

## BROADLAND COMMUNITY GRANT SCHEME PANEL

**Minutes of a meeting of the Broadland Community Grant Scheme Panel of Broadland District Council, held on Thursday, 7 December 2023 at 9.00 am.**

**Committee Members Present:** Councillors: N Harpley (Chair), S Riley (Vice-Chair), S Gurney and S Holland

**Apologies for Absence:** Councillors: L Douglass

**Substitute:** Councillors: N Brennan (In place of L Douglass)

**Officers in Attendance:** M Pursehouse (Assistant Director of Individuals and Families), D Goodwin (Communities Manager), M Allen (Communities Officer) and J Hammond (Democratic Services Officer)

**Also in Attendance:** Councillors: S Beadle, S Catchpole, C Karimi-Ghovanlou, G Nurden and J Royal

### 1. DECLARATIONS OF INTEREST

Declarations of interest were received from the following members:

| Application | Councillor | Reason for Declaration  |
|-------------|------------|---|
| 1           | S Riley    | Declared an 'Other' interest as a Ward member for Alysham, the member declared he had not taken part in the application.                                      |
| 3           | S Gurney   | As the applicant, the member declared she was predetermined. She spoke as the applicant but did not take part in the discussion or deliberation of this item. |
| 3           | S Holland  | Declared an 'Other' interest as a Parish Councillor for Hellesdon, the member declared she had not taken part in the application.                             |
| 8, 9, 10    | N Harpley  | As the applicant, the member declared she was predetermined. She spoke as the applicant but did not take part in the discussion or deliberation of this item. |

## 2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr L Douglass, with Cllr N Brennan substituting.

## 3. COMMUNITY GRANT SCHEME APPLICATIONS

Members considered the applications to the Community Grant Scheme.

The following Members were present at the meeting to respond to questions related to the applications listed below:

| ITEM | COUNCILLOR                                      | APPLICATION  |
|------|---|--|
| 1    | Cllr S Catchpole                                | Aylsham St Giles Cricket Club - Purchase of 5mx50m cricket nets and relocation of cricket square to improve safety and reduce the risk of the public being struck by a cricket ball. |
| 2    | Cllr G Nurden                                   | Freethorpe Parish Council - Resurfacing of area under swings at Freethorpe Playing Field with rubber mulch.  |
| 3    | Cllr S Gurney                                   | Hellesdon Allotment Association - The purchase of a 20x12ft shed to utilise an existing concrete pad.  |
| 4    | Cllr J Royal                                    | Lingwood Village Hall - Updated kitchen facilities for the community 'Hug a Mug' café.   |
| 5    | Cllr G Nurden                                   | Reedham Nomads Theatre Company - Shed replacement for storage of scenery, props and costumes.  |
| 6    | Cllr S Beadle (no questions asked by the Panel) | Reepham Festival CIC - Equipment purchase to support the annual music festival.  |
| 7    | Cllr K Vincent                                  | Sprowston Youth Engagement Project - Funding of coaches and outreach workers to deliver holiday programmes and support young people to achieve the ASDAN qualification.              |
| 8    | Cllr N Harpley                                  | Sprowston Community Garden - Upgrading of garden space to create community picnic area.  |
| 9    | Cllr N Harpley                                  | Sprowston Dawns New Horizon - To provide therapy and counselling sessions for those affected by domestic abuse.  |
| 10   | Cllr N Harpley                                  | Sprowston Senior Citizens Club - Replacement of inefficient strip lighting with low energy bulbs.  |
| 11   | Cllr C Karimi-Ghovanlou                         | Taverham Village Hall - Replacement of existing inefficient storage heating system and installation of Wi-Fi.  |

The members and representatives were then asked to leave the room, whilst the Panel deliberated on the applications. Each application was scored based upon criteria that reflected the ground rules and the funding was allocated based upon the highest scoring projects.

The Panel then **RESOLVED** to make the recommendations with regard to individual applications, as detailed below. A total of £50,000 was awarded.

| ITEM                       | APPLICANT        | DETAILS  | FUNDING REQUESTED |
|----------------------------|------------------|--|-------------------|
| 1                          | Cllr S Catchpole | Aylsham St Giles Cricket Club - Purchase of 5mx50m cricket nets and relocation of cricket square to improve safety and reduce the risk of the public being struck by a cricket ball. | £9,850            |
| Recommendation:            |                  | That funding be refused  |                   |
| Reason for Recommendation: |                  | Members felt that regrettably, as the Community Grant Scheme was heavily over-subscribed, it was necessary to reject some projects that might otherwise have been successful.        |                   |
| <b>DECISION:</b>           |                  | <b>FUNDING REFUSED</b>   |                   |

| ITEM                       | APPLICANT     | DETAILS   | FUNDING REQUESTED |
|----------------------------|---------------|---|-------------------|
| 2                          | Cllr G Nurden | Freethorpe Parish Council - Resurfacing of area under swings at Freethorpe Playing Field with rubber mulch. | £4,345            |
| Recommendation:            |               | That partial funding of £1,718 be agreed  |                   |
| Reason for Recommendation: |               | The Panel were in support of the application and wished to fund the revised requested amount of funding.    |                   |
| <b>DECISION:</b>           |               | <b>PARTIAL FUNDING OF £1,718 AGREED</b>   |                   |

| ITEM                       | APPLICANT                    | DETAILS   | FUNDING REQUESTED |
|----------------------------|------------------------------|---|-------------------|
| 3                          | Cllr S Gurney & Cllr S Jones | Hellesdon Allotment Association - The purchase of a 20x12ft shed to utilise an existing concrete pad.                             | £14,000 (approx.) |
| Recommendation:            |                              | That partial funding of £5,154 be agreed  |                   |
| Reason for Recommendation: |                              | Insufficient funding was available to meet the request in full but the Panel wished to demonstrate their interest in the project. |                   |
| <b>DECISION:</b>           |                              | <b>PARTIAL FUNDING OF £5,154 AGREED</b>   |                   |

| ITEM                       | APPLICANT    | DETAILS   | FUNDING REQUESTED |
|----------------------------|--------------|---|-------------------|
| 4                          | Cllr J Royal | Lingwood Village Hall - Updated kitchen facilities for the community 'Hug a Mug' café.  | £2,750            |
| Recommendation:            |              | That funding be refused   |                   |
| Reason for Recommendation: |              | Members felt that regrettably, as the Community Grant Scheme was heavily over-subscribed, it was necessary to reject some projects that might otherwise have been successful. |                   |
| <b>DECISION:</b>           |              | <b>FUNDING REFUSED</b>  |                   |

| ITEM                       | APPLICANT     | DETAILS   | FUNDING REQUESTED |
|----------------------------|---------------|---|-------------------|
| 5                          | Cllr G Nurden | Reedham Nomads Theatre Company - Shed replacement for storage of scenery, props and costumes.   | £4,000            |
| Recommendation:            |               | That funding be refused   |                   |
| Reason for Recommendation: |               | Members felt that regrettably, as the Community Grant Scheme was heavily over-subscribed, it was necessary to reject some projects that might otherwise have been successful. |                   |
| <b>DECISION:</b>           |               | <b>FUNDING REFUSED</b>  |                   |

| ITEM                       | APPLICANT     | DETAILS   | FUNDING REQUESTED |
|----------------------------|---------------|---|-------------------|
| 6                          | Cllr S Beadle | Reepham Festival CIC - Equipment purchase to support the annual music festival.           | £12,028           |
| Recommendation:            |               | To fund the application in full   |                   |
| Reason for Recommendation: |               | The application met the criteria and the Panel wished to support the application in full. |                   |
| <b>DECISION:</b>           |               | <b>FUNDING APPROVED</b>   |                   |

| ITEM                       | APPLICANT      | DETAILS   | FUNDING REQUESTED |
|----------------------------|----------------|---|-------------------|
| 7                          | Cllr K Vincent | Sprowston Youth Engagement Project - Funding of coaches and outreach workers to deliver holiday programmes and support young people to achieve the ASDAN qualification.       | £11,460           |
| Recommendation:            |                | That funding be refused   |                   |
| Reason for Recommendation: |                | Members felt that regrettably, as the Community Grant Scheme was heavily over-subscribed, it was necessary to reject some projects that might otherwise have been successful. |                   |
| <b>DECISION:</b>           |                | <b>FUNDING REFUSED</b>  |                   |

| ITEM                       | APPLICANT      | DETAILS   | FUNDING REQUESTED |
|----------------------------|----------------|---|-------------------|
| 8                          | Cllr N Harpley | Sprowston Community Garden - Upgrading of garden space to create community picnic area.   | £3,000            |
| Recommendation:            |                | That partial funding of £1,500 be agreed  |                   |
| Reason for Recommendation: |                | Although members were in support of the application, they considered that the applicant would be able to secure the remainder of the funding required from elsewhere, such as the Parish Council. |                   |
| <b>DECISION:</b>           |                | <b>PARTIAL FUNDING OF £1,500 AGREED</b>   |                   |

| ITEM                       | APPLICANT      | DETAILS   | FUNDING REQUESTED |
|----------------------------|----------------|---|-------------------|
| 9                          | Cllr N Harpley | Sprowston Dawns New Horizon - To provide therapy and counselling sessions for those affected by domestic abuse.   | £15,000           |
| Recommendation:            |                | That funding be refused   |                   |
| Reason for Recommendation: |                | Members felt that regrettably, as the Community Grant Scheme was heavily over-subscribed, it was necessary to reject some projects that might otherwise have been successful. |                   |
| <b>DECISION:</b>           |                | <b>FUNDING REFUSED</b>  |                   |

| ITEM                       | APPLICANT      | DETAILS   | FUNDING REQUESTED |
|----------------------------|----------------|---|-------------------|
| 10                         | Cllr N Harpley | Sprowston Senior Citizens Club - Replacement of inefficient strip lighting with low energy bulbs.   | £1,200            |
| Recommendation:            |                | That partial funding of £600 be agreed  |                   |
| Reason for Recommendation: |                | Although members were in support of the application, they considered that the applicant would be able to secure the remainder of the funding required from elsewhere, such as the Parish Council. |                   |
| <b>DECISION:</b>           |                | <b>PARTIAL FUNDING OF £600 AGREED</b>   |                   |

| ITEM                       | APPLICANT               | DETAILS   | FUNDING REQUESTED |
|----------------------------|-------------------------|---|-------------------|
| 11                         | Cllr C Karimi-Ghovanlou | Taverham Village Hall - Replacement of existing inefficient storage heating system and installation of Wi-Fi. | £15,000           |
| Recommendation:            |                         | To fund the application in full   |                   |
| Reason for Recommendation: |                         | The application met the criteria and the Panel wished to support the application in full.                     |                   |
| <b>DECISION:</b>           |                         | <b>FUNDING APPROVED</b>   |                   |

| ITEM                       | APPLICANT     | DETAILS  | FUNDING REQUESTED |
|----------------------------|---------------|--|-------------------|
| 12                         | Cllr J Emsell | Yare Boat Club - Improved changing and showering facilities at new boatshed and addition of training area and social facilities. | £14,000           |
| Recommendation:            |               | To fund the application in full  |                   |
| Reason for Recommendation: |               | The application met the criteria and the Panel wished to support the application in full.  |                   |
| <b>DECISION:</b>           |               | <b>FUNDING APPROVED</b>  |                   |

The Panel stressed that unsuccessful applicants contacted the Communities Team, who could provide assistance in sourcing alternative funding.

(The meeting concluded at 12.25 pm)

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Chairman