

PRO-FORMA FOR PRE-COURT NOTIFICATION

From

Contact No and Email

Date

Tenant Name, Date of Birth &
National Insurance Number

Joint Tenant Name, Date of Birth &
National Insurance Number

Address & Tenancy Start Date

Contact Details of Tenant

Other Household Members	DOB	Relationship

Current Weekly Rent:

Current Arrears?

Date NSP Issued:

Amount of debt when issued:

Date of last payment received:

Amount received:

Stage of Court Action: