

## BROADLAND COMMUNITY GRANT SCHEME PANEL

**Minutes of a meeting of the Broadland Community Grant Scheme Panel of Broadland District Council, held on Thursday, 7 December 2023 at 9.00 am.**

**Committee Members Present:** Councillors: N Harpley (Chair), S Riley (Vice-Chair), S Gurney and S Holland

**Apologies for Absence:** Councillors: L Douglass

**Substitute:** Councillors: N Brennan (In place of L Douglass)

**Officers in Attendance:** M Pursehouse (Assistant Director of Individuals and Families), D Goodwin (Communities Manager), M Allen (Communities Officer) and J Hammond (Democratic Services Officer)

**Also in Attendance:** Councillors: S Beadle, S Catchpole, C Karimi-Ghovanlou, G Nurden and J Royal

### 1. DECLARATIONS OF INTEREST

Declarations of interest were received from the following members:

Application	Councillor	Reason for Declaration
1	S Riley	Declared an 'Other' interest as a Ward member for Alysham, the member declared he had not taken part in the application.
3	S Gurney	As the applicant, the member declared she was predetermined. She spoke as the applicant but did not take part in the discussion or deliberation of this item.
3	S Holland	Declared an 'Other' interest as a Parish Councillor for Hellesdon, the member declared she had not taken part in the application.
8, 9, 10	N Harpley	As the applicant, the member declared she was predetermined. She spoke as the applicant but did not take part in the discussion or deliberation of this item.

## 2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr L Douglass, with Cllr N Brennan substituting.

## 3. COMMUNITY GRANT SCHEME APPLICATIONS

Members considered the applications to the Community Grant Scheme.

The following Members were present at the meeting to respond to questions related to the applications listed below:

ITEM	COUNCILLOR	APPLICATION
1	Cllr S Catchpole	Aylsham St Giles Cricket Club - Purchase of 5mx50m cricket nets and relocation of cricket square to improve safety and reduce the risk of the public being struck by a cricket ball.
2	Cllr G Nurden	Freethorpe Parish Council - Resurfacing of area under swings at Freethorpe Playing Field with rubber mulch.
3	Cllr S Gurney	Hellesdon Allotment Association - The purchase of a 20x12ft shed to utilise an existing concrete pad.
4	Cllr J Royal	Lingwood Village Hall - Updated kitchen facilities for the community 'Hug a Mug' café.
5	Cllr G Nurden	Reedham Nomads Theatre Company - Shed replacement for storage of scenery, props and costumes.
6	Cllr S Beadle (no questions asked by the Panel)	Reepham Festival CIC - Equipment purchase to support the annual music festival.
7	Cllr K Vincent	Sprowston Youth Engagement Project - Funding of coaches and outreach workers to deliver holiday programmes and support young people to achieve the ASDAN qualification.
8	Cllr N Harpley	Sprowston Community Garden - Upgrading of garden space to create community picnic area.
9	Cllr N Harpley	Sprowston Dawns New Horizon - To provide therapy and counselling sessions for those affected by domestic abuse.
10	Cllr N Harpley	Sprowston Senior Citizens Club - Replacement of inefficient strip lighting with low energy bulbs.
11	Cllr C Karimi-Ghovanlou	Taverham Village Hall - Replacement of existing inefficient storage heating system and installation of Wi-Fi.

The members and representatives were then asked to leave the room, whilst the Panel deliberated on the applications. Each application was scored based upon criteria that reflected the ground rules and the funding was allocated based upon the highest scoring projects.

The Panel then **RESOLVED** to make the recommendations with regard to individual applications, as detailed below. A total of £50,000 was awarded.

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
1	Cllr S Catchpole	Aylsham St Giles Cricket Club - Purchase of 5mx50m cricket nets and relocation of cricket square to improve safety and reduce the risk of the public being struck by a cricket ball.	£9,850
Recommendation:		That funding be refused	
Reason for Recommendation:		Members felt that regrettably, as the Community Grant Scheme was heavily over-subscribed, it was necessary to reject some projects that might otherwise have been successful.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
2	Cllr G Nurden	Freethorpe Parish Council - Resurfacing of area under swings at Freethorpe Playing Field with rubber mulch.	£4,345
Recommendation:		That partial funding of £1,718 be agreed	
Reason for Recommendation:		The Panel were in support of the application and wished to fund the revised requested amount of funding.	
<b>DECISION:</b>		<b>PARTIAL FUNDING OF £1,718 AGREED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
3	Cllr S Gurney & Cllr S Jones	Hellesdon Allotment Association - The purchase of a 20x12ft shed to utilise an existing concrete pad.	£14,000 (approx.)
Recommendation:		That partial funding of £5,154 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full but the Panel wished to demonstrate their interest in the project.	
<b>DECISION:</b>		<b>PARTIAL FUNDING OF £5,154 AGREED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
4	Cllr J Royal	Lingwood Village Hall - Updated kitchen facilities for the community 'Hug a Mug' café.	£2,750
Recommendation:		That funding be refused	
Reason for Recommendation:		Members felt that regrettably, as the Community Grant Scheme was heavily over-subscribed, it was necessary to reject some projects that might otherwise have been successful.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
5	Cllr G Nurden	Reedham Nomads Theatre Company - Shed replacement for storage of scenery, props and costumes.	£4,000
Recommendation:		That funding be refused	
Reason for Recommendation:		Members felt that regrettably, as the Community Grant Scheme was heavily over-subscribed, it was necessary to reject some projects that might otherwise have been successful.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
6	Cllr S Beadle	Reepham Festival CIC - Equipment purchase to support the annual music festival.	£12,028
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
<b>DECISION:</b>		<b>FUNDING APPROVED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
7	Cllr K Vincent	Sprowston Youth Engagement Project - Funding of coaches and outreach workers to deliver holiday programmes and support young people to achieve the ASDAN qualification.	£11,460
Recommendation:		That funding be refused	
Reason for Recommendation:		Members felt that regrettably, as the Community Grant Scheme was heavily over-subscribed, it was necessary to reject some projects that might otherwise have been successful.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
8	Cllr N Harpley	Sprowston Community Garden - Upgrading of garden space to create community picnic area.	£3,000
Recommendation:		That partial funding of £1,500 be agreed	
Reason for Recommendation:		Although members were in support of the application, they considered that the applicant would be able to secure the remainder of the funding required from elsewhere, such as the Parish Council.	
<b>DECISION:</b>		<b>PARTIAL FUNDING OF £1,500 AGREED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
9	Cllr N Harpley	Sprowston Dawns New Horizon - To provide therapy and counselling sessions for those affected by domestic abuse.	£15,000
Recommendation:		That funding be refused	
Reason for Recommendation:		Members felt that regrettably, as the Community Grant Scheme was heavily over-subscribed, it was necessary to reject some projects that might otherwise have been successful.	
<b>DECISION:</b>		<b>FUNDING REFUSED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
10	Cllr N Harpley	Sprowston Senior Citizens Club - Replacement of inefficient strip lighting with low energy bulbs.	£1,200
Recommendation:		That partial funding of £600 be agreed	
Reason for Recommendation:		Although members were in support of the application, they considered that the applicant would be able to secure the remainder of the funding required from elsewhere, such as the Parish Council.	
<b>DECISION:</b>		<b>PARTIAL FUNDING OF £600 AGREED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
11	Cllr C Karimi-Ghovanlou	Taverham Village Hall - Replacement of existing inefficient storage heating system and installation of Wi-Fi.	£15,000
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
<b>DECISION:</b>		<b>FUNDING APPROVED</b>	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
12	Cllr J Emsell	Yare Boat Club - Improved changing and showering facilities at new boatshed and addition of training area and social facilities.	£14,000
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
<b>DECISION:</b>		<b>FUNDING APPROVED</b>	

The Panel stressed that unsuccessful applicants contacted the Communities Team, who could provide assistance in sourcing alternative funding.

(The meeting concluded at 12.25 pm)

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Chairman