

CABINET

Schedule of decisions of a meeting of the Cabinet of South Norfolk District Council held at South Norfolk House, Long Stratton, on Monday 19 July 2021 at 1.00 pm.

Greater Norwich Local Plan (GNLP) – Submission to the Secretary of State for Independent Examination (AGENDA ITEM 5)

RESOLVED	TO RECOMMEND THAT COUNCIL
	1. Agrees that the Greater Norwich Local Plan (GNLP) is sound and to submit the Plan to the Secretary of State for independent examination subject to reaching an agreement in principle with Natural England, in the form of a signed statement of common ground, in relation to the mitigation necessary to protect sites protected under the Habitat Regulations. 2. Commits to proactively identify and bring forward sufficient Gypsy and Traveller site to meet identified needs in accordance with the criteria-based policies of the current and emerging Development Plans. 3. Agrees to request that the appointed independent inspector make any Main Modifications necessary to make the plan sound and legally compliant. and, 4. Delegates authority to the Assistant Director for Planning in consultation with the Portfolio Holders for External Affairs and Policy and Stronger Economy, and in conjunction with Broadland District and Norwich City Councils, to: a. agree minor modifications to the GNLP prior to its submission. and, b. negotiate any main modifications necessary to make the GNLP Sound as part of the Independent Examination.

Long Stratton Neighbourhood Plan – Consideration of Examiner’s Report

(AGENDA ITEM 6)

RESOLVED:	To 1. Approve each of the recommended modifications of the independent examiner of the Long Stratton Neighbourhood Plan, as detailed within the examiner’s report, and 2. Publish a Decision Statement, setting out the Council’s response to the examiner’s recommendations and announcing the intention for the Neighbourhood Plan to proceed to a referendum.
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Adoption of Conservation Area Appraisals and Boundary Amendments for Burston, Forncett, Gissing, Thorpe Abbots, Winfarthing and Wramplingham Conservation Areas

(AGENDA ITEM 7)

RESOLVED:	TO RECOMMEND THAT COUNCIL 1. Approves and adopts the amended conservation area boundaries for Burston, Forncett, Gissing, Thorpe Abbots, Winfarthing and Wramplingham Conservation Areas. 2. Approves and adopts the conservation areas of Burston, Forncett, Gissing, Thorpe Abbots, Winfarthing and Wramplingham Conservation Areas
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Moving Towards a First-Class Customer Service

(AGENDA ITEM 8)

RESOLVED	1. To approve a) The adoption of the proposed Customer Strategy. b) The adoption of the proposed Customer Charter; and c) To note the appointment of a new Customer Experience & Insight Lead role. 2. TO RECOMMEND THAT COUNCIL approves the adoption of: a) The Complaints Handling Policy; b) the Unreasonably Persistent Complainants Policy
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Skills and Training Programme

(AGENDA ITEM 9)

RESOLVED:	To: 1. Note the impacts on skills, training and the wider economy in South Norfolk and Broadland and to note the intended approach to tailor support to specific cohorts of residents and start-up businesses. 2. Agree to the establishment of a centralised apprenticeship budget comprised of existing apprenticeship posts across all directorates, topped up through increasing the vacancy factor from 2% to 3.5% to generate an additional £245,000 from recurring underspend across both councils.
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Emergency Planning Structures

(AGENDA ITEM 10)

RESOLVED	To agree to establish a 24/7/365 Emergency Incident Officer scheme offering a guaranteed response to defined serious emergency incidents, at an additional annual revenue cost of £13k revenue and £2k equipment, tools and clothing annually borne 45% BDC / 55% SNC
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Insurance Contract – Request for Delegation to Award Contract (AGENDA ITEM 11)

RESOLVED	To agree to delegate authority to the Assistant Director of Finance, in consultation with the Broadland District Council Portfolio Holder for Finance and the South Norfolk Council Portfolio Holder for Finance and Resources, to award a new insurance contract.
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Pensions Discretions Policy

(AGENDA ITEM 12)

RESOLVED	To approve the Council's Pensions Discretions Policy
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Business Case Finance System

(AGENDA ITEM 15)

RESOLVED	To agree the recommendations as outlined in paragraph 11 of the report
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ICT and Digital Strategy Review

(AGENDA ITEM 16)

RESOLVED	To approve: 1) the ICT & Digital Strategy in terms of its direction and action plan 2) the proposals to deliver Digital services for customers.
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Shared Procurement Service Business Case

(AGENDA ITEM 17)

RESOLVED	To agree 1) To the establishment of a shared procurement service, with Breckland Council being the host authority (subject to Broadland District Council and Breckland Council also agreeing this) 2) To agree to delegate the detail of the agreement to the Director Resources, in consultation with the Portfolio Holder Finance and Resources.
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Suspensive Call-in (suspending the decision of the Cabinet)

Any 3 members may "call in" any of the above decisions to the Scrutiny Committee by:

- telephoning Democratic Services on 01508 533669
- e-mailing democracy@s-norfolk.gov.uk
- writing to the Democratic Services Team Leader

The effect of this Call-in will be to suspend the decision of the Cabinet

Non-suspensive Call-in (seeking or offering additional information)

Any 3 members may request that a decision of the Cabinet, whilst not formally called in and therefore not suspended, be further considered by the Scrutiny Committee, who may refer the decision to another body or committee for further consideration by:

- telephoning Democratic Services on 01508 533669
- e-mailing democracy@s-norfolk.gov.uk
- writing to the Democratic Services Team Leader

The effect of this will be that the decision of the Cabinet may be enacted.

Any call-in must set out the decision being called in, and provide the reasons why the item is being called in. Call-ins should focus on issues that members believe have not been taken into account and questions that members would wish answered at the Scrutiny Committee. If members wish to be provided with additional written evidence, this should be notified to the Senior Governance Officer as soon as practically possible, and preferentially at least 3 clear days before the meeting.

There are occasions where Scrutiny Committee may review a policy or decision before it is made by Cabinet or a delegated officer. Such decisions should not be called in unless members provide a statement in the call-in clearly identifying why the matters related to the call-in could not have been discussed within the previous scrutiny review.

Decisions which are not expressly called in under the provisions of the suspensive call-in procedure will be deemed to have been a request for further information.

By Noon on Tuesday 27 July 2021