

BROADLAND COMMUNITY GRANT SCHEME PANEL

Minutes of a meeting of the Broadland Community Grant Scheme Panel of Broadland District Council, held on Wednesday, 8 July 2026 at 1.00 pm.

Committee Members Present: Councillors: S Riley (Vice-Chair, in the Chair), P Berry and C Karimi-Ghovanlou

Apologies for Absence: Councillors: N Harpley (Chair) and S Gurney

Substitute: Councillors: M Booth (In place of N Harpley)

Officers in Attendance: N Turner (Assistant Director of Individuals and Families), D Goodwin (Communities Manager), O King (Lead Communities Officer) and J Hammond (Democratic Services Officer)

Also in Attendance, for part of meeting: Councillors: J Emsell and S Holland

10. DECLARATIONS OF INTEREST

Declarations of interest were received from the following members:

Application	Councillor	Reason for Declaration
6	P Berry	Advised that they had been sent correspondence regarding the application but was not involved in the Application.

11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs S Gurney and N Harpley, with Cllr M Booth substituting.

12. COMMUNITY GRANT SCHEME APPLICATIONS

Members considered the applications to the Community Grant Scheme.

At the request of the Panel, the following Members were present at the meeting to respond to questions related to the applications listed below:

ITEM	COUNCILLOR (OR REPRESENTATIVE)	APPLICATION
6	Cllr J Emsell	Little Fish Ltd: For a newly established local limited business formed to take on the full operational management of a high school swimming pool at Thorpe St Andrew and Sixth Form.
8	Cllr S Holland	Spixworth Bowls Club: Installation of solar panels on pavilion roof.

The members and representatives were asked to leave the room, whilst the Panel deliberated.

The Panel then **RESOLVED** to make the recommendations with regard to individual applications, as detailed below. A total of £64,274 was awarded.

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
1	Cllr M Goodman	Frettenham Parish Council: To install a new trod path linking residential areas with the village hall and recreation ground.	£15,000
Recommendation:		That partial funding of £14,070 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full, but the Panel wished to demonstrate their interest in the project.	
DECISION:		PARTIAL FUNDING OF £14,070 AGREED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
2	Cllr S Gurney	Friends of Heather Avenue First School: For replacement storage shed and 'wendy house'.	£2,085
Recommendation:		That partial funding of £1,956 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full, but the Panel wished to demonstrate their interest in the project.	
DECISION:		PARTIAL FUNDING OF £1,956 AGREED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
3	Cllr J Harvey	Gt Plumstead Bowls and Social Club: For fitting out and providing a range of equipment to new kitchen and bar areas within the Bowls and Social Club.	£6,948
Recommendation:		That partial funding of £6,517 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full, but the Panel wished to demonstrate their interest in the project.	
DECISION:		PARTIAL FUNDING OF £6,517 AGREED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
4	Cllr L Starling	Horsford Parish Council: To install a solar photovoltaic (PV) system with battery storage and two electric vehicle (EV) charging points at Horsford Village Hall.	£15,000
Recommendation:		That partial funding of £14,070 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full, but the Panel wished to demonstrate their interest in the project.	
DECISION:		PARTIAL FUNDING OF £14,070 AGREED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
5	Cllr J Royal	Lingwood Village Hall: Equipment and facilities for The Hug a Mug café kitchen managed by trustees of Lingwood Village Hall.	£1,800
Recommendation:		That partial funding of £1,688 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full, but the Panel wished to demonstrate their interest in the project.	
DECISION:		PARTIAL FUNDING OF £1,688 AGREED	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
6	Cllr J Emsell	Little Fish Ltd: For a newly established local limited business formed to take on the full operational management of a high school swimming pool at Thorpe St Andrew and Sixth Form.	£13,989
Recommendation:		That partial funding of £13,122 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full, but the Panel wished to demonstrate their interest in the project.	
DECISION:		PARTIAL FUNDING OF £13,122 AGREED, subject to little fish ltd providing confirmation that the high school have first call on the equipment funded via the grant and for this to be recorded in their accounts (including itemisation of items funded).	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
7	Cllr F Whymark	Social Moments: Funding towards the purchase of a reliable community vehicle to support the expansion of our Social Shop programme.	£11,000
Recommendation:		That partial funding of £8,442 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full, but the Panel wished to demonstrate their interest in the project.	
DECISION:		PARTIAL FUNDING OF £8,442 AGREED	
NOTE:		Cllrs M Murrell and F Whymark confirmed that they would allocate £1,000 each of their Member Ward Grant to the project.	

ITEM	APPLICANT	DETAILS	FUNDING REQUESTED
8	Cllr S Holland	Spixworth Bowls Club: Installation of solar panels on pavilion roof.	£5,700
Recommendation:		That partial funding of £4,409 be agreed	
Reason for Recommendation:		Insufficient funding was available to meet the request in full, but the Panel wished to demonstrate their interest in the project.	
DECISION:		PARTIAL FUNDING OF £4,409 AGREED	
NOTE:		Cllr D Roper confirmed that he would allocate £1,000 of his Member Ward Grant to the project. This is in addition to the £1,000 Member Ward Grant Cllr S Holland had agreed to allocate to the project.	

I confirm the above decisions which I have made, taking into account the recommendations of the Community Grant Scheme Panel.

Please note that officers are available to discuss applications and provide additional support to unsuccessful applicants.

Nicola Turner
Assistant Director of Individuals and Families
9 July 2026

(The meeting concluded at 2.35 pm)

Chair