



SOUTH NORFOLK GRANTS & AWARDS PANEL

Minutes of a meeting of the South Norfolk Grants & Awards Panel of South Norfolk Council, held on Tuesday, 5 August 2025 at 10.00 am.

Committee Members Present:	Councillors: J Overton (Vice-Chair, in the Chair) and K Kiddie
Apologies for Absence:	Councillors: K Carsok (Chairman), S Blundell and G Race
Substitute:	Councillors: G Blundell (In place of S Blundell) and G Minshull (In place of K Carsok)
Officers in Attendance:	N Turner (Assistant Director of Individuals and Families - Virtually), D Goodwin (Communities Manager), K Squires (Lead Communities Officer) and J Hammond (Democratic Services Officer)

12. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs S Blundell (with Cllr G Blundell substituting, K Carsok (with Cllr G Minshull substituting) and G Race.

13. DECLARATIONS OF INTEREST

Declarations of interest were received from the following members:

Application	Councillor	Declaration
11	Cllr Overton	As the applicant, the member declared he was predetermined. He answered questions as the applicant but left the meeting for the discussion and deliberation of these items.
23	Cllrs K Kiddie and G Minshull	As Trustees of the Tank Museum, the members declared that they were predetermined and left the meeting for the discussion and deliberation of this item.

14. COMMUNITY ACTION FUND APPLICATIONS

Members considered the applications to the Community Action Fund.

At the request of the Panel, Applicants provided supplemental information (published prior to the meeting) to respond to questions related to their applications.

The Panel then **RESOLVED** to make the recommendations with regard to individual applications, as detailed below. A total of £153,188.76 was awarded.

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
1	Cllr Lord Fuller	Alpington with Yelverton Parish Council: Refurbishment of current play equipment and addition of new, inclusive play equipment.	£15,000
Recommendation:		That funding be refused	
Reason for Recommendation:		The Panel felt that insufficient information had been provided to allow them to consider the application, as no quotes for phase 2 of the project had been provided.	
DECISION:		FUNDING REFUSED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
2	Cllr S Wateridge	Aslacton and Great Moulton Football Club: New fencing to help protect the pitch.	£5,400
Recommendation:		That funding be refused	
Reason for Recommendation:		The Panel felt that insufficient information had been provided to allow them to consider the application.	
DECISION:		FUNDING REFUSED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
3	Cllr J Easter	Bressingham and Fersfield Parish Council: Development of a Community Emergency Plan.	£6,000
Recommendation:		That funding be refused	
Reason for Recommendation:		The Panel felt that the Community Action Fund criteria had not been met by the application.	
DECISION:		FUNDING REFUSED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
4	Cllr S Wateridge	Carleton Rode Jubilee Hall and Social Club: Resurfacing and expanding the current social club car park.	£15,000
Recommendation:		That funding be refused	
Reason for Recommendation:		The Panel felt that insufficient information had been provided to allow them to consider the application.	
DECISION:		FUNDING REFUSED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
5	Cllr D Elmer	Deopham and Hackford Parish Council: To complete the final phase of the new playground; installation of a mound slide and a dedicated permeable car park.	£11,633.50
Recommendation:		That partial funding of £3,476.50 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full, but the Panel wished to demonstrate their interest in the project by funding the mound slide.	
DECISION:		PARTIAL FUNDING OF £3,476.50 AGREED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
6	Cllr D Thompson	Dickleburgh Football Club: Equipment for the new youth football team.	£1,750
Recommendation:		That partial funding of £1,550 be agreed	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application, excluding the £200 contingency funding which did not meet the fund criteria.	
DECISION:		PARTIAL FUNDING OF £1,550 AGREED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
7	Cllr B Bernard	Earsham Bowls Club: New aerator/spiker and Dennis Scarifier cassette.	£7,820
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
DECISION:		FUNDING APPROVED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
8	Cllr M Dewsbury	Easton Gymnastics Group: Installation of solar panels on the roof of their facility to become energy sufficient and reduce utility bills.	£15,000
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
DECISION:		FUNDING APPROVED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
9	Cllr J Webber, B McClenning and I Spratt	Flordon Parish Council: The removal of old play equipment and the installation of new equipment – picnic bench, trim trail, double bay swing and park bench.	£4,000
Recommendation:		To fund the application in full	
Reason for		The application met the criteria and the Panel wished to	

Recommendation:	support the application in full.
DECISION:	FUNDING APPROVED

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
10	Cllr L Overton-Neal	Framingham Earl High School: The creation of an outdoor classroom to benefit pupils and wider community.	£15,000
Recommendation:		That partial funding of £6,500 be agreed	
Reason for Recommendation:		Although Members were in support of the application, they considered that the Applicant would be able to secure the remainder of the funding required from elsewhere.	
DECISION:		PARTIAL FUNDING OF £6,500 AGREED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
11	Cllr J Overton	Framtastics Gymnastics Club: New Aircon and smoke detectors for the refurbishment of a currently unused sports facility (Trowse Sports Hall) for sole use by the club.	£15,000
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
DECISION:		FUNDING APPROVED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
12	Cllr T Graham	Friends of Harleston Sancroft Academy: The creation of new environmental learning hubs, integrating nature into learning.	£4,000
Recommendation:		That funding be refused	
Reason for Recommendation:		The Community Action Fund criteria was not met as there was no evidence provided regarding the benefit to the wider community	
DECISION:		FUNDING REFUSED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
13	Cllr M Hooton	The Friends of Hempnall School: Replacement of all weather play equipment and safety matting as the current equipment is currently condemned.	£10,000
Recommendation:		That funding be refused	
Reason for Recommendation:		The Community Action Fund criteria was not met as there was no evidence provided regarding the benefit to the wider community	
DECISION:		FUNDING REFUSED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
14	Cllr J Eddy	Harleston Tennis and Squash Club: The refurbishment of the two squash courts at Harleston Leisure Centre.	£8,000
Recommendation:		That funding be refused	
Reason for Recommendation:		The Panel felt that the application required more time and investigation with regard to other sources of funding available	
DECISION:		FUNDING REFUSED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
15	Cllr J Easter	Heart of Gissing CIO: Refurbishment and upgrade of the toilet area in The Old School for use by the Gissing Children's Centre.	£10,000
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
DECISION:		FUNDING APPROVED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
16	Cllr K Cross	Hethersett Village Hall Charity Trust: To replace the 30-year-old kitchen facilities at Hethersett Village Hall with new storage and appliances.	£8,287
Recommendation:		That partial funding of £6,342.26 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full but the Panel wished to demonstrate their interest in the project.	
DECISION:		PARTIAL FUNDING OF £6,342.26 AGREED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
17	Cllr J Webber, B McClenning and I Spratt	Ketteringham Village Hall: To upgrade and stabilise the structure of the village hall and improve insulation.	£15,000
Recommendation:		That partial funding of £7,500 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full but the Panel wished to demonstrate their interest in the project. The funding is subject to the ACRE funding (or equivalent alternative) being successful.	
DECISION:		PARTIAL FUNDING OF £7,500 AGREED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
18	Cllr J Rowe	Loddon Community Gym: Remove and replace gym equipment with either new or refurbished equipment.	£15,000
Recommendation:		That funding be refused	
Reason for Recommendation:		The Panel felt that other funding sources might be available to support the project.	

DECISION:	FUNDING REFUSED
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ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
19	Cllr J Rowe	The Trustees of Jubilee Hall, Loddon: New replacement boiler.	£15,000
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full, subject to confirmation that Loddon Parish Council will cover the VAT amount.	
DECISION:		FUNDING APPROVED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
20	Cllr R Elliott	Morley Village and Sports Hall charity: Extension of climbing wall for more under 18s to be able to climb.	£15,000
Recommendation:		That funding be refused	
Reason for Recommendation:		Members felt that regrettably, as the Community Action Fund was heavily over-subscribed, it was necessary to reject some projects that might otherwise have been successful. The Panel recommended that the group liaised with the Communities Team for advice on alternative funding sources.	
DECISION:		FUNDING REFUSED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
21	Cllr J Webber, B McClenning and I Spratt	Mulbarton Parish Council: New Pump Track and two pieces of new play equipment (see-saw and swing set).	£15,000
Recommendation:		That funding be refused	
Reason for Recommendation:		The Community Action Fund criteria was not met as the necessary planning permission had not been obtained.	
DECISION:		FUNDING REFUSED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
22	Cllr J Cook	Newton Flotman Village Centre: New Playground Equipment – 5 aside goal, new ground surface, roundabout and slide.	£12,000
Recommendation:		That funding be refused	
Reason for Recommendation:		The Panel felt that the application required more time and investigation with regard to project development and other sources of funding available.	
DECISION:		FUNDING REFUSED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
23	Cllr K Carsok	Norfolk Tank Museum: Hard surfaced, all weather car park for visitors and staff.	£15,000
Recommendation:		To fund the application in full	
Reason for		The application met the criteria and the Panel wished to	

Recommendation:	support the application in full.
DECISION:	FUNDING APPROVED

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
24	Cllr D Elmer	Patteson Parish Room and Club: Refurbishment of the Patteson Rooms.	£8,500
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
DECISION:		FUNDING APPROVED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
25	Cllr C Hudson	The Pullhams Men's Shed (Charity No. 1208341): To build and create a Men's Shed in The Pullhams for the public benefit.	£10,000
Recommendation:		To fund the application in full	
Reason for Recommendation:		The application met the criteria and the Panel wished to support the application in full.	
DECISION:		FUNDING APPROVED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
26	Cllr M Dewsbury	Royal Norfolk Agricultural Association: New publicly accessible 5km Showground walking trail.	£15,000
Recommendation:		That funding be refused	
Reason for Recommendation:		The Panel felt the project could be funded through the Group's existing funds and/or other sources of funding.	
DECISION:		FUNDING REFUSED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
27	Cllr C McConnell	Spooner Row, Sutton and Wattlefield Village Hall: New boiler, additional solar panels and new security system.	£13,535
Recommendation:		That partial funding of £4,500 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full but the Panel wished to demonstrate their interest in the project by funding the replacement of the boiler.	
DECISION:		PARTIAL FUNDING OF £4,500 AGREED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
28	Cllr J Webber, B McClenning and I Spratt	Swardston Village Hall: Phase 2 of renovating the hall to reduce heat loss and energy bills.	£9,000
Recommendation:		That partial funding of £4,000 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the revised request in full but the Panel wished to demonstrate their interest in the project. The Panel suggested that the remainder of the funding be sourced from Member Ward	

	Grants.
DECISION:	PARTIAL FUNDING OF £4,000 AGREED

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
29	Cllr K Carsok	Tharston and Hapton Parish Council: To expand community toilet block, creating disabled access and baby change area. New football goal and basketball hoop.	£10,000
Recommendation:		That partial funding of £5,000 be agreed	
Reason for Recommendation:		Although Members were in support of the application, they considered that the Applicant would be able to secure the remainder of the funding required from other sources, e.g., Parish Council	
DECISION:		PARTIAL FUNDING OF £5,000 AGREED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
30	Cllr K Carsok	The Woodlands Club Tacolneston: Repair of the damaged wooden structure for the kitchen and toilet area.	£12,000
Recommendation:		That partial funding of £10,000 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full but the Panel wished to demonstrate their interest in the project.	
DECISION:		PARTIAL FUNDING OF £10,000 AGREED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
31	Cllr M Hooton	Topcroft Social Club and Recreation Ground: New kitchen, mens toilets and disabled toilet/baby change area.	£15,000
Recommendation:		That partial funding of £4,000 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full but the Panel wished to demonstrate their interest in the project by funding the works to complete the kitchen and toilet. Members felt that Ward Member Grant funding could be used to fund additional parts of the project.	
DECISION:		PARTIAL FUNDING OF £4,000 AGREED	

I confirm the above decisions which I have made, taking into account the recommendations of the Grants & Awards Panel.

Please note that officers are available to discuss applications and provide additional support to unsuccessful applicants.

Nicola Turner
Assistant Director of Individuals and Families
5 August 2025

(The meeting concluded at 1.41 pm)