which was a different question all together.

He believed that such a major decision and commitment from both Councils required support from the majority of members, and he referred to Broadland District Council's vote on the matter, where less than half of its members had voted in favour.

On balance, due to the doubts and risks associated with the move, Cllr Brown explained that he would be voting against the recommendations.

Speaking as local member for Long Stratton, Cllr A Thomas explained that she could not support the recommendations due to the impact on the local community and businesses, and she firmly believed that the residents of South Norfolk should be served from an office in its own district. She stressed the need to engage with the local community and the Town Council on the outcome of the decision made. She reminded Council that many staff had worked at South Norfolk House for some time and used the town's services, for example, shops, schools, hairdressers and dentists. She understood the desire to be in one building, but she could not see why this could not be achieved in the current office at Long Stratton and she urged members to think carefully about the impact on the town when voting on the recommendations.

Cllr J Worley, also a local member for Long Stratton, concurred with the views of Cllr Thomas. He could not support the recommendations because of the impact on Long Stratton and he felt the report was based upon too many assumptions and appeared to only highlight the negatives of staying at the House, and the positives of moving to the Horizon Centre. He feared that the move would leave Long Stratton with a colossal financial burden.

Cllr M Edney also endorsed the views of Cllr Thomas, and explained that he had recently resigned from the Conservative Group, as unlike the Liberal Democrat Group, its members had not been given a free vote. He was concerned that the costs of the new building would spiral out of control, and with the current cost of living crisis, and with the possibility of Local Government Reorganisation, he feared that it was a waste of taxpayers' money. He could see no justification for the move out of South Norfolk House and considered the Horizon Building to be little more than a "white elephant". He stressed that he would be voting against the recommendations.

One member expressed his disappointment that Conservative members had not been given a free vote on such an important issue and explained that he understood that they had been threatened with suspension from the Group, should they not vote in favour of the recommendations. He felt uncomfortable that some members of the Commercial, Trading and Customer Focus Policy Committee may have voted to instruction, rather than forming their own view.

In response, Cllr J Fuller stressed that all political parties worked to a set of rules and that by being part of a Group, members took collective responsibility for the majority view. The Group had held its own vote, with the majority of members supporting the recommendations, and he strongly objected to any claims of impropriety.

Cllr C Hudson wished to clarify that he had indeed resigned from the Conservative Group, because he was not permitted to vote against the recommendations of the report, and this was also why he had decided not to attend the Commercial Trading and Customer Focus Policy Committee on 25 April. He knew from previous experience that voting against the party line would result in suspension from the Group. As Chairman of the Commercial, Trading and Customer Focus Policy Committee he had been extremely disappointed that a unanimous decision by the Committee back in November, recommending a public consultation on the move to Horizon, had been completely ignored. He felt that since the pandemic, businesses and local authorities had needed to work differently and this would continue, therefore a large open plan call centre was not what the Council needed. He was not against change and had no particular desire to stay in the current offices; however, he would have been more supportive of sharing space with other public sector organisations such as the NHS or County Council. He believed the move to the Horizon Centre would be a disastrous decision, which would cost taxpayers millions.

During further debate, numerous members indicted their support for the proposals with mention being given to the reduction in carbon emissions, the need for staff to work from one office, and the suitability of the Horizon Centre due to its location and modern office. It was suggested that the Council needed to take risks if it was to grow, and one member reminded Council that Local Government Organisation had been a real possibility on numerous occasions over the years, and that the Council would never have achieved anything if it had halted plans “just in case”.

Cllr W Kemp, as Chairman of the Joint Member Working Group, explained that it had been a hard and arduous process, but he was satisfied that due diligence had been done. The move would not only save the Council money but would allow officers to work from one office in a modern environment. He believed that the move would be the best result for both staff and residents and he stressed that members of the Working Group had not been “whipped” in coming to their conclusions.

Reference was also made to the success of the collaboration with Broadland District Council, and how this had already saved the Council £1.2 million per year. The Portfolio Holder for Resources, Cllr A Dearnley, drew attention to the additional £400k per annum that could be saved should both Councils move to the Horizon Centre. He assured members that he was comfortable

with the financial predictions, and felt that to “do nothing”, posed more of a risk.

The Portfolio Holder for the Clean and Safe Environment, Cllr G Minshull, also commented on the positives the move would bring to staff and residents and drew attention to the benefits to the environment. Referring to proposals to provide a local service to residents, outlined at paragraph 7 of the report, he was satisfied that this was actually bringing services closer to the southern area of the district. He hoped that those staff not wanting to travel into Norwich every day would take advantage of being able to work from home. He accepted that purchasing the building was a risk, but he felt the risk was only short-term and would reap long-term gain.

In response to a request for clarity, the Managing Director explained that approximately 250 staff had been asked during a staff briefing whether they would prefer to work from one office, and 79% of staff had responded positively. Members noted that staff had not been specifically asked about the Horizon building.

Some members were disappointed that staff had not been consulted more specifically and more widely on the proposals. One member stressed that the decision facing members today was not about the need for one joint office, but whether the Horizon Centre was the correct building.

Some members explained that they could not support the recommendations when staff had not been adequately consulted, and residents not consulted at all.

Cllr K Hurn drew attention to the need to keep local residents updated and engaged. He suggested that hubs be placed in local towns and that a mobile office be created to provide services in the more rural areas of the district. He proposed the following additional recommendation, which was duly seconded by Cllr R Savage:

“To further the work referred to in paragraphs 7.3 and 7.4 of the report in terms of locality and mobile working, and that this be reviewed in 18 months’ time”

Cllr J Fuller indicated his support for the amendment, and following a vote by way of a show of hands, the amendment was carried.

The Chairman then proposed that the public and press be excluded from the meeting.

It was **RESOLVED** to exclude the public and press from the meeting under Section 100A of the Local Government Act 1972 on the grounds that

discussion would involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act (as amended)

During the debate in the closed session of the meeting, members discussed the financial envelope with which the Council would be prepared to purchase the Horizon building, and the share of costs and income with Broadland Council. The Managing Director assured members that negotiations would be carried out within the parameters set out within the exempt sections of the report.

The Chairman then proposed, and Council agreed that the meeting should move back into public session.

Cllr J Fuller agreed that the Horizon building was not perfect, that moving would be stressful and that this was a huge decision for the Council. He understood that each councillor had their own views, however, he stressed the need for compromise, and he urged members to consider the facts. He referred to the 15 reports undertaken by professionally qualified experts detailed within the appendices, and also made reference to the savings to be made. He drew attention to the 84% reduction in carbon footprint, and the benefits of a new building to staff. With regard to the location of the Horizon building, he reminded Council that it was in fact closer for two thirds of South Norfolk residents and staff.

He drew attention to claims made by some Broadland members, that South Norfolk members had been too unwilling to move to Thorpe Lodge. He stressed that South Norfolk had dismissed this option, purely because the building and carpark were not big enough to accommodate staff working more than 2.5 days each week, and this he felt would only hinder staff and the One Team in moving forward

Turning to the opportunities for redevelopment of the site in Long Stratton following a move, he referred members to the options outlined in the report and made particular reference to the potential provision of Active Retirement Living accommodation, of which there was currently a shortfall.

Summing up, he stressed that this was a real opportunity to show leadership to staff and put residents first. He explained that by moving to a structurally lower cost base, the Council would be able to freeze its Council Tax levels for 2023/24. He then commended the report to members.

A recorded vote regarding recommendations 1-4 was then conducted as follows:

Cllrs Bendle, Bernard, Bills, Dearnley, Dewsbury, Easter, Elliott, Ellis, Elmer, Francis, Fuller, Glover, Halls, Hardy, Holden, Hornby, Hurn, Kemp, Kiddie,

Knight, Laidlaw, Mason Billig, Minshull, Neal, Overton, Ridley, J Savage, R Savage, Spratt, Spruce, Thomson and M Wilby voted in favour.
Cllrs Blundell, Brown, Burrill, Edney, Hudson, Nuri-Nixon, Thomas and Worley voted against.

No members abstained from the vote.

With 32 votes for and 8 against, it was

RESOLVED

1. To agree to purchase the Horizon Centre jointly.
2. To share any future capital costs on an equal basis between both Broadland Council and South Norfolk Council if jointly owned.
3. To share the revenue expenditure related to the Horizon Centre in accordance with the agreed apportionment model in place for that financial year.
4. To share any net income from third party occupancy or rental of the Horizon Building on an equal basis between both Broadland Council and South Norfolk Council if jointly owned.

A further recorded vote was then conducted regarding additional recommendation 5 (agreed at the meeting).

Cllrs Bendle, Bernard, Bills, Blundell, Brown, Burrill, Dearnley, Dewsbury, Easter, Edney, Elliott, Ellis, Elmer, Francis, Fuller, Glover, Halls, Hardy, Holden, Hornby, Hudson Hurn, Kemp, Kiddie, Knight, Laidlaw, Mason Billig, Minshull, Neal, Overton, Nuri-Nixon, Ridley, J Savage, R Savage, Spratt, Spruce, Thomas, Thomson M Wilby and Worley voted in favour.

No members voted against or abstained from the vote.

It was unanimously

RESOLVED

5. To further the work referred to in paragraphs 7.3 and 7.4 of the report in terms of locality and mobile working, and that this be reviewed in 18 months' time.

(The meeting concluded at 9.16 pm)

Chairman

Agenda Item: 4

COUNCIL AGM

Minutes of a meeting of South Norfolk District Council, held on Monday 23 May 2022 at 7.30pm.

Committee Members Present: Councillors: Ellis (Chairman), Amis, Bendle, Bills, Blundell, Brown, Dearnley, Dewsbury, Duffin, Easter, Elliott, Francis, Fuller, Halls, Hardy, Holden, Hornby, Hudson, Hurn, Kemp, Kiddie, Knight, Laidlaw, Legg, Mason Billig, Minshull, Neal, Nuri-Nixon, Ridley, Rowe, J Savage, R Savage, Spratt, Spruce, Thomson, M Wilby and Worley

Apologies Councillors: Bernard, Burrill, Edney, Elmer, Glover, Overton, Thomas and J Wilby.

Officers in Attendance: The Managing Director (T Holden), the Director of People and Communities (J Sutterby), the Director of Place (P Courtier), the Director of Resources (D Lorimer) the Chief of Staff (E Hodds), the Assistant Director of Finance (R Fincham), the Governance Manager (L Mockford) and the Democratic Services Manager (C White)

3634 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs: Bernard, Burrill, Edney, Elmer, Glover, Overton, Thomas and J Wilby.

3635 DECLARATIONS OF INTEREST

With regard to minute 3645(b), Proposed Disposal of Council Owned Land at Millfields, Hempnall, Cllr B Duffin declared an “other” interest in that he was a Director of Saffron Housing. He abstained from the vote for this item.

3636 CHAIRMAN'S ENGAGEMENTS

Members noted the civic engagements attended by the Chairman and Vice-Chairman for the period 23 February to 23 May 2022.

The Chairman advised Council that she had attended the following events since the publication of the agenda:

On 9 May, the Chairman and the Chairman of Norfolk County Council, Cllr P Carpenter, presented a cheque for over £1,500 to Priscilla Bacon Lodge, as money raised towards its new hospice. The Chairman thanked all those who had sponsored her for the Chairmen's Challenge walk at High Ash Farm.

On 18 May, the Chairman attended this year's Royal Garden Party at Buckingham Palace. On this date, the Vice Chairman attended an event at Billingford Windmill to celebrate the completion of its restoration works.

On 19 May the Chairman presented a cheque to Norfolk Blood Banks, one of her chosen charities, and in the evening the High Sheriff welcomed the Chairman to the launch of Nourishing Norfolk, a project set up to try to end food poverty in Norfolk.

On 23 May the Chairman presented a cheque to Swardeston Day Centre with one of the trustees of the charity, Cllr N Legg.

The Chairman stated that it had been both an honour and a privilege to have represented the Council over the last year. Her Civic year had started online with the AGM being held as a virtual meeting and she was pleased that councillors were now able to meet "in person". She made reference to her chosen theme of "businesses and communities moving on" and she referred to her meetings with businesses that had worked throughout the pandemic. She had also had the privilege of meeting numerous residents who worked so hard for their communities.

The Chairman thanked the Vice-Chairman, Cllr J Easter, and officers for their help over the year. She made reference to the opportunities she had been given to speak with other Chairmen and Mayors in the surrounding areas to discuss their roles. In conclusion, she stated that the year had been busy but enjoyable and she wished the new Chairman well in his new role.

3637 APPOINTMENT OF CHAIRMAN OF THE COUNCIL FOR 2022/23 AND DECLARATION OF ACCEPTANCE OF OFFICE

Cllr B Duffin proposed, seconded by Cllr N Legg, that Cllr J Easter be appointed Chairman of the Council for the ensuing municipal year.

In the absence of any other nominations, it was **RESOLVED** that Cllr J Easter be elected Chairman of the Council for 2022/23.

Cllr Easter took the Chair and signed the Declaration of Acceptance of Office. He announced that he was honoured to be appointed as Chairman and promised that he would do his utmost to promote the Council and its achievements at every opportunity. He thanked Council for putting its trust in him.

3638 APPOINTMENT OF VICE CHAIRMAN OF THE COUNCIL FOR 2022/23 AND DECLARATION OF ACCEPTANCE OF OFFICE

Cllr D Bills proposed, seconded by Cllr L Neal, that Cllr Y Bendle be appointed Vice-Chairman of the Council for the ensuing municipal year.

In the absence of any other nominations, it was **RESOLVED** that Cllr Y Bendle be elected Vice-Chairman of the Council for 2022/23.

Cllr Bendle thanked members of the Council for placing their trust in her, for which she was very grateful. She explained that she had been fortunate to have experienced several different roles during her time as a South Norfolk District Councillor, and she looked forward to the new challenge.

3639 ELECTION OF THE LEADER OF THE COUNCIL FOR 2022/23

Cllr S Ridley proposed, seconded by Cllr R Elliot, that Cllr J Fuller be appointed Leader of the Council for the ensuing municipal year. In the absence of other nominations, it was **RESOLVED** that Cllr J Fuller be elected Leader of the Council for 2022/23.

Cllr Fuller then announced his Cabinet members and portfolios, and Cllr C Brown announced the shadow portfolio holders (as detailed below):

Cabinet Member	Portfolio	Shadow Cabinet Member
Cllr J Fuller	The Leader, External Affairs and Policy	Cllr C Brown (and Leader of the opposition)
Cllr K Mason Billig	Governance and Efficiency (and Deputy Leader)	Cllr J Halls
Cllr A Dearnley	Finance and Resources	Cllr T Laidlaw
Cllr R Elliott	Customer Focus	Cllr D Burrill
Cllr G Minshull	Clean and Safe Environment	Cllr I Spratt
Cllr A Thomas	Better Lives	Cllr S Blundell
Cllr L Neal	Stronger Economy	Cllr S Nuri-Nixon

3640 VOTE OF THANKS TO RETIRING CHAIRMAN

Cllr J Easter paid tribute to Cllr F Ellis's service as Chairman of the Council for 2021/22, explaining that she had attended or hosted 60 events over the past year. He further thanked her for the help and guidance she had provided to him during his year as Vice-Chairman. On behalf of all Councillors, he thanked Cllr Ellis for her year in office and presented her with a gift of appreciation.

Cllr J Fuller also paid tribute to Cllr Ellis, thanking her for all her hard work as Chairman of the Council, and reminded members that in addition to that role, she had continued as Chairman of the Regulation and Planning Policy Committee. He drew attention to her theme for the year and her work with businesses, individuals, and communities, all of whom had gone that extra mile during the pandemic.

The Leader of the Opposition, Cllr C Brown, also thanked Cllr Ellis for her work over the last year. He commended her conscientious and caring approach alongside her commitment to fair and constructive Council meetings.

3641 CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced his theme for the upcoming year: the Environment and the Rural Economy. He added that the Council was a very rural district with a large number of small villages and hundreds of small businesses. The environment in South Norfolk was second to none and needed to be preserved. He noted that having moved from a city area to the rural countryside he now understood the importance of preserving the area for future generations.

He also advised that his chosen charity for the year was Mind, with an emphasis on male mental health. In a rural economy, male workers were often overlooked and, often men were too proud to seek help. He wanted to further promote male mental health, bringing it to the fore and addressing issues through education and assistance.

3642 MINUTES

The minutes of the meeting held on 22 February 2022 were confirmed as a correct record and signed by the Chairman.

3643 MONITORING OFFICER REPORT

Cllr J Fuller presented the report of the Monitoring Officer, which sought approval of the Council's committee structure, changes to the allocation of seats and member appointments on committees for 2022/23.

Cllr Fuller drew attention to the proposed disbanding of the Joint Consultative Committee. He explained that the Committee had not met in over three years, and he advised members that the link between members, management and Unison was managed instead through the Joint Consultation Forum and the Joint Negotiating Forum. He assured Council that through this new approach, workforce issues were being managed constructively and effectively.

Cllr Fuller also acknowledged the work of the Commercial, Trading and Customer Focus Policy Committee, however, with the move to the Horizon building in mind, he proposed a pausing of the Committee for two months to allow for a review of its terms of reference. Cllr Fuller felt that the Committee might take a lead on decisions to be taken ahead of the move to the Horizon building, but also suggested that this might be achieved through a joint committee with Broadland District Council.

Members' attention was then drawn to the full list of committees and the allocation of seats. Cllr Fuller suggested that, as in previous years, the final member appointments to each Committee be delegated to Group Leaders and advised at a later date.

Cllr J Fuller explained that the Conservative Group did not intend to take its full allocation of seats on the Electoral Arrangements Review Committee, the Scrutiny Committee and the Licensing Committee, and as in previous years, would gift these seats to the Labour member, Cllr J Rowe. He reminded member that this was a departure from the rules of political balance and therefore the allocation of seats would need to be approved "nem con".

Cllr C Brown expressed his support for the report's recommendations but sought clarification on the member allocation on the Emergency Committee being increased to six. Cllr Fuller explained that the numbers on the Committee had increased following a review of the political balance of the Council.

With 35 members voting for, 0 against and two abstentions, it was

RESOLVED

To approve:

1. The delegation of responsibilities, Cabinet portfolio and Cabinet Policy Committees as included in section 2 and Appendix 1 of the report.
2. The allocation of seats on Council Committees in accordance with Appendix 2 of the report (as amended at the meeting), the final appointments to seats to be delegated to Group Leaders and appended to these minutes.
3. The appointment of Chairman and Vice-Chairman as set out in Appendix 3 of the report.
4. That the Joint Consultative Committee be disbanded.

3644 APPOINTMENTS TO OUTSIDE BODIES

Cllr J Fuller introduced the report and referred members to the list of appointments to outside bodies for 2022/23.

Members agreed that, as in previous years, the final member appointments should be delegated to the Leader of the Council (in consultation with the Leader of the main Opposition Group) and circulated at a later date.

It was unanimously

RESOLVED:

To make appointments to those outside organisations listed in Appendix 1 of the report for 2022/23, the final member appointments to be delegated to the Leader of the Council in consultation with the Leader of the Opposition (and appended to these minutes).

3645 RECOMMENDATIONS FROM THE CABINET, ARISING FROM THE MEETING HELD ON 19 APRIL 2022

(a) Addendum to the 2022-24 Delivery Plan and the use of the Earmarked Reserves created as a result of the In-Year Budget Options

Cllr J Fuller presented the recommendations from Cabinet, which sought Council approval for the Addendum to the 2022-24 Delivery Plan and the use of the Earmarked Reserves.

Cllr Fuller explained that this had been discussed at length at the Cabinet meeting and the proposal was to allocate some of the reserves, due to the Council being in a better position than previously budgeted for when emerging from the Covid pandemic. The report set out how the funds could be used to improve the economy, vitality, and wellbeing of the district. Members noted

Cabinet's request for additional funds of £75,000 for the Loddon Staithe Bridge repairs and the associated public realm improvements.

Cllr Brown expressed his support for the report recommendations and looked forward to the implementation of the various projects agreed.

It was unanimously

RESOLVED

To agree

- (a) The transfer between the earmarked reserves to enable funding of the 17 initiatives as shown in the table in section 5, and that the budget allocation for the Loddon Staithe Bridge Repairs be increased by an additional £75,000, for public realm improvements in the area.
- (b) That the spend within these newly adjusted earmarked reserves be delegated to the appropriate Assistant Director in consultation with their Portfolio Holder.
- (c) The addendum to the 2022/24 Delivery Plan as shown in Appendix B of the report.

(b) Proposed Disposal of Council Owned Land at Millfields, Hempnall

Cllr L Neal presented the recommendations from Cabinet. She explained that the Council had been approached by Saffron Housing with a site for an affordable housing scheme on Council owned land, a scheme which was supported by Hempnall Parish Council.

Cllr Brown expressed his support for the recommendations and stressed that the opportunity to develop new affordable housing was much needed across the district.

With 36 members voting for, and one abstention, it was

RESOLVED:

To agree the recommendations as outlined at paragraph 8 of the report, subject to minor amendments.

3646 ANNUAL REPORT OF THE FINANCE, RESOURCES, AUDIT AND GOVERNANCE COMMITTEE

Cllr P Hardy, Chairman of the Finance, Resources, Audit and Governance Committee (FRAG) presented the Annual Report of the Committee to Council for approval.

Cllr Hardy explained that the Committee was responsible for overseeing the work of both internal and external audit. The external Audit Company, Ernst Young, would normally have audited the Council's accounts a few months after the end of the financial year. He explained that the accounts from the previous year had yet to be audited, and that this was now having an impact on the officer team. Cllr Hardy stressed the importance of this and explained that he had drafted a letter to Ernst Young which was currently with the Cabinet member for Finance and Resources to review and would be issued shortly.

He further highlighted that the Committee was looking to improve risk management, which was new to the Committee's terms of reference. He was proud that the Committee acted on a "apolitical" basis, and he wished to particularly thank Cllr T Laidlaw for his excellent scrutiny and input on this issue.

The Portfolio Holder, Cllr A Dearnley, thanked Cllr Hardy for his continued work as Chairman of the Committee in what had been a difficult time for the Committee and for officers.

It was unanimously

RESOLVED:

To approve the content of the Annual Report of the Finance, Resources, Audit and Governance Committee.

3647 QUESTIONS TO CHAIRMEN AND PORTFOLIO HOLDERS AND SCRUTINY ANNUAL REPORT

(a) Cabinet

Cllr C Brown asked Cllr J Fuller for an update on the new website in terms of transparency regarding councillors, commenting that whilst the list of Committee membership had been added to the website, attendance records for Councillors did not appear. He stressed the need to be transparent and highlighted other councils' accessibility to the information. Cllr Brown asked if the Council intended to add attendance records to the website in the future

and requested a report to the July Council meeting detailing the attendance figures for the last municipal year.

Cllr Fuller explained that Committee membership had always been available on the website but acknowledged that this information may not have been easily accessible. This had now been addressed. He further explained that both South Norfolk Council and Broadland District Council were implementing a committee system which would have integration to the website to show attendance figures. The new system would be integrated in the upcoming months.

Cllr J Knight asked Cllr J Fuller, for an update on Nutrient Neutrality and his discussions with other Council Leaders on the matter.

Cllr Fuller explained that Natural England's guidance on nutrient neutrality had been issued without warning and had impacted on development and the local economy for every planning authority in Norfolk. This guidance he felt was disproportionate and based on dubious scientific claims.

He explained that he was chairman of the "Duty to Cooperate Board for Norfolk" which would coordinate the efforts of all planning authorities in the area to ensure a united approach on the issue. Consultants had been employed to help understand the new advice and Cllr Fuller was reasonably confident that those smaller sites furthest away from the special areas of conservation, would soon be unlocked. However, he warned that some of the larger sites could take longer, and work was required to see whether other mitigations could be put into effect. He was pleased to report that many of the Sewage Treatment Works closest to the more sensitive sites had already invested in ensuring permitted discharge rates were extremely tight, however, local Councils needed to press Anglian Water to speed up on some of these investments.

Cllr C Brown, asked Cllr Fuller why the election results of the recent by-election were not published on the Council's Twitter account. Cllr Fuller responded stating that matters involving elections were not the responsibility of politicians and referred the question to the Returning Officer for the election.

The Returning Officer, Trevor Holden, explained that an error had occurred when publishing results on social media. However, the election result was available on a number of other platforms, including the Council's own website. A decision had been taken after the error was discovered to not publish the results late as they remained available by other means. He apologised for the error.

Cllr C Hudson asked Cllr J Fuller for an update on a question asked at a previous Council meeting by Cllr Brown, regarding the Harleston toilets and

their associated costs. His recollection was that the total costs of installation back in December 2016 was approximately £122,000 with a further cost of £58,000 on refurbishing the old toilet block in May 2019. This was a total cost of over £180,000, which, when put into context, equated to every council taxpayer contributing £3.51 to the total scheme. He asked Cllr Fuller if he could provide an update on the removal of the toilets and the associated costs.

Cllr Hudson further referred to the Ella May Barnes building on the Norwich Research Park for which the Council took ownership on 2 March and had since remained empty. Cllr Hudson asked what business rates the Council had to pay on the empty building and the cost to the council taxpayer.

Cllr Hudson also asked what business rates the Council would remain liable for once it had vacated South Norfolk House, and before any sale / redevelopment of the site.

In response, Cllr Fuller explained that he made no apologies for trying to improve the toilet provisions in Harleston, ensuring that they were Disability Discrimination Act compliant and that they were available at all hours. However, it had been unfortunate and very disappointing that these toilets had continually been vandalised. He explained that subsequent to the meeting in December, a charity had shown an interest in taking them for use on a composting basis, however, this charity had recently changed its mind. The toilets would therefore be stored elsewhere until an alternative recipient was found, one suggestion had been at the Costessey Country Park.

With regard to business rates at the Ella May Barnes building, Cllr Fuller explained that no business rates were due as it was situated within an enterprise zone. Members noted that negotiations were currently underway with a company to occupy the building.

The Chairman made reference to the East Anglia Green Project, which related to a project to construct huge pylons to take electricity from the North Sea from Norwich down to Tilbury in Essex, affecting the countryside and environment in many villages, some in South Norfolk. He asked if the Leader agreed that the Council should support the affected parishes in helping them fight this proposal and to encourage National Grid to find an alternative route.

Cllr Fuller stressed that in a time of such energy insecurity, it was important that green energy created offshore was able to reach areas where it was required. However, he had been astonished by the map of pylons produced which was far removed from any existing route. He felt National Grid had failed its responsibility to adequately consult those affected and was pleased that following protests, a proper consultation process was now to take place. The Council's consultation response was due on 13 June and he welcomed feedback from members. He suggested that the Council's response should provide prioritised options, with an offshore alternative being the preferred option. If this was not at all possible, then the burying of cables would be the next preferred option, for all of the route, and for at least those areas within

nature reserves, for example Roydon Fen. Members noted that Richard Bacon MP was meeting the Energy Minister together with other Norfolk and Suffolk MPs shortly, and Cllr J Savage explained that he had raised the matter with the Rural Services Network.

Cllr Brown referred to the Government consultation on waste and recycling and asked whether the Council was aware when any new policies might be announced, for example the collection of food waste.

Cllr G Minshull explained that the Council was still waiting for the Government to announce future policies and was reluctant to commence schemes/projects until it was known whether any grants might be available.

Cllr Minshull then went on to update members regarding a number of schemes under his portfolio:

Cllr Minshull explained that the Council's refuse trucks were in the process of moving over to HVO fuel, with the HVO tanks now in place.

Members noted that additional street cleaning equipment had been purchased and new routes were currently being planned.

Cllr Minshull advised that two possible sites had been identified for a new depot and officers were currently examining the options.

Members were advised of a no cost to the Council project where a company would collect used coffee pods, and also offer a free WEE (small electrical appliances) collection service. It was hoped that these appliances could be passed on to Men's Sheds for repair and sold on at low cost to residents.

Finally, Cllr Minshull was pleased to report that for the first time since 2013, the Materials Recycling Facility had made a profit. This was due to the increase in the market for recyclables.

(b) Annual Review of the Scrutiny Committee 2021/22 and questions to the Chairman

The Chairman of the Scrutiny Committee, Cllr J Hornby, presented the Committee's Annual Report, advising that the Committee had discussed some important topics since his appointment as Chairman back in December. Referring to the work programme going forward, he explained that the Scrutiny Committee would be pre-scrutinising the Wymondham Neighbourhood Plan, and he hoped that this would help to find a positive way forward.

In response to queries from Cllr Brown, Cllr Hornby explained that Cabinet members should take the lead in responding to the Committee's questions on topics, and that they were invited to attend every meeting. It had been

unfortunate that Cabinet members had been unable to attend the last couple of meetings. Cllr Hornby commended officers for their contributions at meetings, explaining this to be invaluable.

Regarding training, Cllr Hornby explained that training for members of the Committee had taken place, and that he would speak to the Monitoring Officer regarding the provision of wider training for all members. He reminded members of the call in process and the TOPICS form, where members could suggest items for future debate.

(c) Licensing, Appeals and Complaints Committee / Licensing and Gambling Acts Committee

The Chairman of the Licensing Committees, Cllr Y Bendle, reminded members that the new Private Hire and Hackney Carriage Policy adopted last April, was now available to view on the Council's website. She explained that at this point, a decision was made to install taxi meters in hackney carriages, however, this was not due to be adopted until April 2023. It had been difficult to evaluate costs due to the fluctuation in petrol prices, however, a consultation on costs would be launched shortly on the Council's website.

(d) Development Management Committee

The Chairman of the Development Management Committee, Cllr V Thomson, referred back to the discussion earlier in the meeting regarding nutrient neutrality, and he reminded members of the additional pressures this was placing on staff in the planning service. The service was already under pressure due to additional work associated with the Local Plan, and staff vacancies which were proving difficult to fill.

3648 OUTSIDE BODIES – FEEDBACK FROM REPRESENTATIVES

There were no reports from representatives on outside bodies.

The meeting concluded at 9.07 pm

Chairman

Member Appointments 2022/23

Chairman of the Council	James Easter
Vice Chairman of the Council	Yvonne Bendle
Leader of the Council	John Fuller
Deputy Leader of the Council	Kay Mason Billig
Leader of the Opposition	Chris Brown
Deputy Leader of the Opposition	Sharon Blundell

Cabinet Members, Portfolios and Shadow Portfolio Holders

Member	Portfolio	Shadow
John Fuller	The Leader, External Affairs and Policy	Chris Brown
Kay Mason Billig	Governance and Efficiency	Julian Halls
Adrian Dearnley	Finance and Resources	Terry Laidlaw
Richard Elliot	Customer Focus	Dan Burrill
Graham Minshull	Clean and Safe Environment	Ian Spratt
Alison Thomas	Better Lives	Sharon Blundell
Lisa Neal	Stronger Economy	Suzzanne Nuri-Nixon

Scrutiny Committee (9)

(5 Conservative / 2 Liberal Democrat/ 1 Labour / 1 Independent)

(the Conservative Group has elected not to take their full allocation of seats)

Jack Hornby (Chairman)	Julian Halls (Vice-Chairman)	Jeremy Rowe	Josh Worley
Yvonne Bendle	Brendan Bernard		
Tony Holden			
Trevor Spruce			
John Overton			

Emergency Committee (6)

(4 Conservative / 2 Liberal Democrat)

John Fuller (Chairman)	Chris Brown
Kay Mason Billig	Vacancy
Richard Elliott	
Graham Minshull	

Licensing Appeals & Complaints Committee /**Licensing & Gambling Act Committee (15)**

(10 Conservative / 3 Liberal Democrat / 1 Labour / 1 Independent)

Yvonne Bendle	(Chairman)	Dan Burrill	Jeremy Rowe	Josh Worley
William Kemp	(Vice-Chairman)	Libby Glover		
James Easter		Julian Halls		
Phil Hardy				
Tony Holden				
Jack Hornby				
Nigel Legg				
Jeremy Savage				
Trevor Spruce				
Jenny Wilby				

Standards Committee (5)

(4 Conservative / 1 Liberal Democrat)

Kay Mason Billig	(Chairman)	Sharon Blundell
James Easter	(Vice Chairman)	
Stephen Ridley		
Jenny Wilby		

Development Management Committee (9)

(6 Conservative / 2 Liberal Democrat / 1 Independent)

Vic Thomson	(Chairman)	Julian Halls	Clayton Hudson
Lisa Neal	(Vice Chairman)	Terry Laidlaw	
David Bills			
Tony Holden			
Graham Minshull			
Florence Ellis			

Development Management Substitute Pool (4)

(6 Conservative / 1 Liberal Democrat / 1 Independent)

Yvonne Bendle	Sharon Blundell	Josh Worley
James Easter		
Kevin Hurn		

Sites Sub- Committee (5)

(3 Conservative / 1 Liberal Democrat / 1 Independent)

To be appointed in rotation from membership of the Development Management Committee.

People and Communities Policy Committee (9)

(7 Conservative / 2 Liberal Democrat)

David Bills	(Chairman)	Sharon Blundell
Jack Hornby	(Vice- Chairman)	Suzanne Nuri Nixon
Margaret Dewsbury		
Barry Duffin		
Tony Holden		
Nigel Legg		
Jenny Wilby		

Economy and Environment (9)

(7 Conservative / 2 Liberal Democrat)

James Knight	(Chairman)	Chris Brown
John Overton	(Vice Chairman)	Ian Spratt
Fleur Curson		
Yvonne Bendle		
Gerry Francis		
Kevin Hurn		
Robert Savage		

Regulation and Planning Policy Committee (9)

(7 Conservative / 2 Liberal Democrat)

Florence Ellis	(Chairman)	Julian Halls
Barry Duffin	(Vice Chairman)	Suzanne Nuri-Nixon
Phil Hardy		
William Kemp		
Jeremy Savage		
Trevor Spruce		
Vic Thomson		

Finance, Resources, Audit and Governance (9)

(6 Conservative / 2 Liberal Democrat / 1 Independent)

Phil Hardy	(Chairman)	Chris Brown	Josh Worley
Stephen Ridley	(Vice Chairman)	Terry Laidlaw	
Barry Duffin			
Daniel Elmer			
Nigel Legg			
Keith Kiddie			

Electoral Arrangements Review Committee (8)

(4 Conservative / 2 Liberal Democrat / 1 Labour / 1 Independent)

Keith Kiddie	(Chairman)	Dan Burrill	Jeremy Rowe	Michael Edney
Daniel Elmer	(Vice-Chairman)	Vacancy		
John Fuller				
Stephen Ridley				

Aldermanic Review Panel

Membership to be composed of the Chairman of the Council, the leaders of both the majority and main opposition groups, and any current members who have previously served as Chairman of the Council

Community Action Fund Panel (5)

To be composed of the Portfolio Holder and Shadow Portfolio Holder for Better Lives, and the Chairman of the People and Communities Committee plus two other members appointed by the Leader
(4 Conservative / 1 Liberal Democrat)

Alison Thomas	(Chairman)	Sharon Blundell
David Bills		
John Overton		
Martin Wilby		

Joint Meetings with Broadland District Council**Joint Appointments Panel (4 SNC members)**

3 Conservative / 1 Liberal Democrat

John Fuller	Vacancy
Kay Mason Billig	
Adrian Dearnley	

Joint Scrutiny Committee (6 SNC members)

5 Conservative / 1 Liberal Democrat

Jack Hornby	(Chairman)	Brendon Bernard
Yvonne Bendle		
David Bills		
Keith Kiddie		
John Overton		

Outside Bodies Requiring Council Representation for 2022/23 Organisation	No. REPS	Member Representative for 2022/23
A47 Alliance	One	Phil Hardy
Border Hoppa	One	Martin Wilby
Big Sky Ventures Board	Three	John Fuller, Kay Mason Billig Richard Elliott
Broadland Futures Initiative Elected Members Forum	One (+sub)	Kay Mason Billig (James Knight)
Broads Authority	One	James Knight
CNC Board	One	David Bills
Community Safety Partnership Scrutiny Panel	One (+sub)	James Easter (Tony Holden)
District Council's Network	One (+ sub)	John Fuller (Kay Mason Billig)
East of England Local Government Association Assembly and AGM	One (+sub)	John Fuller (Kay Mason Billig)
Greater Norwich Development Partnership	Three	John Fuller Lisa Neal Florence Ellis
Greater Norwich Growth Board	One (+ sub)	John Fuller
Hingham Education Trust	One	Yvonne Bendle
Local Government Ass. - General Assembly	One (+ sub)	John Fuller (Kay Mason Billig)
Local Government Ass -Rural Services Network	One (+ sub)	Jeremy Savage (James Easter)
Local Government Information Unit	One (+ sub)	Kay Mason Billig (Phil Hardy)
Norfolk Arts Forum Executive Committee	One (+ sub)	Adrian Dearnley (Sharon Blundell)
Norfolk Strategic Planning Member Forum	One (+ sub)	John Fuller (Lisa Neal)
Norfolk Health Overview and Scrutiny Committee	One (+ sub)	Nigel Legg (David Bills)
Norfolk Health and Wellbeing Board	One (+ sub)	Alison Thomas (Florence Ellis)
Norfolk Joint Museums Committee	One (+ sub)	James Easter (Jenny Wilby)
Norfolk Leaders' Group	One	John Fuller
Norfolk Parking Partnership Joint Committee	One (+ sub)	Richard Elliot (Lisa Neal)
Norfolk Police and Crime Panel	One (+ sub)	James Easter (Margaret Dewsbury)
Norfolk Rail Policy Group	One (+ sub)	William Kemp, (Dan Burrill)
Norfolk Records Committee	One (+ sub)	Barry Duffin (Libby Glover)
Norfolk Rivers Internal Drainage Board	Three	Nigel Legg Tony Holden Robert Savage
Norfolk Waste Partnership	One (+ sub)	Graham Minshull (Kay Mason Billig)
Norwich Area Museums Committee	One	Trevor Spruce
Royal Norfolk Agricultural Ass. - Council	One	John Fuller
SNC Wholly Owned Companies (Shareholder Rep)	One	John Fuller
South Norfolk Youth Advisory Board	One	Jack Hornby
Transforming Cities Fund Joint Committee	One	Kay Mason Billig
Venta Icenorum JAB	Three	Florence Ellis Gerry Francis John Overton
Norfolk Strategic Flood Authority Broad	One	Graham Minshull
Norfolk Strategic Flood Alliance	One	John Fuller
Waveney Valley Local Action Group	One	John Overton
Waveney, Lower Yare & Lothingland IDB	Up to seven	James Knight Jeremy Savage Graham Minshull Brendon Bernard

Your Voice in South Norfolk (prev Older People's Forum)	One	Robert Savage
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CIVIC ENGAGEMENTS FOR THE CHAIRMAN and VICE CHAIRMAN FOR THE PERIOD: 24 MAY TO 11 JULY 2022	
27 May	Launch of the Community Awards
2 June	Platinum Jubilee Flag-raising
2 June	Platinum Jubilee Beacon-lighting event at Shelfanger
3 June	Service of Celebration hosted by the Mayor of King's Lynn
3 June	Service hosted by the Mayor of Great Yarmouth
5 June	Evensong at Norwich Cathedral hosted by the Dean of Norwich
15 June	Trees for Peace Launch at Easton College
20 June	Armed Forces Flag-raising
22 June	Shaping the Future Together Reception for district members and town and parish councils
27 June	Community Awards Judging
29 June	Meet and welcome for Princess Anne at the Royal Norfolk Show
29 June	Drinks Reception hosted by the UEA
29 June	Jubilee Reception hosted by the Lord-Lieutenant
29 June	48 th Fighter Wing Change of Command Ceremony at RAF Lakenheath
2 July	Lord Mayor's Procession and Celebrations
6 July	Retirement Party for the Principal of City College
6 July	Reception hosted by the High sheriff