

**Declaration for a club premises certificate to be granted**

**under the Licensing Act 2003**

Before completing this, please read the guidance notes at the end of the form.

**Please do not print this form, instead, complete and return by email to:** licensing@southnorfolkdandbroadland.gov.uk

**Club Premises Details**

|  |  |
| --- | --- |
| Name of club: | Click or tap here to enter text. |
| Address of premises, if any, including postcode or if none, ordnance survey map reference or description: | Click or tap here to enter text. |
| Telephone number (if any): | Click or tap here to enter text. |
| E-mail address (if any): | Click or tap here to enter text. |

##### Club Declaration as to Qualifying Club Status

|  |  |
| --- | --- |
| Name of club: | Click or tap here to enter text. |

Makes the following declarations:

1. Where the club to which this application relates is:

*a registered society within the meaning of the Industrial and Provident Societies Act 1965, a registered society within the meaning of the Friendly Societies Act 1974 or a registered friendly society within the meaning of the Friendly Societies Act*,

the club declares that the club satisfies:

|  |  |
| --- | --- |
| Condition 1 in section 62 (2) of the Licensing Act 2003 | [ ]  |
| Please give relevant club rule number(s) | Click or tap here to enter text. |
| Condition 2 in section 62 (3) of the Licensing Act 2003 | [ ]  |
| Please give relevant club rule number(s) | Click or tap here to enter text. |
| Condition 4 in section 62 (5) of the Licensing Act 2003 | [ ]  |
| Please give relevant club rule number(s) | Click or tap here to enter text. |

|  |  |
| --- | --- |
| Does the club wish to supply alcohol to members and guests? | YES [ ]  NO [ ]  |
| If yes, the club declares that: the purchase of alcohol for the club and the supply of alcohol by the club is under the control of the members or of a committee appointed by the members  | [ ]  |
| Please give relevant club rule number(s) | Click or tap here to enter text. |

# Where the club to which this application relates is:

# *an association organised for the social well-being and recreation of persons employed in or about coal mines*

# the club declares that the club satisfies:

|  |  |
| --- | --- |
| Condition 1 in section 62 (2) of the Licensing Act 2003 | [ ]  |
| Please give relevant club rule number(s) | Click or tap here to enter text. |
| Condition 2 in section 62 (3) of the Licensing Act 2003 | [ ]  |
| Please give relevant club rule number(s) | Click or tap here to enter text. |

|  |  |
| --- | --- |
| Does the club wish to supply alcohol to members and guests? | YES [ ]  NO [ ]  |
| If yes, the club declares that it satisfies: First condition in section 66(4) of the Licensing Act 2003 | [ ]  |
| Please give relevant club rule number(s) | Click or tap here to enter text. |
| If yes, the club declares that it satisfies: Second condition in section 66(5) of the Licensing Act 2003 | [ ]  |
| Please give relevant club rule number(s) | Click or tap here to enter text. |

1. Where the club to which this application relates does not fall into the categories in 1 or 2 above, the club declares that the club satisfies:

|  |  |
| --- | --- |
| Condition 1 in section 62 (2) of the Licensing Act 2003 | [ ]  |
| Please give relevant club rule number(s) | Click or tap here to enter text. |
| Condition 2 in section 62 (3) of the Licensing Act 2003 | [ ]  |
| Please give relevant club rule number(s) | Click or tap here to enter text. |
| Condition 3 in section 62 (4) of the Licensing Act 2003 | [ ]  |

|  |  |
| --- | --- |
| The club’s arrangements for restricting the club’s freedom of purchase of alcohol are: (please give brief description) | Click or tap here to enter text. |

|  |  |
| --- | --- |
| The club’s provisions by which money or property of the club or any gain arising from the carrying on of the club is or may be applied for charitable benevolent or political purposes area) contained in club rule number(s) | Click or tap here to enter text. |
| b) as follows (please give brief description) | Click or tap here to enter text. |

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| The arrangements for giving members information about the finances of the club are:a) contained in club rule number(s) | Click or tap here to enter text. |
| b) as follows (please give brief description) | Click or tap here to enter text. |
| Please describe details of the books of account and other records kept, to ensure the accuracy of the information about finances given to members of the club or give the relevant rule number(s) | Click or tap here to enter text. |

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| Condition 4 in section 62 (5) of the Licensing Act 2003 | [ ]  |
| Condition 5 in section 62 (6) of the Licensing Act 2003 | [ ]  |
| The club proposes to supply alcohol to members and guests and declares that the club satisfies:additional condition 1 in section 64(2) of the Licensing Act 2003 | [ ]  |
| Please give relevant club rule number(s), if any | Click or tap here to enter text. |
| additional condition 2 in section 64(3) of the Licensing Act 2003 | [ ]  |
| Please give relevant club rule number(s), if any | Click or tap here to enter text. |
| additional condition 3 in section 64(4) of the Licensing Act 2003 | [ ]  |
| Please give relevant club rule number(s), if any | Click or tap here to enter text. |

**I/WE UNDERSTAND THAT IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

The data provided on this form and supporting documents, including any photographic image, will be used and held by South Norfolk council or Broadland district council as data controller for the purpose of issuing, maintaining and renewing (as applicable), subject to eligibility a variation for a club premises certificate and is subject to the requirements of the Data Protection Act 1998.  This personal data will be held and processed by the council in accordance with the Data Protection Act and may be disclosed to a public body or any agency nominated by a public body for the purpose of preventing and detecting fraud or other relevant criminal activity.  The information will be held on computer files and relevant paper filling systems.

Part 5 – Signatures

|  |  |
| --- | --- |
| I (insert full name in box) | Click or tap here to enter text. |

**Make this application on behalf of the club and have authority to bind the club.**

|  |  |
| --- | --- |
| Signed (type name in box) | Click or tap here to enter text. |
| Capacity | Click or tap here to enter text. |
| Date | Click or tap here to enter text. |

|  |  |
| --- | --- |
| Telephone number: | Click or tap here to enter text. |
| Email address: | Click or tap here to enter text. |